



**Community Redevelopment Agency Board Meeting
Tuesday, February 12, 2019 - 6:30 PM
Intracoastal Park Clubhouse, 2240 N. Federal Highway
561-737-3256**

REVISED

AGENDA

- 1. Call to Order**
- 2. Invocation**
- 3. Roll Call**
- 4. Agenda Approval**
 - A. Additions, Deletions, Corrections to the Agenda
 - B. Adoption of Agenda
- 5. Legal**
 - A. Discussion Regarding an Educational/Job Training Grant
- 6. Informational Items and Disclosures by Board Members and CRA Staff:**
 - A. Disclosure of Conflicts, Contacts, and Relationships for Items Presented to the CRA Board on Agenda
- 7. Announcements and Awards**
 - A. In Culture - Art Walk on January 19th Recap
 - B. Rock the Plaza on January 25th Recap
 - C. Rock the Plaza on February 9, 2019 Recap
- 8. Information Only**
 - A. Public Comment Log
 - B. Public Relations Articles Associated with the BBCRA
 - C. CRA District Tour for New CRAAB Members
- 9. Public Comments**
- 10. CRA Projects in Progress**
 - A. Marketing and Business Development Campaign
 - B. CRA Economic Development Update

- C. Sara Sims Park Project Update
- D. The Ocean Breeze East Project Update

11. Consent Agenda

- A. Financial Report Period Ending January 31, 2019
- B. Finance Department Purchase Orders for amounts exceeding \$10,000 for the month of January 2019 - NONE

12. Pulled Consent Agenda Items

13. Public Hearing

14. Old Business

- A. Audited Financial Statements - FY 2017-2018, Fiscal Year Ended September 30, 2018
- B. MLK Blvd Project Update
- C. Discussion and Consideration of the CRA's Cottage District Infill Housing Project Conceptual Development Terms
- D. Consideration of Purchase and Development Agreement with Habitat for Humanity of South Palm Beach County for the CRA Owned Property Located at 110 NW 6th Avenue
- E. Consideration of Community Caring Center of Greater Boynton Beach Inc.'s Grant Agreement for the Boynton Beach CRA FY 2018-19 (Fall) Nonprofit Organization Grant Program
- F. Neighborhood Officer Program 1st Quarter Report for FY 2018 - 2019
- G. Tree Lighting Information

15. New Business

- A. Consideration of Grant Funding for the Boynton Beach CRA FY 2018-19 (Winter) Nonprofit Organization Grant Program
- B. 500 Ocean - Status of Retail Space
- C. Discussion and Consideration of Transfer of Vacant Lot located on NE 11th Avenue to the City

16. CRA Advisory Board

- A. CRA Advisory Board Agenda - February 7, 2019
- B. CRA Advisory Board Meeting Minutes - December 6, 2018
- C. New Assignments

17. Future Agenda Items

- A. Discussion of the Goals and Objectives of the Neighborhood Officer Program for Fiscal Year 2018-2019.
- B. Consideration of Purchase and Sale Agreement with the Community Caring Center Boynton Beach, Inc. (CCC), for their property located at 145 NE 4th Ave, Boynton Beach, Florida
- C. Consideration of a CRA Board Retreat

18. Adjournment

NOTICE

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CRA BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, HE/SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. (F.S. 286.0105)

THE CRA SHALL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD AN INDIVIDUAL WITH A DISABILITY AN EQUAL OPPORTUNITY TO PARTICIPATE IN AND ENJOY THE BENEFITS OF A SERVICE, PROGRAM, OR ACTIVITY CONDUCTED BY THE CRA. PLEASE CONTACT THE CRA, (561) 737-3256, AT LEAST 48 HOURS PRIOR TO THE PROGRAM OR ACTIVITY IN ORDER FOR THE CRA TO REASONABLY ACCOMMODATE YOUR REQUEST.

ADDITIONAL AGENDA ITEMS MAY BE ADDED SUBSEQUENT TO THE PUBLICATION OF THE AGENDA ON THE CRA'S WEB SITE. INFORMATION REGARDING ITEMS ADDED TO THE AGENDA AFTER IT IS PUBLISHED ON THE CRA'S WEB SITE CAN BE OBTAINED FROM THE CRA OFFICE.



CRA BOARD MEETING OF: February 12, 2019

LEGAL

AGENDA ITEM: 5.A.

SUBJECT:

Discussion Regarding an Educational/Job Training Grant

SUMMARY:

At their January 8, 2019 meeting, the CRA Board directed staff to explore the feasibility of developing an educational/job training grant with the CRA legal counsel. The CRA Board also assigned this to the CRA Advisory Board for further discussion.

A memorandum has been provided by the CRA Board attorney with regard to the CRA's ability to fund college scholarships and other educational efforts (see Attachment I). In summary, although the funding of individual scholarships is not explicitly addressed in the statutes, it is not clearly within the CRA powers to provide funding for scholarships.

If after review and discussion the CRA Board wants to pursue the items further, it is the CRA's legal counsel recommendation to seek an Attorney General's Opinion on this matter.

FISCAL IMPACT:

To be determined based on Board discussion and action.

CRAAB RECOMMENDATION:

At their February 7, 2019 meeting, the CRAAB recommended that the CRA Board not pursue a educational/job training grant because it is outside the scope of what a CRA is designed to do.

CRA BOARD OPTIONS:

To be determined based on Board discussion and action.

ATTACHMENTS:

Description

- ▣ **Attachment I - Memo from Legal**



Reply To: West Palm Beach

MEMORANDUM

TO: Michael Simon

FROM: Kathryn Rossmell

DATE: February 6, 2019

SUBJECT: Ability of CRA to fund College Scholarships and other Educational Efforts

SUMMARY MEMORANDUM

You have asked whether the CRA can fund scholarships or other educational efforts. In short, this would appear to be outside the CRA abilities.

CRA's are constrained by the Florida Constitution and Florida Statutes, and further by the adopted redevelopment plans.

The Florida Constitution provides that special districts and agencies may not lend or use its taxing power or credit to aid any private person, corporation, association, or other similar private entity. Article VII, Section 10, Florida Constitution. Courts have stated that the purpose of this provision is "to protect public funds and resources from being exploited in assisting or promoting private ventures when the public would be at most only incidentally benefited." Attorney General Opinion 2009-32, citing *Bannon v. Port of Palm Beach District*, 246 So.2d 737, 741 (Fla. 1971). For that reason, use of CRA funds must have a public purpose. The public purposes for which CRA funds are used are laid out in Florida Statutes, Chapter 163 Part III.

The Florida Legislature has empowered CRA's to undertake a number of activities, including demolition and removal of buildings and improvements; construction of streets, utilities, parks, playgrounds, and other items, acquisition and disposal of property, to create programs for voluntary or compulsive repair of buildings or improvements, to establish innovative policing, and other activities. However, none of the activities expressly authorized by the statute resembles funding scholarships for private individuals.

In addition, Attorney General's Opinion 2010-40, determined that while a community redevelopment agency could expend funds to promote the redevelopment area, "grants to entities which promote tourism and economic development, as well as to nonprofits providing socially beneficial programs would appear outside the scope of the community redevelopment act."

The 2016 Boynton Beach Community Redevelopment Plan does not provide for funding college scholarships, so even if it were permitted under statute, the Plan would have to be amended.

In short, although the issue is not explicitly addressed in the statutes, it is not clearly within the CRA powers to provide money for scholarships. The CRA could seek an Attorney General Opinion on the matter, which are not binding, but would likely be persuasive should the matter ever go to court.



CRA BOARD MEETING OF: February 12, 2019

ANNOUNCEMENTS AND AWARDS

AGENDA ITEM: 7.A.

SUBJECT:

In Culture - Art Walk on January 19th Recap

SUMMARY:

On January 19, 2019, the Boynton Beach CRA partnered with the Boynton Beach Art District (BBAD) for the ***In Culture*** Art Walk event. The event was an enhanced version of the monthly Art Walk and part of Art Synergy Palm Beach Art Week 2019.

The event featured art exhibitions from artists who have studios located in the Industrial Art District, as well as unique vendors, live music and entertainment, tasty food, and libations. The estimated attendance for the event is approximately 250 people over the course of the night.

The CRA provided logistical support in the areas of: Coordinating lawn maintenance and cleaning of the event site, booking entertainment, securing food vendors, and ordering various rentals, such as - tents, staging, portable toilets, sound equipment, power, and cafe lights.

Twenty-six patrons completed the survey that was presented during the event. The results indicated:

- 61% of attendees had never visited the Art District
- 12% reside outside of Palm Beach county, 32% reside in Boynton Beach, and 56% reside in Palm Beach County
- 44% of attendees rated the overall experience as good and 56% as excellent

EVENT MARKETING & BUSINESS DEVELOPMENT

Postcards – The CRA staff created and printed 2,500 6" x 9" postcards for the *In Culture* Art Walk event and were delivered to businesses in the CRA area and the Congress Avenue corridor (see Exhibit A). Cost: \$265.00

Alco Capital Theaters - A *Rock the Plaza* and *In Culture* Art Walk screen shot advertisement was aired in all eight theaters as an opening to the movie from 10 a.m. until 9 p.m. The screen shot advertisement aired on December 21st through January 25th (see Exhibit B). Cost: \$300.00

Gateway Gazette - As part of the ongoing marketing effort the CRA staff allocated funds in the budget for a full page ad in the Gateway Gazette formally known as the Boynton Forum. The publication serves the Boynton Beach, Lantana, Hypoluxo, Atlantis, South Palm Beach, Manalapan, Ocean Ridge and Briny Breezes areas. The ad was published on January 9th and was featured online at sun-sentinel.com/community/gateway-gazette. The full page ad displayed the **Rock the Plaza** and **In Culture** Art Walk events (see Exhibit C). Cost: \$329.00

Signage - 4' x 8' and 4' x 4' signage for **In Culture** went up in three locations in Boynton Beach to let the community know about the event (see Exhibit D). Cost: \$360.00

Delray Beach Newspaper - The January issue of the Delray Newspaper featured a full page color ad highlighting the **In Culture** Art Walk event in the Industrial Craft District and **Rock the Plaza** at One Boynton. This publication reaches over 15,000 direct online readers, has a circulation of 12,000 papers distributed to 250 locations in Palm Beach County, and is mailed directly to over 2,000 homes. As a bonus, the ad was also displayed in the Boca Newspaper with 12,000 more papers distributed in Boca Raton (see Exhibit E). Cost: \$795.00

Social Media - CRA staff created graphics, engaging video and social media ads to effectively promote the event on the CRA's Facebook, Instagram, and Twitter pages. Twenty (20) posts were produced for the event resulting in over 16,500 people organically reached. Two (2) paid ads were created for the CRA Facebook page to target two demographics which reached over 5,500 people. Top performing posts and analytical overview total organic engagement has been provided in Exhibit F.

FISCAL IMPACT:

FY 2018 - 2019 Budget, Project Fund 02-58500-480, \$5,739 for the event and \$2,700 for marketing

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRA BOARD OPTIONS:

No action is required from the CRA Board at this time.

ATTACHMENTS:

Description

▢ **Exhibit A-F**

Exhibit A
Postcards

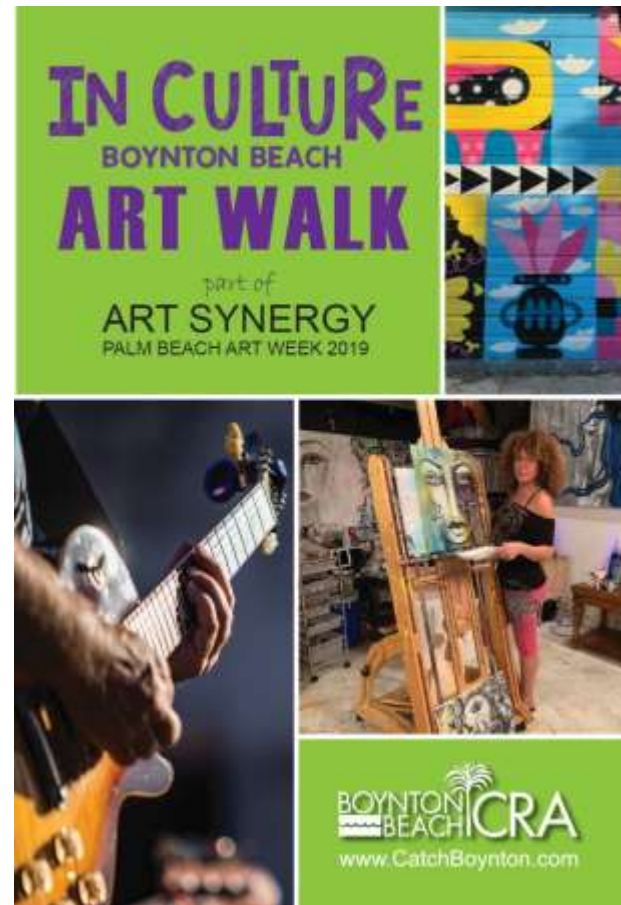


Exhibit B Alco Theater



IN CULTURE
BOYNTON BEACH

ART WALK
410 W. Industrial Ave.
Jan. 19, 2019
6 - 10 pm

LIVE MUSIC • ART VENDORS • FOOD
LOCATED WITHIN THE INDUSTRIAL CRAFT DISTRICT

Boynton Beach Arts District

BBAD
WHERE ART COMES ALIVE

BOYNTON BEACH **CRA**
www.CatchBoynton.com



ENJOY FREE LIVE MUSIC & VISIT THE
ONE BOYNTON BUSINESSES

ROCK
THE PLAZA
BOYNTON BEACH

GET READY TO ROCK THE PLAZA
FRI. DEC. 25TH
ONE BOYNTON
1351 S. FEDERAL HWY.
5-9 PM BRUJA

PRESENTED BY
BOYNTON BEACH **CRA**

CatchBoynton.com




Exhibit D 4x8 signage



The 4x8 signage is divided into three main sections. The top left section has a black background with the text 'IN CULTURE' in a large, white, hand-drawn font, followed by 'BOYNTON BEACH' in a smaller white font, and 'ART WALK' in a large, bold, pink font. Below this is the address '410 W. Industrial Ave.' in white. The top right section has a pink background with 'JAN. 19' in large black font, '6 - 10 pm' in large black font, and 'BOYNTON BEACH ARTS DISTRICT' in smaller white font. The bottom section has a white background with the 'BOYNTON BEACH CRA' logo (featuring a palm tree icon) and the 'BBAD' logo (with the tagline 'WHERE ART COMES ALIVE' in small red letters).

IN CULTURE
BOYNTON BEACH
ART WALK
410 W. Industrial Ave.

JAN. 19
6 - 10 pm
BOYNTON BEACH
ARTS DISTRICT

BOYNTON BEACH CRA BBAD
WHERE ART COMES ALIVE

Exhibit D 4x4 signage



The 4x4 signage has a black background. It features 'IN CULTURE' in a large, white, hand-drawn font, followed by 'BOYNTON BEACH' in a smaller white font, and 'ART WALK' in a large, bold, pink font. Below this is the address '410 W. Industrial Ave.' in white. At the bottom is the date and time 'JAN. 19 • 6-10 PM' in a large, bold, pink font. The logos for 'BOYNTON BEACH CRA' (with a palm tree icon) and 'BBAD' (with the tagline 'WHERE ART COMES ALIVE' in small red letters) are at the very bottom.

IN CULTURE
BOYNTON BEACH
ART WALK
410 W. Industrial Ave.

JAN. 19 • 6-10 PM

BOYNTON BEACH CRA BBAD
WHERE ART COMES ALIVE

IN CULTURE

BOYNTON BEACH

ART WALK

410 W. Industrial Ave.

Jan. 19, 2019
6 - 10 pm

LIVE MUSIC • ART VENDORS • FOOD
LOCATED WITHIN THE INDUSTRIAL CRAFT DISTRICT



BBAD
WHERE ART COMES ALIVE



**Boynton
Beach
Arts
District**



BOYNTON BEACH CRA
CatchBoynton.com

ENJOY FREE LIVE MUSIC & VISIT THE
ONE BOYNTON BUSINESSES



GET READY TO ROCK THE PLAZA

FRI. JAN. 25TH

ONE BOYNTON
1351 S. FEDERAL HWY.

5-9 PM

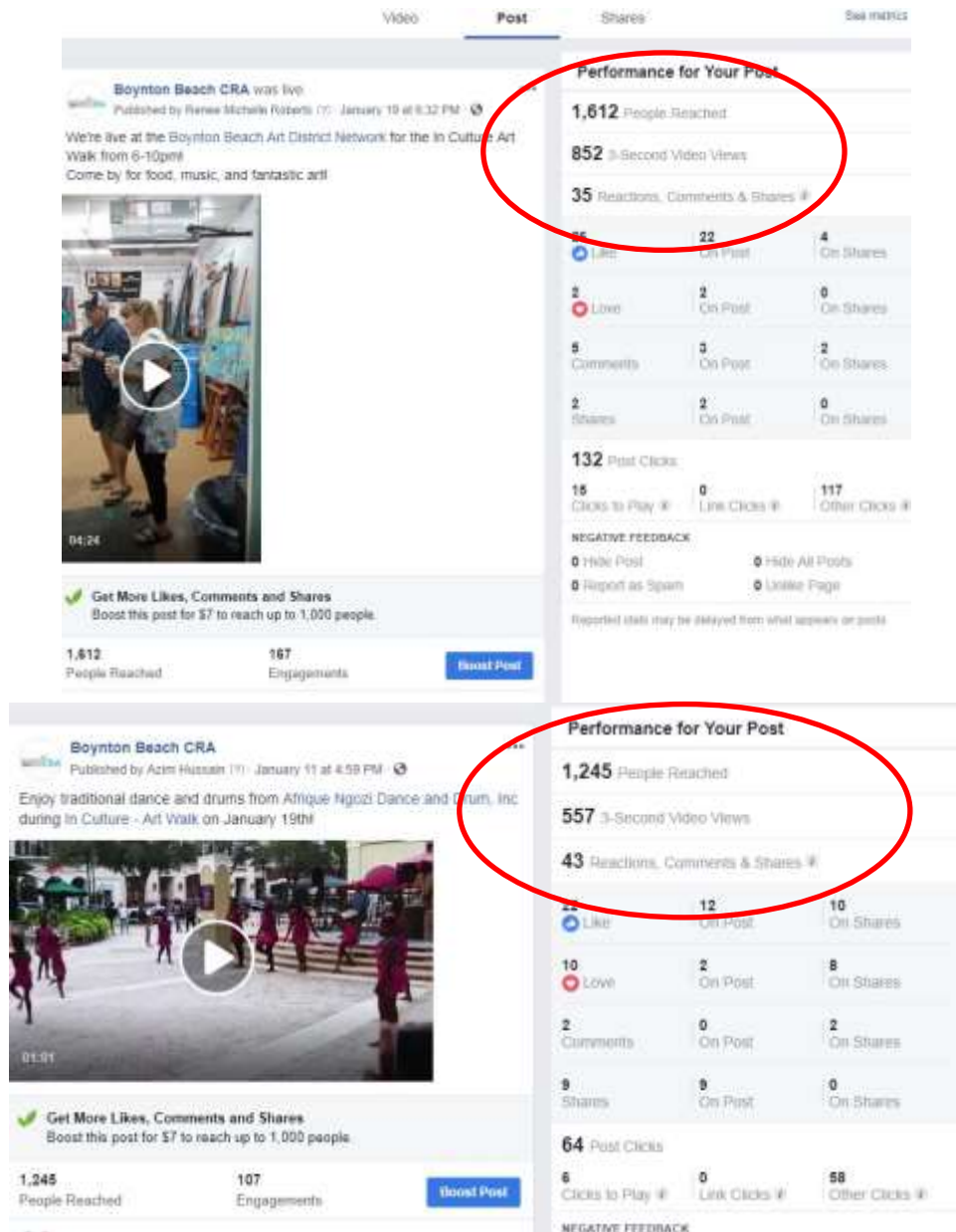
BRUJA

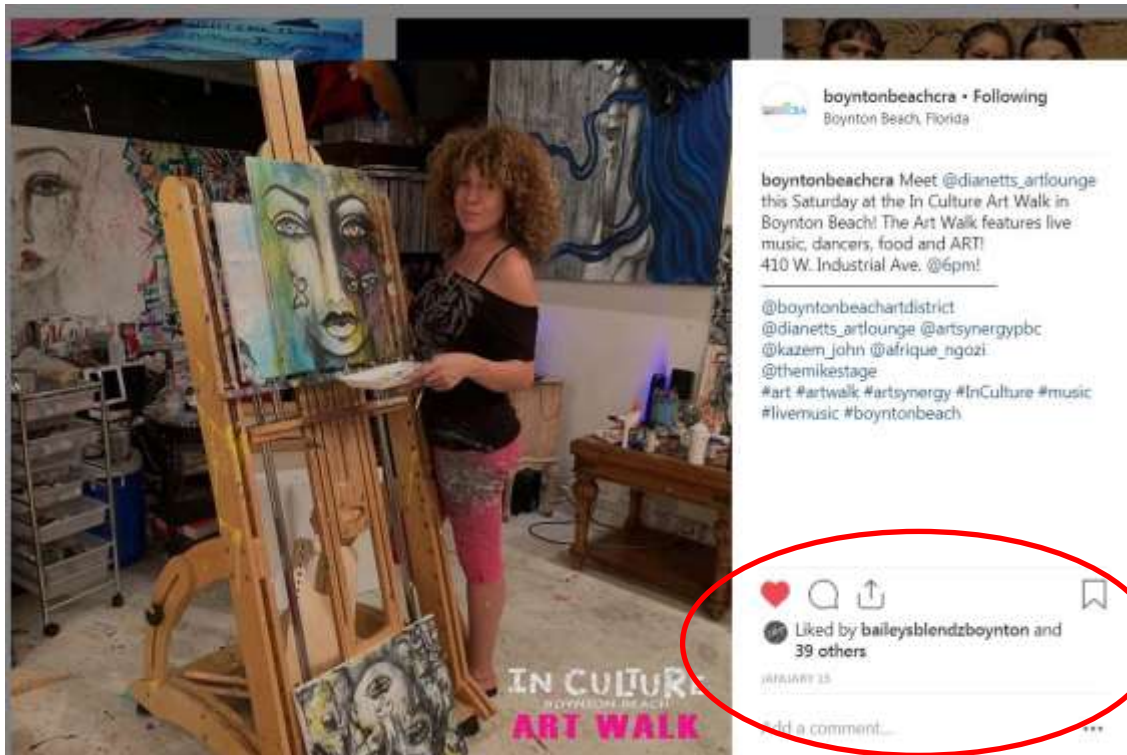
PRESENTED BY
BOYNTON BEACH CRA

CATCHBOYNTON.COM

Exhibit F – Social Media

Top Performing Organic Posts





boyntonbeachcra • Following
Boynton Beach, Florida

boyntonbeachcra Meet @dianetts_artlounge this Saturday at the In Culture Art Walk in Boynton Beach! The Art Walk features live music, dancers, food and ART! 410 W. Industrial Ave. @6pm!

@boyntonbeachartdistrict
@dianetts_artlounge @artsynergypbc
@kazem_john @afrique_ngozi
@themikestage
#art #artwalk #artsynergy #InCulture #music
#livemusic #boyntonbeach

Liked by baileysblendzboynton and 39 others

JANUARY 25

Add a comment...



3 4

Paid Ad Analytic Overview

Ad Posts


Ad Preview


1 of 1 Ad

Mobile News Feed

1 of 2



Boynton Beach CRA shared an event

Sponsored · 





SAT, JAN 19
In Culture - Art Walk
410 W Industrial Ave, Boynton ...
1,348 people interested · 93 ...

INTERESTED

  34

3 Comments

 Like

 Comment

Refresh preview · Report a problem with this preview


Ad Preview


1 of 1 Ad

Mobile News Feed

1 of 4


Boynton Beach CRA

Sponsored · 





In Culture - Art Walk
Jan 19 6 PM · 410 W Industrial ...


INTERESTED

 41

2 Comments · 8 Shares

 Like

 Comment

 Share

Refresh preview · Report a problem with this preview



CRA BOARD MEETING OF: February 12, 2019

ANNOUNCEMENTS AND AWARDS

AGENDA ITEM: 7.B.

SUBJECT:

Rock the Plaza on January 25th Recap

SUMMARY:

On Friday, January 25, 2019, the CRA hosted **Rock the Plaza** at the One Boynton property.

This business development event focused on spotlighting the commercial and residential offerings of the property as well as the retail merchants located at One Boynton. Plaza businesses were encouraged to participate by offering special offers and branded giveaways to event patrons.

CRA event staff elicited feedback from plaza merchants through verbal conversations and a survey that was distributed via email after the event. Most respondents indicated that they participated to increase exposure of their business. Overall, the participating merchants were incredibly satisfied with the event and felt that it was a successful endeavor. All participants stated that they would be interested in participating at future **Rock the Plaza** events and would absolutely recommend that other businesses participate.

The next **Rock the Plaza** event will be held at Ocean Plaza on April 13, 2019.

EVENT MARKETING & BUSINESS DEVELOPMENT

Neighborhood News - Working with Neighborhood News to reach out to the western Boynton Beach communities, this marketing strategy will continue to promote downtown Boynton Beach. The January full-page ad featured **Rock the Plaza** with an editorial on the **In Culture** Art Walk event. This publication is mailed to 17,500 homes/clubhouses, with over 10,000 additional subscribers that read the digital edition online and on Facebook (see Exhibit A). Cost: \$450.00

Delray Beach Newspaper - The January issue of the Delray Newspaper featured a full-page color ad highlighting the **Rock the Plaza** event at One Boynton and **In Culture** Art Walk in the Industrial Craft District. This publication reaches over 15,000 direct online readers, has a circulation of 12,000 papers distributed to 250 locations in Palm Beach County, and is mailed directly to over 2,000 homes. As a bonus, the ad was displayed in the Boca Newspaper with 12,000 more papers distributed in Boca Raton (see Exhibit B). Cost: \$795.00

Posters & Postcards - Marketing material such as 20 posters and 1,500 6"x 9" postcards for ***Rock the Plaza*** were delivered to businesses in the CRA area and the Congress Avenue corridor (see Exhibit C). Cost: \$275.00

Signage - 4' x 8' and 4' x 4' signage for ***Rock the Plaza*** went up in four locations in Boynton Beach to let the community know about the event (see Exhibit D). Cost: \$360.00

Alco Capital Theaters - A ***Rock the Plaza*** and ***In Culture*** Art Walk screen shot advertisement was aired in all eight theaters as an opening to the movie from 10 a.m. until 9 p.m. The screen shot advertisement aired on December 21, 2018 through January 25, 2019 (see Exhibit E). Cost: \$300.00

Gateway Gazette - As part of the ongoing marketing effort, the CRA staff allocated funds in the budget for a full page in the Gateway Gazette formally known as the Boynton Forum. This publication serves the Boynton Beach, Lantana, Hypoluxo, Atlantis, South Palm Beach, Manalapan, Ocean Ridge and Briny Breezes areas. The ad was featured online at sun-sentinel.com/community/gateway-gazette. The full page ad placement on January 9th displayed ***Rock the Plaza*** and ***In Culture*** Art Walk (see Exhibit F). Cost: \$329.00

Atlantic Current Magazine - A full page ad was created for the Atlantic Current Magazine in hopes of reaching a younger demographic, with 70% of their readers ages between 21-44 and 42% of which are ages between 21-34. They have roughly 28,250 readers and 10,000 magazines distributed to over 100 locations across Palm Beach and Broward Counties. The magazine is released bi-monthly (see Exhibit G). Cost: \$800.00

Social Media - Nineteen (19) posts were produced to promote the event, resulting in over 7,900 people organically reached. Two (2) paid ads were created for the CRA Facebook page to target two demographics which reached over 8,000 people. Top performing posts and analytics are provided in Exhibit H.

FISCAL IMPACT:

FY 2018 - 2019 Budget, Project Fund 02-58500-480, \$3,985 for the event and \$3,309 for marketing

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRA BOARD OPTIONS:

No action is required from the CRA Board at this time.

ATTACHMENTS:

Description

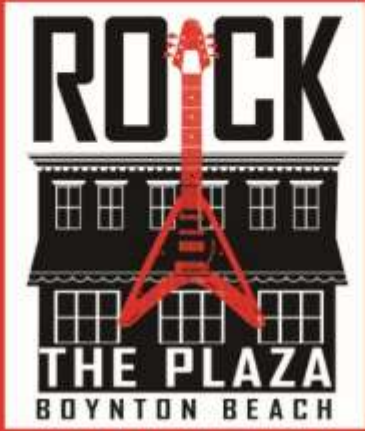


Exhibit A-H

Rock the Plaza January

Exhibit A
Neighborhood News

ENJOY FREE LIVE MUSIC & VISIT THE
ONE BOYNTON BUSINESSES



GET READY TO ROCK THE PLAZA
FRI. JAN. 25TH
ONE BOYNTON
1351 S. FEDERAL HWY.
5-9 PM BRUJA

PRESENTED BY
BOYNTON BEACH CRA
CATCHBOYNTON.COM

IN CULTURE

BOYNTON BEACH

ART WALK

410 W. Industrial Ave.

Jan. 19, 2019

6 - 10 pm

LIVE MUSIC • ART VENDORS • FOOD
LOCATED WITHIN THE INDUSTRIAL CRAFT DISTRICT



BBAD
WHERE ART COMES ALIVE



**Boynton
Beach
Arts
District**



**BOYNTON
BEACH CRA**
CatchBoynton.com

ENJOY FREE LIVE MUSIC & VISIT THE
ONE BOYNTON BUSINESSES

ROCK



THE PLAZA

BOYNTON BEACH

GET READY TO ROCK THE PLAZA

FRI. JAN. 25TH

ONE BOYNTON

1351 S. FEDERAL HWY.

5-9 PM

BRUJA

PRESENTED BY
**BOYNTON
BEACH CRA**

CATCHBOYNTON.COM

Exhibit C poster & postcards

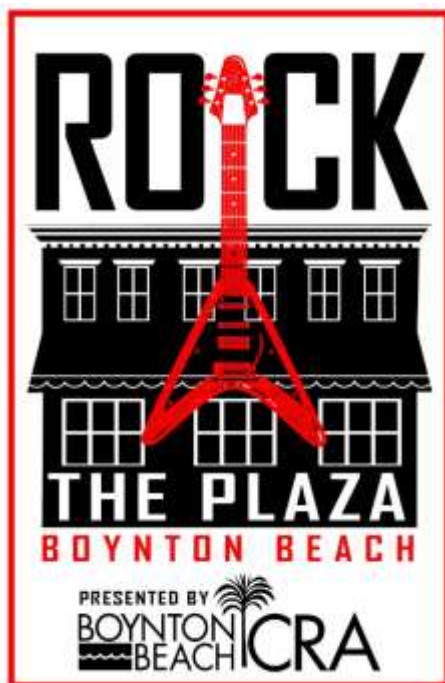
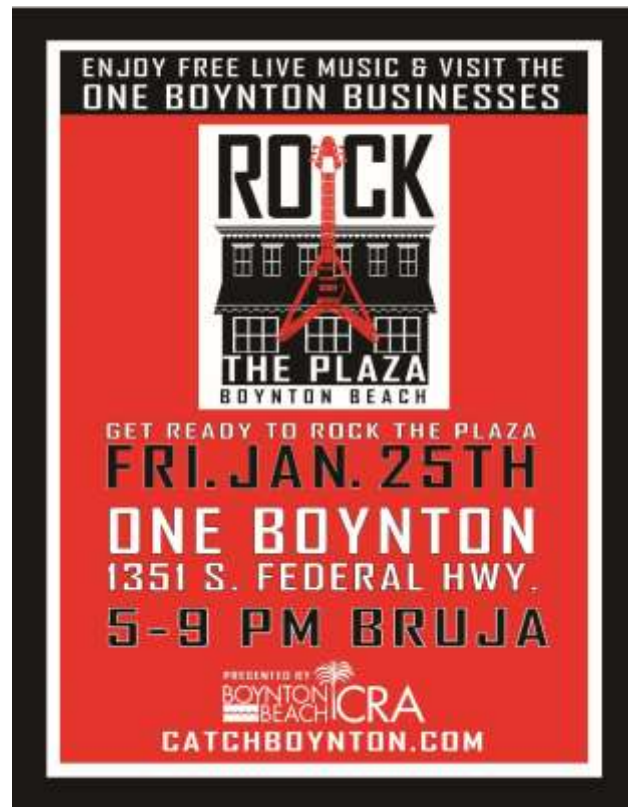


Exhibit D 4x8 sign

ENJOY FREE LIVE MUSIC & VISIT THE
ONE BOYNTON BUSINESSES



FRI. JAN. 25TH
ONE BOYNTON
1351 S. FEDERAL HWY.
LIVE MUSIC BY
BRUJA 5-9 PM

Exhibit D 4x4
sign

FRI. JAN. 25TH



ONE BOYNTON
1351 S. FED. HWY.
LIVE MUSIC BY
BRUJA
5-9 PM

Exhibit E Alco Theater

IN CULTURE
BOYNTON BEACH
ART WALK
410 W. Industrial Ave.
Jan. 19, 2019
6 - 10 pm



Boynton Beach Arts District

BBAD
WHERE ART COMES ALIVE

LIVE MUSIC • ART VENDORS • FOOD
LOCATED WITHIN THE INDUSTRIAL CRAFT DISTRICT

BOYNTON BEACH **CRA**
CatchBoynton.com

ENJOY FREE LIVE MUSIC & VISIT THE
ONE BOYNTON BUSINESSES

ROCK



THE PLAZA
BOYNTON BEACH

GET READY TO
ROCK THE PLAZA
FRI. JAN. 25TH
ONE BOYNTON
1351 S. FEDERAL HWY.
5-9 PM
BRUJA

PRESENTED BY
BOYNTON BEACH **CRA**

Exhibit F Gateway Gazette

IN CULTURE
BOYNTON BEACH
ART WALK
410 W. Industrial Ave.
Jan. 19, 2019
6 - 10 pm



Boynton Beach Arts District

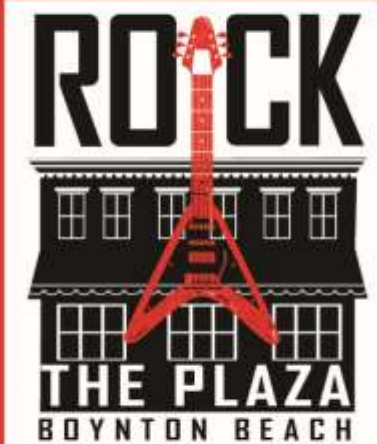
BBAD
WHERE ART COMES ALIVE

LIVE MUSIC • ART VENDORS • FOOD
LOCATED WITHIN THE INDUSTRIAL CRAFT DISTRICT

BOYNTON BEACH **CRA**
www.CatchBoynton.com

ENJOY FREE LIVE MUSIC & VISIT THE
ONE BOYNTON BUSINESSES

ROCK

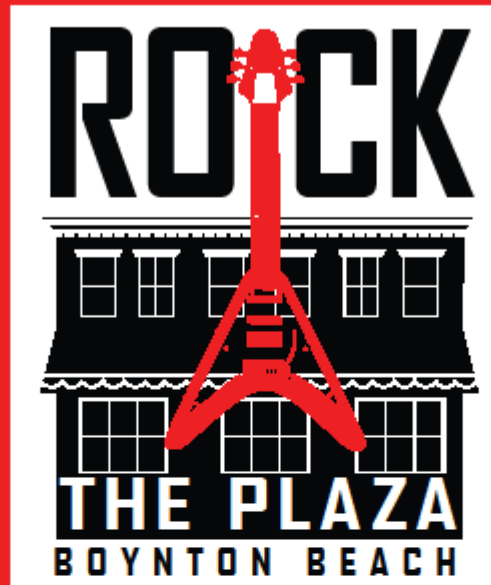


THE PLAZA
BOYNTON BEACH

GET READY TO ROCK THE PLAZA
FRI. DEC. 25TH
ONE BOYNTON
1351 S. FEDERAL HWY.
5-9 PM
BRUJA

PRESENTED BY
BOYNTON BEACH **CRA**
CatchBoynton.com

ENJOY FREE LIVE MUSIC & VISIT THE
ONE BOYNTON BUSINESSES



GET READY TO ROCK THE PLAZA

FRI. JAN. 25TH

ONE BOYNTON

1351 S. FEDERAL HWY.

5-9 PM BRUJA

PRESENTED BY
BOYNTON BEACH CRA


CATCHBOYNTON.COM

Exhibit H Social Media

Top Performing Posts

Boynton Beach CRA
Published by Azim Hussain (7) · January 10 at 6:00 PM

Rock out with BRUJA during the Rock the Plaza - One Boynton on Friday, January 25th!



01:01

Get More Likes, Comments and Shares
Boost this post for \$7 to reach up to 1,000 people.

926 People Reached 94 Engagements [Boost Post](#)

Performance for Your Post

926 People Reached

360 3-Second Video Views


35 Reactions, Comments & Shares

23 Likes	10 On Post	12 On Shares
4 Love	0 On Post	4 On Shares
1 Angry	1 On Post	0 On Shares
1 Comments	1 On Post	0 On Shares
6 Shares	6 On Post	0 On Shares

59 Post Clicks

Boynton Beach CRA
Published by Azim Hussain (7) · January 25 at 3:56 PM

Rock the Plaza - One Boynton starts at 5PM! 1351 S. Federal Hwy



Get More Likes, Comments and Shares
Boost this post for \$7 to reach up to 1,000 people.

Performance for Your Post

569 People Reached

20 Likes, Comments & Shares

17 Likes	15 On Post	2 On Shares
1 Comments	1 On Post	0 On Shares
2 Shares	2 On Post	0 On Shares

40 Post Clicks

15 Photo Views	0 Link Clicks	21 Other Clicks
----------------	---------------	-----------------

NEGATIVE FEEDBACK

0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



boyntonbeachcra • Following
Boynton Beach, Florida

boyntonbeachcra @brujaband performs live this Friday at @oneboyntonfl at 6PM! Good vibes, food and cocktails!
#freeevent #music #livemusic #cocktails #foodie #bbca #boyntonbeach



Liked by azimh57 and 32 others

JANUARY 25

Add a comment



Catch Boynton Beach @BoyntonBeachCRA · Jan 14

Getting ready for live music and food from local restaurants at #RockThePlaza Jan 25th!



