



MINUTES OF THE CRA ADVISORY BOARD MEETING
710 NORTH FEDERAL HIGHWAY
BOYNTON BEACH, FLORIDA 33435
HELD ON THURSDAY, SEPTEMBER 6, 2018, AT 6:30 P.M.

PRESENT:

Linda Cross, Chair
Robert Pollock, Vice Chair
Rick Maharajh
Anthony Barber
James DeVoursney

Vicki Hill, CRA Financial Director
Thuy Shutt, CRA Assistant Director
Theresa Utterback, CRA Dev. Svcs. Mgr.
Bonnie Nicklien, Adm. Asst.
Lisa Tayar, Prototype, Inc.

ABSENT:

Thomas Murphy, Jr.
Allen Hendricks

1. Call to Order
The meeting was called to order at 6:31 p.m.
Pledge of Allegiance was recited.

2. Roll Call

Roll was called, and it was determined a quorum was present.

4. Agenda Approval
 - A. Additions, Deletions, Corrections to the Agenda
 - B. Adoption of Agenda

Motion made and duly seconded to adopt the agenda. In a voice vote, the motion passed unanimously.

5. Public Comment - None

6. Consent
 - A. Approval of CRA Advisory Board Minutes - August 2, 2018

Motion made by Mr. Maharajh, seconded by Vice Chair Pollock, to approve the minutes of the August 2, 2018 meeting. In a voice vote, the motion passed unanimously.

7. Assignments
 - A. Pending Assignments
 1. Consideration and Discussion of the Letter Submitted by the Community Caring Center Boynton Beach, Inc. (CCC) for their property located at 145 NE 4th Ave., Boynton Beach, Florida (Tabled)

- B. New Assignments from the August 14, 2018 CRA Board Meeting
 - 1. None
- 8. CRA Board Items for CRA Advisory Board Review and Recommendations
 - A. Old Business
 - 1. Consideration and Discussion of Fiscal Year 2018/2019 Budget

Ms. Hill reported that the CRA had adopted several suggestions made by the CRAAB subsequent to the prior budget discussions.

The Board then briefly discussed withdrawn and pending grants, property acquisition funds, rollover amounts, proceeds from property sales, the addition of funds for the women's club, property acquisition monies, reallocations, contributions and timeline for Ocean Breeze East, and non-profit grant stipulations and/or requirements.

It was noted that the Community Caring Job Fair had gone well with Mr. Barber indicating that he had hired two individuals for his business. He stated there had been a great environment, an abundance of job seekers, and the whole event had been nicely set up. Mr. Barber expressed disappointment that some businesses seemed to be in attendance solely for the purpose of promoting their business and had no jobs to offer. In response to Chair Cross's inquiry, Ms. Shutt indicated they will be following up and looking at statistics for the event including attendance, applications, and actual hires.

With regard to a new position in the CRA, the two part time consultants have been replaced with one fulltime position. That employee will be mapping all businesses in the area, working with those businesses to promote development, and training participants at various locations within the CRA.

Any additional suggestions the CRAAB members have regarding the budget will need to be addressed directly to the CRA at their next meeting as the budget will be finalized at that time.

It was suggested by Mr. Barber that a percentage of funds be allocated for Unity or MLK Day and was advised by Ms. Shutt that CRA funds are utilized for development purposes and that the City has taken over non-business related events such as the 4th of July. The CRA will still promote and fund Pirate Fest, Blarney Bash, and the holiday boat parade, however, they will be shifting their focus from citywide promotional events to conform with statutory requirements.

With regard to the property where the City had considered building a shell for \$1.2 million and then having to find tenants, it was decided a developer would be in a better position to develop the property. A RFP has gone out with two applicants responding; one a for-profit company and one a non-profit. The presentations will be made to the CRA at their next meeting.

Motion made by Mr. Barber, seconded by Vice Chair Pollock, to approve the Fiscal Year 2018/2019 Budget. In a voice vote, the motion passed unanimously.

2. Consideration of Registration and Travel Expenses to Attend the Florida Redevelopment Association 2018 Annual Conference on October 24-26, 2018 in Fort Myers, Florida

It was decided that only Mr. Barber would be attending the conference this year.

- B. New Business
 - 1. None

9. Future Agenda Items - none.

10. Adjournment

With no further business to discuss, the meeting adjourned at 7:15 p.m.

[Minutes transcribed by L. Tayar, Prototype, Inc.]