ROCK
THE PLAZA
BOYNTON BEACH
PRESENTED BY
BOYNTON BEACH CRA

FRI. JAN. 25TH
ONE BOYNTON
1351 S. FEDERAL HWY.
LIVE MUSIC BY
BRUJA 5-9 PM



Paid Ad Analytic Overview

Ad Posts

Ad Preview

1 of 1 Ad


Mobile News Feed

1 of 1

Boynton Beach CRA

Sponsored

New FREE event series in Boynton Beach! Live music, cocktails and food from local restaurants!



Boynton Beach CRA

Public & Government Service

51

3 Shares

Like

Comment

Share

Learn More

Refresh preview

Report a problem with this preview

Ad Preview

1 of 1 Ad

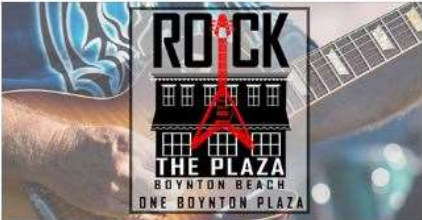
Mobile News Feed

1 of 2

Boynton Beach CRA shared an event.

Sponsored

FREE EVENT! Live music, food from local restaurants, drinks, giveaways and more!



FRI, JAN 25

Rock the Plaza - One Boynton

722 people interested

80 g...

INTERESTED

Timothy Fraley and 71 others

1 Comment

Like

Comment

Refresh preview

Report a problem with this preview



CRA BOARD MEETING OF: February 12, 2019

ANNOUNCEMENTS AND AWARDS

AGENDA ITEM: 7.C.

SUBJECT:

Rock the Plaza on February 9, 2019 Recap

SUMMARY:

On February 9, 2019, the CRA hosted ***Rock the Plaza*** at the Ocean Palm Plaza, located at 1600 N. Federal Highway.

The event featured live music, kid's activities, and offerings from the retail businesses located within the plaza. Participating merchants offered bar service, food specials, and giveaways during the event.

Feedback from participating merchants and event patrons TBA.

The next ***Rock the Plaza*** event will be held on April 13, 2019, at Ocean Plaza.

EVENT MARKETING & BUSINESS DEVELOPMENT

Neighborhood News - Working with Neighborhood News to reach out to the western Boynton Beach communities, this marketing strategy will continue to promote downtown Boynton Beach. The February full-page color ad features ***Rock the Plaza*** with an editorial on the event. This publication is mailed to 17,500 homes/clubhouses, with over 10,000 additional subscribers that read the digital edition online and on Facebook (see Exhibit A). Cost: \$450.00

Delray Beach Newspaper - The February issue of the Delray Newspaper featured a full-page color ad highlighting the ***Rock the Plaza*** event at Ocean Palm Plaza. This publication reaches over 15,000 direct online readers, has a circulation of 12,000 papers distributed to 250 locations in Palm Beach County, and is mailed directly to over 2,000 homes. As a bonus, the ad will be displayed in the Boca Newspaper with 12,000 more papers distributed in Boca Raton (see Exhibit B). Cost: \$795.00

Posters & Postcards - Marketing material such as 20 posters and 1,500 6"x 9" postcards for ***Rock the Plaza*** were delivered to businesses in the CRA area and the Congress Avenue corridor (see Exhibit C). Cost: \$275.00

Signage - 4' x 8' and 4' x 4' signage for Rock the Plaza went up in three locations in Boynton

Beach to let the community know about the event (see Exhibit D). Cost: \$340.00

FISCAL IMPACT:

FY 2018 - 2019 Budget, Project Fund, Line Item 02-58500-480, \$5,350 for the event and \$1,860 for marketing

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRA BOARD OPTIONS:

No action is required from the CRA Board at this time.

ATTACHMENTS:

Description

▣ **Exhibit A-D**

Exhibit A - Neighborhood News

ENJOY FREE LIVE MUSIC & VISIT THE
OCEAN PALM PLAZA BUSINESSES



GET READY TO ROCK THE PLAZA
SAT. FEB. 9TH
OCEAN PALM PLAZA
1600 N. FEDERAL HWY.

2 PM FIRESIDE PROPHETS
4 PM ARMY GIDEON

PRESENTED BY
BOYNTON BEACH
COMMUNITY REDEVELOPMENT AGENCY

CRA **CatchBoynton.com**

Exhibit B - Delray News

ENJOY FREE LIVE MUSIC & VISIT THE
OCEAN PALM PLAZA BUSINESSES



GET READY TO ROCK THE PLAZA
SAT. FEB. 9TH
OCEAN PALM PLAZA
1600 N. FEDERAL HWY.

2 PM FIRESIDE PROPHETS
4 PM ARMY GIDEON

PRESENTED BY
BOYNTON BEACH
COMMUNITY REDEVELOPMENT AGENCY

CRA **CatchBoynton.com**

Exhibit C - Poster & Postcards



Exhibit D - Signage



Exhibit D – Signage

SAT. FEB. 9TH

ROCK



THE PLAZA

BOYNTON BEACH

**OCEAN
PALM
PLAZA**

1600 FED. HWY.

PRESENTED BY
BOYNTON BEACH CRA
COMMUNITY REDEVELOPMENT AGENCY

LIVE MUSIC BY

2 PM FIRESIDE PROPHETS

4 PM ARMY GIDEON



CRA BOARD MEETING OF: February 12, 2019

INFORMATION ONLY

AGENDA ITEM: 8.A.

SUBJECT:

Public Comment Log

SUMMARY:

This item is being presented for the benefit of the CRA Board and includes emails, letters, comments, phone calls, etc. submitted by members of the public received on behalf of the Agency. See attached log.

CRA BOARD OPTIONS:

No action is required at this time unless otherwise determined by the Board

ATTACHMENTS:

Description

- ▣ **2019 Public Comment Log**
- ▣ **Email from Michael Reimer**

2019 CRA COMMENT LOG					
Date:	Method of Comment:	Name:	Comment:	Comment Directed To:	Response/ Follow Up:
2/4/2019	Email	Michael Reimer	<ul style="list-style-type: none">Email to Executive Director, Michael Simon, regarding his concerns over the land deal that took place in 2017 with the CRA and land at 711 N. Federal Highway	Michael Simon	

Nicklien, Bonnie

From: Michael Reimer <mreimer@internationalmarineservice.com>
Sent: Monday, February 04, 2019 6:58 AM
To: Simon, Michael
Subject: Land Deal 711 North Federal Highway

Dear Mr. Simon,

I am writing again to express my concerns over the land deal that took place in 2017 with the CRA / City of Boynton Beach. The proposals were very clear that new employees were to be hired and the site rebuilt within a defined time frame. None of this has even begun as the property is still vacant and no work has even become as it relates to the proposal that was summited and approved.

In the meantime our operations have relocated to the Town of Lantana within the Suntex Loggerhead Complex. We have totally redone the facility there and have hired 9 employees since our opening there.

Something really needs to be done to correct the process in place. To refresh you memory.

1. We offered more money for the property.
2. We were creating more jobs within the city.
3. We had a defined timeframe for redevelopment and committing to stick to that timeframe.
4. We required less money form the CRA and the City.

This entire process was flawed form he start. When city funds are used I feel the process should be 100 percent fiscally responsible.

Thank You,

Michael Reimer
International Marine Service
Office: 561-396-2264 ext 702
Direct Fax 561-742-5739
www.InternationalMarineService.com



CRA BOARD MEETING OF: February 12, 2019

INFORMATION ONLY

AGENDA ITEM: 8.B.

SUBJECT:

Public Relations Articles Associated with the BBCRA

SUMMARY:

Sun Sentinel:

- Rock Plaza at One Boynton on January 25, 2019 made the cover of the Local section of the paper (see Attachment I).

Palm Beach Post:

- Day Trip to Boynton Beach Article highlighting all the fun things to do in Boynton Beach (see Attachment II).

Florida Sport Fishing Magazine

- Gears in Motion article featuring a 2018 CRA Economic Development Grant recipient, 4 Reel Services located at 332 W. Boynton Beach Blvd, Suite 1, Boynton Beach, FL 33435

CRA BOARD OPTIONS:

No action required at this time unless otherwise determined by the Board.

ATTACHMENTS:

Description

- ▢ **Attachment I - Sun Sentinel Article**
- ▢ **Attachment II - Palm Beach Post Article**
- ▢ **Attachment III - Florida Sport Fishing Article**

SunSentinel LOCAL

TODAY'S MONEY STORIES CAN BE FOUND INSIDE THIS SECTION

Ethics panel finds probable cause in Gillum complaint

Grievance says Gillum received 'Hamilton' tickets while mayor

By **GRAY ROHRER**
Tallahassee Bureau

TALLAHASSEE — A state ethics panel on Friday found probable cause for ethics violations involving former Democratic candidate for governor Andrew Gillum over allegations that he received gifts on trips with lobbyists while he was mayor of Tallahassee.

The finding from the Florida Commission on Ethics means the investigation into the complaint will move on but isn't a finding of guilt. The next step is a hearing before an administrative judge

sometime in the next two months.

The complaint was filed by Erwin Jackson, a Tallahassee ethics watchdog, and stems from Gillum's alleged acceptance of gifts from lobbyists while on trips to New York and Costa Rica in 2016. Gillum received tickets to the Broadway musical "Hamilton" from a person who turned out to be an undercover FBI agent.

"If you're a mayor of a town even a small, small town, your friends should not be lobbyists," Jackson told reporters after the hearing. "And when you take family vacations you shouldn't be taking vacations with lobbyists and city vendors."

The accusations hounded Gillum during the campaign and contributed to his narrow loss to Republican Ron DeSantis. Gillum was defeated by 32,463 votes out of more than 8.2 million cast, or about 0.4 percent.



Gillum

Gillum did not attend the closed-door hearing in Tallahassee, but his lawyer, Barry Richard, said the charges have no merit. Richard said he's confident the hearing won't lead to a finding of guilt.

"The [ethics] advocate says that he was hanging out with these people who are lobbyists who had [a city] interest, but there is no evidence in this case and there's no allegation that he

ever did anything in response — as a quid pro quo for receiving a gift," Richard said.

Florida's "gift ban" law prohibits public officials from receiving anything valued at more than \$100 from lobbyists.

If Gillum is found guilty, the commission has the power to issue a fine, but the proceedings aren't criminal. Still, Jackson suggested he could face criminal charges in the future.

The undercover FBI agent who paid for the "Hamilton" tickets was part of a three-year investigation that resulted in the arrest of Tallahassee city commissioner Scott Maddox and his business partner Paige Carter-Smith last month. The pair were charged

See **GILLUM, 2B**

Jack-knifed tractor-trailer clogs I-75

By **WAYNE K. ROUSTAN**
South Florida Sun Sentinel

Rush-hour traffic was backed up for more than four hours Friday morning after a tractor-trailer collided with three vehicles and jack-knifed on Interstate 75 in the Weston area.

It happened about 7 a.m. on southbound I-75 about a mile south of I-595 approaching the Royal Palm Boulevard exit.

Amy O'Donnell was among the motorists crawling past the crash scene.

"I was stuck in traffic literally in the same spot for roughly 45 minutes to one hour," she said. "There were so many cars that firetrucks and other rescue units had a hard time getting by. I saw a helicopter."

A helicopter landed on the highway to fly one of two crash victims to the hospital. The other person was taken by ambulance but their injuries were not life-threatening, said Lt. Alvaro Feola, with the Florida Highway Patrol.

All six southbound lanes were re-opened to traffic by 11:30 a.m. after several tow trucks cleared the wreckage and firefighter hazardous material crews cleaned up the fuel spills.

The cause of the crash was under investigation.

JACK SHIFREL
1946-2019

Veterans' advocate, political activist dies at 72

By **ANTHONY MAN**
South Florida Sun Sentinel

Jack Shifrel, who spent decades as an advocate for his fellow veterans and a champion of Democratic Party values and candidates, died Friday. He was 72.

Shifrel died of cancer, diagnosed this month, that had spread to his bones and spine, said Scott Shifrel, one of his brothers. His death was announced by his family on Facebook.

South Florida political leaders said Shifrel's death would leave a void in the com-



Shifrel



JENNIFER LETT/SUN SENTINEL

Rockin' the Plaza

Monique Chalk sings "Jolene" during a Rock the Plaza concert on Friday. The series brings live music from some of the most popular bands in South Florida to various plazas within the Boynton Beach Community Redevelopment Agency district.

Winning ticket bought in S. Florida

By **DOUG PHILLIPS**
South Florida Sun Sentinel

Somebody in South Florida is going to have a great weekend — and beyond.

A single ticket matched all the numbers from Thursday night's Fantasy 5 drawing by the Florida Lottery and it is worth \$193,518.74.

The ticket was purchased in Miami-Dade at the Walmart at 6991 S.W. Eighth St., lottery officials said. It was bought by the computer-generated Quick Pick method.

The Fantasy 5 numbers drawn Thursday night were 1, 3, 12, 27 and 30.

Search halted



The Palm Beach Post

REAL NEWS STARTS HERE

Entertainment & Life

Day trip: Did you know Boynton Beach had all these fun things to do?

By **Julio Poletti**

Posted Jan 31, 2019 at 2:13 PM

Updated Jan 31, 2019 at 9:36 PM

Take a polo lesson, visit beautiful parks, enjoy Caribbean cuisine and relax at the beach

This day trip is way overdue. I finally explored downtown Boynton Beach, which has amazing Caribbean food, a charming ice cream shop, beautiful parks and more. The coastal city is located south of Hypoluxo and north of Delray Beach. Check out the Boynton Beach Historical Society website to read about the city's history.

Get weekly day trips: Sign up for "Day Trippin' with Julio Poletti" for adventures delivered straight to your inbox

Heads up: Most of the city's attractions and charm are not walking distance. If you're down to explore and don't mind a bit of driving or biking, here's a great itinerary:

MORNING: GET SOME VITAMIN D WITH AMAZING VIEWS

There's nothing like spending the first few hours of the day at the beach. Here are two good options near Boynton:

Oceanfront Park Beach

This is a very family-friendly beach with lifeguards on duty from 9 a.m. to 5 p.m. The beach has designated surfing and skim board areas. They have hourly and full-day rentals for cabana and umbrella. Children will enjoy the playground. For parking information, check Boynton Beach's website.

Oceanfront Park Beach: 6415 N. Ocean Boulevard, Ocean Ridge; 561- 742-6775.

Ocean Inlet Park

Ocean Inlet Park is in Ocean Ridge, near Boynton Beach. Visitors will enjoy fishing, kayaking, boating and canoeing. The park has an inlet side and a beach side. On the inlet side, there are several amenities: a children's playground, a marina, showers, a dock for boating, and fishing. The inlet park also has covered picnic tables and restrooms. On the beach side, there's 600 feet of guarded beach. Note: Fishing and surfing are not allowed. Parking is free.

Ocean Inlet Park: 6990 N. Ocean Boulevard, Ocean Ridge.

MORE TO DO: Art in Boynton, Boca; music in West Palm

MORNING STROLL THROUGH MANGROVES

Mangrove Park

Three tidal inlets connect Mangrove Hammock Park. It is a great place to see a variety of animals including: birds, raccoons and manatees. And visitors will enjoy the boardwalk that loops around the 12-acre park.

Mangrove Park: 700 NE 4th Ave, Boynton Beach, FL; 561-963-6707.

Take a polo lesson

After years of wanting to take polo lessons, I finally took my first one at Palm City Polo in Boynton Beach. It was mind boggling, painful and challenging - but it was a blast. And it's not just for people who have horses and a lot of money, anyone can sign up. I wrote about my experience, read it here.

Palm City Polo Club: 9771 87th Pl S. Boynton Beach; 561-289-9099.

LUNCH AND DESSERT ARE A MUST

Tropical Island Restaurant

The line of customers was a surprise when I walked into the Tropical Island Restaurant. The small eatery was busy with take-out orders and although I had to wait a little while for my order, I enjoyed my lunch. The fried pork sticks served with rice and beans were on point. And the plantains with coconut water made a nice side. My favorite part was the pork broth served with the rice and the small cup of spicy yellow peppers.

Tropical Islands Restaurant: 600 N Federal Hwy. Boynton Beach; 561-738-5306.

The Boardwalk Italian Ice & Creamery

The Boardwalk Italian Ice & Creamery opened in 2015. But its small-town charm makes it feel like it has been there a long time. The owners, who visited the Jersey Shore as children, wanted to bring the boardwalk concept to South Florida. The creamery makes homemade ice cream, Italian ices, and other boardwalk-type desserts. Customers chose from waffle bowls, cups, sugar cones or waffle cones. There's a spacious outdoor patio and outdoor seating on the side of the building.

The Boardwalk Italian Ice & Creamery: 209 N Federal Hwy. Boynton Beach; 561-600-9593

After my ice cream treat, I stopped at the Boynton Beach City Library where books are sold for 50 cents. The library offers all types of services: youth services such as homework help and adult education classes. They also offer free music downloads, audio books and more.

WALK OFF THE CALORIES: AN INSTAGRAM-PERFECT STOP

To see a cool area, drive west on Boynton Beach Boulevard to the Boynton Beach Art District. It's located at 401 West Industrial Avenue. Get your cameras out and get ready to snap, Boomerang and pose. The art district has artists who rent garages on Industrial Avenue. Visitors are invited to walk around to view the murals and meet the artists. The area features an Art Walk every third Saturday of the month.

The Boynton Beach Art District; 410 W Industrial Ave., Boynton Beach.

PHOTOS: Kinetic Art Exhibit in Boynton Beach

BONUS: Find one of Pharrell's keyboards in this Boynton Beach studio.

DINNER AND LIVE MUSIC

Spend the evening with water views and live music at these two neighboring bars in Boynton Beach. Both waterfront restaurants have large bars, outdoor seating and they both serve fresh seafood.

PRO TIPS:

**PICK THE RIGHT
LINE COLOR p.28**

**REEL CARE MADE
SIMPLE p.41**

**MASTER THE
SNELL KNOT p.46**

FLORIDA SPORT FISHING

JANUARY/FEBRUARY 2019

*Winter
Wonderland*

Great Escapes

5


JACKSONVILLE FLOUNDER
BANANA RIVER REDFISH
PALM BEACH BLACKTIPS
MIAMI SAILFISH
EVERGLADES SLAM



FACE TO FACE
WITH CHOPPER BLUES
METAL SPOONS
RETURN OF A CLASSIC

THE PERFECT HOAX
CLONING CRUSTACEANS





Gears in Motion

Never Neglect Essential Reel Maintenance

STORY AND PHOTOS BY CAPTAIN STEVE DOUGHERTY

► **WITH MANUFACTURERS** incorporating advanced technologies in the design and development of modern fishing reels, anglers have more at their fingertips than ever before. Regardless of brand loyalty or target species, proper maintenance and care is essential in ensuring your reels stand the test of time while propelling you to angling feats once unimaginable.



Saltwater is extremely corrosive and will leave its mark on anything it encounters. And, if we are lucky, we expose our tackle to extreme daily tests. Regardless of how often they are used, the investment in our equipment is enormous and with the proper maintenance and care, tackle and equipment will provide many seasons of exciting angling action. It doesn't make a difference where you encounter nature's salty ale. If you're an aficionado and take fishing seriously, then make it a point to avoid equipment failure. This begins with a low-pressure freshwater rinse after each and every use. If you use a powerful jet, harmful contaminants will only be pushed and lodged deeper into your reel's crevices and internal components. Make sure you pay extra attention to the drain holes in the bottom portion of the reel, making sure they are free of grease and

dirt. After a good rinse, chamois the reels dry so there are no water spots. Lightly spray with a non-abrasive cleaner and wipe off the excess with a dry rag and store them out of the sun in freespool to prevent flat spots on your drag washers.

While a simple rinse will wash away exterior contaminants, there comes a time when your reels will need more care and attention. You wouldn't neglect to have 100-hour servicing performed on your outboard, so why would you neglect to properly care for your fishing reels? And although basic cleaning and lubrication can be performed at home, unless you are mechanically inclined and very familiar with your reel's internals, then it might be in your best interest to consult the professionals before loosening any screws.

The key to longevity starts with a regular maintenance schedule. If the thought of servicing your own reels gives you anxiety, or you have a reel that is clearly damaged internally and beyond your capabilities, then it's time you turn to the



SALTWATER POWER TOOLS

Tough Daiwa BG and SALTIST spinning reels are the tools of the trade for Florida fishermen.

Saltist, a top-line series is Mag-sealed for corrosion resistance and features Daiwa's light weight "HardBodyz" design.

Our rugged BG reels set the standard in local waters.

Both feature the super-sized machine-cut Digigear™ that's bigger, grittier and can take the punishment from tough ocean predators (and the scrutiny of serious anglers).

Check 'em out at your Daiwa dealer today.



BG
SERIES

SALTIST
SERIES

www.daiwa.com



Repeated exposure to saltwater has devastating effects on even the highest quality tackle. Reel longevity is greatly enhanced with simple care.

professionals. When our reels need servicing, we rely on 4 Reel Services (4reelservices.com) in Boynton Beach, Florida. A certified warranty center for Accurate, Fin-Nor, Quantum, Zebco, Okuma, Shimano, Abu Garcia, Penn, Maxel and Tsunami, as well as an authorized service center for Diawa, Avet, Lew's, Alutecnos and more, this crew of experienced anglers has been servicing the fishing community since 2006 and has the knowledge to repair, remedy and rejuvenate nearly any reel in your arsenal.

Recently, one of my TLD 30s had a problem with the anti-reverse, and upon dropping off my reel and touring the facility I was happy to see multiple clean workspaces with ample lighting. All of the necessary tools were also within close reach including screwdrivers, both standard and Phillips head, pliers, reel lubricants, clean rags, Q-tips, and any specialized tools supplied by the various manufacturers. Bulky pliers and one size fits all screwdrivers are a sure way to damage fragile parts and strip tiny screws. It's also im-



BE A STRONG FIGHTER



INTRODUCING J-Braid GRAND x8

Our most abrasion resistant braid yet smooth and strong. Made from a new state-of-the-art material "IZANAS".

Available in 3 colors: Gray Light, Dark Green and Island Blue.



J-Braid x8
8 inter-woven strands.
Exceptional casting performance.
Smooth, soft and silent—Ideal for all applications



J-Braid x4
4 inter-woven strands.
Strong and tough abrasion-resistant technology.
Ideal for structure fishing.
Thin design for offshore applications.

www.J-Braid.com



a deep clean and thorough lubrication.

Going above and beyond a quick fix, my reel was completely dismantled, with every part cleaned with their proprietary self-rinsing, peroxide-based environmentally safe and powerful cleaning agent. From here, oil was added to the anti-reverse pawl and spring. The carbon fiber drag washer was inspected for wear, and then light grease was applied to the inside of the spool. Before putting the pieces of the puzzle back together, every bearing was examined for noise and binding. Thankfully, everything else looked right and the reel was restored in



portant to note that lubricants with various viscosities serve different purposes. As a rule of thumb, grease is reserved for a reel's main gears and oil is used for bearings and other moving parts. Too much grease may attract dirt and grime and can actually do more harm than good.

Conventional reels aren't standardized and the brand and design of your particular reel will determine its precise dismantling procedure. However, the ba-

sics are relatively similar and the skilled technicians at 4 Reel Services know every reel on the market inside and out, making quick work of my TLD. Accessing the anti-reverse begins with removing the preprogram dial and the lever shaft body, then moving on to the lever quadrant and side plate bolts. Quickly separating the frame, spool and side plate, the malfunctioning anti-reverse was easily diagnosed and remedied with

less than 20 minutes. When more serious damage or neglect is uncovered only factory parts from the original reel manufacturer are utilized, with over 90,000 units in stock. A timely five to seven business day turnaround is available for most reel repairs, helping anglers get back on the water fast. Not long ago, a fishing reel was simply a place to hold line and the spool's capacity determined the type and size of game fish that could be pursued. Times have certainly changed with modern fishing reels providing significant enhancements enabling anglers to close the gap inch by inch. However the combination of sun, sand and saltwater will destroy even the costliest fishing reel and it is absolutely imperative that you keep your reels clean and lubricated or risk losing trophy fish with the introduction of equipment failure. **FS**



CRA BOARD MEETING OF: February 12, 2019

INFORMATION ONLY

AGENDA ITEM: 8.C.

SUBJECT:

CRA District Tour for New CRAAB Members

SUMMARY:

Members of the Boynton Beach CRA staff and Community Redevelopment Agency Advisory Board (CRAAB) participated in a tour of the CRA Redevelopment District on January 4, 2019 at 3:00 pm.

The site tour began at the CRA office located at 710 N. Federal Highway, Boynton Beach, FL 33435 and continued through the CRA Redevelopment District in order to familiarize the newly appointed CRAAB Members with CRA project locations. No official CRA business was conducted during this tour.

This tour was publicly noticed via signs at the CRA office and City Hall as well as a posted on both the CRA's and City's website (see Attachment I).

Tour attendees:

- Michael Simon, CRA Executive Director
- Thuy Shutt, CRA Assistant Director
- Thomas Devlin, CRAAB member
- Golene Gordon, CRAAB member

FISCAL IMPACT:

None.

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRA BOARD OPTIONS:

No action is required by the CRA Board at this time.

ATTACHMENTS:

Description



Attachment I - Public Notice



710 N Federal Highway
Boynton Beach, FL 33435
Ph: 561-737-3256
Fax: 561-737-3258
www.catchboynton.com

Notice

Members of the Boynton Beach CRA staff and Community Redevelopment Agency Advisory Board (CRAAB) will be participating in a tour of the CRA Redevelopment Area on January 14, 2019 at 3:00 p.m.

The site tour will begin at the CRA offices located at 710 N. Federal Highway, Boynton Beach, FL 33435 and will continue through the CRA Redevelopment Area in order to familiarize the newly appointed CRAAB Members with CRA project locations. No official CRA business will be conducted during this tour.

A handwritten signature in blue ink, appearing to read "Michael Simon", is written over a horizontal line.

Michael Simon
Executive Director



CRA BOARD MEETING OF: February 12, 2019

CRA PROJECTS IN PROGRESS

AGENDA ITEM: 10.A.

SUBJECT:

Marketing and Business Development Campaign

SUMMARY:

Coastal Angler - The Coastal Angler Magazine is a resource for anglers, boaters and conservationists and is the second largest free outdoor publication in the nation. 40,000 issues in circulation monthly includes Palm Beach, Broward, Dade, and Monroe Counties. One 1/4 page ad in February's Coastal Angler Magazine was placed featuring the Boynton Harbor Marina "Commercial Dockage Available". This ad highlights the four slips available for rent to a Commercial marine business and was placed in the state of Florida section (see Exhibit A). Exhibit A contains an email from Brian Smith, the Boynton Harbor Marina Dock Master, describing how successful the ad is in generating several calls a week and attributing the rental of two of the four slips to the ad. Cost: \$925.00

FISCAL IMPACT:

FY 2018-2019 Budget, Project Fund 02-58400-445, \$925.00

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRA BOARD OPTIONS:

No action required at this time unless otherwise determined by the Board.

ATTACHMENTS:

Description

□

Exhibit A

Exhibit A- Coastal Angler

COMMERCIAL DOCKAGE AVAILABLE FOR PROFESSIONAL FISHING CHARTERS & COMMERCIAL MARINE BUSINESSES

TENANT PACKAGE INCLUDES:

- ValvTect Marine Fuel discounts
- Walk up traffic from restaurant
- Professional marketing
- Stole of heart docking facility

4 SUPS AVAILABLE FOR VESSELS
TO 47 FEET \$19.00 A FOOT

Contact Dock Master
Brian Smith: 561-703-2185



BOYNTON BEACH CRA |  **Boynton Harbor Marina**
CATCHBOYNTON.COM
SHIP STORE & FUEL INFORMATION: 561-735-7955

Exhibit A – Email from Brian Smith, Dock Master Boynton Harbor Marina

From: Brian Smith <bsmith@wptmarine.com>
Sent: Monday, February 04, 2019 4:06 PM
To: Smith-Coffey, Tracy <Smith-CoffeyT@bbfl.us>
Cc: Simon, Michael <SimonM@bbfl.us>
Subject: "Boat Slip Available"

Tracy,

I just wanted to let you know that the advertisement for charter boat slips for rent is working. I received a call this weekend from a fishing charter business in Ft Lauderdale that is interested and they have a 46' Bertram. They are coming up to see the marina sometime this week. I have been receiving one or two calls per week since the holidays. 2 of the new tenants found us in the add also I think.

Thanks for your help with this.

Brian Smith

Waypoint Marine Inc.
P.O. Box 747
Boynton Beach FL. 33425
561-703-2185



CRA BOARD MEETING OF: February 12, 2019

CRA PROJECTS IN PROGRESS

AGENDA ITEM: 10.B.

SUBJECT:

CRA Economic Development Update

SUMMARY:

Below is a status report of the CRA's FY 2018 - 2019 Economic Development Grant Program and Business Development activities:

Below is a breakdown of the FY 2018 - 2019 Economic Development Grant Budget:

FY 2018 - 2019 Economic Development Budget: \$554,356

Total Grant Dollars Awarded Year-to-Date: \$ 45,367

Remaining Fund Balance: \$507,988

Economic Development Grants awarded year-to-date:

Business Name	Business Address	Business Type	Grant
Alchemy	640 E. Ocean Avenue, Unit 5	Hair Salon	Rent Reimbursement
Phairis Luxury	413 S. Federal Highway	Bridal Hair Boutique	Rent Reimbursement
Beach Tennis	625 S. Federal Highway	Retail	Property Improvement
Novus Escape Room	458 N. Federal Highway	Entertainment	Rent Reimbursement

New Business Tax Receipts issued in December 2018 and January 2019 located within the CRA District:

Business Name	Business Address	Business Type
Trade Show Travel Company	639 E. Ocean Avenue, Unit 103	Travel Planning
Wallace Industries	1305 S. Federal Highway	Coin Operated Laundry Machines
Boynton Grocer	1305 S. Federal Highway	Small Grocer
Richmen Looks	474 N. Federal Highway	Men's Boutique Clothing Store

FISCAL IMPACT:

FY 2018 - 2019 Budget, Project Fund 02-58400-444, \$554,356

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRA BOARD OPTIONS:

No action required by the CRA Board at this time.



CRA BOARD MEETING OF: February 12, 2019

CRA PROJECTS IN PROGRESS

AGENDA ITEM: 10.C.

SUBJECT:

Sara Sims Park Project Update

SUMMARY:

The following construction activities are provided to update the Board on the progress of the project as of February 1, 2019:

Site Preparation:

- Rough Grading 90% Complete
- Contractor is hauling excess fill from site (completion date 2/8)
- Proof rolling building pads the week of 2/4

Pavilions:

- Pavilions to be delivered 2/7
- Assembly to begin on 2/11 and completed in 8 weeks.

Restroom:

- PO issued – This is a design build item and is now in design
- Design to be permitted in early February
- Construction in late February/early March – Construction is less than 8 weeks from permit

Other items:

- The electrical bid awarded
- The landscape and irrigation bid awarded
- Drainage - 100% complete
- Water and Sewer installation scheduled to commence 2/11
- Pre-construction meeting scheduled week of 2/4
- Paving and concrete bid received and being processed
- Site screening being bid (expecting all 3 bids returned by 3/1)

Items remaining to be bid:

- Decorative fencing – informal estimate received

Mr. Gary Dunmyer, City Engineer, will be at the February 12, 2019 CRA Board meeting to answer any questions. Progress photos are provided in Attachment I.

FISCAL IMPACT:

FY 2017-2018, Project Fund 02-58200-406, \$600,000

FY 2017-2018, Project Fund 02-58100-203, \$115,600

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan, 2010 Sara Sims Park Master Plan

CRA BOARD OPTIONS:

No action is required by the CRA Board at this time unless otherwise determined.

ATTACHMENTS:**Description****Attachment I - Sara Sims Construction Photos**

SARA SIMS CONSTRUCTION PHOTOS – ATTACHMENT I

January 26, 2019



Views looking north (MLK Jr. Blvd.) from south property line

January 31, 2019



Views looking east from west property line



Future parking lot at entrance from MLK Jr. Boulevard



Views looking at west property line



Future parking lot adjacent to NW 9th Avenue



CRA BOARD MEETING OF: February 12, 2019

CRA PROJECTS IN PROGRESS

AGENDA ITEM: 10.D.

SUBJECT:

The Ocean Breeze East Project Update

SUMMARY:

Activities: January 2019

- January 22, 2019 - The Ocean Breeze East Apartment site plan went through its first formal City DART meeting to discuss Centennial Management Development Team's response to the City's 1st set of plan review comments (see Attachment I).
- February 26, 2019 - Tentative formal site plan review by the Planning and Development Board.
- March 19, 2019 - Tentative formal site plan review/approval by the City Commission.

Activities: November 13 - December 18, 2018

- Since the sale of the property in January 2018, CRA staff has been working with the Ocean Breeze East property owner, Lewis Swezy of Centennial Management, Corp., his development team and design professionals to prepare the Ocean Breeze East Apartments site plan for formal application to the City of Boynton Beach.
- Centennial Management submitted their formal Site Plan application to the City of Boynton Beach on December 5, 2018. Department staff must provide their review comments by December 12, 2018. The site plan review process should be completed in approximately four months.

Centennial Management Development Team and CRA staff will continue to work together to provide responses to site plan review comments generated by City staff.

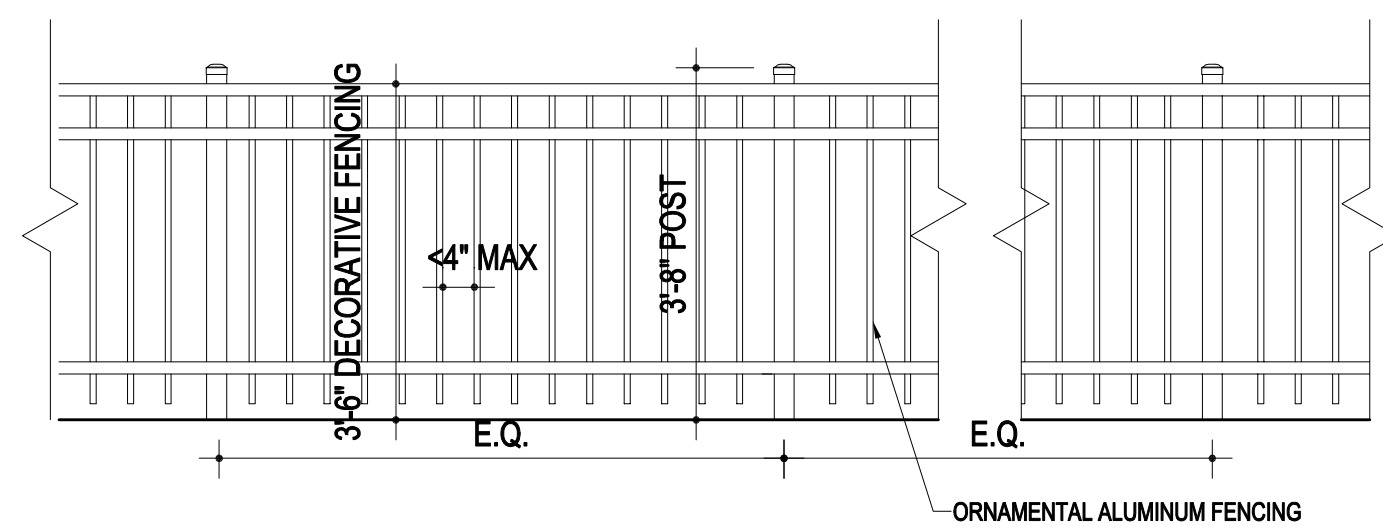
FISCAL IMPACT:

CRA BOARD OPTIONS:

No action required on this item unless otherwise initiated by the CRA Board.

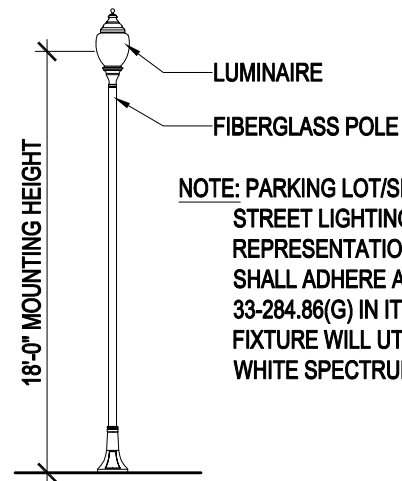
ATTACHMENTS:**Description**

- ▢ **Attachment I - Site Plan Elevation sheets**
- ▢ **Attachment II - P & D Agreement**



5 Low Wall Elevation

NTS

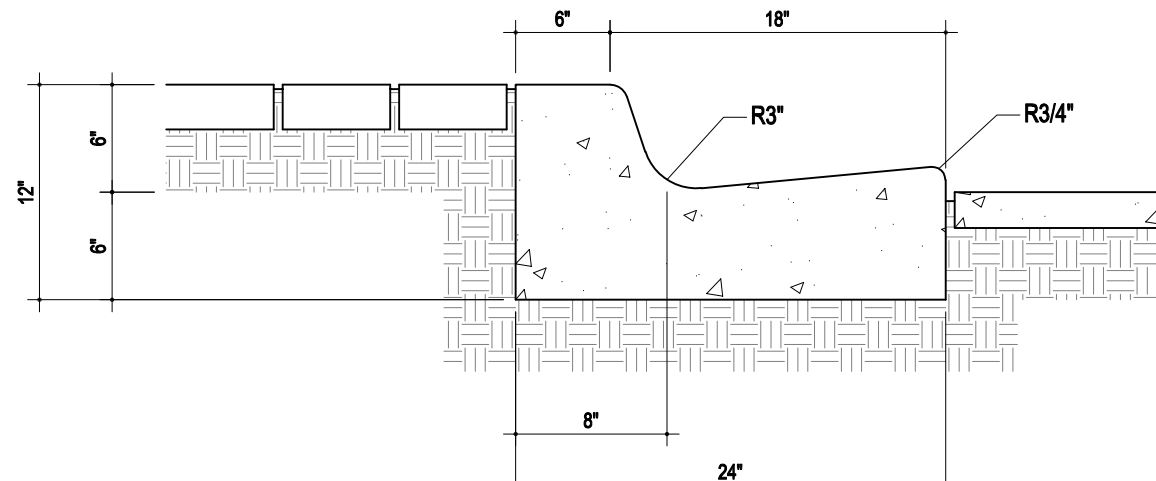


NOTE: PARKING LOT/SIDEWALKS/PEDESTRIAN STREET LIGHTING IS SCHEMATIC AND REPRESENTATIONAL. ALL SITE LIGHTING SHALL ADHERE AND COMPLY TO SEC. 33-284.06(G) IN ITS ENTIRETY. LIGHT FIXTURE WILL UTILIZE LIGHT IN THE WARM WHITE SPECTRUM.

4 Typical Site Light Pole

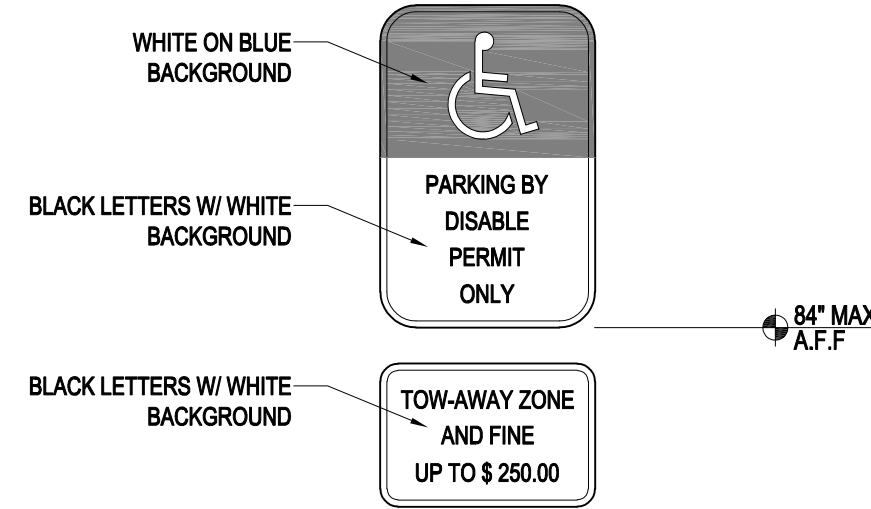
Single

NTS



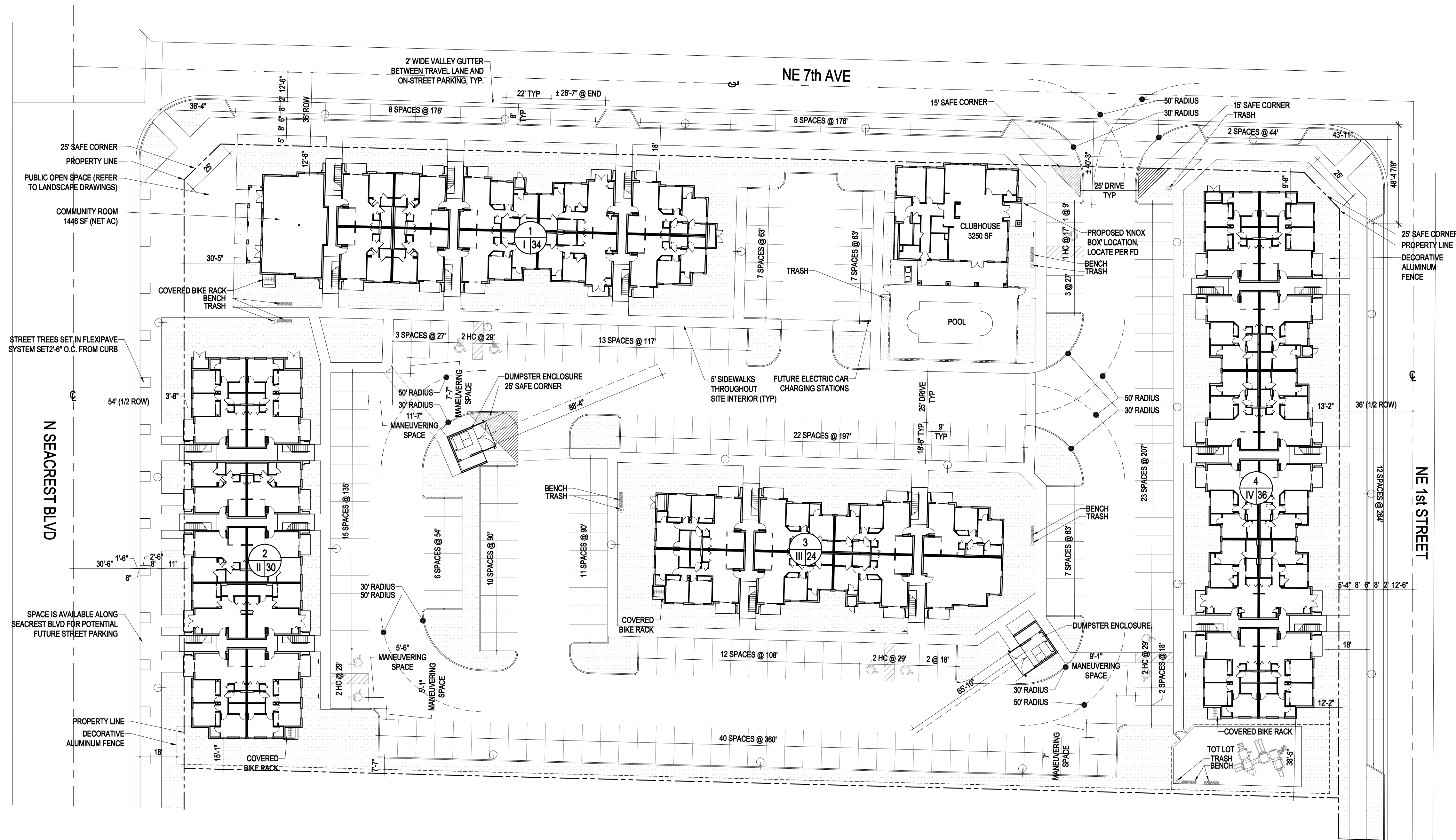
3 Typical "F" Curb Detail

NTS



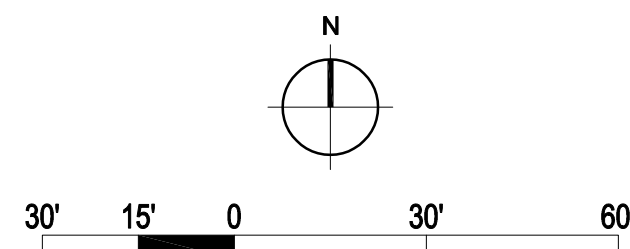
2 Handicap Parking Sign Detail

NTS



1 Architectural Site Plan

SHEET REVISED IN ITS ENTIRETY



APARTMENT UNIT MIX TABLE				
BUILDING	UNIT A (1BD/1BA)	UNIT B (2BD/2BA)	UNIT C (3BD/2BA)	TOTAL
Bldg 1 - Garden (3 Story)	12	22	0	34
Bldg 2 - Garden (3 Story)	18	0	12	30
Bldg 3 - Garden (3 Story)	0	17	6	23
Bldg 4 - Garden (3 Story)	0	24	12	36
Total Units	30	63	30	123
Unit Percentage	24.39%	51.22%	24.39%	100%

APARTMENT UNIT MIX TABLE			
BUILDING	AC	NON-AC	TOTAL
UNIT A	740	40	780
UNIT B	950	40	990
UNIC C	1,145	40	1185

PARKING					
BUILDING	UNIT A (1BD/1BA)	UNIT B (2BD/2BA)	UNIT C (3BD/2BA)	NON-RES	TOTAL
Parking Ratio (Unit Type)	1.5	2.0	3.0	1 / 300	
Total Units	30	63	30		123
Guest Parking					19
Community Room				1446	
Required Parking	45	126	90	5	266
Reduction per Traffic Engineer					217
Provided Parking					222

DENSITY			
ZONING	ACRES	DUIACRE ALLOWED	DUIACRE PROVIDED
MIXED-USE MEDIUM (MU-2)	3.95	50	31.1

MAX. HEIGHT, SETBACKS & OPEN SPACE		
	REQUIRED	PROPOSED
HEIGHT	4 FLOORS MAX	3 FLOORS
FRONT SETBACK	0'-15"	0'-15"
SIDE SETBACK	0'-15"	0'-15"
OPEN SPACE		±23%

- LEGEND**
- X - BUILDING NUMBER ON SITE
 - Y - BUILDING TYPE
 - Z - NUMBER OF UNITS
 - INDICATES PERVIOUS SURFACE / LANDSCAPE AREA
 - SITE LIGHT POLE (SINGLE) FOR REFERENCE ONLY. TO BE LOCATED PER ELECTRICAL

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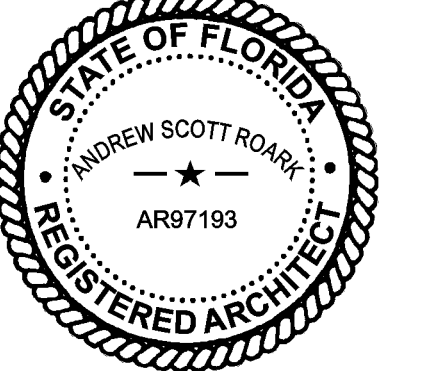
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Ocean Breeze East

Palm Beach County, FL

01/29/2019
Andrew Scott Roark
AR97193



SET DISTRIBUTIONS:

12/05/18	MSPMA Submittal
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SHEET REVISIONS:

1/22/2019	1	MSPMA Revision 1
1/29/2019	2	MSPMA Revision 2

PROJECT NO. 326

Site

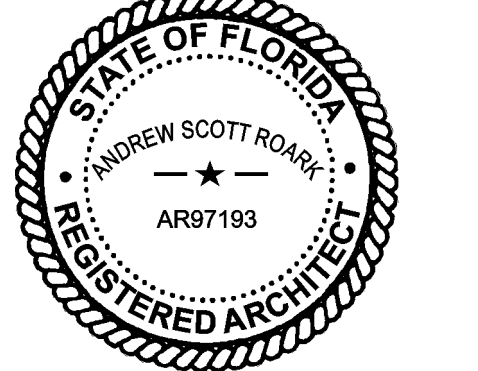
Architectural Site Plan

MSPMA-A02

Ocean Breeze
East

Palm Beach County, FL

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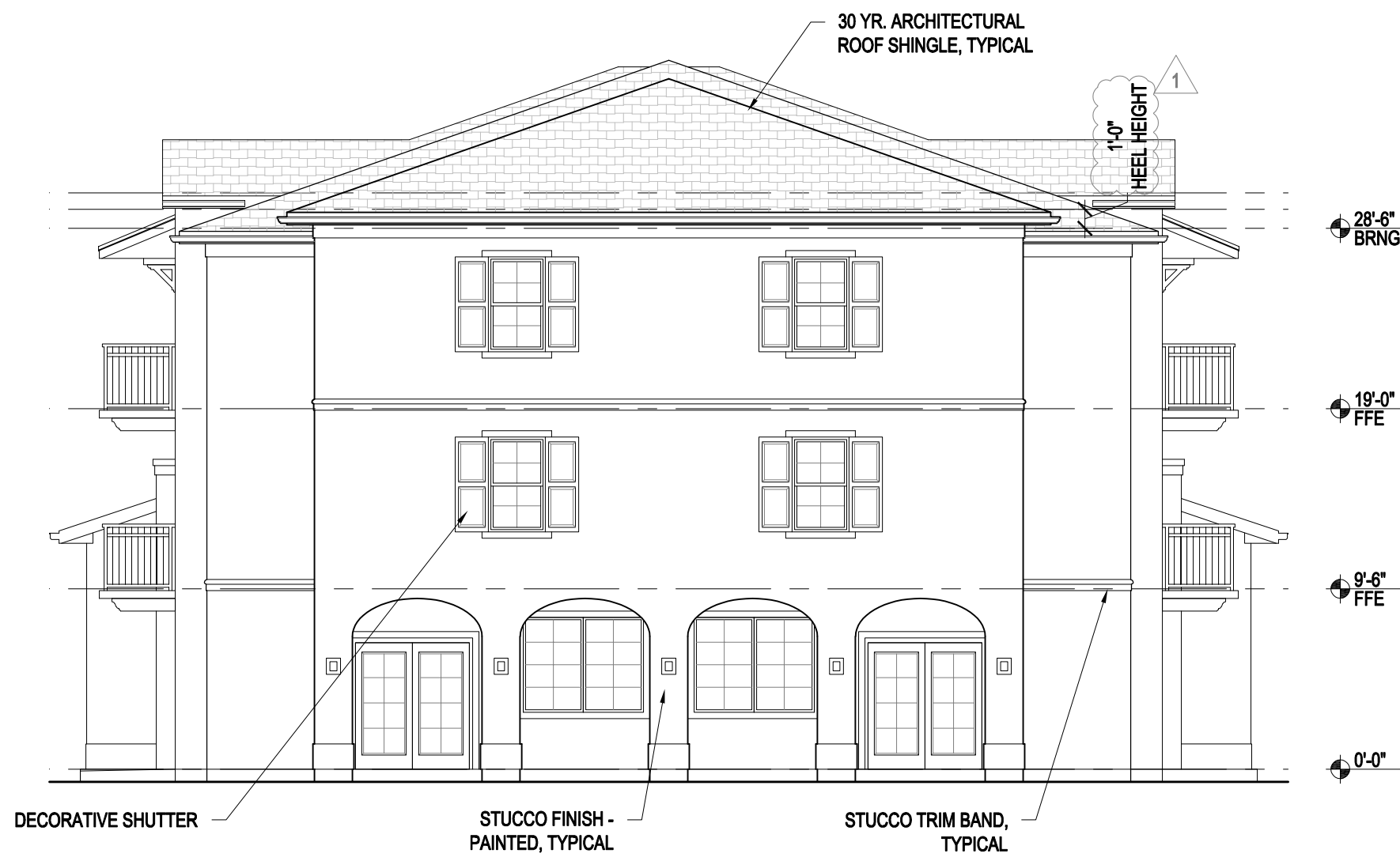
1/22/2019 1 MSPMA Revision 1

PROJECT NO. 326

Building Type I

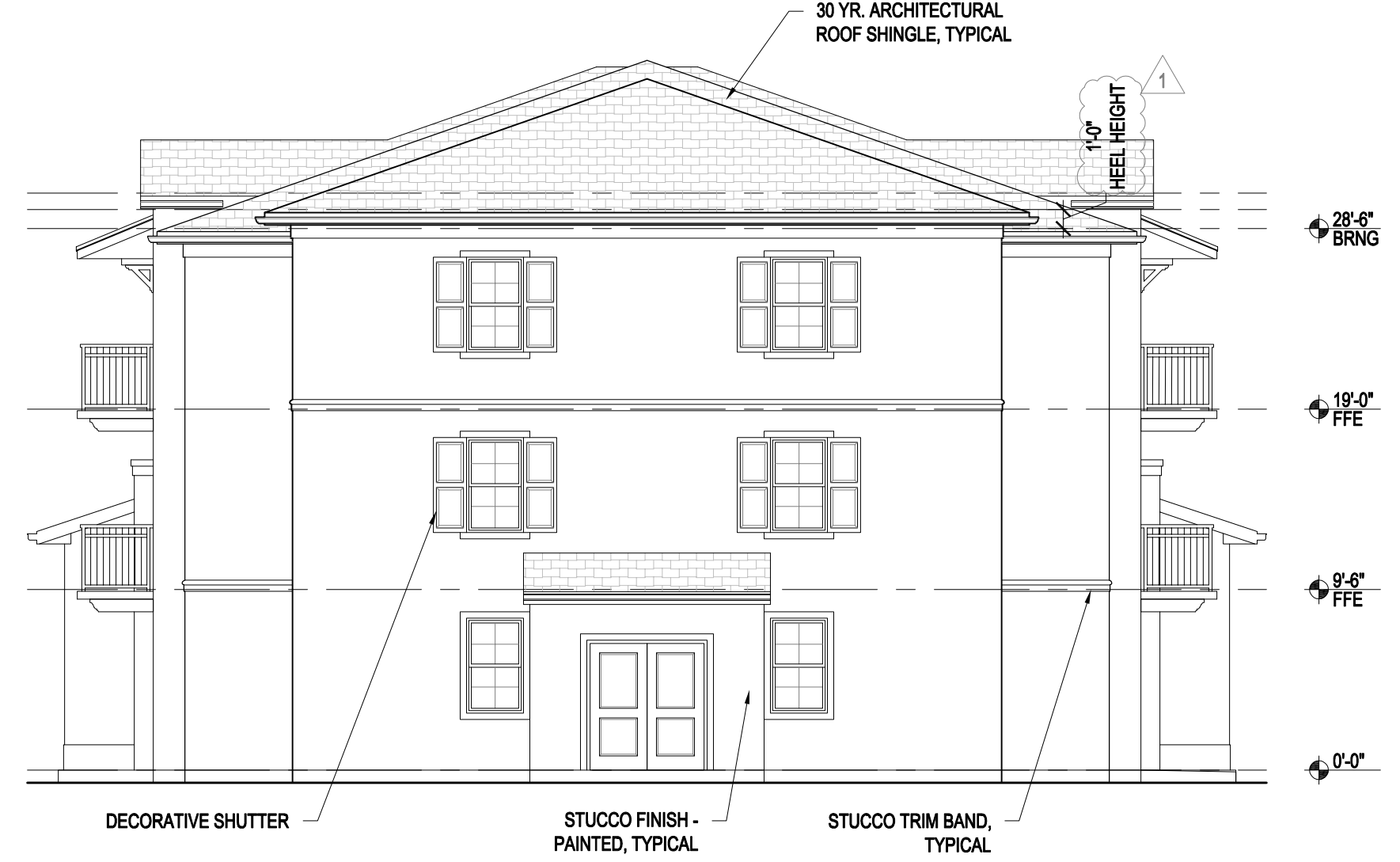
Exterior Elevations

MSPMA-A13



4 West Elevation

1/8" = 1'-0"



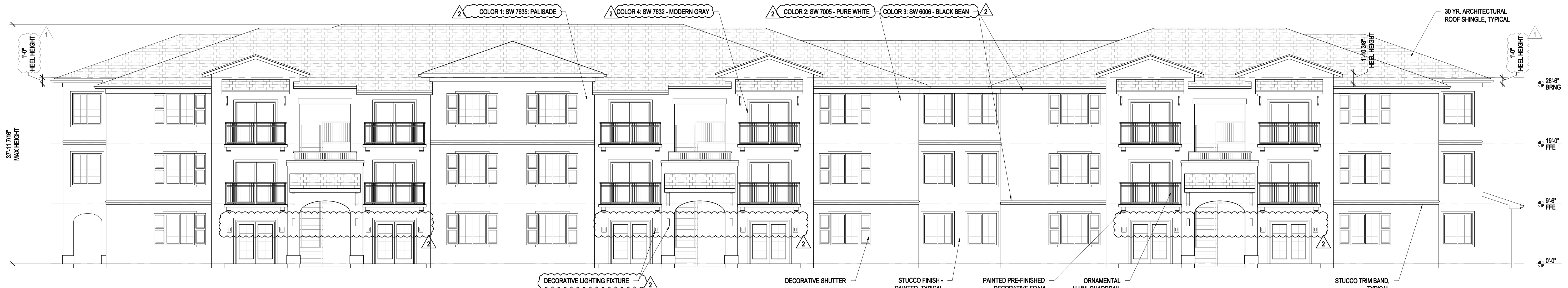
3 East Elevation

1/8" = 1'-0"



2 North Elevation

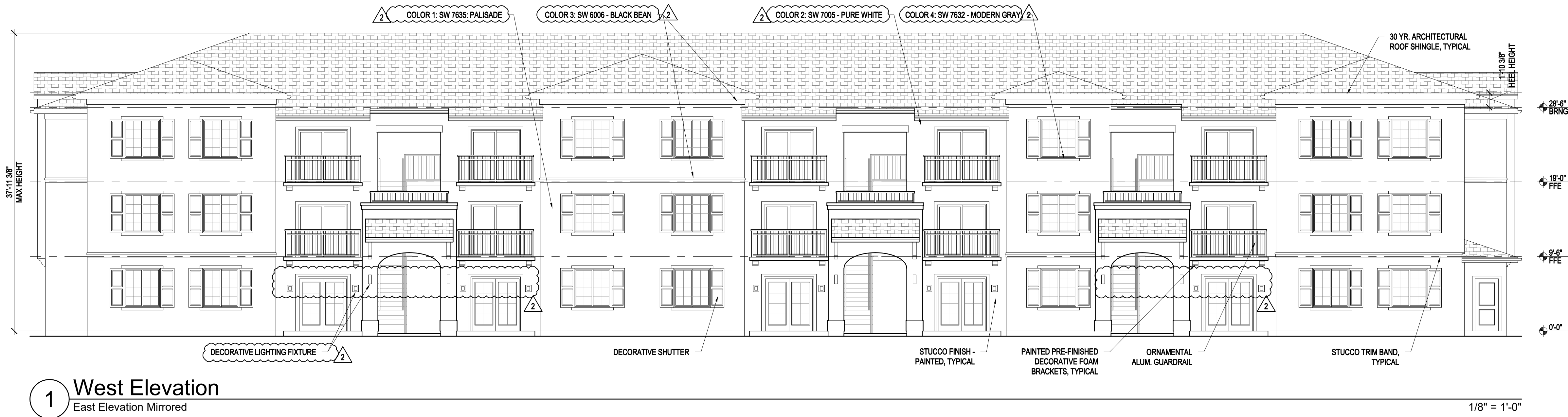
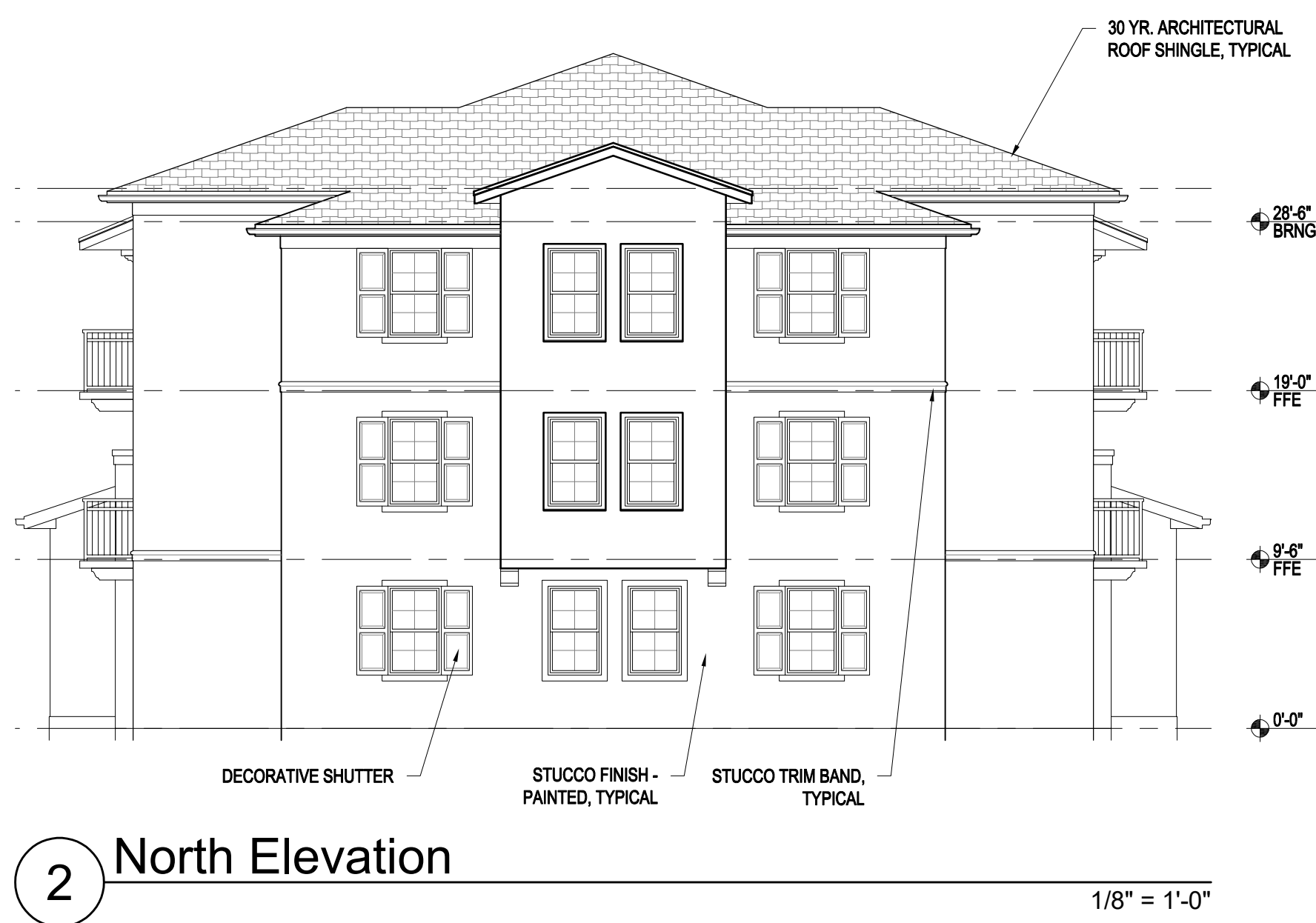
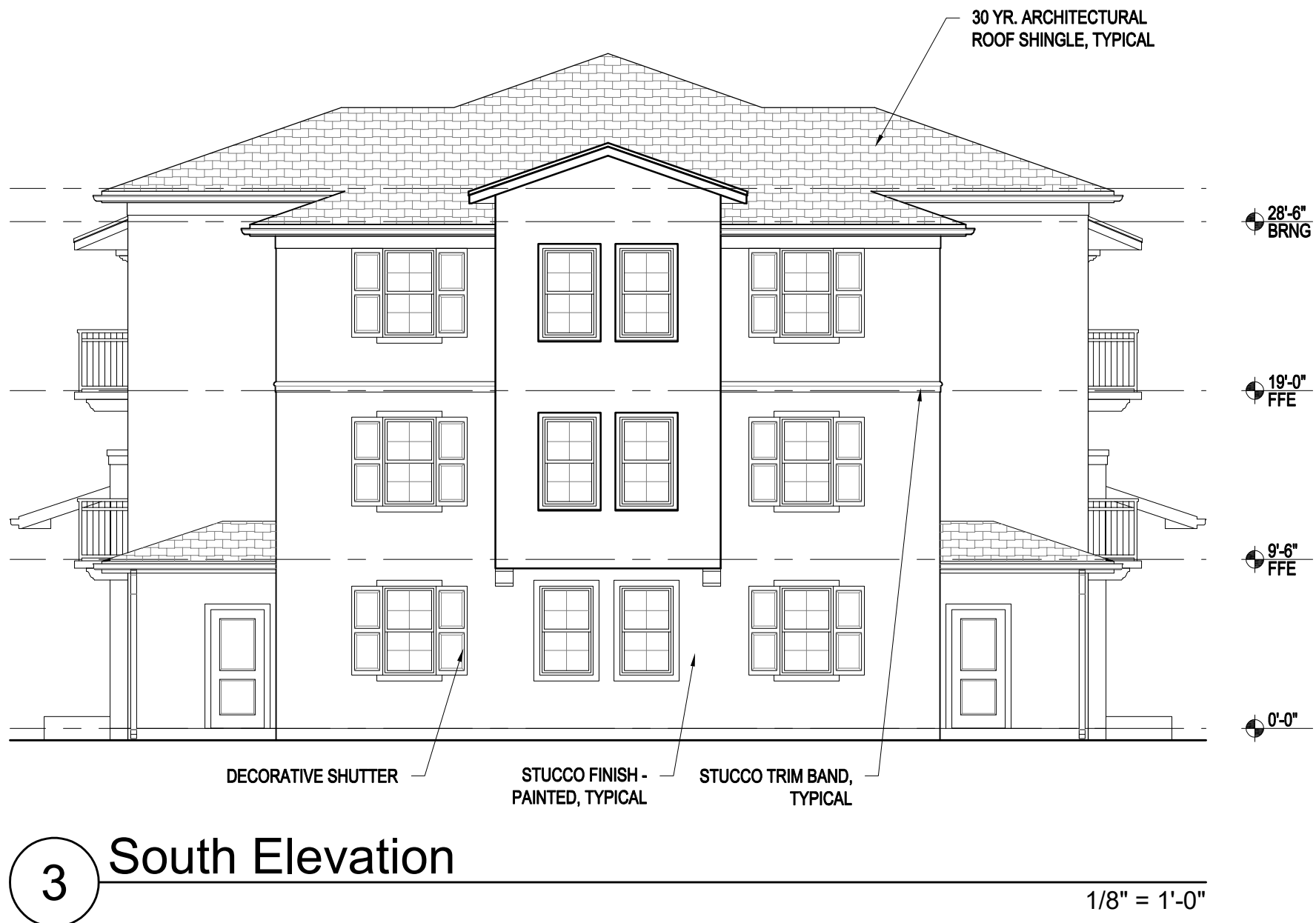
1/8" = 1'-0"



1 South Elevation

1/8" = 1'-0"

Scale: 1" = 96"



Ocean Breeze East

Palm Beach County, FL

01/29/2019
Andrew Scott Roark
AR97193

STATE OF FLORIDA
ANDREW SCOTT ROARK
REGISTERED ARCHITECT
AR97193

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SHEET REVISIONS:

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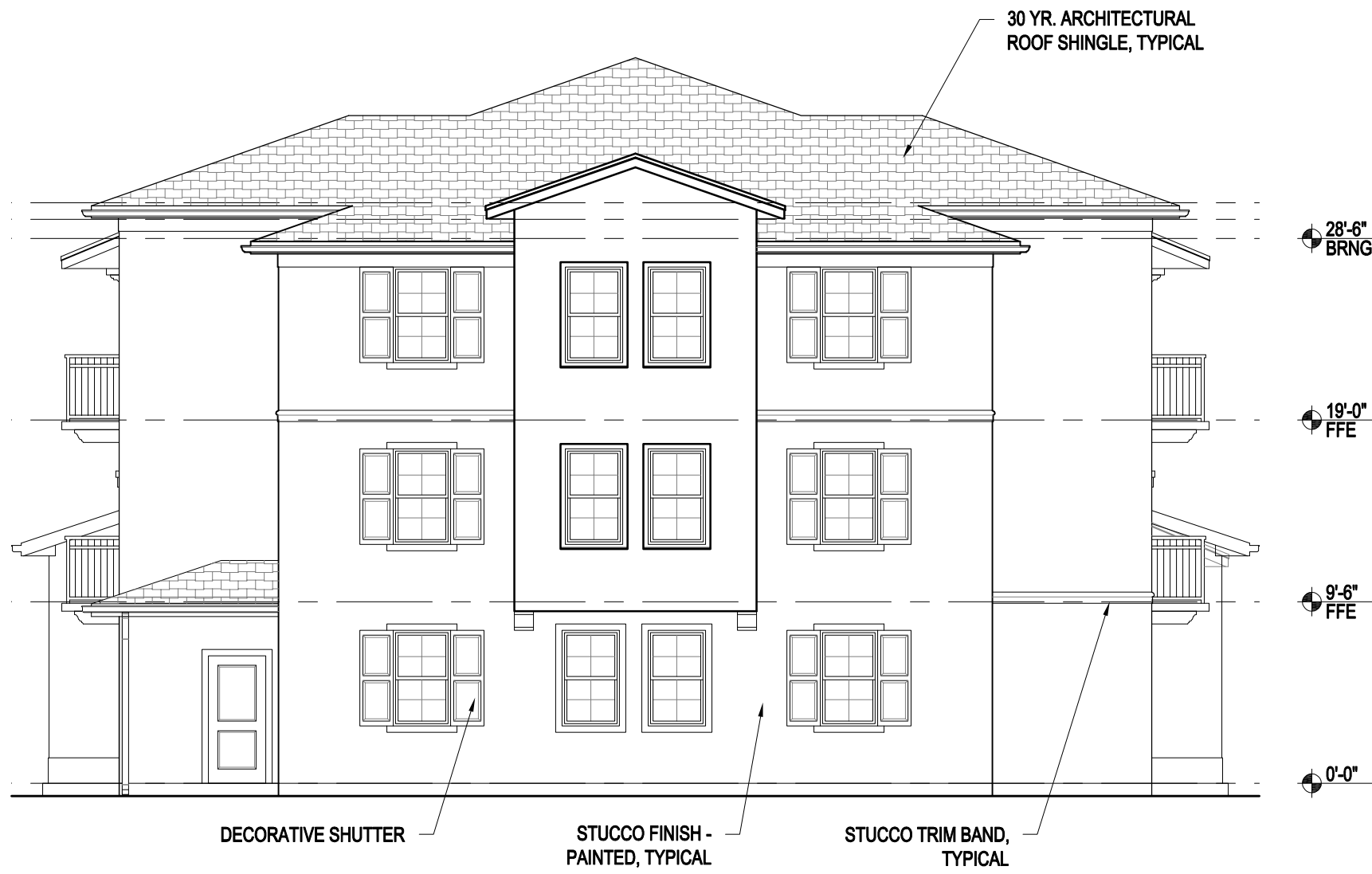
PROJECT NO. 326

Building Type II

Exterior Elevations

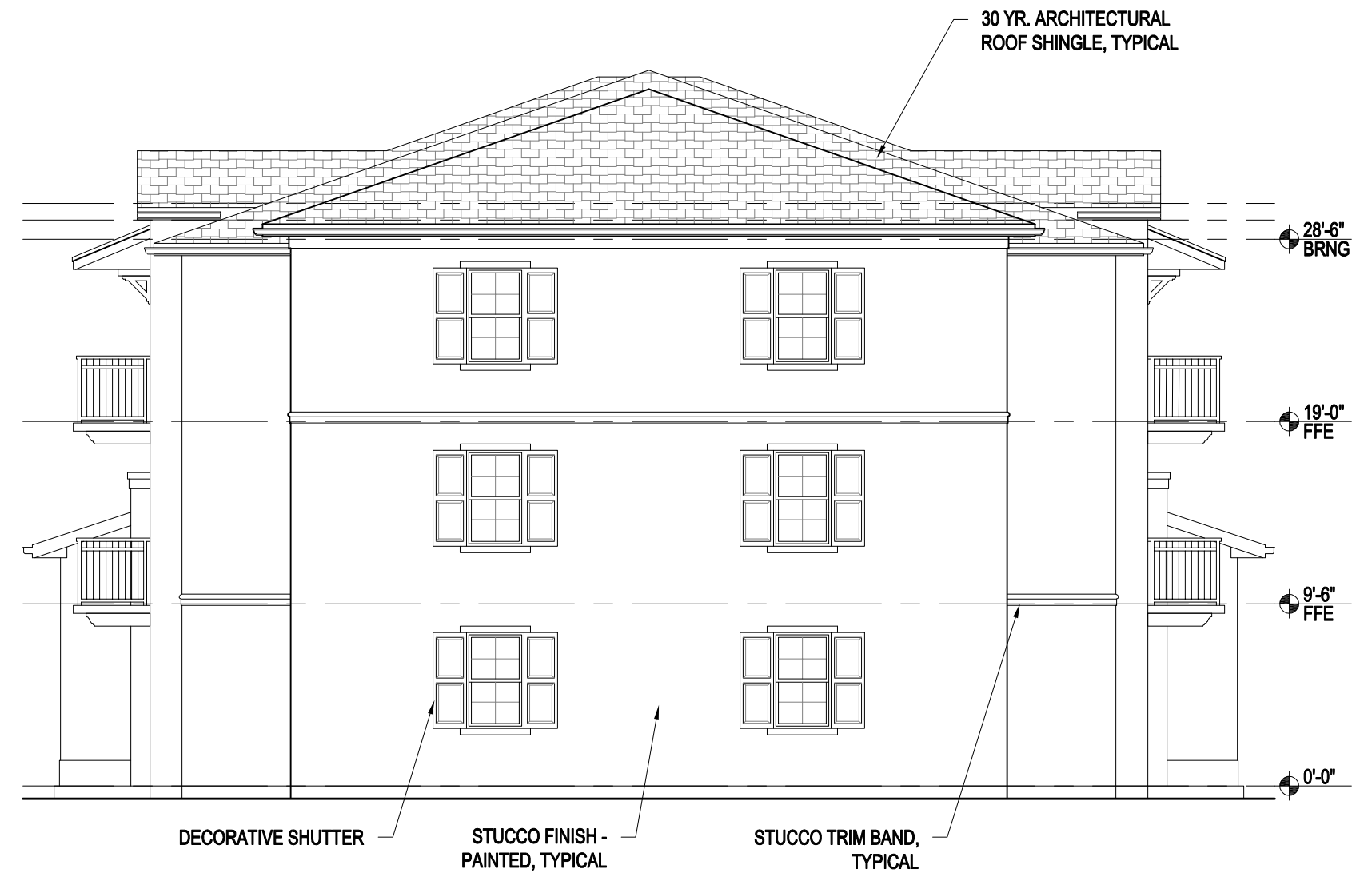
MSPMA-A14

Scale: 1" = 96'



4 West Elevation

1/8" = 1'-0"



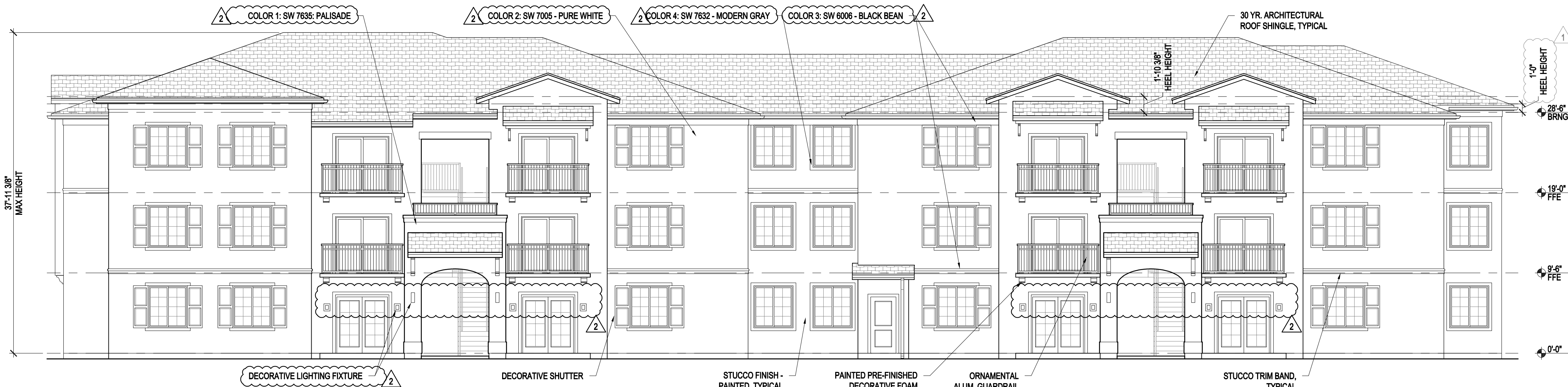
3 East Elevation

1/8" = 1'-0"



2 North Elevation

1/8" = 1'-0"



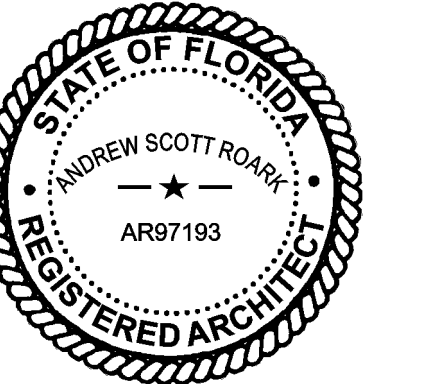
1 South Elevation

1/8" = 1'-0"

Ocean Breeze
East

Palm Beach County, FL

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SHEET REVISIONS:

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PROJECT NO. 326

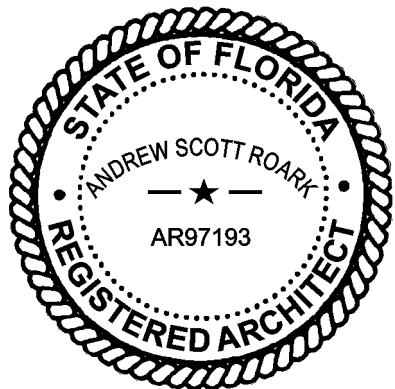
Building Type III

Exterior Elevations

MSPMA-A15

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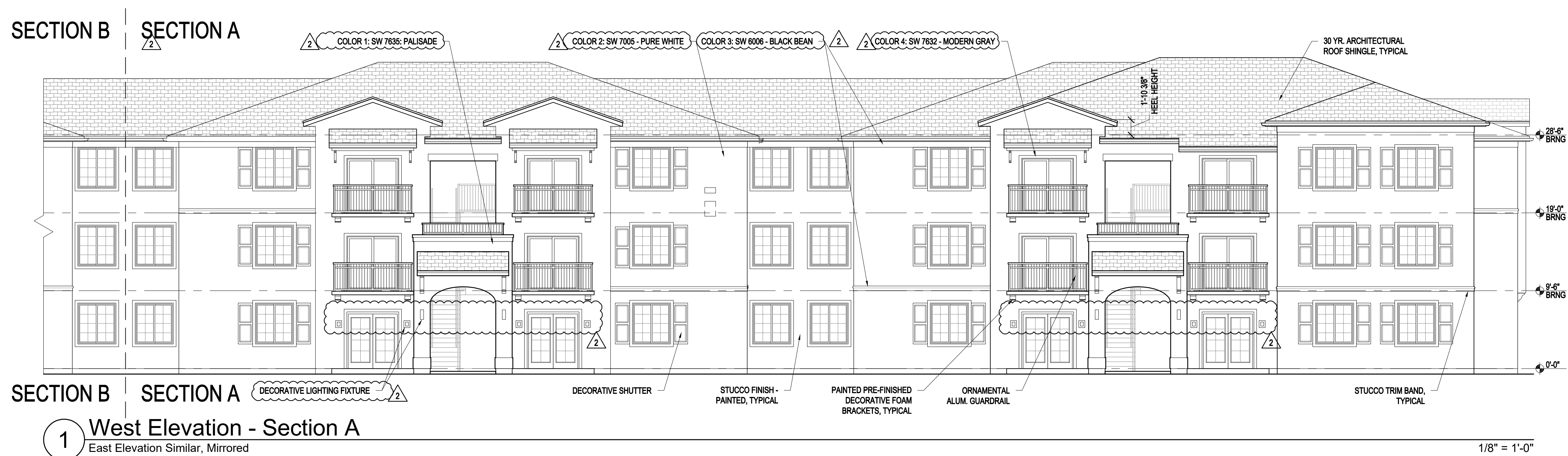
 SHEET REVISIONS:

PROJECT NO. 326'

Building Type IV

Exterior Elevations

MSPMA-A16



Scale: 1" = 96"



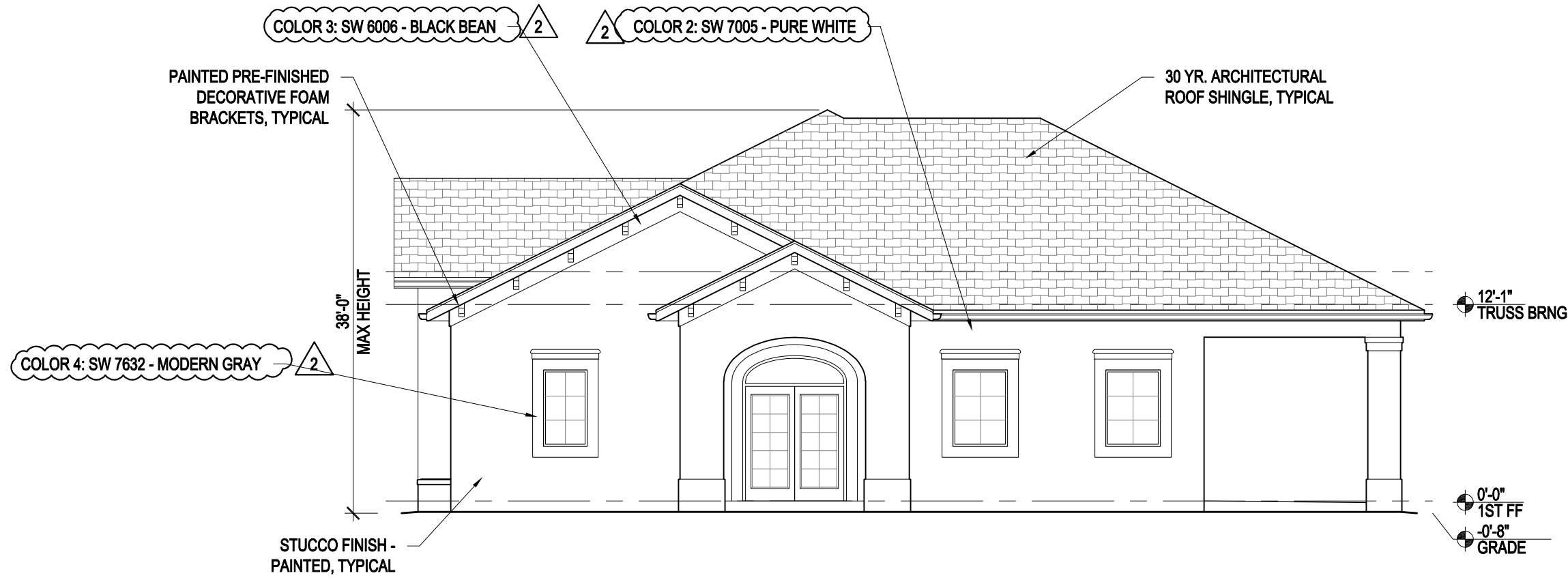
5 East Elevation
1/8" = 1'-0"



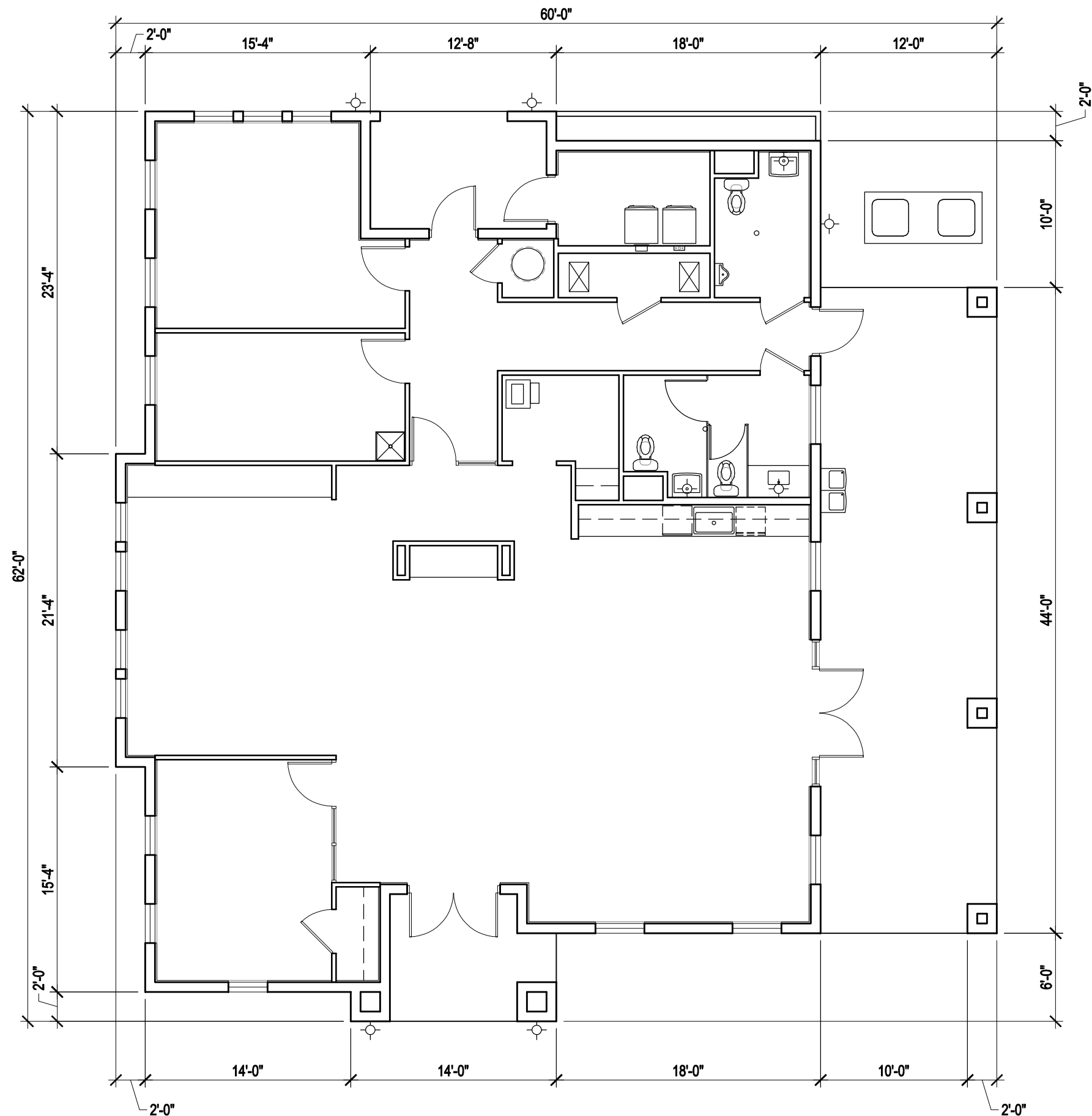
4 West Elevation
1/8" = 1'-0"



3 South Elevation
1/8" = 1'-0"



2 North Elevation
1/8" = 1'-0"



1 Floor Plan
1/8" = 1'-0"

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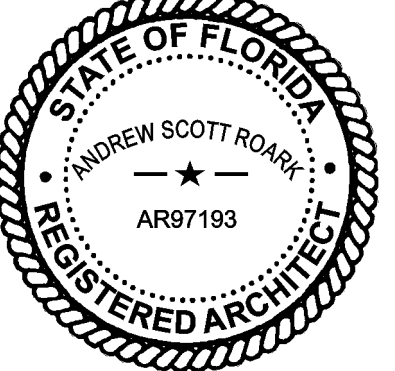
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PROJECT NO. 326

Clubhouse

Clubhouse Plan &
Exterior Elevations

MSPMA-A17

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PURCHASE AND DEVELOPMENT AGREEMENT

This Purchase and Development Agreement (hereinafter "Agreement") is made and entered into as of the Effective Date (hereinafter defined), by and between BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY, a public agency created pursuant to Chapter 163, Part III, of the Florida Statutes (hereinafter "SELLER") and OCEAN BREEZE EAST APARTMENTS LLC or its affiliated assignee (hereinafter "PURCHASER", and together with the SELLER, the "Parties").

In consideration of TEN DOLLARS AND 00/100 DOLLARS (\$10.00) and the mutual covenants and agreements herein set forth, the receipt and sufficiency of which is hereby acknowledged the Parties hereto agree as follows:

1. PURCHASE AND SALE/PROPERTY. SELLER agrees to sell and convey to PURCHASER and PURCHASER agrees to purchase and acquire from SELLER, on the terms and conditions hereinafter set forth, the real property legally described in Exhibit "A," attached hereto (hereinafter the "Property"). The Parties intend that the purchase and sale and ensuing redevelopment of the Property will be effected in order to reduce slum and blight and to enable the construction of an affordable new housing community as set forth herein (the "Project") on the site of the former housing project known as Ocean Breeze East.

2. PURCHASE PRICE AND PAYMENT. The Purchase Price for the Property shall be EIGHT HUNDRED THOUSAND AND 00/100 DOLLARS (\$800,000.00) to be paid in full at Closing. SELLER has complied with Section 163.380, Florida Statutes, in proceeding with the sale of the Property to PURCHASER.

3. DEPOSITS. An Initial Deposit in the amount of TWENTY-FIVE THOUSAND AND 00/100 (\$25,000.00) (hereinafter "Initial Deposit") shall be deposited with Lewis, Longman & Walker, P.A. (hereinafter "Escrow Agent") within two (2) business days following execution hereof by the Parties. The Initial Deposit shall be fully refundable to PURCHASER, if prior to the expiration of the Feasibility Period (as hereinafter defined), the PURCHASER advises SELLER in writing that it does not intend to complete the purchase of the Property.

3.1 Second Deposit. An additional deposit in the amount of TWENTY-FIVE THOUSAND AND 00/100 (\$25,000.00), which together with the Initial Deposit shall be referred to as the "Deposit," shall be deposited with the Escrow Agent, at the end of the Feasibility Period (as hereinafter described). The Deposit shall be non-refundable to PURCHASER, except upon (i) failure by SELLER to satisfy any conditions precedent to closing; or (ii) default by SELLER hereunder.. All interest accruing on the Deposit, if any, shall be credited to the Party entitled to retain the Deposit in the event of the cancellation or termination hereof. At closing, the Purchase Price shall be payable in cash, less the Deposit, and subject to prorations and adjustments set forth herein.

4. EFFECTIVE DATE. The date of this Agreement (the "Effective Date") shall be the date when the last one of the SELLER and PURCHASER has signed this Agreement.

5. CLOSING. The PURCHASER'S obligation to close on the purchase of the Property is contingent on the following:

a) PURCHASER's submittal of a formal application for an allocation of 9% Low Income Housing Tax Credit's (LIHTC) from Florida Housing Finance Corporation (the "Allocation") prior to the last date of the applicable Florida Housing Request for Applications period ("RFA") which is estimated to be not later than December 28, 2017 (the "2017 Tax Credit Application Period");

b) Seller's delivery of marketable title to the Property to PURCHASER subject only to the Permitted Exceptions as set forth herein.

6. CLOSING DATE. PURCHASER shall make every reasonable effort to close on or before January 31, 2018, at such location to which the parties may mutually agree in writing. In the event closing is delayed for any reason, it is agreed that the Agreement shall terminate on June 30, 2018, if closing has not occurred.

7. TITLE TO BE CONVEYED. At Closing, SELLER shall convey to PURCHASER, by Special Warranty Deed complying with the requirements of the Title Commitment (hereinafter defined), valid, good, marketable and insurable title in fee simple to the Property, free and clear of any and all liens, encumbrances, conditions, easements, assessments, restrictions and other conditions except only the following (collectively, the "Permitted Exceptions"): (a) general real estate taxes and special assessments for the year of Closing and subsequent years not yet due and payable; (b) covenants, conditions, easements, dedications, rights-of-way and matters of record included on the Title Commitment or shown on the Survey (as hereinafter defined), to which PURCHASER fails to object, or which PURCHASER agrees to accept.

8. INVESTIGATION OF THE PROPERTY. For a period of thirty (30) days from the Effective Date ("Feasibility Period"), PURCHASER and PURCHASER'S agents, employees, designees, Contractors, surveyors, engineers, architects, attorneys and other consultants (collectively, "Agents"), shall have the right, at PURCHASER'S expense, to make inquiries of, and meet with members of Governmental Authorities regarding the Property and to enter upon the Property, at any time and from time to time with reasonable notice to SELLER and so long as said investigations do not result in a business interruption, to perform any and all physical tests, inspections, and investigations of the Property, including but not limited to Phase I and Phase II environmental investigations, which PURCHASER may deem necessary. During the Feasibility Period, PURCHASER may elect, in PURCHASER'S sole and absolute discretion, to terminate this Agreement. If PURCHASER elects to terminate this Agreement in accordance with this Section, PURCHASER shall: (i) leave the Property in substantially the condition existing on the Effective Date, subject to such disturbance as was reasonably necessary or convenient in the testing and investigation of the Property; (ii) to the extent practicable, repair and restore any damage caused to the Property by PURCHASER'S testing and investigation; and (iii) release to SELLER, at no cost, all reports and other work generated as a result of the PURCHASER'S testing and investigation.

PURCHASER hereby agrees to indemnify and hold SELLER harmless from and against all claims, losses, expenses, demands and liabilities, including, but not limited to, reasonable attorney's fees, for nonpayment for services rendered to PURCHASER (including, without limitation, any construction liens resulting therefrom) or for damage to persons or property (subject to the limitation on practicability provided above) arising out of PURCHASER'S investigation of the Property. PURCHASER'S obligations under this Section shall survive the termination, expiration or Closing of this Agreement.

8.1 Seller's Documents. SELLER shall deliver to PURCHASER the following documents and instruments within five (5) days of the Effective Date of this Agreement: any existing title policies, appraisals, copies of any reports or studies (including environmental, engineering, surveys, soil borings and other physical reports) in SELLER'S possession or control with respect to the physical condition of the Property, copies of all permits, authorizations and approvals issued by Governmental Authorities for the Property and any correspondence which discloses claims, allegations or adverse information regarding the Property or SELLER with respect to the Property.

8.2 Title Review. Within thirty (30) days of the Effective Date, PURCHASER's counsel, as closing agent for the transaction contemplated herein (the "Closing Agent") shall obtain, at the PURCHASER'S expense, from a Title Company chosen by PURCHASER (hereinafter "Title Company"), a Title Commitment covering the Property and proposing to insure PURCHASER in the amount of the Purchase Price subject only to the Permitted Exceptions, together with complete and legible copies of all instruments identified as conditions or exceptions in Schedule B of the Title Commitment. PURCHASER shall examine the Title Commitment and deliver written notice to SELLER no later than fifteen (15) days after receipt of the Title Commitment notifying SELLER of any objections PURCHASER has to the condition of title (hereinafter "PURCHASER'S Title Objections"). If PURCHASER fails to deliver PURCHASER'S Title Objections to SELLER within the aforesaid review period, title shall be deemed accepted subject to the conditions set forth in the Title Commitment. If PURCHASER timely delivers the PURCHASER'S Title Objections, then SELLER shall have thirty (30) days to diligently and in good faith undertake all necessary activities to cure and remove the PURCHASER'S Title Objections (hereinafter "Cure Period"). Notwithstanding anything to the contrary in this Section, SELLER shall have an affirmative duty to satisfy all title requirements which are liquidated claims, outstanding mortgages, judgments, taxes (other than taxes which are subject to adjustment pursuant to this Agreement), or are otherwise curable by the payment of money without resort to litigation (collectively, the "Mandatory Objections"), which may, at SELLER'S election, be done at Closing by the Closing Agent's withholding of the applicable amount from the proceeds of sale. In the event that SELLER is unable to cure and remove, or cause to be cured and removed, the PURCHASER'S Title Objections which are not Mandatory Objections within the Cure Period to the satisfaction of PURCHASER, then PURCHASER, in PURCHASER'S sole and absolute discretion, shall have the option of: (i) extending the Cure Period and the Closing for one additional thirty (30) day period at no cost to PURCHASER, (ii) accepting the Title to the Property as of the time of Closing; or (iii) canceling and terminating this Agreement, in which case, any Deposits shall be returned to PURCHASER and the Parties shall have no further obligations or liability hereunder, except for

those expressly provided herein to survive termination of this Agreement.

Prior to the Closing, PURCHASER shall have the right to cause the Title Company to issue an updated Title Commitment ("Title Update") covering the Property. If any Title Update contains any conditions which did not appear in the Title Commitment, and such items render title unmarketable, PURCHASER shall have the right to object to such new or different conditions in writing prior to Closing. All rights and objections of the Parties with respect to objections arising from the Title Update shall be the same as objections to items appearing in the Title Commitment, subject to the provisions of this Section.

8.3 Survey Review. PURCHASER, at PURCHASER'S expense, may obtain a current boundary survey (the "Survey") of the Property, indicating the number of acres comprising the Property to the nearest 1/100th of an acre. If the Survey discloses encroachments on the Property or that improvements located thereon encroach on setback lines, easements, lands of others or violate any restrictions, covenants of this Agreement, or applicable governmental regulations, the same shall constitute a title defect and shall be governed by the provisions of Section 8.2 concerning title objections.

9. CONDITIONS TO CLOSING. PURCHASER shall not be obligated to close on the purchase of the Property unless each of the following conditions (collectively, the "Conditions to Closing") are either fulfilled or waived by PURCHASER in writing:

9.1 Representations and Warranties. All of the representations and warranties of SELLER contained in this Agreement shall be true and correct as of Closing.

9.2 Pending Proceedings. At Closing, there shall be no actions, suits, proceedings or investigations pending or threatened against Seller or the Property affecting any portion of the Property, which has not been disclosed, prior to closing, and accepted by PURCHASER.

9.3 Compliance with Laws and Regulations. The Property shall be in compliance with all applicable federal, state and local laws, ordinances, rules, regulations, codes, requirements, licenses, permits and authorizations as of the date of Closing.

10. CLOSING DOCUMENTS. The SELLER shall prepare, or cause to be prepared, the Closing Documents set forth in this Section, except for documents prepared by the Title Company. At Closing, SELLER shall execute and deliver, or cause to be executed and delivered to PURCHASER the following documents and instruments:

10.1 Deed and Authorizing Resolutions. SELLER shall furnish a Warranty Deed (the "Deed") conveying to PURCHASER valid, good, marketable and insurable fee simple title to the Property free and clear of all liens, encumbrances and other conditions of title other than the

Permitted Exceptions, together with such resolutions or other applicable authorizing documents evidencing approval of the transaction by the SELLER's governing body as the Closing Agent and the title Company may require.

10.2 Seller's Affidavits. SELLER shall furnish to PURCHASER an owner's affidavit attesting that, to the best of its knowledge, no individual or entity has any claim against the Property under the applicable construction lien law, that the SELLER will not record or enter into documents affecting the Property after the last effective date on the Title Commitment, and that there are no parties in possession of the Property other than SELLER. SELLER shall also furnish to PURCHASER a non-foreign affidavit with respect to the Property. In the event SELLER is unable to deliver its affidavits referenced above, the same shall be deemed an uncured Title Objection.

10.3 Closing Statement. A closing statement setting forth the Purchase Price, all credits, adjustments and prorations between PURCHASER and SELLER, all costs and expenses to be paid at Closing, and the net proceeds due SELLER, which SELLER shall also execute and deliver at Closing.

10.4 Corrective Documents. Documentation required to clear title to the Property of all liens, encumbrances and exceptions, if any, other than Permitted Exceptions.

10.5 Additional Documents. Such other documents as PURCHASER or the Title Company may reasonably request that SELLER execute and deliver, and any other documents required by this Agreement or reasonably necessary in order to close this transaction and effectuate the terms of this Agreement.

11. PRORATIONS, CLOSING COSTS AND CLOSING PROCEDURES.

11.1 Prorations. Taxes for the Property shall be prorated through the day before Closing. Cash at Closing shall be increased or decreased as may be required by prorations to be made through the day prior to Closing. Taxes shall be prorated based upon the current year's tax with due allowance made for maximum allowable discount. If Closing occurs at a date when the current year's millage is not fixed and current year's assessment is available, taxes will be prorated based upon such assessment and prior year's millage. If current year's assessment is not available, then taxes will be prorated on prior year's tax. A tax proration based on an estimate shall, at request of either party, be readjusted upon receipt of tax bill which discloses an actual difference in the amount of the taxes estimated at Closing that exceeds \$1,000.

11.2 Closing Costs. SELLER shall pay for documentary stamps on the deed, recording the deed and any cost associated with curing title. Purchaser shall pay all other closing expenses. Each party shall be responsible for their respective attorneys' fees.

11.3 Closing Procedure. PURCHASER shall fund the Purchase Price subject to the credits, offsets and prorations set forth herein. SELLER and PURCHASER (as applicable) shall execute and deliver to the Closing Agent the Closing Documents. The Closing Agent shall, at

Closing: (i) disburse the sale proceeds to SELLER; (ii) deliver the Closing Documents and a "marked-up" Title Commitment to PURCHASER, and promptly thereafter, record the Deed and other recordable Closing Documents in the appropriate public records.

11.4 Existing Mortgages and Other Liens. At Closing, SELLER shall obtain, or cause to be obtained, satisfaction or release of record of all mortgages, liens and judgments applicable to and encumbering the Property.

12. REPRESENTATIONS, COVENANTS AND WARRANTIES. SELLER hereby represents, covenants and warrants to PURCHASER, as of the Effective Date and as of the Closing Date, as follows:

12.1 Authority. The execution and delivery of this Agreement by SELLER and the consummation by SELLER of the transaction contemplated by this Agreement are within SELLER'S capacity and all requisite action has been taken to make this Agreement valid and binding on SELLER in accordance with its terms. The person executing this Agreement on behalf of SELLER has been duly authorized to act on behalf of and to bind SELLER, and this Agreement represents a valid and binding obligation of SELLER.

12.2 Title. SELLER is and will be on the Closing Date, the owner of valid, good, marketable and insurable fee simple title to the Property, free and clear of all liens, encumbrances and restrictions of any kind, except the Permitted Exceptions (and encumbrances of record which will be discharged at Closing).

12.3 Litigation. There are no actions, suits, proceedings or investigations pending or threatened against Seller or the Property affecting any portion of the Property, including but not limited to condemnation actions.

12.4 Parties in Possession. There are no parties other than SELLER in possession or with a right to possession of any portion of the Property.

12.4 Acts Affecting Property. From and after the Effective Date, SELLER will refrain from (a) performing any grading, excavation, construction, or making any other change or improvement upon or about the Property; (b) creating or incurring, or suffering to exist, any mortgage, lien, pledge, or other encumbrances in any way affecting the Property other than the Permitted Exceptions (including the mortgages, liens, pledges, and other encumbrances existing on the Effective Date) and (c) committing any waste or nuisance upon the Property.

13. DEFAULT PRIOR TO CLOSING.

13.1 PURCHASER'S Default Prior to Closing. In the event that this transaction fails to close due to a wrongful refusal to close or default on the part of PURCHASER, SELLER shall be entitled to terminate this Agreement and retain the Deposit, and neither PURCHASER nor SELLER shall have any further obligation or liabilities under this Agreement, except for those

expressly provided to survive the termination of this Agreement; provided, however, that PURCHASER shall also be responsible for the removal of any liens asserted against the Property by persons claiming by, through or under PURCHASER.

13.2 SELLER'S Default Prior to Closing. In the event that SELLER fails to fully and timely perform any of its obligations and covenants hereunder prior to Closing or if SELLER is in breach of any representations herein prior to closing, PURCHASER may, at its option declare SELLER in default under this Agreement in which event PURCHASER's rights shall include the right to demand specific performance of the provisions of this Agreement.

13.3 Notice of Default Prior to Closing. Prior to declaring a default prior to closing and exercising the remedies described in this Section, the non-defaulting Party shall issue a notice of default to the defaulting Party describing the event or condition of default in sufficient detail to enable a reasonable person to determine the action necessary to cure the default. The defaulting Party shall have fifteen (15) days from delivery of the notice during which to cure the default, provided, however, that as to a failure to close, the cure period shall only be three (3) business days from the delivery of notice. Both Parties agree that if an extension is requested, such extension shall not be unreasonably withheld. If the default has not been cured within the aforesaid period, the non-defaulting Party may exercise the remedies described above.

13.4 Survival. The provisions of this Section 13 shall survive the termination of this Agreement.

14. NOTICES. All notices required in this Agreement must be in writing and shall be considered delivered when received by certified mail, return receipt requested, or personal delivery to the following addresses:

If to Seller: Boynton Beach Community Redevelopment Agency
Executive Director, Michael Simon
710 N. Federal Highway
Boynton Beach, Florida 33435

With a copy to: Kenneth Dodge, Esquire
Lewis, Longman & Walker, P.A.
515 North Flagler Drive, Suite 1500
West Palm Beach, Florida 33401

If to Purchaser: Ocean Breeze East Apartments LLC
Attn.: Lewis Swezy
7735 NW 146 Street, Suite 306
Miami Lakes, FL 33016

With a copy to: James Hurchalla, Esq.
888 E Las Olas Blvd
Fort Lauderdale, FL 33301

15. BINDING OBLIGATION/ASSIGNMENT. The terms and conditions of this Agreement are hereby made binding on, and shall inure to the benefit of, the successors and permitted assigns of the Parties hereto. SELLER may not assign its interest in this Agreement without the prior written consent of PURCHASER, which shall not be unreasonably withheld. This Agreement may be freely assigned by PURCHASER to an affiliated assignee of PURCHASER, and thereafter PURCHASER'S assignee shall be obligated to close the transaction contemplated herein as if such assignee were the original party to this Agreement. Any assignment by PURCHASER to an unaffiliated party shall be subject to the written approval of SELLER, which shall not be unreasonably withheld.

16. RISK OF LOSS. In the event the condition of the Property, or any part thereof, is materially altered by an act of God or other natural force beyond the control of SELLER, PURCHASER may elect, as its sole option, to terminate this Agreement and receive a refund of the Deposit and the parties shall have no further obligations under this agreement, or PURCHASER may accept the Property without any reduction in the value of the Property. In the event of the institution of any proceedings by any Governmental Authority which shall relate to the proposed taking of any portion of the Property by eminent domain prior to Closing, or in the event of the taking of any portion of the Property by eminent domain prior to Closing, SELLER shall promptly notify PURCHASER and PURCHASER shall thereafter have the right and option to terminate this Agreement by giving SELLER written notice of PURCHASER's election to terminate within fifteen (15) days after receipt by PURCHASER of the notice from SELLER. SELLER hereby agrees to furnish PURCHASER with written notice of a proposed condemnation within two (2) business days after SELLER's receipt of such notification. Should PURCHASER terminate this Agreement, the Deposit shall immediately be returned to PURCHASER and thereafter the Parties shall be released from their respective obligations and liabilities hereunder. Should PURCHASER elect not to terminate, the parties hereto shall proceed to Closing and SELLER shall assign all of its right, title and interest in all awards in connection with such taking to PURCHASER.

17. BROKER FEES. The Parties hereby confirm that neither of them has dealt with any broker in connection with the transaction contemplated by this Agreement. Each Party shall indemnify, defend and hold harmless the other Party from and against any and all claims, losses, damages, costs or expenses (including, without limitation, attorney's fees) of any kind or character arising out of or resulting from any agreement, arrangement or understanding alleged to have been made by either Party or on its behalf with any broker or finder in connection with this Agreement. However, SELLER'S indemnification obligations shall not exceed the statutory limits provided within Section 768.28, Florida Statutes, and CRA does not otherwise waive its sovereign immunity rights. The provisions of this Section shall survive Closing or termination of this Agreement.

18. ENVIRONMENTAL CONDITIONS. To the best of SELLER'S knowledge, the Property and the use and operation thereof are in compliance with all applicable county and governmental laws, ordinances, regulations, licenses, permits and authorizations, including, without limitation, applicable zoning and environmental laws and regulations.

19. DEVELOPMENT AND SALE OF THE PROPERTY. SELLER and PURCHASER acknowledge that the Property is being sold to PURCHASER for the sole purpose of developing a multi-family affordable development as described herein.

19.1 SELLER DESIGN APPROVAL. The PURCHASER agrees that the SELLER shall have the right to reasonably approve the design of the Project. PURCHASER shall submit plans to the SELLER for review prior to submission to the City for formal site plan approval. SELLER shall provide comments or approval of the design to PURCHASER at its next regularly scheduled Board meeting after PURCHASER submits plans for approval.

19.2 REQUIRED PROJECT IMPROVEMENTS. The Project shall include the following elements and improvements:

a) If requested or required by the SELLER, the Project will be designed to be a gated community to enhance the value of the Property. A decorative fence may be installed around the buildings comprising the Project to create an enclosed space. If requested or required by the SELLER, a mechanical gate will be installed at the entry and exit of the Project requiring proof of residency for entry. Gates shall not be required if space required for gates (including stacking and turn-around requirements) is impractical or would negatively impact other elements of the site plan including the unit count.

b) The Project will have a minimum of a 6' sidewalk constructed around the entirety of the Project.

c) The Project will include street lights installed along the entire perimeter of the Project that are complimentary to those existing along the east side of N. Seacrest Boulevard adjacent to the Property.

d) The Project will include on-street parking spaces, where feasible.

e) The Project will include street and site trees that exceed the size and caliper requirement of the City's Land Development Regulations which will be installed along the entire perimeter of the Project.

f) The Project will include enhanced resident amenities within the proposed project boundaries.

g) The Project will include plaza style open space that exceeds the requirement of the City's Land Development Regulations with landscape, hardscape and accent lighting features preferably located on N. Seacrest Boulevard or at the corner of N. Seacrest Boulevard and NE 7th Avenue.

h) The Project will include construction of a three (3) story, 100-123 unit affordable multi-family rental housing development, approximately 2,500 sq.ft. of flex space for a new Neighborhood Officer Program office and community space, which shall be provided to the CRA for said use rent free.

19.3 LOCAL CONTRACTORS: Purchaser commits to prioritize using local contractors and sub-contractors during construction and to make efforts to hire local residents as part of the Project's operations team. These efforts will include, but are not limited to, providing public notice within the CRA area of available contracts and positions and hosting job fairs or other employment opportunities within the community. Prior to and during the construction of the Project, the Developer shall:

- a) Hire a job placement consultant during the construction of the Project;
- b) Host a job fair;
- c) Give priority to Contractors that are Locally Owned Small Businesses to participate in the construction of the Project;
- d) Include in all contracts with Contractors requirements that the Contractors use Good Faith Efforts to hire and train City residents to participate in the construction of the Project;
- e) Provide a list of job positions and descriptions to a Community Outreach Partner and agree to give priority to qualified job applicants referred by the Community Outreach Partner to participate in the construction of the Project;
- f) Use Good Faith Efforts to offer permanent job positions resulting from the Project to qualified City residents;
- g) Notify and refer job training and job placement opportunities to the Boynton Beach Community High School and South Tech Academy in Boynton Beach in the event each are able and willing to provide such training; and
- h) Pay or cause to be paid new hires in all permanent post-construction positions residing within the City a minimum of the Living Wage

19.4 Construction Permit Approval. The SELLER will cooperate with the PURCHASER with regard to signing and processing any applications and forms required by the City or other authorities having jurisdiction over the PROPERTY to obtain building permit approval and such other design and construction documents as may be reasonably required by PURCHASER to permit the Project to be constructed and operated. The PURCHASER will be responsible for all costs associated with development and construction of the Project including the formulation of the Project's design and construction documents as well any and all applicable permit fees associated with the Project.

20. FUNDING OPTIONS. BUYER shall have the following options to obtain funding for the Project.

a) PURCHASER shall submit an application for 9% Low Income Housing Tax Credits (LIHTC) from Florida Housing Finance Corporation (FHFC) in the 2017 Tax Credit Application Period.

a) If PURCHASER's application to FHFC during the 2017 Tax Credit Application Period is successful and 9% Tax Credits are awarded to Seller for the Project, then the development of the Project shall commence pursuant to FHFC underwriting schedule.

b) If PURCHASER is NOT successful, and no 9% Tax Credits are awarded through the 2017 Tax Credit Application Period, then SELLER shall, at its option, either: (i) instruct PURCHASER to apply to FHFC for a SAIL loan and/or 9% LIHTC funds through FHFC's 2018 RFA cycle ("2018 Tax Credit Application Period"); or (ii) instruct PURCHASER to obtain non-competitive Tax Exempt Multifamily Revenue Bond funding from FHFC or from the Palm Beach County Housing Finance Authority as well as non-competitive 4% Tax Credits from FHFC, and SELLER shall provide Tax Increment Revenue (TIR) funding (TIR) to the PURCHASER for the Project in an amount to cover the difference between total Project development costs and the sum total of all Bond and 4% LIHTC funds received by Purchaser for the Project, which amount of TIR funding provided by Seller shall not exceed \$350,000.00 per year over a fifteen (15) year period without the approval of Seller (hereinafter "Gap Funding"). If Seller instructs Purchaser to pursue option (ii) above, SELLER shall return to PURCHASER an amount equal to the \$800,000 purchase price paid for the Property and provide \$500,000 in local government grant as proffered in PURCHASER's RFA response.

c) If SELLER instructs PURCHASER to apply for SAIL funds in the 2018 Tax Credit Application Period and SAIL funds are awarded to PURCHASER for the Project, then the development of the Project shall commence pursuant to FHFC underwriting schedule.

d) If Seller instructs PURCHASER to apply for 9% LIHTC in the 2018 Tax Credit Application Period, and 9% Tax Credits are awarded to the PURCHASER for the Project through the 2018 cycle, the development of the Project shall commence pursuant to FHFC underwriting schedule. If Seller instructs Purchaser to apply for both SAIL funds and 9% LIHTC in the 2018 Tax Credit Application Period, the development of the Project shall commence pursuant to FHFC underwriting schedule at the earliest of either SAIL funds or 9% Tax Credits being awarded to the PURCHASER for the Project.

e) If PURCHASER is instructed to apply for SAIL funds and/or 9% LIHTC in 2018 and neither is successful, and no SAIL loan and no 9% Tax Credits are awarded to PURCHASER for the Project, the development of the Project shall commence pursuant to Section 21 and SELLER shall:

i) Instruct PURCHASER to obtain non-competitive Tax Exempt Multifamily Revenue Bond funding from FHFC or from the Palm Beach County Housing Finance Authority as well as non-competitive 4% Tax Credits from FHFC, and

ii) Provide TIR funding to the Purchaser for the Project in an amount to cover the difference between total Project development costs and the sum total of all Bond and 4% LIHTC funds received by Purchaser for the Project, which amount of TIR funding provided by Seller shall not exceed \$350,000.00 per year over a fifteen (15) year period without the approval of Seller (hereinafter "Gap Funding") . If Seller instructs Purchaser to pursue option (ii) above, shall return to PURCHASER an amount equal to the \$800,000 purchase price paid for the Property and provide \$500,000 in local government grant as proffered in PURCHASER's RFP response.

g) SELLER shall support PURCHASER in its effort to obtain funding from FHFC by giving Local Government Area of Opportunity preference to PURCHASER when PURCHASER applies to FHFC in both 2017 and 2018 Tax Credit Application Periods for SAIL or 9% LIHTC funding for the Project. SELLER shall in a timely fashion execute this Agreement as well as other documents required to be submitted as part of PURCHASER's applications to FHFC pursuant to this Agreement and SELLER shall provide a \$567,500 Local Government Contribution to the Purchaser for the Project, which funds shall only be disbursed upon award of either SAIL or 9% LIHTC funds to PURCHASER for the Project.

h) If the Project is funded by 9% LIHTCs or SAIL, financing will be obtained and documentation provided to the CRA within the time frame set forth in FHFC's credit underwriting procedures for the SAIL with bonds and 4% LIHTC or 9% LIHTC as the case may be.

21. DEVELOPMENT TIMELINE FOR TAX INCREMENT FUNDING OPTION. PURCHASER shall commence development of the Project by conducting the following actions pursuant to the development timeline set forth in this Section. Completion of each action set forth below must be documented in writing, and all such documentation must be provided to SELLER upon completion of each action.

a) PURCHASER shall submit an application and all necessary supporting documents to the City for site plan approval within ninety (90) days of notice to PURCHASER from FHFC that it has **not** received either SAIL or 9% LIHTC funding in either the 2017 and 2018 Tax Credit Application Periods and written confirmation by SELLER that the Project will be funded pursuant to Section 20(f) above.

b) Purchaser shall submit applications and all necessary supporting documents to the City for a building permit within one hundred twenty (120) days of the City's approval of the site plan for the Project. Proof of permit application fees paid will be provided to the SELLER upon submission to the City. PURCHASER shall provide a copy of the building permit for the Project upon issuance of the same by the City.

c) SELLER shall assist PURCHASER's request for site plan approval and building permit issuance to the extent practicable and permitted by law and to the extent the same is consistent with the terms of this Agreement.

d) If the Project is funded by TIR, PURCHASER shall obtain non-competitive Tax Exempt Multifamily Revenue Bond funding from FHFC or from the Palm Beach County Housing Finance Authority as well as non-competitive 4% Tax Credits from FHFC. Financing shall be obtained and documentation provided to the CRA within the time frame set forth in the HFA's and/or FHFC's credit underwriting procedures for the SAIL with bonds and the 4% LIHTC.

e) Regardless of funding source, PURCHASER shall conduct a groundbreaking ceremony and commence construction of the Project within sixty (60) days following the issuance of a building permit by the City for the Project. SELLER will be in attendance at the ceremony with limited participation in its planning.

d) Temporary or permanent certificate of occupancy shall be obtained within twenty-four (24) months following issuance of the building permit for the Project by the City, regardless of funding source.

g) Purchaser shall diligently pursue and use all reasonable efforts to obtain all necessary approvals for the construction and development of the Project. Upon receipt of the building permit for the Project from the City, PURCHASER shall diligently pursue completion of construction of the project regardless of funding source.

22. DEFAULT AFTER CLOSING. Failure of PURCHASER to strictly comply with the any of the provisions set forth in this Agreement after the Closing shall constitute a default and breach of this Agreement. If PURCHASER has not provided SELLER with written notice explaining the reason or circumstances not under the control of PURCHASER that has prevented PURCHASER from complying with the provisions of this Agreement and SELLER has not agreed in writing to same, then the PURCHASER shall be required to reconvey the Property to the SELLER, and this Agreement shall be terminated, and SELLER shall be released from any and all obligations under this Agreement, and, assuming the SELLER has not otherwise returned to Purchaser an amount equal to the purchase price for the Property pursuant to Section 20(b) above or any other provisions of this Agreement, SELLER shall reimburse PURCHASER the purchase price of the property described herein.

23. REVERTER CLAUSE. The Warranty Deed of conveyance shall contain a reverter clause that shall run with the Property until the Project is completed and the PURCHASER has obtained a Certificate of Occupancy for the Project. The reverter clause shall require the Property to be reconveyed to SELLER by quit claim deed should PURCHASER default under the terms of this Agreement. In the event the SELLER exercises its right of reverter, SELLER shall reimburse PURCHASER the purchase price of the property described herein. To carry out the terms of this paragraph, PURCHASER shall execute a reverter agreement in the form set forth on Exhibit "B".

24. RIGHT OF FIRST REFUSAL. In the event SELLER provides TIRF funds to PURCHASER for the Project under this Agreement, PURCHASER shall grant SELLER a Right of First Refusal for repurchase of the Property which shall be in full force and effect and shall not terminate until PURCHASER obtains its Certificate of Occupancy. The terms and conditions of this right shall be as follows:

(i) If Purchaser receives an offer to purchase the Property pursuant to a written contract or letter of intent, Purchaser shall give Seller notice of the offer by delivering a copy of the contract or letter of intent to Seller ("Notice") pursuant to the Notice requirements of Section 14 above.

(ii) Within ten (10) days of receipt of the Notice, Seller shall either waive or exercise its right of first refusal. If Seller elects to exercise its right of first refusal, Seller shall, within ten (10) days after receipt of the Notice, deliver to Purchaser an agreement to purchase the Property on the same terms as set forth in the Notice including the delivery of a deposit (if applicable), and upon receipt by the Purchaser of the foregoing from the Seller, Purchaser and Seller shall enter into a Purchase and Sale Agreement pursuant to the same terms and conditions as the Notice.

(iii) If Seller fails to exercise or waive its right of first refusal in accordance with the terms and conditions stated herein, within ten (10) days after receipt of the Notice, then Seller's right of first refusal shall be deemed to have been waived.

25. MISCELLANEOUS.

25.1 General. This Agreement, and any amendment hereto, may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which shall, together, constitute one and the same instrument. The section and paragraph headings herein contained are for the purposes of identification only and shall not be considered in construing this Agreement. Reference to a Section shall be deemed to be a reference to the entire Section, unless otherwise specified. No modification or amendment of this Agreement shall be of any force or effect unless in writing executed by Parties. This Agreement sets forth the entire agreement between the Parties relating to the Property and all subject matter herein and supersedes all prior and contemporaneous negotiations, understandings and agreements, written or oral, between the Parties. This Agreement shall be interpreted in accordance with the laws of the State of Florida. The Parties hereby agree that jurisdiction of any litigation brought arising out of this Agreement shall be in the Fifteenth Judicial Circuit in and for Palm Beach County, Florida, or, should any cause of action be limited to federal jurisdiction only, in the United States District Court for the Southern District Court of Florida.

25.2 Computation of Time. Any reference herein to time periods which are not measured in business days and which are less than six (6) days, shall exclude Saturdays, Sundays and legal holidays in the computation thereof. Any time period provided for in this Agreement which ends on a Saturday, Sunday or legal holiday shall extend to 5:00 p.m. on the next full business day. Time is of the essence in the performance of all obligations under this Agreement.

Time periods commencing with the Effective Date shall not include the Effective Date in the calculation thereof.

25.3 Waiver. Neither the failure of a party to insist upon strict performance of any of the terms, provisions, covenants, agreements and conditions hereof, nor the acceptance of any item by a party with knowledge of a breach of this Agreement by the other party in the performance of their respective obligations hereunder, shall be deemed a waiver of any rights or remedies that a party may have or a waiver of any subsequent breach or default in any of such terms, provisions, covenants, agreements or conditions. This paragraph shall survive termination of this Agreement and the Closing.

25.4 Construction of Agreement. The Parties to this Agreement, through counsel, have participated freely in the negotiation and preparation hereof. Neither this Agreement nor any amendment hereto shall be more strictly construed against any of the Parties. As used in this Agreement, or any amendment hereto, the masculine shall include the feminine, the singular shall include the plural, and the plural shall include the singular, as the context may require. Provisions of this Agreement that expressly provide that they survive the Closing shall not merge into the Deed.

25.5 Severability. If any provision of this Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law. The provisions of this Section shall apply to any amendment of this Agreement.

25.6 Handwritten Provisions. Handwritten provisions inserted in this Agreement and initialed by SELLER and PURCHASER shall control all printed provisions in conflict therewith.

25.7 Waiver of Jury Trial. As an inducement to PURCHASER agreeing to enter into this Agreement, PURCHASER and SELLER hereby waive trial by jury in any action or proceeding brought by either party against the other party pertaining to any matter whatsoever arising out of or in any way connected with this Agreement.

25.8 Attorneys Fees and Costs. Should it be necessary to bring an action to enforce any of the provisions of this Agreement, reasonable attorneys' fees and costs, including those at the appellate level, shall be awarded to the prevailing party.

25.9 Binding Authority. Each party hereby represents and warrants to the other that each person executing this Agreement on behalf of the PURCHASER and SELLER has full right and lawful authority to execute this Agreement and to bind and obligate the party for whom or on whose behalf he or she is signing with respect to all provisions contained in this Agreement.

25.10 No Recording. This Agreement shall not be recorded in the Public Records of Palm Beach County, Florida.

25.11 Survival. The covenants, warranties, representations, indemnities and undertakings of SELLER set forth in this Agreement, shall survive the Closing, the delivery and recording of the Deed and PURCHASER'S possession of the Property.

25.12 SELLER Attorneys' Fees and Costs. SELLER acknowledges and agrees that SELLER shall be responsible for its own attorneys' fees and all costs, if any, incurred by SELLER in connection with the transaction contemplated by this Agreement.

25.13 Public Records. SELLER is public agency subject to Chapter 119, Florida Statutes. The PURCHASER shall comply with Florida's Public Records Law. Specifically, the PURCHASER shall:

- a. Keep and maintain public records that ordinarily and necessarily would be required by the SELLER in connection with this Agreement;
- b. Provide the public with access to such public records on the same terms and conditions that the SELLER would provide the records and at a cost that does not exceed that provided in chapter 119, Fla. Stat., or as otherwise provided by law;
- c. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law; and
- d. Meet all requirements for retaining and providing public records and transfer to the SELLER, at no cost, all public records in possession of the PURCHASER upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the SELLER in a format that is compatible with the information technology systems of the SELLER.

SELLER shall, upon request, provide guidance to PURCHASER as to the public records keeping and reporting duties that are imposed upon PURCHASER as provided above and shall take all steps reasonably required to assist PURCHASER in not violating them. The failure of PURCHASER to comply with the provisions set forth in this Agreement shall constitute a Default and Breach of this Agreement. If PURCHASER fails to cure the default within seven (7) days' notice from the SELLER the SELLER may terminate the Agreement.

SIGNATURES APPEAR ON FOLLOWING PAGES

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective date.

PURCHASER:

OCEAN BREEZE EAST APARTMENTS LLC
By Ocean Breeze East GP LLC


Printed Name: LEWIS SWERY

Title: Authorized Member

Date: 12/08/2017

SELLER:

BOYNTON BEACH COMMUNITY
REDEVELOPMENT AGENCY


Printed Name: Steven B. Grant

Title: Chair

Date: 12/15/17

WITNESS:


Printed Name: PAUL BILTON

WITNESS:


Printed Name: KAMLESH TARNK

WITNESS:


Printed Name: BONNIE NICKLIEN

WITNESS:


Printed Name: Theresa Herback

Approved as to form and legal sufficiency:


CRA Attorney

EXHIBIT "A"

LEGAL DESCRIPTION

Lots 3 through 12 inclusive, in Block 1, Lots 1 and 2, in Block 1, LESS all that portion of lots 1 and 2 lying West of the East right-of-way line for "Seacrest Boulevard" as shown on Road Plat Book 5, at Page 182 and less a 20 foot return curve area for road right-of-way, PALM BEACH COUNTRY CLUB ESTATES, according to the Plat thereof, as recorded in Plat Book 11, at Page 43, of the Public Records of Palm Beach County, Florida, and the South Half (S1/2) of the East Half (E1/2) of Lot 2 of Subdivision of the West Half (W1/2) of the Southeast Quarter (SE1/4) of Section 21, Township 45 South, Range 43 East, LESS the South 125 feet thereof; Less parcels conveyed to the City of Boynton Beach by Official Records Book 852, Page 642 and LESS the right-of-way for "Seacrest Boulevard" as shown on Road Plat Book 5, at Page 182, according to the Plat thereof, as recorded in Plat Book 1, at Page 4, Public Records of Palm Beach County, Florida.

EXHIBIT B REVERTER AGREEMENT

This REVERTER AGREEMENT is dated as of this 15th day of December, 2017, by and between the BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY (the "SELLER") and OCEAN BREEZE EAST APARTMENTS, LLC or its affiliated assignee (the "PURCHASER"; and together with the SELLER, the "Parties").

RECITALS

A. The SELLER has conveyed to the PURCHASER that certain real estate described on Exhibit "A" attached hereto (the "Property") pursuant to a Deed of even date herewith between the SELLER and PURCHASER.

B. The PURCHASER has agreed to construct certain Improvements on the Property in accordance with the guidelines and criteria set forth in the Purchase and Development Agreement ("Agreement") executed by the Parties.

C. The Deed shall provide that if the PURCHASER does not timely construct the Improvements as set forth in this Agreement, then the Property shall revert to the SELLER.

NOW THEREFORE, in consideration of the transfer of the Property to the PURCHASER and other consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. PURCHASER agrees at its sole cost and expense to complete the construction of the Improvements in accordance with the terms and timeframes set forth in the Agreement.

2. In the event the Improvements are not timely completed (unless extended pursuant to the terms of the Agreement), the Property shall revert to and thereafter become fee simple real estate owned by the SELLER. Within 30 days of the written request of the SELLER, the PURCHASER will provide a quit claim deed to the Property in form and substance acceptable to the SELLER evidencing the reconveyance of the Property. In the event the SELLER exercises its right of reverter, SELLER shall reimburse PURCHASER the purchase price of the property described herein.

3. During the construction of the Improvements, PURCHASER will not place any additional liens or encumbrances on the Property except as consented to by the SELLER. In that regard, the SELLER agrees not to unreasonably withhold its consent to any construction loan financed with a commercial bank or similar lender intended to fund the construction and development of the Improvements. In such an event, the SELLER will enter into a Subordination Agreement satisfactory to such lender. Upon completion of the Improvements satisfactory to

the SELLER, the SELLER agrees to record a release of the reverter rights described herein.

This Agreement shall be binding upon the parties hereto and shall be binding upon and inure to the benefit of their successors and assigns.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Florida.

This Agreement may only be modified or amended by a written agreement signed by authorized representatives of the parties hereto.

WITNESS the following signatures as of the year and date first above written.

PURCHASER:

OCEAN BREEZE EAST APARTMENTS, LLC

Printed Name: LEWIS/SWEZY

Title: MANAGER OF MANAGER

Date: 12/12/2017

SELLER:

BOYNTON BEACH COMMUNITY
REDEVELOPMENT AGENCY

Printed Name: Steven B. Grant

Title: Chairman

Date: 12/15/17



CRA BOARD MEETING OF: February 12, 2019

CONSENT AGENDA

AGENDA ITEM: 11.A.

SUBJECT:

Financial Report Period Ending January 31, 2019

SUMMARY:

Attached is the monthly budget report representing the revenues and expenses for January 2019 (Attachment I); Statement of Revenues, Expenditures and Changes in Fund Balance Report (Attachment II); and Budget Comparison Schedule - General Fund (Attachment III).

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan and FY 2018-2019 CRA Budget

CRA BOARD OPTIONS:

Approve Financial Report for period ending January 31, 2019

ATTACHMENTS:

Description

- ▣ **Attachment I - Monthly Financial Report for period Ending January 31, 2019**
- ▣ **Attachment II - Statement of Revenues, Expenditures and Changes in Fund Balance Report**
- ▣ **Attachment III - Budget Comparison Schedule**

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY							
T.I.F.INCOME	12,421,686	12,421,686	0.00	12,558,411.00	0.00 (136,725.00)	1.10-
MARINA RENT & GRANT INC	1,000,000	1,000,000	100,016.68	368,261.64	0.00	631,738.36	63.17
INVESTMENT INCOME	0	0	7,706.62	16,279.58	0.00 (16,279.58)	0.00
CONTRIBUTIONS & DONATION	0	0	21,157.33	84,629.32	0.00 (84,629.32)	0.00
MISCELLANEOUS	0	0	2,395.56	8,604.73	0.00 (8,604.73)	0.00
TOTAL REVENUES	13,421,686	13,421,686	131,276.19	13,036,186.27	0.00	385,499.73	2.87
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
LEGISLATIVE	30,000	30,000	1,817.83	5,842.17	1,500.00	22,657.83	75.53
ADMINISTRATIVE	522,480	522,480	35,996.60	151,484.86	0.00	370,995.14	71.01
FINANCE	194,309	194,309	13,615.23	57,417.56	420.00	136,471.44	70.23
INSURANCES	172,500	172,500	0.00	111,664.89	0.00	60,835.11	35.27
PROFESSIONAL SERVICES	264,000	264,000	33,382.75	42,457.84	65,737.00	155,805.16	59.02
PLANNING	122,060	122,060	6,437.94	26,611.66	0.00	95,448.34	78.20
BUILDINGS & PROPERTY	723,545	723,545	56,173.57	182,412.03	89,522.56	451,610.41	62.42
MARINA	1,000,000	1,000,000	81,459.62	285,123.56	0.00	714,876.44	71.49
COMMUNICATIONS & TECHNOLO	79,500	79,500	4,247.89	10,135.47	30,904.24	38,460.29	48.38
CONTINGENCY	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
MARKETING	149,089	149,089	5,594.77	30,916.29	0.00	118,172.71	79.26
SPECIAL EVENTS	69,756	69,756	4,580.82	19,635.20	0.00	50,120.80	71.85
EMPLOYEE BEBEFITS	395,679	395,679	12,073.86	72,232.70	0.00	323,446.30	81.74
DEBT SERVICE	2,136,465	2,136,465	2,136,465.00	2,136,465.00	0.00	0.00	0.00
TRANSFER OUT	7,462,303	7,462,303	7,462,303.00	7,462,303.00	0.00	0.00	0.00
TOTAL EXPENDITURES	13,421,686	13,421,686	9,854,148.88	10,594,702.23	188,083.80	2,638,899.97	19.66
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0	(9,722,872.69)	2,441,484.04	(188,083.80)	(2,253,400.24)	0.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
T.I.F.INCOME							
01-41000 T.I.F. COLLECTIONS	12,421,686	12,421,686	0.00	12,558,411.00	0.00 (136,725.00)	1.10-
TOTAL T.I.F.INCOME	12,421,686	12,421,686	0.00	12,558,411.00	0.00 (136,725.00)	1.10-
MARINA RENT & GRANT INC							
01-42115 MARINA RENTS	100,000	100,000	8,742.14	33,337.64	0.00	66,662.36	66.66
01-42116 MISCELLANEOUS RENTS FRO PROPE	0	0	502.38	2,127.38	0.00 (2,127.38)	0.00
01-42117 MARINA FUEL SALES	900,000	900,000	91,075.75	332,404.00	0.00	567,596.00	63.07
01-42118 MARINA MISC INCOME	0	0 (303.59)	392.62	0.00 (392.62)	0.00
TOTAL MARINA RENT & GRANT INC	1,000,000	1,000,000	100,016.68	368,261.64	0.00	631,738.36	63.17
MARKETING INCOME	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
FESTIVALS & EVENT INCOME	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
INVESTMENT INCOME							
01-46100 INTEREST INCOME	0	0	7,706.62	16,279.58	0.00 (16,279.58)	0.00
TOTAL INVESTMENT INCOME	0	0	7,706.62	16,279.58	0.00 (16,279.58)	0.00
CONTRIBUTIONS & DONATION							
01-47200 IN KIND REVENUE	0	0	21,157.33	84,629.32	0.00 (84,629.32)	0.00
TOTAL CONTRIBUTIONS & DONATION	0	0	21,157.33	84,629.32	0.00 (84,629.32)	0.00
MISCELLANEOUS							
01-48100 MISCELLANEOUS INCOME	0	0	2,395.56	8,604.73	0.00 (8,604.73)	0.00
TOTAL MISCELLANEOUS	0	0	2,395.56	8,604.73	0.00 (8,604.73)	0.00
OTHER FINANCING SOURCES	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUES	13,421,686 =====	13,421,686 =====	131,276.19 =====	13,036,186.27 =====	0.00 =====	385,499.73 =====	2.87 =====

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
LEGISLATIVE

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51010-200 CONTRACTUAL EXPENSE	7,500	7,500	0.00	226.00	1,500.00	5,774.00	76.99
01-51010-216 ADVERTISING & PUBLIC NOTI	6,500	6,500	275.03	1,086.87	0.00	5,413.13	83.28
01-51010-225 ASSOC. MEETINGS & SEMINAR	14,500	14,500	1,532.11	4,518.61	0.00	9,981.39	68.84
01-51010-227 DELIVERY SERVICES	750	750	0.00	0.00	0.00	750.00	100.00
TOTAL PURCHASED/CONTRACT SERV	29,250	29,250	1,807.14	5,831.48	1,500.00	21,918.52	74.94
 SUPPLIES							
01-51010-310 OFFICE SUPPLIES	750	750	10.69	10.69	0.00	739.31	98.57
TOTAL SUPPLIES	750	750	10.69	10.69	0.00	739.31	98.57
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TOTAL LEGISLATIVE	30,000	30,000	1,817.83	5,842.17	1,500.00	22,657.83	75.53

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
ADMINISTRATIVE

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
<hr/>							
PERSONNEL SERVICES							
01-51230-100 PERSONNEL SERVICES	457,250	457,250	32,481.18	136,643.00	0.00	320,607.00	70.12
01-51230-115 CAR ALLOWANCE	5,220	5,220	401.52	1,646.24	0.00	3,573.76	68.46
TOTAL PERSONNEL SERVICES	462,470	462,470	32,882.70	138,289.24	0.00	324,180.76	70.10
PURCHASED/CONTRACT SERV							
01-51230-225 ASSOC. MEETINGS & SEMINAR	16,900	16,900	397.38	4,191.82	0.00	12,708.18	75.20
01-51230-226 MEMBERSHIP DUES	11,085	11,085	736.00	4,311.00	0.00	6,774.00	61.11
01-51230-227 DELIVERY SERVICES	500	500	0.00	0.00	0.00	500.00	100.00
01-51230-229 CAREER DEVELOPMENT	19,500	19,500	1,496.00	2,251.00	0.00	17,249.00	88.46
TOTAL PURCHASED/CONTRACT SERV	47,985	47,985	2,629.38	10,753.82	0.00	37,231.18	77.59
SUPPLIES							
01-51230-310 OFFICE SUPPLIES	3,000	3,000	20.96	224.39	0.00	2,775.61	92.52
01-51230-315 POSTAGE	2,500	2,500	49.46	267.44	0.00	2,232.56	89.30
01-51230-340 CELLULAR PHONES	3,420	3,420	267.88	1,070.92	0.00	2,349.08	68.69
01-51230-355 SUBSCRIPTIONS	605	605	0.00	0.00	0.00	605.00	100.00
01-51230-360 BOOKS & PUBLICATIONS	500	500	146.22	146.22	0.00	353.78	70.76
TOTAL SUPPLIES	10,025	10,025	484.52	1,708.97	0.00	8,316.03	82.95
CAPITAL EXPENDITURES							
01-51230-400 EQUIPMENT COSTS	2,000	2,000	0.00	732.83	0.00	1,267.17	63.36
TOTAL CAPITAL EXPENDITURES	2,000	2,000	0.00	732.83	0.00	1,267.17	63.36
DEPRECIATION & AMORT							
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TOTAL ADMINISTRATIVE	522,480	522,480	35,996.60	151,484.86	0.00	370,995.14	71.01

01 -GENERAL FUND
AUDITOR

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
PURCHASED/CONTRACT SERV							

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
FINANCE

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	
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PERSONNEL SERVICES							
01-51325-100 PERSONNEL SERVICES	168,269	168,269	12,943.80	53,069.58	0.00	115,199.42	68.46
TOTAL PERSONNEL SERVICES	168,269	168,269	12,943.80	53,069.58	0.00	115,199.42	68.46
PURCHASED/CONTRACT SERV							
01-51325-200 CONTRACTUAL EXPENSE	250	250	0.00	175.00	0.00	75.00	30.00
01-51325-201 BANK FEES	3,000	3,000	359.56	1,405.47	0.00	1,594.53	53.15
01-51325-225 ASSOC. MEETINGS & SEMINAR	8,450	8,450	22.28	150.43	420.00	7,879.57	93.25
01-51325-226 MEMBERSHIP DUES	1,300	1,300	150.00	150.00	0.00	1,150.00	88.46
01-51325-227 DELIVERY COSTS	500	500	0.88)	51.25	0.00	448.75	89.75
01-51325-229 CAREER DEVELOPMENT	5,000	5,000	0.00	647.02	0.00	4,352.98	87.06
TOTAL PURCHASED/CONTRACT SERV	18,500	18,500	530.96	2,579.17	420.00	15,500.83	83.79
SUPPLIES							
01-51325-310 OFFICE SUPPLIES	2,500	2,500	37.91	259.72	0.00	2,240.28	89.61
01-51325-340 CELLULAR PHONES	1,440	1,440	102.56	410.09	0.00	1,029.91	71.52
01-51325-355 SUBSCRIPTIONS	1,300	1,300	0.00	1,099.00	0.00	201.00	15.46
01-51325-360 BOOKS & PUBLICATIONS	700	700	0.00	0.00	0.00	700.00	100.00
01-51325-365 OFFICE PRINTING COSTS	600	600	0.00	0.00	0.00	600.00	100.00
TOTAL SUPPLIES	6,540	6,540	140.47	1,768.81	0.00	4,771.19	72.95
CAPITAL EXPENDITURES							
01-51325-400 EQUIPMENT COSTS	1,000	1,000	0.00	0.00	0.00	1,000.00	100.00
TOTAL CAPITAL EXPENDITURES	1,000	1,000	0.00	0.00	0.00	1,000.00	100.00
DEPRECIATION & AMORT							
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TOTAL FINANCE	194,309	194,309	13,615.23	57,417.56	420.00	136,471.44	70.23

01 -GENERAL FUND
INSURANCES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51410-213 GENERAL PROPERTY COVERAGE	172,500	172,500	0.00	111,664.89	0.00	60,835.11	35.27
TOTAL PURCHASED/CONTRACT SERV	172,500	172,500	0.00	111,664.89	0.00	60,835.11	35.27
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TOTAL INSURANCES	172,500	172,500	0.00	111,664.89	0.00	60,835.11	35.27

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 201901 -GENERAL FUND
PROFESSIONAL SERVICES

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51420-200 CONTRACTUAL EXPENSE	142,000	142,000	28,382.35	38,331.93	6,237.00	97,431.07	68.61
01-51420-201 CONTRACT LEGAL	100,000	100,000	5,000.40	4,125.91	45,000.00	50,874.09	50.87
01-51420-204 CITY STAFF COSTS	22,000	22,000	0.00	0.00	14,500.00	7,500.00	34.09
TOTAL PURCHASED/CONTRACT SERV	264,000	264,000	33,382.75	42,457.84	65,737.00	155,805.16	59.02
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TOTAL PROFESSIONAL SERVICES	264,000	264,000	33,382.75	42,457.84	65,737.00	155,805.16	59.02

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
PLANNING

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
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PERSONNEL SERVICES							
01-51440-100 PERSONNEL SERVICES	78,950	78,950	6,073.00	24,899.37	0.00	54,050.63	68.46
TOTAL PERSONNEL SERVICES	78,950	78,950	6,073.00	24,899.37	0.00	54,050.63	68.46
PURCHASED/CONTRACT SERV							
01-51440-225 ASSOC. MEETINGS & SEMINAR	29,820	29,820	174.59	994.88	0.00	28,825.12	96.66
01-51440-226 MEMBERSHIP DUES	1,350	1,350	0.00	0.00	0.00	1,350.00	100.00
01-51440-227 DELIVERY SERVICES	300	300	16.23	32.72	0.00	267.28	89.09
01-51440-229 CAREER DEVELOPMENT	6,300	6,300	0.00	0.00	0.00	6,300.00	100.00
TOTAL PURCHASED/CONTRACT SERV	37,770	37,770	190.82	1,027.60	0.00	36,742.40	97.28
SUPPLIES							
01-51440-310 OFFICE SUPPLIES	1,500	1,500	28.92	204.09	0.00	1,295.91	86.39
01-51440-340 CELLULAR PHONES	540	540	45.00	180.00	0.00	360.00	66.67
01-51440-355 SUBSCRIPTIONS	1,500	1,500	100.20	300.60	0.00	1,199.40	79.96
01-51440-360 BOOKS & PUBLICATIONS	300	300	0.00	0.00	0.00	300.00	100.00
01-51440-365 OFFICE PRINTING COSTS	1,500	1,500	0.00	0.00	0.00	1,500.00	100.00
TOTAL SUPPLIES	5,340	5,340	174.12	684.69	0.00	4,655.31	87.18
CAPITAL EXPENDITURES	_____	_____	_____	_____	_____	_____	_____
DEPRECIATION & AMORT	_____	_____	_____	_____	_____	_____	_____
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TOTAL PLANNING	122,060	122,060	6,437.94	26,611.66	0.00	95,448.34	78.20

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
BUILDINGS & PROPERTY

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51620-200 CONTRACTUAL EXPENSE	3,045	3,045	0.00	514.94	0.00	2,530.06	83.09
01-51620-201 PROPERTY TAXES & ASSOC. D	75,000	75,000	3,446.03	12,607.48	0.00	62,392.52	83.19
01-51620-205 RENTAL OF OFFICES	104,000	104,000	5,977.87	23,913.06	0.00	80,086.94	77.01
01-51620-208 EQUIPMENT LEASES	11,500	11,500	358.11	1,292.47	8,852.56	1,354.97	11.78
01-51620-209 PROPERTY MAINTENENCE COST	490,000	490,000	23,881.91	51,522.57	80,670.00	357,807.43	73.02
01-51620-210 IN KIND EXPENSE	0	0	21,157.33	84,629.32	0.00 (84,629.32)	0.00
01-51620-224 SIGNAGE	10,000	10,000	80.00	467.50	0.00	9,532.50	95.33
TOTAL PURCHASED/CONTRACT SERV	693,545	693,545	54,901.25	174,947.34	89,522.56	429,075.10	61.87
SUPPLIES							
01-51620-325 ELECTRICITY COSTS	15,000	15,000	749.16	4,776.40	0.00	10,223.60	68.16
01-51620-326 WATER CHARGES	15,000	15,000	523.16	2,688.29	0.00	12,311.71	82.08
TOTAL SUPPLIES	30,000	30,000	1,272.32	7,464.69	0.00	22,535.31	75.12
CAPITAL EXPENDITURES							
	_____	_____	_____	_____	_____	_____	_____
DEPRECIATION & AMORT							
	_____	_____	_____	_____	_____	_____	_____
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TOTAL BUILDINGS & PROPERTY	723,545	723,545	56,173.57	182,412.03	89,522.56	451,610.41	62.42

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
MARINA

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51630-200 CONTRACTUAL	500	500	0.00	450.00	0.00	50.00	10.00
01-51630-209 PROPERTY MAINTENENCE	28,000	28,000	977.90	7,520.11	0.00	20,479.89	73.14
01-51630-241 MARINA FUEL MANAGEMENT	187,180	187,180	15,573.17	62,292.68	0.00	124,887.32	66.72
01-51630-242 MARINE FUEL STATION OVERH	29,500	29,500	2,402.94	10,389.03	0.00	19,110.97	64.78
TOTAL PURCHASED/CONTRACT SERV	245,180	245,180	18,954.01	80,651.82	0.00	164,528.18	67.11
SUPPLIES							
01-51630-310 OFFICE SUPPLIES	1,000	1,000	28.14	262.03	0.00	737.97	73.80
01-51630-325 ELECTRIC COSTS	8,100	8,100	559.28	1,740.68	0.00	6,359.32	78.51
01-51630-326 WATER COSTS	12,000	12,000	728.22	1,923.67	0.00	10,076.33	83.97
01-51630-327 GASOLINE & DEISEL FUEL PU	721,720	721,720	60,635.86	197,080.08	0.00	524,639.92	72.69
01-51630-328 MARINA DIESEL SALES TAX	12,000	12,000	554.11	3,465.28	0.00	8,534.72	71.12
TOTAL SUPPLIES	754,820	754,820	62,505.61	204,471.74	0.00	550,348.26	72.91
CAPITAL EXPENDITURES							
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TOTAL MARINA	1,000,000	1,000,000	81,459.62	285,123.56	0.00	714,876.44	71.49

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
COMMUNICATIONS & TECHNOLO

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51650-200 CONTRACTUAL EXPENSE	3,000	3,000	0.00	0.00	0.00	3,000.00	100.00
01-51650-210 CITY IT SUPPORT	27,000	27,000	0.00 (6,353.76)	26,178.00	7,175.76	26.58
01-51650-211 COMPUTER SOFTWARE & LICEN	3,500	3,500	0.00	1,382.27	0.00	2,117.73	60.51
01-51650-212 FINANCIAL SOFTWARE MAINTEN	29,000	29,000	2,970.00	10,584.08	0.00	18,415.92	63.50
TOTAL PURCHASED/CONTRACT SERV	62,500	62,500	2,970.00	5,612.59	26,178.00	30,709.41	49.14
SUPPLIES							
01-51650-330 TELEPHONE LINES	8,000	8,000	660.52	2,312.37	0.00	5,687.63	71.10
TOTAL SUPPLIES	8,000	8,000	660.52	2,312.37	0.00	5,687.63	71.10
CAPITAL EXPENDITURES							
01-51650-400 EQUIPMENT COSTS	9,000	9,000	617.37	2,210.51	4,726.24	2,063.25	22.93
TOTAL CAPITAL EXPENDITURES	9,000	9,000	617.37	2,210.51	4,726.24	2,063.25	22.93
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TOTAL COMMUNICATIONS & TECHNOLO	79,500	79,500	4,247.89	10,135.47	30,904.24	38,460.29	48.38

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
CAPITAL EXPENDITURES							

01 -GENERAL FUND
CONTINGENCY

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PURCHASED/CONTRACT SERV							
01-51990-200 CONTRACTUAL EXPENSE	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
TOTAL PURCHASED/CONTRACT SERV	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
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TOTAL CONTINGENCY	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
PURCHASED/CONTRACT SERV							

01 -GENERAL FUND
INCENTIVES & GRANTS

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
PURCHASED/CONTRACT SERV							

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
MARKETING

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PERSONNEL SERVICES							
01-57400-100 PERSONNEL SERVICES	64,594	64,594	4,968.80	20,372.01	0.00	44,221.99	68.46
TOTAL PERSONNEL SERVICES	64,594	64,594	4,968.80	20,372.01	0.00	44,221.99	68.46
PURCHASED/CONTRACT SERV							
01-57400-216 ADVERTISING & PUBLIC NOTI	40,000	40,000	0.00	4,335.00	0.00	35,665.00	89.16
01-57400-218 ANNUAL REPORT & BROCHURES	6,000	6,000	0.00	0.00	0.00	6,000.00	100.00
01-57400-225 ASSOC. MEETINGS & SEMINAR	4,400	4,400	20.00	122.24	0.00	4,277.76	97.22
01-57400-226 MEMBERSHIP DUES	5,850	5,850	0.00	0.00	0.00	5,850.00	100.00
01-57400-227 DELIVERY SERVICES	4,000	4,000	0.00	0.00	0.00	4,000.00	100.00
01-57400-229 CAREER DEVELOPMENT	2,500	2,500	0.00	0.00	0.00	2,500.00	100.00
01-57400-236 PHOTOGRAPHY / VIDEOS	15,000	15,000	540.00	4,520.00	0.00	10,480.00	69.87
TOTAL PURCHASED/CONTRACT SERV	77,750	77,750	560.00	8,977.24	0.00	68,772.76	88.45
SUPPLIES							
01-57400-310 OFFICE SUPPLIES	1,500	1,500	20.97	202.04	0.00	1,297.96	86.53
01-57400-340 CELLULAR PHONES	540	540	45.00	180.00	0.00	360.00	66.67
01-57400-355 SUBSCRIPTIONS	1,005	1,005	0.00	0.00	0.00	1,005.00	100.00
01-57400-360 BOOKS & PUBLICATIONS	200	200	0.00	0.00	0.00	200.00	100.00
01-57400-365 OFFICE PRINTING COSTS	3,500	3,500	0.00	1,185.00	0.00	2,315.00	66.14
TOTAL SUPPLIES	6,745	6,745	65.97	1,567.04	0.00	5,177.96	76.77
DEPRECIATION & AMORT							
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TOTAL MARKETING	149,089	149,089	5,594.77	30,916.29	0.00	118,172.71	79.26

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
SPECIAL EVENTS

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
<hr/>							
PERSONNEL SERVICES							
01-57500-100 PERSONNEL SERVICES	58,066	58,066	4,466.60	18,313.10	0.00	39,752.90	68.46
TOTAL PERSONNEL SERVICES	58,066	58,066	4,466.60	18,313.10	0.00	39,752.90	68.46
PURCHASED/CONTRACT SERV							
01-57500-225 ASSOC. MEETINGS & SEMINAR	6,100	6,100	20.00	242.92	0.00	5,857.08	96.02
01-57500-226 MEMBERSHIP DUES	500	500	0.00	0.00	0.00	500.00	100.00
01-57500-229 CAREER DEVELOPMENT	2,500	2,500	0.00	321.00	0.00	2,179.00	87.16
TOTAL PURCHASED/CONTRACT SERV	9,100	9,100	20.00	563.92	0.00	8,536.08	93.80
SUPPLIES							
01-57500-310 OFFICE SUPPLIES	1,500	1,500	49.22	578.18	0.00	921.82	61.45
01-57500-340 CELLULAR PHONES	540	540	45.00	180.00	0.00	360.00	66.67
01-57500-355 SUBSCRIPTIONS	250	250	0.00	0.00	0.00	250.00	100.00
01-57500-360 BOOKS & PUBLICATIONS	300	300	0.00	0.00	0.00	300.00	100.00
TOTAL SUPPLIES	2,590	2,590	94.22	758.18	0.00	1,831.82	70.73
CAPITAL EXPENDITURES	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION & AMORT	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
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TOTAL SPECIAL EVENTS	69,756	69,756	4,580.82	19,635.20	0.00	50,120.80	71.85

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
INTERFUND/INTERDEPTMENTL							

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
EMPLOYEE BEBEBITS

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
PERSONNEL SERVICES							
01-59000-151 F.I.C.A.	48,000	48,000	3,633.61	14,030.45	0.00	33,969.55	70.77
01-59000-152 MEDICARE	11,277	11,277	849.80	3,594.33	0.00	7,682.67	68.13
01-59000-153 RETIREMENT PLAN 401(a)	173,854	173,854	250.00	48,773.00	0.00	125,081.00	71.95
01-59000-154 WORKERS COMP INSURANCE	2,500	2,500	0.00	0.00	0.00	2,500.00	100.00
01-59000-155 HEALTH INSURANCE	110,000	110,000	6,513.96	1,971.85	0.00	108,028.15	98.21
01-59000-156 DENTAL INSURANCE	4,500	4,500	314.71	1,377.91	0.00	3,122.09	69.38
01-59000-157 LIFE INSURANCE	1,500	1,500	48.30	193.20	0.00	1,306.80	87.12
01-59000-158 SHORT / LONG TERM DISABIL	3,448	3,448	425.05	2,125.25	0.00	1,322.75	38.36
01-59000-159 UNEMPLOYMENT CHARGES	5,000	5,000	0.00	0.00	0.00	5,000.00	100.00
01-59000-160 VISION INSURANCE	600	600	38.43	166.71	0.00	433.29	72.22
01-59000-161 COMPENSATED ABSENSES	35,000	35,000	0.00	0.00	0.00	35,000.00	100.00
TOTAL PERSONNEL SERVICES	395,679	395,679	12,073.86	72,232.70	0.00	323,446.30	81.74
TOTAL EMPLOYEE BEBEBITS	395,679	395,679	12,073.86	72,232.70	0.00	323,446.30	81.74

01 -GENERAL FUND
DEBT SERVICE

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEBT SERVICE							
OTHER FINANCING USES							
01-59800-990 TRANS OUT TO DEBT SERVICE	2,136,465	2,136,465	2,136,465.00	2,136,465.00	0.00	0.00	0.00
TOTAL OTHER FINANCING USES	2,136,465	2,136,465	2,136,465.00	2,136,465.00	0.00	0.00	0.00
TOTAL DEBT SERVICE	2,136,465	2,136,465	2,136,465.00	2,136,465.00	0.00	0.00	0.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND
TRANSFER OUT

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
<hr/>							
OTHER FINANCING USES							
01-59999-990 INTERFUND TRANSFERS OUT	7,462,303	7,462,303	7,462,303.00	7,462,303.00	0.00	0.00	0.00
TOTAL OTHER FINANCING USES	7,462,303	7,462,303	7,462,303.00	7,462,303.00	0.00	0.00	0.00
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TOTAL TRANSFER OUT	7,462,303	7,462,303	7,462,303.00	7,462,303.00	0.00	0.00	0.00
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TOTAL EXPENDITURES	13,421,686 =====	13,421,686 =====	9,854,148.88 =====	10,594,702.23 =====	188,083.80 =====	2,638,899.97 =====	19.66 =====
REVENUES OVER/ (UNDER) EXPENDITURES	0	0	(9,722,872.69)	2,441,484.04	(188,083.80)	(2,253,400.24)	0.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

02 -PROJECTS FUND
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY							
FESTIVALS & EVENT INCOME	0	0	1,000.00	50,065.79	0.00 (50,065.79)	0.00
INVESTMENT INCOME	0	0	13,779.75	43,986.53	0.00 (43,986.53)	0.00
MISCELLANEOUS	0	0	300.00	4,099.74	0.00 (4,099.74)	0.00
OTHER FINANCING SOURCES	10,728,094	10,728,094	7,462,303.00	7,462,303.00	0.00	3,265,791.00	30.44
TOTAL REVENUES	10,728,094	10,728,094	7,477,382.75	7,560,455.06	0.00	3,167,638.94	29.53
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
OPERATING EXPENSES	429,979	429,979	6,255.00	43,020.66	0.00	386,958.34	89.99
CAPITAL OUTLAY	7,192,759	7,192,759	800.00	13,178.75	3,700,000.00	3,479,580.25	48.38
ECONOMIC DEVELOPMENT	1,841,356	1,841,356	2,207.68	17,157.68	45,312.32	1,778,886.00	96.61
PROJECTS AND PROGRAMS	1,264,000	1,264,000	18,903.22	280,123.56	370,000.00	613,876.44	48.57
TOTAL EXPENDITURES	10,728,094	10,728,094	28,165.90	353,480.65	4,115,312.32	6,259,301.03	58.34
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0	7,449,216.85	7,206,974.41	(4,115,312.32)	(3,091,662.09)	0.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
FESTIVALS & EVENT INCOME							
02-44100 FESTIVAL & EVENT INCOME	0	0	1,000.00	50,065.79	0.00 (50,065.79)	0.00
TOTAL FESTIVALS & EVENT INCOME	0	0	1,000.00	50,065.79	0.00 (50,065.79)	0.00
INTERGOVERNMENTAL REV							
INVESTMENT INCOME							
02-46100 INTEREST INCOME	0	0	13,779.75	43,986.53	0.00 (43,986.53)	0.00
TOTAL INVESTMENT INCOME	0	0	13,779.75	43,986.53	0.00 (43,986.53)	0.00
MISCELLANEOUS							
02-48100 MISCELLANEOUS INCOME	0	0	300.00	4,099.74	0.00 (4,099.74)	0.00
TOTAL MISCELLANEOUS	0	0	300.00	4,099.74	0.00 (4,099.74)	0.00
OTHER FINANCING SOURCES							
02-49100 OTHER FINANCING SOURCES	3,265,791	3,265,791	0.00	0.00	0.00	3,265,791.00	100.00
02-49900 TRANSFERS IN	7,462,303	7,462,303	7,462,303.00	7,462,303.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	10,728,094	10,728,094	7,462,303.00	7,462,303.00	0.00	3,265,791.00	30.44
TOTAL REVENUES	10,728,094	10,728,094	7,477,382.75	7,560,455.06	0.00	3,167,638.94	29.53

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

02 -PROJECTS FUND
BOND #2 ISSUE COST

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
CAPITAL EXPENDITURES							

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

02 -PROJECTS FUND
OPERATING EXPENSES

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
<hr/>							
PURCHASED/CONTRACT SERV							
02-58100-201 BANK FEES	0	0	0.00	30.00	0.00 (30.00)	0.00
02-58100-202 CONTINGENCY EXPENSE	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
02-58100-203 CONTRACTUAL EXPENSE	204,979	204,979	2,280.00	7,480.66	0.00	197,498.34	96.35
02-58100-213 LEGAL FEES	125,000	125,000	3,975.00	35,510.00	0.00	89,490.00	71.59
TOTAL PURCHASED/CONTRACT SERV	429,979	429,979	6,255.00	43,020.66	0.00	386,958.34	89.99
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TOTAL OPERATING EXPENSES	429,979	429,979	6,255.00	43,020.66	0.00	386,958.34	89.99

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 201902 -PROJECTS FUND
CAPITAL OUTLAY

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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CAPITAL EXPENDITURES							
02-58200-401 BUILDINGS	475,000	475,000	0.00	11,527.92	0.00	463,472.08	97.57
02-58200-404 CONSTRUCTION IN PROGRESS	190,000	190,000	0.00	495.31	0.00	189,504.69	99.74
02-58200-405 SITE WORK AND DEMOLITION	66,315	66,315	0.00	0.00	0.00	66,315.00	100.00
02-58200-406 INFRASTRUCTURE AND STREET	6,461,444	6,461,444	800.00	1,155.52	3,700,000.00	2,760,288.48	42.72
TOTAL CAPITAL EXPENDITURES	7,192,759	7,192,759	800.00	13,178.75	3,700,000.00	3,479,580.25	48.38
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TOTAL CAPITAL OUTLAY	7,192,759	7,192,759	800.00	13,178.75	3,700,000.00	3,479,580.25	48.38

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
CAPITAL EXPENDITURES							

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 201902 -PROJECTS FUND
ECONOMIC DEVELOPMENT

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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CAPITAL EXPENDITURES							
02-58400-443 DIFA-ECONOMIC DEVELOPMENT	1,207,000	1,207,000	0.00	0.00	0.00	1,207,000.00	100.00
02-58400-444 ECONOMIC DEVELOPMENT GRAN	554,356	554,356	1,057.68	1,057.68	45,312.32	507,986.00	91.64
02-58400-445 MARKETING INCENTIVES	80,000	80,000	1,150.00	16,100.00	0.00	63,900.00	79.88
TOTAL CAPITAL EXPENDITURES	1,841,356	1,841,356	2,207.68	17,157.68	45,312.32	1,778,886.00	96.61
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TOTAL ECONOMIC DEVELOPMENT	1,841,356	1,841,356	2,207.68	17,157.68	45,312.32	1,778,886.00	96.61

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

02 -PROJECTS FUND
PROJECTS AND PROGRAMS

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
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CAPITAL EXPENDITURES							
02-58500-460 COMMUNITY POLICING INNOVA	370,000	370,000	0.00 (78,316.10)	370,000.00	78,316.10	21.17
02-58500-470 COMMUNITY SUPPORT PROJECT	345,000	345,000	0.00	0.00	0.00	345,000.00	100.00
02-58500-480 COMMUNITY SPECIAL EVENTS	549,000	549,000	18,903.22	358,439.66	0.00	190,560.34	34.71
TOTAL CAPITAL EXPENDITURES	1,264,000	1,264,000	18,903.22	280,123.56	370,000.00	613,876.44	48.57
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TOTAL PROJECTS AND PROGRAMS	1,264,000	1,264,000	18,903.22	280,123.56	370,000.00	613,876.44	48.57

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 201902 -PROJECTS FUND
TRANSFER OUT - ASSET TRA

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
OTHER FINANCING USES							
TOTAL EXPENDITURES	10,728,094	10,728,094	28,165.90	353,480.65	4,115,312.32	6,259,301.03	58.34
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0	7,449,216.85	7,206,974.41	(4,115,312.32)	(3,091,662.09)	0.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

03 -DEBT SERVICE
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY							
INVESTMENT INCOME	0	0	1,244.38	1,497.43	0.00 (1,497.43)	0.00
OTHER FINANCING SOURCES	2,136,465	2,136,465	2,136,465.00	2,136,465.00	0.00	0.00	0.00
TOTAL REVENUES	2,136,465	2,136,465	2,137,709.38	2,137,962.43	0.00 (1,497.43)	0.07-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
DEBT SERVICES	2,136,465	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TOTAL EXPENDITURES	2,136,465	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0	2,137,709.38	2,137,962.43	0.00 (2,137,962.43)	0.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
INVESTMENT INCOME							
03-46100 INTEREST INCOME	0	0	1,244.38	1,497.43	0.00 (1,497.43)	0.00
TOTAL INVESTMENT INCOME	0	0	1,244.38	1,497.43	0.00 (1,497.43)	0.00
OTHER FINANCING SOURCES							
03-49900 TRANSFERS IN	2,136,465	2,136,465	2,136,465.00	2,136,465.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	2,136,465	2,136,465	2,136,465.00	2,136,465.00	0.00	0.00	0.00
TOTAL REVENUES	2,136,465	2,136,465	2,137,709.38	2,137,962.43	0.00 (1,497.43)	0.07-

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

03 -DEBT SERVICE
DEBT SERVICES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
PURCHASED/CONTRACT SERV							
DEBT SERVICE							
03-59800-814 BOND 2012 PRINCIPAL	1,331,000	1,331,000	0.00	0.00	0.00	1,331,000.00	100.00
03-59800-815 BOND 2015 PRINCIPAL	380,000	380,000	0.00	0.00	0.00	380,000.00	100.00
03-59800-824 BOND 2012 INTEREST	295,270	295,270	0.00	0.00	0.00	295,270.00	100.00
03-59800-826 BOND 2015 INTEREST	129,195	129,195	0.00	0.00	0.00	129,195.00	100.00
03-59800-830 FINANCIAL AGENT FEES	1,000	1,000	0.00	0.00	0.00	1,000.00	100.00
TOTAL DEBT SERVICE	2,136,465	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
OTHER FINANCING USES							
TOTAL DEBT SERVICES	2,136,465	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 201903 -DEBT SERVICE
TRANSFER OUT

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
OTHER FINANCING USES							
TOTAL EXPENDITURES	2,136,465	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0	0	2,137,709.38	2,137,962.43	0.00	(2,137,962.43)	0.00

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Statement of Revenues, Expenditures and Changes in Fund Balances

Through Year to Date - January 31, 2019

	General Fund	Projects Fund	Debt Service Fund	Total Governmental Funds
REVENUES				
Tax increment revenue	\$ 12,558,411	\$ -	\$ -	\$ 12,558,411
Marina Rent & Fuel Sales	368,262	-	-	368,262
Contributions and donations	-	-	-	-
Interest and other income	109,514	98,152	1,497	209,163
Total revenues	<u>13,036,186</u>	<u>98,152</u>	<u>1,497</u>	<u>13,135,836</u>
EXPENDITURES				
General government	1,117,092	-	-	1,117,092
Redevelopment projects	-	931,642	-	931,642
Debt service:				
Principal	-	-	-	-
Interest and other charges	-	-	-	-
Total expenditures	<u>1,117,092</u>	<u>931,642</u>	<u>-</u>	<u>2,048,735</u>
Excess (deficiency) of revenues over expenditures	<u>11,919,094</u>	<u>(833,490)</u>	<u>1,497</u>	<u>11,087,101</u>
OTHER FINANCING SOURCES (USES)				
Funds Transfers in	-	7,462,303	2,136,465	9,598,768
Funds Transfers out	(9,598,768)	-	-	(9,598,768)
Total other financing sources (uses)	<u>(9,598,768)</u>	<u>7,462,303</u>	<u>2,136,465</u>	<u>-</u>
Net change in fund balances	2,320,326	6,628,813	2,137,962	11,087,101
Fund balances - beginning of year	2,402,302	11,105,679	91,183	13,599,164
Fund balances - end of year	<u>\$ 4,722,628</u>	<u>\$ 17,734,492</u>	<u>\$ 2,229,145</u>	<u>\$ 24,686,265</u>

Footnote:

Transfers between funds include monies received from TIF and carryover from general fund balance.

The notes to the basic financial statements are an integral part of this statement.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Budgetary Comparison Schedule

General Fund

Through Year to Date - January 31, 2019

	Original Budget	Final Budget	Actual
REVENUES			
Tax increment revenue	\$ 12,421,686	\$ 12,421,686	\$ 12,558,411
Marina Rent & Fuel Sales	\$ 1,000,000	1,000,000	368,262
Interest and other income	\$ -	-	109,514
Total revenues	<u>13,421,686</u>	<u>13,421,686</u>	<u>13,036,186</u>
EXPENDITURES			
General government	<u>3,822,918</u>	<u>3,822,918</u>	<u>1,117,092</u>
Total expenditures	<u>3,822,918</u>	<u>3,822,918</u>	<u>1,117,092</u>
Excess of revenues over expenditures	<u>9,598,768</u>	<u>9,598,768</u>	<u>11,919,094</u>
OTHER FINANCING SOURCES (USES)			
Carryover fund balance			-
Transfers out	<u>(9,598,768)</u>	<u>(9,598,768)</u>	<u>(9,598,768)</u>
Total other financing sources (uses)	<u>(9,598,768)</u>	<u>(9,598,768)</u>	<u>(9,598,768)</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	<u>2,320,326</u>
Fund balances - beginning of year			<u>2,402,302</u>
Fund balances - end of year			<u>\$ 4,722,628</u>

The notes to the basic financial statements are an integral part of this statement.



CRA BOARD MEETING OF: February 12, 2019

OLD BUSINESS

AGENDA ITEM: 14.A.

SUBJECT:

Audited Financial Statements - FY 2017-2018, Fiscal Year Ended September 30, 2018

SUMMARY:

Attached is a copy of the financial auditor's annual report and audited financial statements to the CRA Board for Fiscal Year 2017-2018 as performed by the independent certified public accounting firm of Sanson, Kline, Jacomino, Tandoc & Gamarra, LLP (SKJT & G) (see Attachment I & II). The objective of the Statute required annual audit is to assure that the financial statements of the CRA are fairly presented in accordance with generally accepted accounting principles and governmental accounting standards as well as for compliance with applicable laws and regulations.

During the annual audit, the auditors examined the Agency's financial records to obtain reasonable assurance that the financial statements are free from any material misstatements. Examples of the types of documents the auditors review and test are: general ledger transactions; bond or loan issuance or refunding; journal entries; adopted budget and budget amendments; operational, administrative, human resource and financial policies and procedures; personnel records; payroll records; Board meeting minutes; and contracts and contract compliance including real estate closings.

The audited financial statements and report show:

- No internal control deficiencies - 10th consecutive year
- No audit findings of noncompliance issues - 10th consecutive year
- No audit adjustments - 10th consecutive year
- Strong balance sheet with net position of \$22 million
- Cash position remains strong at \$13.8 million in all funds with sufficient fund balance for working capital and ongoing project funding

For the tenth year in a row, the CRA has received a clean audit opinion for the financial operations of the Agency for FY 2017-2018.

A representative from Sanson, Kline, Jacomino, Tandoc & Gamarra, LLP (SKJT & G) will be present at the February 12, 2019 CRA Board meeting to provide a summary of their audit report and answer any questions.

FISCAL IMPACT:

FY 2018 - 2019, General Fund 01-51420-200, \$18,500

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRA BOARD OPTIONS:

Accept and approve the audited financial statements for the Fiscal Year ending September 30, 2018.

ATTACHMENTS:**Description**

- ▣ **Attachment I - 2018 BBCRA Audit Results & Required Communications Report**
- ▣ **Attachment II - 2018 BBCRA Financial Statement 9/30/2018**



Boynton Beach Community Redevelopment Agency

2018 Audit Results and Required Communications

Report to Those Charged With Governance



CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

Sanson, Kline, Jacomino, Tandoc & Gamarra, LLP

5805 Blue Lagoon Drive | Suite 220 | Miami, FL 33126

Tel: (305) 269-8633 | Fax: (305) 265-0652 | www.SKJT&Gtg-cpa.com

December 12, 2018

Management and Board Members
Boynton Beach Community
Redevelopment Agency
710 North Federal Highway
Boynton Beach, Florida 33435

Dear Management and Board Members:

We are pleased to present the results of our audit of the basic financial statements of the Boynton Beach Community Redevelopment Agency (the Agency) for the year ended September 30, 2018.

This report summarizes our audit, the scope of our engagement, and key observations and findings from our audit procedures for the year ended September 30, 2018. This report also contains the communications required by our professional standards and by *Government Auditing Standards*.

The audit was designed to express an opinion on the Agency's 2018 basic financial statements. In accordance with professional standards, we obtained a sufficient understanding of internal control to plan the audit and to determine the nature, timing, and extent of tests to be performed. However, we were not engaged to and we did not perform an audit of internal control over financial reporting.

This report is intended solely for the information and use of those charged with governance of the Agency, and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate this opportunity to meet with you to discuss the contents of this report, and to answer any questions that you may have about this report or any other audit-related matters. If you have any questions, please contact Richie C. Tandoc, Partner in charge of the audit, at (305) 269-8633, ext. 8016.

Very truly yours,

Sanson Kline Jacomino Tandoc & Gamarra, LLP

**Boynton Beach Community Redevelopment Agency
2018 Audit Results and Required Communications**

Generally Accepted Auditing Standards and *Government Auditing Standards* require the auditor to communicate certain matters to those charged with governance that may assist in overseeing management's financial reporting and disclosure process. Below is a summary of these required communications, and our response to each, as they apply to the Agency as of and for the fiscal year ended September 30, 2018.

Required Communication	Response
<p>Auditors' Responsibilities Under Generally Accepted Auditing Standards (GAAS) and Government Auditing Standards (GAS)</p> <p>Our responsibility is to express opinions on the Agency's financial statements based on our audit conducted in accordance with auditing standards generally accepted in the United States and <i>Government Auditing Standards</i>. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.</p> <p>In addition, we are required to report on the Agency's internal control over financial reporting and on compliance and other matters. However, providing assurance on the internal control or compliance with certain provisions of laws, regulations, contracts, and agreements was not an objective of our audits, and accordingly, we do not express such opinions.</p>	<p>We have issued an unmodified opinion (i.e. a clean opinion) on the Agency's basic financial statements for the year ended September 30, 2018.</p> <p>We have also issued our report on the Agency's internal control over financial reporting and on compliance and other matters for the year ended September 30, 2018. We noted no material weaknesses or material noncompliance issues.</p> <p>Both reports were dated December 12, 2018.</p>
<p>Significant Accounting Policies</p> <p>Initial selection of and changes in significant accounting policies or their application and new accounting and reporting standards during the year must be reported.</p> <p>In addition, we must discuss our judgments about the quality, not just the acceptability, of the accounting policies as applied in the Agency's financial reporting.</p>	<p>The Agency's significant accounting policies are described in Note 1 to the financial statements.</p> <p>Accounting principles selected by management are consistent with those prescribed by government accounting standards, and the Agency's financial statements and related disclosures are clearly presented in a complete manner.</p>
<p>Accounting Estimates</p> <p>The preparation of the financial statements requires the use of accounting estimates. We are required to inform the Board of such accounting estimates and about our conclusions regarding the reasonableness of those estimates.</p>	<p>For fiscal year ended September 30, 2018, management's judgment was called upon to establish the useful lives of capital assets. We have determined that such estimates are reasonable.</p>
<p>Methods of Accounting for Significant Unusual Transactions and for Controversial or Emerging Areas</p> <p>We are required to inform those charged with governance about the methods used to account for significant unusual transactions and the effects of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.</p>	<p>We did not identify any significant unusual transactions by the Agency or any significant accounting policies used by the Agency related to controversial or emerging areas for which there is a lack of authoritative guidance.</p>
<p>Significant and/or Unadjusted Audit Adjustments</p> <p>We are required to inform those charged with governance about auditor adjustments arising from the audit (whether recorded or not) that could, in our judgment, have a significant effect, individually or in the aggregate, on the Agency's financial statements.</p>	<p>We did not identify any material audit adjustments during our audit of the financial statements as of and for the fiscal year ended September 30, 2018.</p>

**Boynton Beach Community Redevelopment Agency
2018 Audit Results and Required Communications**

Required Communication	Response
<p>Fraud and Illegal Acts</p> <p>We are required to inform those charged with governance about any and all fraud and illegal acts involving senior management and any fraud and illegal acts (whether caused by management or other employees) that cause a material misstatement of financial resources.</p>	<p>We are not aware of any fraud or illegal acts that occurred during the fiscal year involving senior management, or any fraud or illegal acts involving any employee that would cause a material misstatement of the financial statements.</p>
<p>Disagreements or Difficulties with Management</p> <p>We are required to inform those charged with governance about any significant disagreements or difficulties encountered with management.</p>	<p>We did not encounter any significant disagreements or difficulties with management during the course of the audit.</p>
<p>Major Issues Discussed with Management Prior to Retention</p> <p>We are required to inform those charged with governance about any major issues discussed with management prior to retaining us as auditors.</p>	<p>We did not discuss any major issues with management prior to retaining us as your auditors.</p>
<p>Independence</p> <p>We are required to communicate with those charged with governance, at least annually, the following:</p> <ol style="list-style-type: none"> 1. Disclose, in writing, all relationships between us and the Agency and its related entities that, in our professional judgment, may reasonably be thought to impede our independence; 2. Confirm in writing that, in our professional judgment, we are independent of the Agency in accordance with generally accepted auditing standards and <i>Government Auditing Standards</i>; and 3. Disclose any non-audit services performed for the Agency. 	<ol style="list-style-type: none"> 1. There are no relationships between us and the Agency and its related entities that, in our professional judgment, may reasonably be thought to impede our independence. 2. With regards to our audit of the Agency as of September 30, 2018, we are independent with respect to the Agency, in accordance with Rule 101 of the American Institute of Certified Public Accountants' Code of Professional Conduct, its interpretations and rulings, and <i>Government Auditing Standards</i>. 3. We have not performed any non-audit services for the Agency during the fiscal year ended September 30, 2018, or thereafter.
<p>Management Letter</p> <p>We are required to issue a management letter responding to certain requirements in accordance with the <i>Rules of the Auditor General</i> of the State of Florida.</p>	<p>We have issued a management letter in accordance with the <i>Rules of the Auditor General</i> of the State of Florida, dated December 12, 2018.</p>
<p>Management Representations</p> <p>We are required to communicate with those charged with governance about representations requested from management.</p>	<p>We requested certain representations from management that are included in the management representation letter dated December 12, 2018.</p>

BOYNTON BEACH
COMMUNITY REDEVELOPMENT AGENCY
(A Component Unit of the City of Boynton Beach, Florida)

Basic Financial Statements

September 30, 2018

(With Independent Auditor's Report Thereon)

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

For the Year Ended September 30, 2018

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FINANCIAL SECTION

Independent Auditor's Report



CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

Sanson, Kline, Jacomino, Tandoc & Gamarra, LLP

5805 Blue Lagoon Drive | Suite 220 | Miami, FL 33126

Tel: (305) 269-8633 | Fax: (305) 265-0652 | www.SKJT&Gtg-cpa.com

Independent Auditor's Report

To the Board of Commissioners
Boynton Beach Community
Redevelopment Agency:

Report on the Financial Statements

We have audited the accompanying basic financial statements of the governmental activities and each major fund of the Boynton Beach Community Redevelopment Agency (the Agency), a component unit of the City of Boynton Beach, Florida, as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Agency as of September 30, 2018, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 8 and 24 through 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 12, 2018 on our consideration of the Agency's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting.

Sanson Kline Jacomine Landec & Hamarra, LLP

Miami, Florida
December 12, 2018

Management's Discussion and Analysis

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Management's Discussion and Analysis - Unaudited

September 30, 2018

The Management's Discussion and Analysis (MD&A) of the Boynton Beach Community Redevelopment Agency (the "Agency") is designed to provide an objective and easy to read analysis of the financial activities based on currently known facts, decisions, and conditions. The MD&A provides a broad overview, short-term and long-term analysis of the Agency's activities based on information presented in the financial statements. Specifically, this information is designed to assist the reader in focusing on significant financial issues, provide an overview of the Agency's financial activity and identify changes in the Agency's financial position and its ability to address the next year's challenges. Finally, the MD&A will identify any material deviations from the approved budget.

The Agency is an independent agency and a component unit of the City of Boynton Beach, Florida ("City"). The Agency has presented its financial statements in accordance with the reporting model required by Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*.

The information contained in this MD&A is only a component of the entire financial statement report. Readers should take time to read and evaluate all sections of the report, including the footnotes and required supplementary information provided.

FINANCIAL HIGHLIGHTS

The Agency's tax increment revenues increased by 10.2% or \$1.20 Million to approximately \$11.8million during the fiscal year. This resulted primarily from increased property values by 8.4% within the CRA district from residential, multi-family, condominiums and commercial properties.

The Agency began the fiscal year with a net position balance of approximately \$23.22 million. The Agency's total revenues for the year ended September 30, 2018 were approximately \$13.38 million, while total expenses were approximately \$14.58 million, decreasing net position by approximately \$1.2 million.

The CRA's guiding document for annual budgeting, programs and projects is the CRA Redevelopment Plan. The CRA Redevelopment Plan is organized into six separate districts, each identified according to their character, history, location, land use make-up and intended purpose; 1) the Industrial Craft District; 2) the Heart of Boynton District; 3) the Cultural District; 4) the Boynton Beach Boulevard District; 5) the Downtown District; and 6) the Federal Highway District. While the Redevelopment Plan can be revised, it will remain the planning document used by the CRA for the next twenty years.

The Boynton Harbor Marina, Marina Open Space project was completed in January 2017 and will require ongoing maintenance while under the CRA's ownership. This project provides green space and seating areas for patrons waiting to board the fishing and dive charters, or for those who choose to enjoy watching the boats go by. The new attraction continues to boost the visitor's overall experience in beautiful downtown Boynton Beach.

The 500 Ocean Project is the CRA's newest multi-family, mixed-use project to be constructed during the last 10years and is located at 101 South Federal Highway. The project obtained a certificate of occupancy and completion in December 2018 and consists of 341 luxury rental residential units, 13,300 square feet of retail/commercial space fronting E. Ocean Avenue and 6,600 square feet of office space. The residential amenities include aclubhouse with mini-bowling lanes, fitness center, card room, private movie theater, large infinity pool and a serenity garden. The CRA was recognized by the Florida Redevelopment Association by receiving the Roy F. Kenzie Award for Outstanding New Development Project for our planning and financial partnership with the project.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Management's Discussion and Analysis - Unaudited

September 30, 2018

The CRA in cooperation with the City of Boynton Beach Police Department, continues to fund the Neighborhood Officer Program (NOP) Innovative Policing Initiative in the Heart of Boynton. In 2017-2018, an additional officer was funded to further enhance the Unit's ability to provide a positive presence in the community. The goal of the program is to address crime holistically within the Heart of Boynton by promoting an atmosphere that emphasizes a sense of trust, caring and community investment. Public safety will be enhanced through the cultivation of personal relationships between police personnel assigned to the neighborhood on foot and bike patrols.

Downtown development within the CRA boundaries continues at a rapid pace. The Ocean One project located at 222 N. Federal Highway has obtained formal site plan approval from the City of Boynton Beach. In addition to the parcel obtained from the CRA, the proposed Ocean One project site area includes the adjacent property owned by the developer located at 114 N. Federal Highway. The first phase of the overall project will consist of an eight story, 231 unit residential mixed-use building with amenities along with 8,575 square feet retail/commercial space and a parking garage.

The Heart of Boynton District redevelopment efforts continue with the Ocean Breeze East project, Cottage District project and Martin Luther King, Jr. Boulevard South project for the development of new, affordable multifamily rental housing. The Model Block Project is a partnership between the City and the CRA to revitalize an entire block west of Seacrest and along west Martin Luther King, Jr. Boulevard to include building for-sale single-family homes, constructing streetscape, installing new utilities and extending N.W. 11th Avenue from Seacrest to N.W. 1st Street. The key goal of the Heart of Boynton redevelopment efforts is to create affordable housing and improve neighborhoods within the Boynton Beach Community Redevelopment District.

The Town Square Project site area encompasses 16.5 acres of City-owned properties within a key redevelopment area of downtown Boynton Beach. CRA funding was allocated in the last two fiscal year budgets for the design drawings and renovation and use of the historic Boynton Beach High School building. The CRA has made a significant commitment to provide funding for completion of the Town Square Project over the next twenty years. Economic development assistance programs targeted to existing and new businesses within the CRA district continue to be successful. A total of 40 commercial grant awards were approved and approximately \$555,000 was disbursed during the fiscal year to businesses for facade improvements, interior renovations, construction incentives and rent reimbursement subsidies.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Agency's basic financial statements are comprised of the 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements provide readers with a broad overview of the Agency's finances, in a manner similar to a private-sector business. In addition, the government-wide statements are prepared using the accrual basis of accounting. The *Statement of Net position* (balance sheet) presents information on the Agency's assets and liabilities, with the difference between the two reported as net position.

The *Statement of Activities* (income statement) presents information showing how the Agency's net position changed during the most recent fiscal year. All changes in revenues are reported as soon as underlying events giving rise to the change occur regardless of the timing of related cash flows. The expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Management's Discussion and Analysis - Unaudited

September 30, 2018

The government-wide financial statements present functions of the Agency that are principally supported by tax increment financing (governmental activities). The governmental activities of the Agency include general government activities, public safety and redevelopment projects. Thus, the Agency has no business-type activities.

The government-wide financial statements are found beginning on page 9 of this report.

Fund Financial Statements

The governmental fund financial statements provide readers with an overview of each fund and its related function in a traditional format. A fund is a grouping of related accounts that maintain control over resources that are segregated for specific activities or objectives. The Agency, like other state and local governments, uses fund accounting to ensure and demonstrate legal compliance with finance-related legal requirements. The Agency utilizes three funds for the fiscal year ending September 30, 2018, the *General Fund*, which is a governmental fund, the *Debt Service Fund*, used for servicing all debt payments and the *Projects Fund*, from which all capital outlays financed from Bond proceeds or other sources of financing are spent.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

The focus of governmental funds is narrower than government-wide financial statements, and it is therefore useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By comparing and contrasting, readers may better understand the long-term impact of the Agency's near term financing decisions. The "Balance Sheet – Governmental Funds" and "Statement of Revenues, Expenditures, and Change in Fund Balance – Governmental Funds" are reconciled as shown on the "Reconciliation of the Balance Sheet – Governmental Fund to the Statement of Net position" and the "Reconciliation of the Statement of Revenues, Expenditures and Change in Fund Balance – Governmental Funds to the Statement of Activities" to facilitate the comparison between the *governmental funds* and *governmental activities*.

The Agency adopts an annual appropriated budget for its General Fund. A budgetary comparison schedule provided for the General Fund demonstrates compliance with this budget.

The basic governmental funds financial statements can be found beginning on page 11 of this report. The reconciliations between the governmental funds and governmental activities are found on pages 12 and 14.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and the fund financial statements. These notes to the basic financial statements begin on page 15 of this report.

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Agency's budget to actual results for the General Fund for the current year. The required supplementary information can be found on page 24 and 25 of this report.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Management's Discussion and Analysis - Unaudited

September 30, 2018

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Agency, assets exceeded liabilities by approximately \$22.02 million at the close of the most recent fiscal year. However, the largest portion of the Agency's total assets, 62%, is reflected in its capital assets.

Summary of Net Position

	September 30,	
	2018	2017
Assets		
Current and other assets	\$ 13,824,257	\$ 14,339,698
Capital assets	23,014,578	25,734,622
Total assets	36,838,835	40,074,320
Deferred outflows of resources	958,015	1,077,767
Liabilities		
Current liabilities	1,936,093	2,395,576
Long term liabilities	15,554,628	15,538,349
Total liabilities	15,779,721	17,933,925
Net position		
Invested in capital assets, net of related debt	8,318,563	9,207,855
Restricted for:		
Capital projects	11,105,679	9,286,312
Debt service	91,183	78,291
Unrestricted	2,501,704	4,645,704
Total net position	\$ 22,017,129	\$ 23,218,162

The Agency has restricted assets for various capital projects.

Governmental Activities

Governmental activities decreased the Agency's net position by approximately \$1.2 million. Key elements of this decrease are detailed as follows:

Summary of Changes in Net Position

	Year Ended September 30,	
	2018	2017
Revenues		
Program Revenues		
Charges for services	\$ 1,267,068	\$ 1,135,721
General Revenues		
Tax increment revenues	11,776,329	10,579,150
Other revenues	335,124	122,343
Total revenues	13,378,521	11,837,214

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Management's Discussion and Analysis - Unaudited

September 30, 2018

Summary of Changes in Net Position (continued)

	Year Ended September 30,	
	2018	2017
Expenses		
General government	3,422,366	2,947,749
Redevelopment projects	5,508,718	3,233,455
Interest on long-term debt	588,538	633,307
Loss on sale and disposal of capital assets	5,059,932	155,490
Total expenses	<u>14,579,554</u>	<u>6,970,001</u>
Change in net position	(1,201,033)	4,867,213
Net position beginning of year	23,218,162	18,350,949
Net position end of year	<u>\$ 22,017,129</u>	<u>\$ 23,218,162</u>

Tax increment revenues increased by approximately \$1.19 million during fiscal year 2018, the result of increased taxable values.

Year-to-year expenses increased by approximately \$8.65 million. This was due primarily to the increase in loss on sale of capital assets.

FINANCIAL ANALYSIS OF THE AGENCY'S FUNDS

The focus of the Agency's governmental funds is to provide information on near-term inflows, outflows and balances of expendable resources. Such information is useful in assessing the Agency's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. At the end of fiscal year 2018, the Agency's governmental funds reported an ending fund balance of approximately \$13.6 million, of which approximately \$201.29 thousand is nonspendable, \$6.53 million is committed, \$6.87 million is assigned and \$0 is unassigned funds.

GENERAL BUDGETARY HIGHLIGHTS

In fiscal year 2017-2018, actual total revenues were favorable over budgetary estimates by approximately \$721 thousand, and actual total expenditures were favorable over budgetary estimates by \$412 thousand. Refer to page 24 for budgetary comparison schedule.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

During the year end September 30, 2018, the Agency spent approximately \$3.7 million in capital assets. This includes approximately \$3.6 million for properties acquired in the CRA district targeted for redevelopment as outlined in the updated 2016 Boynton Beach Community Redevelopment Plan and construction in progress projects of approximately \$124 thousand which are primarily the result of the Woman's Club roof replacement, Marina paving project, Cottage District and Model Block. The CRA disposed of 1 property to the Habitat of Humanity with book value of approximately \$124 thousand and transferred 4 properties with approximate values of \$742 thousand to the City of Boynton Beach.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY
(A Component Unit of the City of Boynton Beach, Florida)

Management's Discussion and Analysis - Unaudited

September 30, 2018

Long-Term Debt

At the end of fiscal year 2018, the Agency has total bond debt outstanding of approximately \$15.45 million. Of this amount, approximately \$11.53 million represents the 2012 refunding Revenue Bonds and \$3.92 million represents the 2015 Revenue Bonds.

ECONOMIC FACTORS AFFECTING NEXT YEAR'S BUDGET

Assessed property valuations within the community redevelopment district increased approximately 8.4% versus prior year resulting in an increase in tax increment revenues of \$960 thousand, net of estimated adjustments for tax roll certifications. The Agency's Board approved the 2018-2019 budget including utilization of tax increment revenues for a number of projects including key acquisition funding, funding for the Town Square project, community police program, Heart of Boynton initiatives and the continuation of business and economic incentive programs.

REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of the Agency's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Vicki Hill, Finance Director at 710 North Federal Highway, Boynton Beach, Florida 33435.

Basic Financial Statements

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Statement of Net Position

September 30, 2018

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 13,615,838
Accounts receivables	7,128
Prepays	201,291
Capital assets, net of accumulated depreciation:	
Land	17,049,742
Furniture and equipment	109,776
Renovations	776,767
Leasehold improvements	36,195
Construction in progress	73,193
Building	3,468,814
Land improvements	1,485,826
Vehicle	14,265
Total assets	<u>36,838,835</u>
DEFERRED OUTFLOW OF RESOURCES	
Deferred amount on refunding	<u>958,015</u>
LIABILITIES	
Accounts payable and accrued expenses	210,778
Deposits payable	14,315
Long-term liabilities:	
Due within one year	1,711,000
Due in more than one year	
Bonds and loans payable	13,738,000
Compensated absences	105,628
Total liabilities	<u>15,779,721</u>
NET POSITION	
Net Investment in capital assets	8,318,563
Restricted for:	
Capital projects	11,105,679
Debt service	91,183
Note receivable	
Unrestricted	2,501,704
Total net position	<u><u>\$ 22,017,129</u></u>

The notes to the basic financial statements are an integral part of this statement.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Statement of Activities

For the Year Ended September 30, 2018

		<u>Program Revenues</u>	<u>Net (Expense)</u>
		<u>Charges For</u>	<u>Revenue and</u>
Functions/Programs	<u>Expenses</u>	<u>Services</u>	<u>Changes in Net</u>
			<u>Assets</u>
Governmental Activities:			
General government	\$ 3,422,366	\$ 1,267,068	\$ (2,155,298)
Redevelopment projects	5,508,718	-	(5,508,718)
Interest on long-term debt	588,538	-	(588,538)
Total	<u>\$ 9,519,622</u>	<u>\$ 1,267,068</u>	<u>\$ (8,252,554)</u>
General Revenues:			
Tax increment revenue			\$ 11,776,329
Loss on sale and disposal of capital assets			(5,059,932)
Interest and other income			335,124
Total general revenues			<u>7,051,521</u>
Change in net position			(1,201,033)
Net position - beginning of year			<u>23,218,162</u>
Net position - end of year			<u>\$ 22,017,129</u>

The notes to the basic financial statements are an integral part of this statement.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY
(A Component Unit of the City of Boynton Beach, Florida)

Balance Sheet
Governmental Funds

September 30, 2018

	General Fund	Projects Fund	Debt Service Fund	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 2,368,299	\$ 11,156,356	\$ 91,183	\$ 13,615,838
Accounts receivables	7,128	-	-	7,128
Prepays	145,036	56,255	-	201,291
Total assets	<u>\$ 2,520,463</u>	<u>\$ 11,212,611</u>	<u>\$ 91,183</u>	<u>\$ 13,824,257</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable and accrued expenses	\$ 104,846	\$ 105,932	\$ -	\$ 210,778
Deposits payable	13,315	1,000	-	14,315
Total liabilities	<u>118,161</u>	<u>106,932</u>	<u>-</u>	<u>225,093</u>
Fund Balances:				
Nonspendable	145,036	56,255	-	201,291
Committed	658,307	5,777,612	91,183	6,527,102
Assigned	1,598,959	5,271,812	-	6,870,771
Total fund balances	<u>2,402,302</u>	<u>11,105,679</u>	<u>91,183</u>	<u>13,599,164</u>
Total liabilities and fund balances	<u>\$ 2,520,463</u>	<u>\$ 11,212,611</u>	<u>\$ 91,183</u>	<u>\$ 13,824,257</u>

The notes to the basic financial statements are an integral part of this statement.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Reconciliation of the Balance Sheet - Governmental Funds
to the Statement of Net Position

For the Year Ended September 30, 2018

Fund balance - governmental funds	\$ 13,599,164
Amounts reported for governmental activities in the statement of net asset are different because:	
Capital assets used in governmental activities are not reported in the governmental funds	
Capital assets - net of accumulated depreciation	23,014,578
Deferred outflow of resources - reported as deferred amount on refunding	958,015
Long-term liabilities are not reported in the governmental funds	
Compensated absences	(105,628)
Bonds and notes payable	(15,449,000)
Net position of governmental activities	<u>\$ 22,017,129</u>

The notes to the basic financial statements are an integral part of this statement.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds

For the Year Ended September 30, 2018

	General Fund	Projects Fund	Debt Service Fund	Total Governmental Funds
REVENUES				
Tax increment revenue	\$ 11,776,329	\$ -	\$ -	\$ 11,776,329
Charges for services	1,267,068	-	-	1,267,068
Interest and other income	138,978	185,423	10,723	335,124
Total revenues	<u>13,182,375</u>	<u>185,423</u>	<u>10,723</u>	<u>13,378,521</u>
EXPENDITURES				
General government	3,176,358	-	-	3,176,358
Redevelopment projects	-	5,508,718	-	5,508,718
Debt service:				
Principal	-	-	1,670,000	1,670,000
Interest and other charges	-	-	468,786	468,786
Capital outlay	31,054	3,692,775	-	3,723,829
Total expenditures	<u>3,207,412</u>	<u>9,201,493</u>	<u>2,138,786</u>	<u>14,547,691</u>
Excess (deficiency) of revenues over (under) expenditures	<u>9,974,963</u>	<u>(9,016,070)</u>	<u>(2,128,063)</u>	<u>(1,169,170)</u>
OTHER FINANCING SOURCES (USES)				
Proceeds from sale of capital assets	-	1,154,212	-	1,154,212
Transfers in	-	9,681,225	2,140,955	11,822,180
Transfers out	(11,822,180)	-	-	(11,822,180)
Total other financing sources (uses)	<u>(11,822,180)</u>	<u>10,835,437</u>	<u>2,140,955</u>	<u>1,154,212</u>
Net change in fund balances	<u>(1,847,217)</u>	<u>1,819,367</u>	<u>12,892</u>	<u>(14,958)</u>
Fund balances - beginning of year	<u>4,249,519</u>	<u>9,286,312</u>	<u>78,291</u>	<u>13,614,122</u>
Fund balances - end of year	<u>\$ 2,402,302</u>	<u>\$ 11,105,679</u>	<u>\$ 91,183</u>	<u>\$ 13,599,164</u>

The notes to the basic financial statements are an integral part of this statement.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Reconciliation of the Statements of Revenues, Expenditures and
Changes in Fund Balances - Governmental Funds to the Statement of Activities

For the Year Ended September 30, 2018

Net changes in fund balances - total governmental funds	\$	(14,958)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlay expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives		
Expenditures for capital assets		3,723,829
Less current year depreciation expense		(229,729)
Sale and disposal of capital assets		(6,214,144)
For governmental funds, the issuance of long-term debt provides current financial resources and the repayment of long-term debt consumes current financial resources. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities		
Principal payments on long-term debt		1,670,000
Amortization on deferred amount on refunding		(119,752)
Some expenses reported in the statement of activities do not require the use of current financial resource and, therefore, are not reported as expenditures in governmental funds		
Net change in long-term compensated absences		(16,279)
Change in net position of governmental activities	\$	<u>(1,201,033)</u>

The notes to the basic financial statements are an integral part of this statement.

Notes to the Basic Financial Statements

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Notes to the Basic Financial Statements

September 30, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of the Boynton Beach Community Redevelopment Agency (the “Agency”) significant accounting policies is presented to assist the reader in interpreting the basic financial statements. The policies are considered essential and should be read in conjunction with the basic financial statements. The accounting policies of the Agency conform to U.S. generally accepted accounting principles applicable to governmental units. This report, the accounting systems and classification of accounts conform to standards of the Governmental Accounting Standards Board (GASB), which is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant policies.

A. Organization and reporting entity

The Agency is a component unit established by the City of Boynton Beach, Florida (the “City”) under the authority granted by Florida Statutes 163, Section III. The purpose of the Agency is to promote and guide physical and economic redevelopment in the City and part of Palm Beach County, Florida (the “District”). The Agency is a legally separate entity established by Ordinance number 83-41 of the City on December 20, 1983.

The Agency has adopted GASB Statement No. 61, *The Financial Reporting Entity: Omnibus—an amendment of GASB Statements No. 14 and No. 34*, for the purpose of evaluating whether it has any component units. Based on the criteria therein, the Agency has determined that there are no component units that meet criteria for inclusion in the Agency’s financial statements.

The Agency is governed by a board comprised of elected officials. The City is considered to be financially accountable for the Agency and in accordance with GASB Statement No. 61, and therefore the Agency is considered to be a blended component unit in the City’s comprehensive annual financial report.

B. Reporting model

The Agency’s basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-wide financial statements

The statement of net position and the statement of activities report information on all of the activities of the Agency. Governmental activities are reported separately from business-type activities which rely on fees charged to external parties as their primary revenues. The Agency has no business-type activities.

The statement of net position reports the Agency’s financial position as of the end of the fiscal year. In this statement, the Agency’s net position is reported in three categories: net investment in capital assets; restricted net position; and unrestricted net position.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Agency. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include charges for services that are directly related to a given function and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Tax increment revenue and other items not meeting the definition of program revenue are reported instead as general revenue.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY
(A Component Unit of the City of Boynton Beach, Florida)

Notes to the Basic Financial Statements

September 30, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Reporting model (Continued)

Fund financial statements

For the fiscal year ending September 30, 2018, the Agency reports three major funds, the General Fund, the Debt Service Fund, and the Projects Fund. The General Fund is classified as a governmental fund and accounts for all financial resources controlled by the Agency. The Debt Service Fund is used to account for the accumulation of resources for the annual payment of principal and interest on long-term obligation debt. The Projects Fund accounts for financial resources to be used for redevelopment programs and the acquisition or construction of capital projects. The governmental fund statement includes reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental fund.

C. Measurement focus and basis of accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Agency considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

D. Cash, cash equivalents and investments

Cash and cash equivalents are defined as short-term highly liquid investments that are both readily convertible to known amounts of cash and have an original maturity of three months or less from the date of purchase. Cash and cash equivalents consist of petty cash and deposits with financial institutions qualified as public depositories under Florida law. All deposits are insured by federal depository insurance and/or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

Investments made locally consist of amounts placed in obligations of United States Government Agencies and Instrumentalities, and are reported at fair value. The Agency is authorized to invest in direct obligations of the United States of America or any agency thereof, interest bearing time or demand deposits with any qualified depository institution, commercial paper, bankers' acceptances, state and/or local government taxable debt, mutual funds, repurchase agreements and the State Treasurer's investment pool, which has the characteristics of a money market fund.

E. Capital assets

Capital assets are defined by the Agency as assets with an initial, individual cost of \$5,000 or more and an estimated useful life of more than one year. These assets are recorded at historical cost. Donated capital assets are recorded at acquisition value at the date of donation. Capital assets are depreciated using the straight-line method over the assets' estimated useful lives of all reported capital assets, except land and land improvements. The estimated useful life of furniture, fixtures and equipment is four to ten years.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY
(A Component Unit of the City of Boynton Beach, Florida)

Notes to the Basic Financial Statements

September 30, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Fund equity / net position

Fund equity

GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, establishes criteria for classifying fund balances into specifically defined classifications and clarifies definitions for governmental fund types. Fund balances for governmental funds are reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent, as follows:

- Nonspendable fund balance - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- Restricted fund balance - amounts that are restricted to specific purposes when constraints placed on the use of resources are either by (a) externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislations.
- Committed fund balance - amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision making authority.
- Assigned fund balance - amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
- Unassigned fund balance - amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purpose within the general fund.

When both restricted and unrestricted amounts are available for use, it is the Agency's practice to use restricted resources first. Additionally, the Agency would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance.

Net position

The government-wide financial statements utilize a net position presentation. Net position can be categorized as net investment in capital assets, restricted, or unrestricted. The first category represents capital assets, less accumulated depreciation and net of any outstanding debt associated with the acquisition of capital assets. Restricted net position represents amounts that are restricted by requirement of debt indenture or enabling legislation. Unrestricted net position represents the net position component of the Agency which is not restricted for any project or purpose.

When both restricted and unrestricted resources are available for use, it is the Agency's policy to use unrestricted resources first, and then restricted resources as they are needed.

G. Bond premiums, discounts and issuance costs

In the government-wide financial statements, bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures in the fund financial statements and redevelopment projects expense in the government-wide financial statements.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY
(A Component Unit of the City of Boynton Beach, Florida)

Notes to the Basic Financial Statements

September 30, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

H. Deferred outflows of resources

The statement of financial position reports a separate section for deferred outflows of resources representing a consumption of net position that applies to a future period and is not recognized as an outflow of resources in the current period. The Agency has only one item that qualifies for reporting in this category, the deferred charge on refunding reported in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the life of refunded debt.

I. Revenue sources

Tax increment revenues are the primary source of revenue for the Agency. Tax increment revenues are collected from two governmental entities that levy property taxes within the legally defined redevelopment area of the Agency, which is the City of Boynton Beach, Florida and Palm Beach County, Florida.

J. Compensated absences

It is the Agency's policy to permit employees to accumulate earned but unused vacation and sick pay. Employees may, depending on their level of service and policy of the Agency, be paid for various amounts of their total accrued leave by the end of each fiscal year, upon termination or retirement. The Agency accrues a liability for leave hours that meet the criteria for payment at the eligible employees' current rates of pay.

K. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Although these estimates are based on management's knowledge of current events and actions it may undertake in the future, they may ultimately differ from actual results.

L. Reclassifications

Certain prior year amounts have been reclassified to conform to the current year's presentation.

2. CASH, CASH EQUIVALENTS AND INVESTMENTS

All of the Agency's bank deposits are insured by the Federal Deposit Insurance Corporation or collateralized in accordance with Florida Security for Public Deposits Act (the "Act"). Under the Act, every qualified public depository shall deposit with the Treasurer eligible collateral having a market value equal to 50% of the average daily balance for each month that all public deposits are in excess of any applicable deposit insurance. If the public deposits exceed the total amount of the regulatory capital accounts of a bank or the regulatory net worth of a savings association, the required collateral shall have a market value equal to 125% of the deposits.

The Agency's investment policy is designed to ensure the prudent management of funds, and the availability of operating and capital funds when required, while earning a competitive return within the policy framework. The primary objectives, in order of priority, of investment activity shall be safety, interest rate risk, liquidity and yield. As of September 30, 2018, the Agency does not have any investments.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY
(A Component Unit of the City of Boynton Beach, Florida)

Notes to the Basic Financial Statements

September 30, 2018

3. CAPITAL ASSETS

Capital assets activity for the year ended September 30, 2018, is as follows:

	Balance at 9/30/2017	Additions	Deletions/ Transfers	Balance at 9/30/2018
Capital assets, not being depreciated:				
Land	\$ 21,603,043	\$ 1,660,843	(6,214,144)	\$17,049,742
Construction in progress	60,885	36,560	(24,252)	73,193
Total capital assets, not being depreciated	<u>21,663,928</u>	<u>1,697,403</u>	<u>(6,238,396)</u>	<u>\$17,122,935</u>
Capital assets, being depreciated:				
Building	1,610,496	2,025,913	-	3,636,409
Renovations	1,090,247	-	-	1,090,247
Land improvements	1,701,474	8,915	-	1,710,389
Leasehold improvements	147,145	-	-	147,145
Furniture and equipment	375,247	-	-	375,247
Vehicle	-	15,850	-	15,850
Total capital assets, being depreciated	<u>4,924,609</u>	<u>2,050,678</u>	<u>-</u>	<u>6,975,287</u>
Less accumulated depreciation for:				
Building	(108,466)	(59,129)	-	(167,595)
Renovations	(278,070)	(35,410)	-	(313,480)
Land improvements	(129,263)	(95,300)	-	(224,563)
Leasehold improvements	(98,294)	(12,656)	-	(110,950)
Furniture and equipment	(239,822)	(25,649)	-	(265,471)
Vehicle	-	(1,585)	-	(1,585)
Total accumulated depreciation	<u>(853,915)</u>	<u>(229,729)</u>	<u>-</u>	<u>(1,083,644)</u>
Total capital assets, being depreciated, net	<u>4,070,694</u>	<u>1,820,949</u>	<u>-</u>	<u>5,891,643</u>
Total capital assets, net of accumulated depreciation	<u>\$ 25,734,622</u>	<u>\$ 3,518,352</u>	<u>\$ (6,238,396)</u>	<u>\$ 23,014,578</u>

Depreciation expense of \$229,729 was charged to general government for fiscal year 2018.

4. LONG-TERM LIABILITIES

At September 30, 2018, bonds and loans payable consist of the following:

BONDS:

2012 Tax Increment Refunding Revenue Bonds dated October 18, 2012, due in annual principal installments of \$143,000 to \$1,530,000 through October 1, 2026, bearing an interest rate of 2.56%.	\$ 11,534,000
2015 Tax Increment Refunding Revenue Bonds, dated March 26, 2015 due in annual principal installments of \$360,000 to \$725,000 through October 1, 2026, bearing an interest rate of 3.3%.	<u>3,915,000</u>
	<u>\$ 15,449,000</u>

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY
(A Component Unit of the City of Boynton Beach, Florida)

Notes to the Basic Financial Statements

September 30, 2018

4. LONG-TERM LIABILITIES (Continued)

The annual requirements to amortize bonds and loans payable outstanding as of September 30, 2018, are as follows:

Fiscal Year(s)	2012 Tax Increment Refunding Revenue Bonds		2015 Tax Increment Refunding Revenue Bonds		Totals	
	Principal	Interest	Principal	Interest	Principal	Interest
2019	\$ 1,331,000	\$ 295,270	\$ 380,000	\$ 129,195	\$ 1,711,000	\$ 424,465
2020	1,367,000	261,197	395,000	116,655	1,762,000	377,852
2021	1,397,000	226,202	410,000	103,620	1,807,000	329,822
2022	1,439,000	190,438	420,000	90,090	1,859,000	280,528
2023	1,471,000	153,600	435,000	76,230	1,906,000	229,830
2024-2026	4,529,000	232,346	1,875,000	132,990	6,404,000	365,336
	<u>\$ 11,534,000</u>	<u>\$ 1,359,053</u>	<u>\$ 3,915,000</u>	<u>\$ 648,780</u>	<u>\$ 15,449,000</u>	<u>\$ 2,007,833</u>

The changes in long-term liabilities for the year ended September 30, 2018 are summarized as follows:

	Balance at 9/30/17	Additions	Deletions	Balance at 9/30/18	Due within one year
Bonds payable	\$ 17,119,000	\$ -	\$ (1,670,000)	\$ 15,449,000	\$ 1,331,000
Compensated absences	89,349	16,279	-	105,628	-
Total long-term liabilities	<u>\$ 17,208,349</u>	<u>\$ 16,279</u>	<u>\$ (1,670,000)</u>	<u>\$ 15,554,628</u>	<u>\$ 1,331,000</u>

Prior years' defeasance of debt

In fiscal years 2015 and 2013, the Agency defeased certain increment revenue bonds, placing the proceeds of new refunding bonds in an irrevocable trust to provide for all future debt service on the refunded portions of the increment revenue bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Agency's financial statements. The refundings resulted in a difference between the reacquisition price and the net carrying amount of the old debt, which is being charged to operations through 2026 using the effective-interest method. As of September 30, 2018, there are no outstanding balances on either of the defeased bonds.

5. FUND BALANCES

At September 30, 2018, the Agency reported the following governmental fund balances:

- Nonspendable fund balance - These amounts cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- Committed fund balance - these amounts can only be used for specific purposes pursuant to constraints imposed by the Board of the Agency. The items cannot be removed unless the Board removes it in the same manner it was implemented.
- Assigned fund balance - these amounts are approved and constrained by the Agency's intent to be used for specific purposes, but are neither restricted nor committed.
- Unassigned fund balance - These amounts have not been assigned to other funds and have not been restricted, committed, or assigned for a specific purpose.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY
(A Component Unit of the City of Boynton Beach, Florida)

Notes to the Basic Financial Statements

September 30, 2018

5. FUND BALANCES (Continued)

Below is a table of fund balance categories and classifications, by fund, at September 30, 2018:

	General Fund	Projects Fund	Debt Service Fund
Nonspendable	\$ 145,036	\$ 56,255	\$ -
Committed	658,307	5,777,612	91,183
Assigned	1,598,959	5,271,812	-
Total	<u>\$ 2,402,302</u>	<u>11,105,679</u>	<u>\$ 91,183</u>

6. INTERFUND TRANSFERS

During the fiscal year ended September 30, 2018, the General Fund transferred \$9,681,225 and \$2,140,955 to the Projects Fund and Debt Service Fund, respectively. The transfers made to the Projects Fund were to fund the costs of ongoing redevelopment projects. The transfers made to the Debt Service Fund were to fund the annual debt service expenditures on the bonds and loans payable.

7. HOMEBUYER ASSISTANCE PROGRAM

The Agency established the Homebuyer Assistance Program to assist local residents with the purchase of a home by providing a subsidy in an amount not to exceed \$50,000 per homeowner. The subsidy is secured by a mortgage, which is required to be paid back only under certain circumstances outlined in the mortgage agreement. The mortgage is forgiven if the homeowner remains in the home during the full term outlined in the agreement. The amount of mortgages receivable outstanding at September 30, 2018 total \$1,394,672. Given the nature of these loans, collection is uncertain, and therefore an allowance for uncollectible mortgages has been established at 100% of the value of the mortgages receivable outstanding. Consequently, these mortgages are not recognized on the financial statements.

8. RISK MANAGEMENT

The Agency is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Agency purchases commercial insurance for the risks of loss to which it is exposed. Policy limits and deductibles are reviewed by management and established at amounts to provide reasonable protection from significant financial loss. Settlements did not exceed insurance coverage in the past three fiscal years.

9. COMMITMENTS AND CONTINGENCIES

A. Economic development programs

The Agency established Economic Development Programs in an effort to promote the redevelopment of existing businesses located in the City as well as attract new businesses to Boynton Beach. These programs for commercial businesses include Facade Programs, Rent Subsidy, Interior Build-Out and Signage. During fiscal year 2018, the Agency closed and disbursed \$268,560 in Economic Development Grants.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY
(A Component Unit of the City of Boynton Beach, Florida)

Notes to the Basic Financial Statements

September 30, 2018

9. COMMITMENTS AND CONTINGENCIES (Continued)

B. Lease commitments

The Agency leases a building under a ten-year commercial lease agreement with a remaining term of six years and base rent increases of 4% a year plus expenses for real estate taxes, insurance and maintenance of the property. The lease is non-cancelable until year 7. If terminated during years 7 through 10, the Agency is obligated to pay a portion of the monthly rent dependent on the termination year. Under the terms of the lease, the Agency was responsible for interior renovations totaling \$88,000. The landlord will credit the Agency a total of \$73,000 proportionately in years 8, 9 and 10 of the lease unless the Agency terminates the lease. Rental costs for the year ended September 30, 2018 totaled \$101,710.

Future minimum lease payments are as follows:

Fiscal year ending September 30,		
2019	\$	71,734
2020		95,583
2021		98,610

10. RETIREMENT CONTRIBUTIONS

The Agency participates in a 401(a) defined contribution retirement plan and a 457(b) deferred compensation plan (the "Plans"). The Plans are qualified under Sections 401(1), 403 (a) and 501(a) of the Internal Revenue Code. The Plans are administered by independent trustees. All employees who meet the requirements are qualified to participate. Employees make voluntary contributions to the 457(b) plan. The Agency's required contribution is 20% of the total salaries of qualified participants. Employer contributions to both plans in fiscal year 2018 totaled \$144,172.

11. RELATED PARTY TRANSACTIONS

The Agency is a blended component unit of the City of Boynton Beach, Florida. For the year ended September 30, 2018, the Agency's tax increment revenues include \$7,336,119 received from the City. In addition, the Agency reimbursed the City for services performed on behalf of the Agency such as recording, information technology services, Clean & Safe program, landscape and maintenance services, festival expenses, human resource and payroll services, facility rental and permitting fees paid during the year. Payments to the City for these services during the year ended September 30, 2018 totaled \$3,335,074.

12. SUBSEQUENT EVENTS

The Agency evaluated subsequent events through December 12, 2018, the date the financial statements were available to be issued, and does not believe that there are any such events or transactions that require disclosure.

13. NEW PRONOUNCEMENTS ISSUED

The following new pronouncements effective for the fiscal year ending September 30, 2018 were adopted by the Agency, but were determined by management that such pronouncements did not have an effect on the Agency's financial reporting:

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY
(A Component Unit of the City of Boynton Beach, Florida)

Notes to the Basic Financial Statements

September 30, 2018

13. NEW PRONOUNCEMENTS ISSUED (Continued)

- GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which is effective for fiscal year ending September 30, 2018
- GASB Statement No. 81, *Irrevocable Split-Interest Agreements*, which is effective for fiscal year ending September 30, 2018.
- GASB Statement No. 85, *Omnibus 2017*, which is effective for fiscal year ending September 30, 2018.
- GASB Statement No. 86, *Certain Debt Extinguishment Issues*, which is effective for fiscal year ending September 30, 2018.

Required Supplementary Information

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Budgetary Comparison Schedule (Unaudited)

General Fund

For the Year Ended September 30, 2018

	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)
REVENUES				
Tax increment revenue	\$ 11,461,518	\$ 11,461,518	\$ 11,776,329	\$ 314,811
Charges for services	1,000,000	1,000,000	1,267,068	267,068
Interest and other income	-	-	138,978	138,978
Total revenues	<u>12,461,518</u>	<u>12,461,518</u>	<u>13,182,375</u>	<u>720,857</u>
EXPENDITURES				
General government	3,619,338	3,619,338	3,176,358	442,980
Capital Outlay	-	-	31,054	(31,054)
Total expenditures	<u>3,619,338</u>	<u>3,619,338</u>	<u>3,207,412</u>	<u>411,926</u>
Excess of revenues over expenditures	<u>8,842,180</u>	<u>8,842,180</u>	<u>9,974,963</u>	<u>1,132,783</u>
OTHER FINANCING SOURCES (USES)				
Transfers out	(8,842,180)	(11,822,180)	(11,822,180)	-
Total other financing sources (uses)	<u>(8,842,180)</u>	<u>(11,822,180)</u>	<u>(11,822,180)</u>	<u>-</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ (2,980,000)</u>	<u>(1,847,217)</u>	<u>\$ 1,132,783</u>
Fund balances - beginning of year			<u>4,249,519</u>	
Fund balances - end of year			<u>\$ 2,402,302</u>	

The notes to the Budgetary Comparison Schedule are an integral part of this schedule.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY
(A Component Unit of the City of Boynton Beach, Florida)

Notes to the Budgetary Comparison Schedule

September 30, 2018

1. BUDGETARY INFORMATION

The Agency is required to establish a budgetary system and an approved annual budget for the General Fund, Debt Service Fund and Project Fund. The Agency's budgeting process is based on estimates of cash receipts and cash expenditures which are approved by the Board. In accordance with generally accepted accounting principles, budgetary comparison information is disclosed only for the General Fund.

The budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles, with the exception of compensated absences. Compensated absences are budgeted only to the extent expected to be paid, rather than on the modified accrual basis. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board.

The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate.

Compliance Section



CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

Sanson, Kline, Jacomino, Tandoc & Gamarra, LLP

5805 Blue Lagoon Drive | Suite 220 | Miami, FL 33126

Tel: (305) 269-8633 | Fax: (305) 265-0652 | www.SKJT&Gtg-cpa.com

**Independent Auditor's Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters Based
on an Audit of Financial Statements Performed in Accordance
With Government Auditing Standards**

To the Board of Commissioners
Boynton Beach Community
Redevelopment Agency:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the Boynton Beach Community Redevelopment Agency (the Agency), a component unit of the City of Boynton Beach, Florida, as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements, and have issued our report thereon dated December 12, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sanson Kline Jacomina Landee & Hamarra, LLP

Miami, Florida
December 12, 2018



CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

Sanson, Kline, Jacomino, Tandoc & Gamarra, LLP

5805 Blue Lagoon Drive | Suite 220 | Miami, FL 33126

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Management Letter in Accordance with the Rules of the Auditor General of the State of Florida

To the Board of Commissioners
Boynton Beach Community
Redevelopment Agency:

Report on the Financial Statements

We have audited the financial statements of the Boynton Beach Community Redevelopment Agency (the Agency), a component unit of the City of Boynton Beach, Florida, as of and for the fiscal year ended September 30, 2018, and have issued our report dated December 12, 2018.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Florida Auditor General.

Other Report

We have issued our Independent Auditors' Reports on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that reports, which is dated December 12, 2018, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings or recommendations made in the preceding annual financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. Such disclosures are made in note 1(A) to the Agency's financial statements.

Financial Condition

Section 10.554(1)(i)5.a., Rules of the Auditor General, requires that we report the results of our determination as to whether or not the Agency has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the Agency did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures as of September 30, 2018. It is management's responsibility to monitor the Agency's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Other Matters

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Florida Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, and the Board of Directors and management of the Agency, and is not intended to be and should not be used by anyone other than these specified parties.

Sanson Kline Jacqueline Landes & Hamarra, LLP

Miami, Florida
December 12, 2018



CRA BOARD MEETING OF: February 12, 2019

OLD BUSINESS

AGENDA ITEM: 14.B.

SUBJECT:

MLK Blvd Project Update

SUMMARY:

On January 8, 2019, the CRA Board selected Centennial Management Corp (CMC) as the project developer for the CRA owned properties located on E. Martin Luther King Jr. Boulevard, the subject of a RFP-RFQ issued on June 18, 2019, and directed staff to begin negotiations of a proposed Purchase and Development Agreement.

In addition to providing a conceptual design layout, CMC's Proposal included several funding options for the Project, each offering varying amounts of required CRA funding, development timelines, and the income ranges of future residents to be served (see Attachment I & II).

CRA staff and the CMC development team met on January 23, 2019, to discuss the design and funding details of their proposal. The main areas of focus were on the number and type of units, the target income and eligibility of the future residents, the commercial layout, and the various financial/funding scenarios presented in their proposal. Considerable discussion took place regarding the incorporation of a property/unit ownership component.

CRA staff is requesting the CRA Board review and consider the various financing options along with the corresponding income categories served in order to provide guidance to the CMC development team as they formulate their future development pro forma.

FISCAL IMPACT:

FY 2018-2019 Budget, Project Fund 02-58200-406, \$1,600,000.

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan - Heart of Boynton District and the Downtown Vision & Master Plan.

CRA BOARD OPTIONS:

1. Review and consider the Proposed Project design layout and financial options as submitted by Centennial Management Corp. and provide direction on both items; and,

2. Authorize CRA staff and legal counsel to continue negotiations with Centennial Management Corp. for a maximum 60-day period in preparation for a future Purchase and Development Agreement.
3. Consider other options or actions as determined by the Board.

ATTACHMENTS:

Description

- ▢ **Attachment I - CMC's Proposed Project Summary**
- ▢ **Attachment II - CMC's Proposed Financial Options**

Wells Landing

A Mixed-Use Apartment & Retail Development

◇ **Martin Luther King Jr. Blvd.
Boynton Beach, Florida**

Response to RFP/RFQ

CENTENNIAL MANAGEMENT CORP.

OCTOBER 29, 2018





Overall Development Vision



1. Mixed Use urban redevelopment Community with some *Floribbean* design style.
2. 124 affordable apartments
3. 5,000 sq. ft. of retail space
4. 3,250 sq. ft. approximately of covered open air space/breezeway
5. 2,500 sq. ft. of leasing office/clubhouse for the residences
6. 6 ft. Paver sidewalks, on street parking, street and parking lot lights, beautiful landscaping
7. Art wall for local artist to participate in "Art in Public Places"
8. Apartment Community named after Robert E. Wells (MLK Blvd. was originally named Wells Avenue)
9. A pedestrian friendly atmosphere with a coffee shop and outdoor seating
10. If permitted, assist in designing a new façade to the adjacent grocery store through CRA Façade Grant program.

Integration of the History and Culture

We have done this by:

1. Reviewed the BBCRA Redevelopment Plan
2. Named the Community after Robert E. Wells, a prominent African-American pioneer
3. Added Urban Design Concepts in keeping with the History of MLK Blvd “Old Florida” and “Caribbean influence”, the new design concept labeled “Floribbean”
4. Front porches, metal roofs, beautiful pastel colors, retail catering to local residents
5. Create an Art Wall of Local Artists to participate in “Art in Public Places”
6. Create a Plaque to commemorate the history of Wells Avenue known today as Martin Luther King Jr. Blvd.
7. Architecture of the buildings is tropical in nature and incorporates elements of period derived architectural elements reminiscent of the turn of the century South Florida life

Integration of “Mixed Use” Development

1. Create a Mixed Use Community on the North and South sides of MLK Blvd
2. Mixed Use urban redevelopment Community with some *Floribbean* design style.
3. 124 affordable apartments
4. 5,000 sq. ft. of retail space such as a coffee shop, barber shop, medical facility
5. 3,250 sq. ft. approximately of covered open air space/breezeway
6. 2,500 sq. ft. of leasing office/clubhouse for the residences
7. Connectivity: pedestrian friendly atmosphere with outdoor seating
8. Street parking for easy access to retail shops

Financial Structure

#1 TIRF						
	<i>Units</i>	<i>Private Land</i>	<i>CRA Land</i>	<i>CRA Grant</i>	<i>CRA TIR Funds 15 Years</i>	<i>Financing Contingency</i>
	124	1,375,000	0	1,200,000	873,000	No
#2 9% Tax Credits						
	<i>Units</i>	<i>Private Land</i>	<i>CRA Land</i>	<i>CRA Grant</i>	<i>CRA TIR Funds 15 Years</i>	<i>Financing Contingency</i>
	124	1,375,000	2,000,000	1,200,000	0	Yes
#3 SAIL and TIRF						
	<i>Units</i>	<i>Private Land</i>	<i>CRA Land</i>	<i>CRA Grant</i>	<i>CRA TIR Funds 15 Years</i>	<i>Financing Contingency</i>
	124	1,375,000	0	1,200,000	266,000	No
Immediate Land Closing						
<ul style="list-style-type: none"> - Centennial willing to acquire the private land all cash immediately after being selected. Contracts attached. - CRA would purchase the private land after 3 Years of unsuccessful FHFC RFA cycles unless the CRA at any time selects Option #1 						



Residential Unit Townhouse Ownership

- Opportunity for Home-ownership
- Use of CRAs scattered lots
- We intend to build townhouses in partnership with the CRA
- Apply our experience in utilizing creative financing



MLK Blvd. Corridor History



Poinciana Elementary School



- Robert Wells was a distinguished Bahamian Merchant Sailor, and in 1880 he bought land along what is now Martin Luther King Jr. Blvd.
- In 1892, Wells helped establish St. Paul African Methodist Church, Poinciana Elementary and served as a leader in the community.
- Originally named Wells Avenue, MLK Blvd. used to be the premier spot for Jazz culture with a concert hall, billiard room, shops and restaurants



Junaita W. Wright House: Wells Property 416 E. Martin Luther King Jr. Blvd. This structure has been demolished.



Revitalize Retail on MLK



Club Continental - E. Martin
Luther King Jr. Blvd.



- Our plan will contribute to the goal of revitalization of the MLK Corridor through a design of residential and commercial use targeted to benefit local neighbors
- Over 5,000 square feet of first floor retail space.
- Possible tenants include a barbershop, a ice-cream shop, a medical care facility, casual dining or a trendy coffee shop.
- We plan to hire a local artist to paint murals on some of the buildings' walls reflective of the community's culture and history.



Adams' Barber Shop was located at 134 NE 10th Ave



CONCEPTUAL SITE PLAN
FOR:

WELLS LANDING
BOYNTON BEACH, FL

WELL'S LANDING
SITE CALCULATIONS

	SPACES
NORTH PARCEL	85
5,000 S.F. COMMERCIAL RETAIL (1/250 S.F.)	20
2,500 S.F. COMMERCIAL CENTER (1/100 S.F.)	25
24 RESIDENTIAL UNITS (1.66 per D.U.)	40
SOUTH PARCEL	153
BUILDING 1 60 UNITS (1.66 per D.U.)	100
BUILDING 2 40 UNITS (1.33 per D.U.)	53
TOTAL PARKING REQUIRED:	238

PARKING PROVIDED:

NORTH PARCEL (OFF STREET)	85
SOUTH PARCEL (OFF STREET)	127
NE 9TH AVE (ON STREET)	16
DR. MARTIN LUTHER KING JR. BLVD.	28
TOTAL PARKING PROVIDED:	256





Wells Landing: Conceptual





Wells Landing





Wells Landing





Wells Landing





Wells Landing





Wells Landing





Wells Landing





Wells Landing





Wells Landing



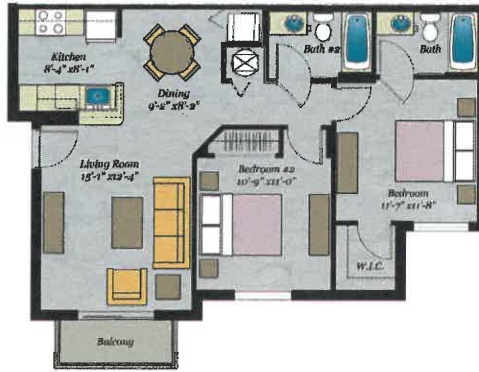


Wells Landing



Wells Landing: Art Wall

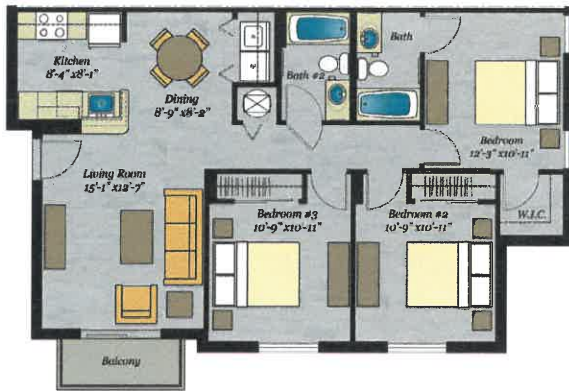




FORUM

Two Bedroom / Two Bathroom Unit Plan - 910 sf

Boynton Beach, FL



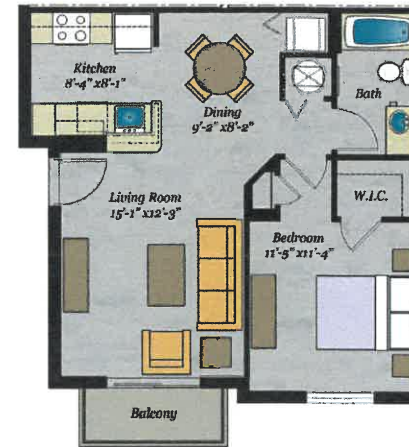
FORUM

Three Bedroom / Two Bathroom Unit Plan - 1,105 sf

Boynton Beach, FL

Unit Floor Plans

1/1's, 2/2's, 3/2's



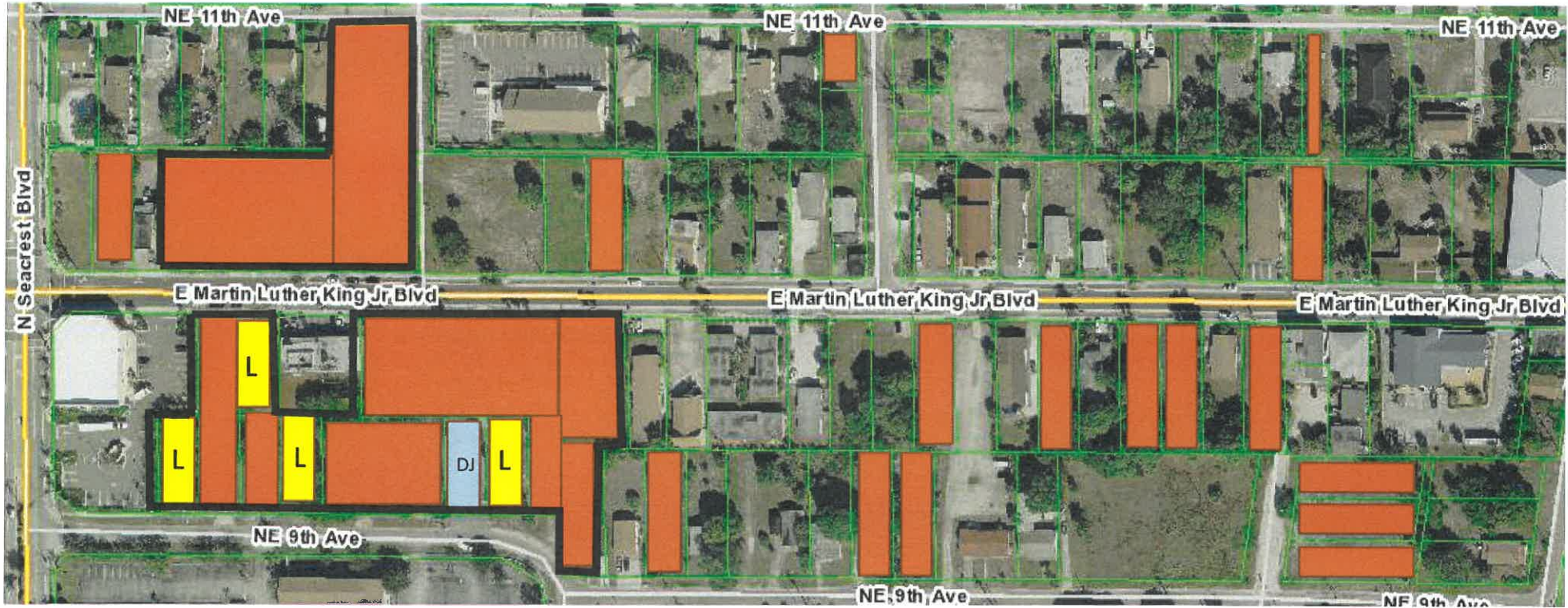
FORUM

One Bedroom / One Bathroom Unit Plan - 700 sf

Boynton Beach, FL



Project Aerial



CRA Lots



DJ Management LLC Lot



Larann LLC Lots



Well's Landing



Proposed Features:

GREEN CERTIFICATION

- High Efficiency 15 SEER AC Units
- Energy Star Appliance Packages
- Water Sense Plumbing Fixtures
- Energy Star Lighting Fixtures
- Energy Efficient Hurricane Impact Windows & Sliding Glass Doors
- Programmable Thermostats

UNIT FEATURES

- Balconies/Patios in all Units
- Wood Cabinets
- Granite Countertops
- Tile Flooring
- Large Walk-In Closets
- Washer & Dryer Connections in all Units
- Window Treatments



Wells Landing



We want what you want:

Restoration, beautification and to create a renewed sense of community and renew pride.

- Enhance and Revitalize MLK Blvd.
- Robert E. Wells commemoration plaque will be placed on the property.
- Centennial's team is committed to the Boynton Beach community and seeks a long-term developments and is ready to fight for what the MLK Blvd. community needs & wants.

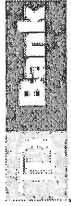


Wells Landing



We at Centennial Management Corp already have a vested interest in this neighborhood as a property owner and we are very excited about the opportunity to continue to work together with the CRA to achieve CRA goals and contribute to the best possible redevelopment of the MLK Corridor.

Thank you for the opportunity and your time!



Commercial Real Estate Banking
21845 Powerline Road, 2nd Flr
Boca Raton, Florida 33433

November 13, 2018

Centennial Management Corp
7735 NW 146 Street, Suite # 306
Miami Lakes, Florida 33016

Re: CRA Board Request – RFP/RFQ MLK Blvd. Corridor

Dear Mr. Swezy:

I certainly appreciate you considering TD Bank, N.A. to assist your future buyers with their mortgage needs. Buying a first home comes with a lot of questions and big decisions and TD Bank takes pride as a trusted advisor in guiding our clients through every step.

TD Bank, N.A. is happy to provide this letter of interest in providing 1st time homebuyer mortgages associated with the proposed townhouse development in Boynton Beach. TD Bank offers four (4) primary low – moderate income mortgage programs and will assist your buyers in directing them to the program that best fits their needs.

1. Fannie Mae Agency 97 Program
2. TD Right Step Program
3. Home Ready Program
4. FHA

At your convenience, I am happy to schedule a meeting with one of our Mortgage Specialists located at our local Boca Raton office to address in further detail. Prior to then, please let me know if I can be of any further service.

Sincerely,

A handwritten signature in dark ink, appearing to read "Mario Facella", written in a cursive style.

Mario Facella
Senior Lender

Financial Structure

#1 TIRF						
	<i>Units</i>	<i>Private Land</i>	<i>CRA Land</i>	<i>CRA Grant</i>	<i>CRA TIR Funds 15 Years</i>	<i>Financing Contingency</i>
	124	1,375,000	0	1,200,000	873,000	No
#2 9% Tax Credits						
	<i>Units</i>	<i>Private Land</i>	<i>CRA Land</i>	<i>CRA Grant</i>	<i>CRA TIR Funds 15 Years</i>	<i>Financing Contingency</i>
	124	1,375,000	2,000,000	1,200,000	0	Yes
#3 SAIL and TIRF						
	<i>Units</i>	<i>Private Land</i>	<i>CRA Land</i>	<i>CRA Grant</i>	<i>CRA TIR Funds 15 Years</i>	<i>Financing Contingency</i>
	124	1,375,000	0	1,200,000	266,000	No
Immediate Land Closing						
<ul style="list-style-type: none"> - Centennial willing to acquire the private land all cash immediately after being selected. Contracts attached. - CRA would purchase the private land after 3 Years of unsuccessful FHFC RFA cycles unless the CRA at any time selects Option #1 						



CRA BOARD MEETING OF: February 12, 2019

OLD BUSINESS

AGENDA ITEM: 14.C.

SUBJECT:

Discussion and Consideration of the CRA's Cottage District Infill Housing Project Conceptual Development Terms

SUMMARY:

Since the CRA Board meeting on September 11, 2018, CRA staff and the Neighborhood Renaissance development team have been working together to flush out as many detail issues as possible relating to the site plan, elevations, utilities and street improvements and the cost of construction. Both teams have been working to develop a project design and scope consistent with the RFP/RFQ and are in the best interest of the CRA (see Attachment I).

Based on our team meetings and courtesy reviews with City Development staff, two conceptual site plans have been created for the CRA Board's review and discussion (see Attachment II.A & II.B). Both site plans contain approximately 30-34 single family housing units, attractive design, a green space/park and streetscape elements consistent with the requirements of the RFP/RFQ. For purposes of the Board's review, staff will be presenting the two site plan designs and the financial breakdown of funding sources and uses for Site Plan A only (see Attachment III). The key points of the financial breakdown are as follows:

- Proposed Project Cost: \$ 11,173,946
- Developer requested CRA Contributions: Land value - \$ 1,120,000
Funding - \$ 2,214,497
- Developer Fee (11.5%): \$ 1,089,704
- Developer Contribution: Revolving Line of Credit for Unit Construction repaid by sale of Units

Summary of Project Development Related Activities:

- January 2, 2019: CRA staff and City of Boynton Beach staff from the Utility, Engineering and Public Works Departments met at the CRA office to discuss the existing services impacting the proposed project. These existing conditions relate to items such as but not limited to inadequate water and storm water service lines, sewer out-flow and inconsistent right-of-way widths. All of these items will have a major affect the cost of any future project.
- December 5, 2018: A site plan and elevation meeting was held with the NRI development

team and CRA staff at the CRA offices to discuss the project elements in more detail. As of the date of this meeting, there was still a lack of information concerning the cost breakdowns for each element of the project. CRA staff will continue to work with NRI on pertinent issues until the January 8, 2019 Board meeting.

- November 29, 2018: CRA staff met with the City's Engineering, Public Works and Public Utilities Departments in order to verify existing conditions and future expectations resulting from construction of the project. These items will have an effect on project costs and are better planned for during the due diligence period rather than after the project begins.
- October 12, 2018: CRA staff coordinated a site plan pre-application meeting with the NRI Development Team and City staff to discuss two "conceptual" project layout variations (see Attachment I). This meeting was very productive and generated much needed land development regulation and site plan related comments from City staff. Since the October 12th pre-application meeting, CRA staff has completed the soil percolation testing performed by Nutting Engineers and is in the process of updating the property survey with Avirom & Associates.
- September 18, 2018: CRA staff met with representatives of the NRI development team to discuss their proposal, number and types of units, the construction pro-forma and financing options as well as the overall feasibility and timing of the project (see Attachment II).

FISCAL IMPACT:

To be determined.

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan; Heart of Boynton District

CRA BOARD OPTIONS:

1. Provide CRA staff and NRI with direction regarding the project's design and funding analysis and direct CRA staff to negotiate the terms and conditions of a proposed Purchase and Development Agreement to be presented to the Board on their next available agenda.
2. Determine that the CRA funding contribution requested by the Developer cannot be met and unless an alternate funding source is found within a specified timeframe, the Cottage District RFP/RFQ and further negotiations with NRI be terminated.
3. Other considerations or options based on CRA Board discussion.

ATTACHMENTS:

Description

- ▣ **Attachment I - Cottage District RFP/RFQ**
- ▣ **Attachment II.A. - Site Plan Layout A**
- ▣ **Attachment II.B. - Site Plan Layout B**
- ▣ **Attachment III - NRI's Pro Forma - Site Plan A**



The Boynton Beach Community Redevelopment Agency

Request for Proposals and Developer Qualifications

Cottage District Infill Housing Redevelopment Project

Location: N.E. 4th Avenue and N.E. 5th Avenue & Seacrest Blvd. and N.E. 1st Street
Boynton Beach, Florida

Issue Date: May 14, 2018

Submittal Date: July 17, 2018, no later than 2:00 p.m.



The Boynton Beach Community Redevelopment Agency (BBCRA) is issuing a **Request for Proposals and Developer Qualifications (RFP/RFQ)** for the acquisition and redevelopment project site listed below and will accept sealed proposals at its office located at 710 N. Federal Highway, Boynton Beach, FL 33435 **ON OR BEFORE July 17, 2018, no later than 2:00 p.m. Eastern Standard Time. Developer proposals received after to the date and time set forth above will NOT BE ACCEPTED FOR CONSIDERATION.** All proposals will be date and time stamped by the BBCRA. The time stamp or clock at the BBCRA's Reception Area is the time of record. Faxed or emailed Proposals will not be accepted. The **RFP/RFQ** documents and related attachments must be obtained from the BBCRA office or website at www.catchboynton.com.

The Boynton Beach Community Redevelopment Agency
Request for Proposals and Developer Qualifications
Cottage District Infill Housing Redevelopment Project

Issue Date: May 14, 2018

Submittal Deadline: July 17, 2018, no later than 2:00 p.m.

A. Community and Economic Setting

The City of Boynton Beach (City), with a population of 71,000, is the third largest city in Palm Beach County, Florida. It is located approximately 45 miles north of Miami and 15 miles south of West Palm Beach. This puts it in the heart of southeast Florida's rapidly growing tri-county Miami-Dade/Broward/Palm Beach Metropolitan area.

Boynton Beach has direct access to the Intracoastal Waterway, Interstate 95 (I-95) and the Florida Turnpike. It also has a market of more than 6 million people within a two-hour radius and ready access to three international airports, two major rail lines, as well as the Tri-Rail regional commuter rail system.

The Heart of Boynton District is bounded to by I-95 to the west, Federal Highway to the east, the Boynton Beach Canal (C-16) to the north and Boynton Beach Boulevard to the south. Seacrest Boulevard runs north-south through the center of the community.

Over the past ten years there has been approximately \$28M of public investment into the Heart of Boynton community in property acquisition, construction of new homes and rehabilitation of existing homes. Some of the projects are:

- The City completed the redevelopment of the Carolyn Sims Park for a total of \$10M. The park is located at NW 12th Avenue and is the center of neighborhood activities.
- The City is also invested \$1.5M of federal stimulus dollars into the Seacrest Avenue corridor from Boynton Beach Boulevard north to the C-16 canal to create an attractive streetscape with new lighting, landscaped medians, and public art.
- The City and BBCRA are currently partnering on developing a block of new single-family homes at NW 10th Avenue and Seacrest. The project includes upgraded streetscapes and utilities. Construction is anticipated to commence in June 2018.

- In 2015, the BBCRA partnered with Boos Development Group to create the first new retail development in the neighborhood in over 45 years. The Family Dollar opened in 2016 at the SE corner of Seacrest Blvd. and Martin Luther King, Jr. Blvd., giving residents the opportunity to shop for brand name products at a reasonable price. The BBCRA has also been assembling properties along the Boulevard and will be looking to release an RFP for the redevelopment of the corridor by Summer of 2018.
- The BBCRA, in partnership with Centennial Management Corporation, will be redeveloping a 4.3 acre site between Seacrest Boulevard and NE 1st Street and between, NE 6th and 7th Avenues. The \$26 million dollar project will consist of 123 multi-family affordable 1-3 bedroom rental units with residential and site amenities, including a small flex and community space.
- The BBCRA has been assembling land to enlarge and improve Sara Sims Park at the SW corner of Martin Luther King, Jr. Blvd. and Seacrest. A master plan has been developed and several blighted structures have been removed. The project is currently under the design phase of the project and construction is anticipated to commence in early 2019.

B. Property Disposal and Project Description

The Boynton Beach Community Redevelopment Agency (BBCRA) is issuing a Request for Proposals and Developer Qualifications (RFP/RFQ) and for the redevelopment of a BBCRA-owned property identified and referred to as the Cottage District Infill Housing Redevelopment Project. The BBCRA owns approximately 4.2 acres of vacant property within the Cottage District Infill Housing Redevelopment Project site located between N.E. 4th and N.E. 5th Avenue and Seacrest and N.E. 1st Street, Boynton Beach, Florida. The Cottage District Infill Housing Redevelopment Project site lies within the BBCRA Heart of Boynton District boundaries and is identified in 2016 Boynton Beach Community Redevelopment Plan (Redevelopment Plan) as a priority residential or mixed use redevelopment site.

The proposed redevelopment of this site (the “project”) shall be consistent with the project recommendations made within the Redevelopment Plan. The Redevelopment Plan’s goals are to leverage this publicly owned real estate asset to support the overall redevelopment of the Heart of Boynton community and surrounding area, to increase home ownership opportunities for low and moderate income households (80-120% AMI), and to provide quality public enhancements that improve the economic, cultural and aesthetic quality of life for residents of the community.

<http://discover.pbcgov.org/pzb/planning/PDF/Projects/Housing/2017WHPIIncomeRanges.pdf#search=pubc%20ami>)

Development proposals should include traditional residential amenities, as well as enhance or improve existing community assets. Overriding goals for the future project include quality design through the use of urban design principles, and the use of alternative energy sources where possible. Proposals shall incorporate a publicly accessed neighborhood pocket park to be located along the eastern portion of the site.

Firms or entities responding to this RFP/RFQ (Proposers) are encouraged to exercise creativity in defining a concept that satisfies the vision of the 2016 BBCRA Redevelopment Plan, applicable zoning or entitlements, and sound real estate development practices.

C. Land Use Regulations

The BBCRA has completed a self-initiated Land Use and Zoning change creating the current approved Land Use designation for the property as High Density Residential (HDR) with a corresponding Zoning designation of Multi-family Residential District (R-4) or Infill Planned Unit Development District (IPUD) which may support a maximum density of 15 units/acre and maximum 45' feet in height.

In addition, since the property is located within the Downtown Transit Oriented Development (DTOD) boundaries, a density bonus of twenty-five percent (25%) can be applied to the project bring the maximum allowed density to 18 units/acre.

All proposals shall be subject to the City of Boynton Beach approval process.

D. Survey and Appraisal

The CRA will provide the most recent surveys and appraisals for the identified properties.

An appraisal of the subject properties was completed in July 2016 and is available in electronic form upon written request to the BBCRA. Proposers should not rely solely on the information in the appraisals when compiling a proposal. The appraised value should be considered with all offers and requests for BBCRA incentives.

E. Palm Beach County Impact Fees

Development of the property will be subject to Palm Beach County Impact Fees. Please contact Impact Fee Coordinator for PBC, Willie Swoope at (561) 233-5025, wswoope@pbcgov.org, for specific information regarding impact fees applicable to the proposed development, or go to <http://discover.pbcgov.org/pzb/administration/Pages/Impact-Fees.aspx> to download relevant information.

F. Architectural and Design Considerations

The project should include quality architectural design and site development standards that enhance the area and adjacent neighborhoods. Proposers should rely on the Redevelopment Plan and the Urban Design Guidelines for design guidance. Proposals will be evaluated on their adherence and incorporation of architectural and design elements presented in the Redevelopment Plan listed above and the design criteria of Attachments "I," Design Criteria, through "K." the Redevelopment Plan and the Urban Design Guidelines are available at: http://catchboynton.com/images/downloads/Design_Guidelines.pdf

G. Commitment to the Project

The BBCRA encourages and incentivizes private sector development and civic improvements undertaken within its designated redevelopment boundary area. Under Chapter 163, Florida Statutes, the creation of the BBCRA and implementation of the Redevelopment Plan allows the tax increment revenue generated within the BBCRA District to be used for a variety of activities associated with the redevelopment of the BBCRA district, including the Heart of Boynton community.

The BBCRA is committed to meeting the goals and objectives of the various planning areas with both policies and funding.

The BBCRA has identified the following list of incentives available under this RFP/RFQ:

- Any offers to lease or acquire the property for less than the appraised value must indicate the value of other items of a public benefit, such as creation of jobs, parking and open space, provision of affordable housing, etc., and must state the specific benefits that the proposed project would bring to the surrounding area. Pursuant to Section 163.380(2), Florida Statutes, offers for the acquisition of the properties for less than fair value shall require approval by the Boynton Beach City Commission.
- The CRA Board may approve incentives to enhance home ownership opportunities, such as but not limited to, second mortgage subsidies, and/or assistance with County and State grant or funding applications.
- The CRA Board may also provide assistance with infrastructure improvements.
- Support and assistance with obtaining Palm Beach County Impact Fee credits, City of Boynton Beach Utility Cap fees or any other applicable fee credits or waivers that do not involve additional BBCRA funding.
- To the best of its ability, the BBCRA will be cooperative partners in pursuing any permits or approvals that may be required to expedite the selected development plan.

H. Proposal Requirements for the Project Site Plan

All development proposals or qualifications (Proposals) **must** include the following:

1. Street lights installed along the entire perimeter of the project that are complimentary to those existing along the east side of N. Seacrest Boulevard adjacent to the project site.
2. On-street parking spaces where feasible.
3. Minimum of 6-foot wide sidewalks along the entire perimeter of the project.
4. Street and site trees that exceed the size and caliper requirement of the City's Land Development Regulations to be installed along the entire perimeter of the project.
5. Open space area calculation that exceeds the requirement of the City's Land Development Regulations and enhanced resident amenities incorporated within the proposed project boundaries.
6. Minimum 0.20 acre neighborhood pocket park with landscape, hardscape and accent lighting features designed into the project's site plan located at the east portion of the site along NE 1st Street.

I. Proposal Submission Requirements

All of the following documents must be submitted or the Proposal will be considered incomplete and may be rejected:

1. Provide a written general statement of the qualifications of the Proposer, including examples of experience with similar projects, as well as background information on the principals. If the selected developer is a public corporation, provide copies of its annual report or SEC filings as appropriate.

2. Provide a certificate of good standing from the Secretary of State of Florida and the state in which the corporation is headquartered, if not Florida.
3. Provide a copy of the commercial lease agreement, if any, or proof of property ownership at the location the Proposer is currently licensed to do business. If the Proposal is submitted by more than one entity, each entity must provide the requested information separately.
4. Provide a list of personnel that will be part of the proposed project's development or management team, along with their professional qualifications and a list of similar projects on which they have actively participated. Provide no less than three and no more than ten projects for this item.
5. Provide a written list of similar projects developed by the Proposer that were completed, including photographs, addresses, date the projects were completed, and general project description. Provide no less than two and no more than ten projects for this item. If the Proposal is submitted by more than one entity, each entity must provide the information requested separately.
6. Provide a detailed description of the proposed project, with text and graphics. This should include but not limited to a schematic site layout plan; proposed density, intensity, and height; parking locations; typical floor plans; and elevations, as well as the items listed in Paragraph F, "Architectural and Design Considerations," and Paragraph H, "Proposal Requirements for Project Site Plan," of this RFP/RFQ document.
7. Provide a breakdown of the proposed total number of housing units and housing unit types (attached or detached), including number of bedrooms and bathrooms, and square footage for each unit type. Describe if the proposed project will be for sale units. Please estimate the number of units and type of units that will meet HUD's definition of "affordable" housing categories, if any.
8. Provide both a development and operating pro forma. The development pro forma shall include and clearly identify the cost of land acquisition from the BBCRA along with any proposed funding assistance being requested of the BBCRA, if any.
9. If the project is proposed to use other project based subsidies, Proposer must demonstrate extensive experience with obtaining such project-based subsidies for affordable housing by listing projects and the amount and type of subsidy utilized.
10. A program description of how the Developer will make attempts to utilize local residents, qualified contractors, and sub-contractors in the development, construction, operation and management of the proposed project. Documentation of this effort will be required for program monitoring. At minimum, the hiring and training program may include, but are not limited to, the following:
 - a. Advertising the employment positions at a prevailing wage and training;
 - b. Sponsoring (scheduling, advertising, financing, or providing in-kind services for) a job informational meeting;
 - c. Arranging assistance and conducting job interviews;
 - d. Participation from agencies specializing in workforce development and training
 - e. A signed written statement committing to the use of the described program if selected must accompany the program description.

11. A signed written statement of intent to purchase the project property indicating the proposed purchase price along with a statement of willingness to execute a Purchase and Development Agreement within ninety (90) days of selection if selected.

Any Purchase and Development Agreement (“Agreement”) will contain performance based criteria and milestone timelines for items such as, securing debt funding, formal site plan application, commencement of construction, limitations on transferability or assignability of the Agreement without prior approval from the BBCRA, termination provisions for failure to meet the criteria listed and other provisions to adequately define the rights, duties and obligations of the parties. The Agreement may also contain a reverter clause.

12. Authorization to Perform Credit Check for each Proposer entity. The Authorization must be executed by the appropriate officer of Proposer entity. See Attachments “E” and “F,” Authorization forms.
13. Proof of financial capability to complete the proposed project. Financial capability may be demonstrated by submitting a current (audited, if available) financial statement of the proposing entity which includes a balance sheet, a three-year statement of past income, and a projected one-year income statement for the current fiscal year for the Proposer (and its parent entity if it is a subsidiary). If the proposing entity is to be created specifically for the intended project or if the proposing entity is less than three years old, then each partner or stockholder must submit its own financial statement as described above. Tax returns may be substituted for financial statements. Information regarding any legal or administrative actions, past or pending, that might impact the capacity of the proposer (or its principals or affiliates) to complete the project must be disclosed. Disclosure of any bankruptcies by any of the above or related entities during the past ten years must be made with the RFP/RFQ. Financial information should be submitted in a separate, sealed envelope or package and marked ‘**confidential.**’ Financial information will be accepted only from the proposing entity.
14. The Proposer must submit a Marketing Plan which will indicate how the units will be sold, strategies of outreach to the end users and community, proposed recommended sale price ranges that are supported by the finance plan and proforma, and the project’s proposed absorption rate.
15. An acknowledgement letter attesting that the Proposer has read and understands all procedures of this RFP/RFQ (see Attachment “D”).
16. A promotional PowerPoint presentation of the Proposal, consisting of 10 to 15 slides.
17. A list of all civil and criminal legal actions in which each Proposer entity (and its parent entity if it is a subsidiary) is currently a named party or was a named party in the past four (4) years, providing the case number, case description, the state of jurisdiction, and disposition of each case. Proposer(s) may include any additional relevant information.
18. All other requirements contained in this RFP/RFQ, including all attachments that request a response or information from the Proposer.

J. RFP/RFQ Submission Evaluation & Selection Process

The BBCRA Board and staff will review each Proposal and make a determination as to whether each Proposal meets the minimum requirements contained in this RFP/RFQ document. In addition to

meeting the minimum requirements of the RFP/RFQ, the BBCRA Board and staff will evaluate each Proposal based on the information provided and on the following criteria:

- Experience in completing comparable development projects within markets similar to the project area.
- Experience in development of affordable and/or market rate single or multi-family fee simple developments.
- Project's adherence to the goals and objectives of the RFP/RFQ and referenced BBCRA planning documents, adherence to items listed in Paragraph F, "Architectural and Design Considerations," and Paragraph H, "Proposal Requirements for Project Site Plan," resident amenities, and public benefits.
- Proposed financial terms, purchase price, development and operating pro forma.
- Proposed plan or program to use local contractors, sub-contractors and residents in the project.

In addition to a presentation to the BBCRA Board, the Proposers may be asked to present their Proposals before the BBCRA Advisory Board at their regular meeting. The BBCRA Advisory Board acts as a recommendation body to the BBCRA Board. The three highest ranking proposers will also present their PowerPoint slide presentation before the Board of the BBCRA at their regularly scheduled meeting in the City Commission Chambers at City Hall located at 100 E. Boynton Beach Boulevard.

At the conclusion of the public presentations, the BBCRA Board may select a successful Proposer and authorize negotiation of a Purchase and Development Agreement for the land and project completion. Any resulting agreement must be in a form approved of by the BBCRA Board and BBCRA Board Attorney. In the event the terms and conditions of an agreement cannot be mutually agreed upon within ninety (90) days of the Board's selection of the Proposer, either party shall have the right to terminate the negotiations. Once the BBCRA formally issues an offer of agreement, if the successful Proposer fails to return an executed agreement within 30 days of receipt, the CRA may terminate negotiations or withdraw its offer of agreement. Upon termination of negotiations or withdrawal of an offer of agreement, the BBCRA shall have the right to commence negotiations with another Proposer, issue a new RFP/RFQ for the development site, elect not terminate the project, or take any other action with no further obligation to the Proposer.

It is expected that there will be no communication with parties other than those specifically noted herein and such communication will be for clarification regarding procedures and objectives specified within the RFP/RFQ document. The BBCRA prohibits communication to or with any BBCRA Board Member, Advisory Board Member, officer, or employee during the submission process. Communication with any parties for any purposes other than those expressly described herein may cause an individual or firm to be disqualified immediately from participating in the development proposal or selection process. **All questions or inquiries should be directed via email to Michael Simon, BBCRA Executive Director at simonm@bbfl.us.**

It will be necessary for responding parties to comply fully with the general terms and conditions outlined in this document if they are to be considered.

K. Anticipated Schedule and Sequence of Events

The BBCRA has established a tentative schedule for proposal submission and selection of the successful Proposer(s). The BBCRA however, reserves the right to amend milestone dates.

L. Tentative Schedule of Events

Issue Date:	May 14, 2018
Request for Information Deadline:	July 6, 2018, 10:00 a.m., BBCRA Office
Submittal Deadline:	July 17, 2018, by 2:00 p.m., BBCRA Office
Presentation to the BBCRA Advisory Board*:	August 2, 2018 at 6:30 p.m., City Hall
Presentation to BBCRA Board*:	August 14, 2018 at 6:30 p.m., City Hall
Purchase & Development Agreement to BBCRA Board:	September 2018 at 6:30 p.m., City Hall

(*Note: Dates above subject to change – registered interested parties will be notified by email of changes, if any)

M. Documents Available For Review

The following planning and site documents are included in this RFP/RFQ, are available in electronic format, and may be retrieved from the BBCRA's website at:

http://catchboynton.com/index.php?option=com_k2&view=item&layout=item&id=761&Itemid=586

- Geo-technical Report
- Project Site Survey
- 2016 BBCRA Redevelopment Plan
- The Downtown Vision and Master Plan

N. RFP/RFQ Additional Submission Criteria

The failure to strictly meet the submittal deadline or the failure to include any required element of the submission criteria will result in the submittal being deemed incomplete and may be rejected and returned at the sole discretion of the BBCRA. Any question regarding whether a submittal has been submitted timely shall be resolved by reference to the time kept at the BBCRA office.

O. Number of Copies

In total, one (1) bound and tabbed original Proposal document should be submitted with a title page listing the name of the RFP/RFQ and the submitting Proposer and one (1) unbound but clipped copies of the Proposal. In addition, one (1) digital copy of the complete Proposal in PDF format on CD/DVD or thumb drive must be submitted. **Facsimile or emailed copies of the Proposal will not be accepted.** Proposals shall be clearly marked on the outside of the envelope or delivery box container as follows:

**Request for Developer Qualifications and Proposals
Cottage District Infill Housing Redevelopment Project**

Issue Date: May 14, 2018
Submittal Deadline: July 17, 2018, no later than 2:00 p.m.

P. Contacts

All correspondence and requests for information regarding the RFP/RFQ should be directed to:

Michael Simon, Executive Director
Boynton Beach Community Redevelopment Agency
710 N. Federal Highway
Boynton Beach, Florida 33435
Phone: (561) 600-9091
Fax: (561) 737-3258
Email: SimonM@bbfl.us

Q. Answers to Questions

Proposers are required to restrict all contact, questions and requests for clarifications regarding this RFP/RFQ to the named individual(s) listed above. All such requests must be submitted in writing via email and may be submitted at any time but no later than 5:00 p.m., on July 6, 2018. All answers to questions, clarifications, and interpretations will be issued in the form of addenda. Oral explanations, information, and instructions shall not be considered binding on the BBCRA. All Proposers are encouraged to independently verify the accuracy of any information provided. Neither the BBCRA nor any of its agents or employees shall be responsible for the accuracy of any oral information provided to any Proposer, or to any assumptions made by Proposer. Written responses to all written questions submitted shall be maintained by in the BBCRA RFP/RFQ file.

R. Registration and Addenda

All interested parties must register their name, address, telephone number and e-mail address with Michael Simon, Executive Director, at SimonM@bbfl.us, in order to receive any changes, additions, addendums or other notices concerning this project. All addenda issued before the Proposals are due are part of this RFP/RFQ and must be acknowledged as part of the Proposal.

S. Limitations on Communications - Cone of Silence/No Lobbying

As to any matter relating to this RFP/RFQ, any Proposer, consultant, or anyone representing a Proposer is advised that they are prohibited from contacting or lobbying the BBCRA Board, BBCRA Advisory Board, BBCRA staff, or any other person working on behalf of the BBCRA on any matter related to or involved with this RFP/RFQ. For purposes of clarification, a Proposer's representatives shall include, but not be limited to, the proposer's employees, partners, attorneys, officers, directors, consultants, lobbyists, or any actual or potential subcontractor or consultant of the Proposer. All inquiries after the Pre-Submission meeting must be in writing and directed to the BBCRA as indicated in the paragraph above. Any violation of this condition may result in rejection and/or disqualification of the Proposer's response. This "Cone of Silence/No Lobbying" is in effect from the date of publication of the RFP/RFQ and shall terminate at the time the BBCRA Board selects a Developer, rejects all proposals, or otherwise takes action which ends the solicitation process.

T. Non-Discrimination

The selected Proposer, agree that no person shall on the ground of race, color, disability, national origin, religion, age, familial status, sex, or sexual orientation be subjected to discrimination in connection with this RFP/RFQ and any resulting agreement or project.

U. Protests

Any and all decisions by the BBCRA Board to modify the schedule described herein, requests for additional information, reject insufficient or unclear proposals, formulate an objective point system for review, rate and rank proposals, negotiate agreements, abandon negotiations, approve agreements, etc., shall be at the BBCRA's sole discretion and no protests whatsoever shall be considered by the BBCRA Board. Submittal of a Proposal in response to this RFP/RFQ constitutes acceptance of this policy.

V. Formation of Contract

The existence of a contractual relationship between the parties is contingent upon the terms and conditions of the contract (also referred to in the RFP/RFQ as an agreement) being negotiated to the satisfaction of both parties and the execution of said contract by both parties. Unless otherwise agreed upon, the contract documents shall include, but not be limited to, terms and conditions substantially similar to those contained in this RFP/RFQ, the submitted proposal inclusive of qualifications and the negotiated services as agreed by both parties. Any contract or agreement must be in a form approved of by the BBCRA Board and BBCRA Board Attorney

W. Right to Withdraw

The BBCRA specifically reserves the right to refrain from awarding a contract for the sale of any or all of the subject property to any persons and to withdraw from the process and/or negotiations at any time at its sole and absolute discretion. The BBCRA reserves the right to enter into a contract with any of the Proposers on the basis of the impact on redevelopment by the proposed project at the BBCRA's sole and absolute discretion and not necessarily to the Proposer offering the highest purchase price. The BBCRA expressly reserves the right to obtain economic feasibility studies or third party evaluation with regard to any part of the subject proposals.

Y. Deed Restriction and Homeowners and Property Owners Associations

The BBCRA may require a deed restriction on the use of the properties as fee-simple residential development to preserve the home ownership opportunities in the neighborhood and/or require the establishment of a Homeowners or Property Owners Association.

Z. Permits, Taxes and Licenses

Proposer shall obtain, at its own expense, all necessary permits, pay all licenses, fees and taxes, required to comply with all local ordinances, state, and federal laws, rules and regulations applicable to the business to be carried on under the contract.

AA. Public Records

The BBCRA is public agency subject to Chapter 119, Florida Statutes. The successful Proposer shall comply with Florida's Public Records Law. Specifically, the successful Proposer shall:

- Keep and maintain public records that ordinarily and necessarily would be required by the BBCRA in order to perform the service;
- Provide the public with access to such public records on the same terms and conditions that the BBCRA would provide the records and at a cost that does not exceed that provided in chapter 119, Fla. Stat., or as otherwise provided by law;
- Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law; and
- Meet all requirements for retaining public records and transfer to the BBCRA, at no cost, all public records in possession of the Proposer upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the BBCRA in a format that is compatible with the information technology systems of the BBCRA.
- **IF PROPOSER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO PROPOSER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS RFP/RFQ, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (561)737-3256; 710 North Federal Highway, Boynton Beach, Florida 33435, BoyntonBeachCRA@bbfl.us.**

BB. Public Entity Crimes Statement

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit Proposals, bids or qualifications (as applicable), in response to a solicitation for said products/services in support of a public entity, and may not submit qualifications, a proposal or bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact businesses with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

CC. Drug Free Workplace Certification

In accordance with Section 287.087, Florida Statute, preference shall be given to Proposer(s) with drug free work programs. Whenever two (2) or more Proposals, which are equal with respect to price, quality and service, are received by the BBCRA or by any political subdivision for the procurement of commodities or contractual services, a Proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to receive such preference, the Proposer shall complete and submit with its Proposal the attached certification, Attachment "M," Drug Free Workplace Certification.

"This establishes the end of the main document"

ATTACHMENT "A"
PROJECT SITE LOCATION MAP



BBCRA Cottage District Project Area:

Yellow line denotes the boundaries of the proposed Cottage District Project area.

Red line outlines the boundaries of the CRA owned properties within the Project area.



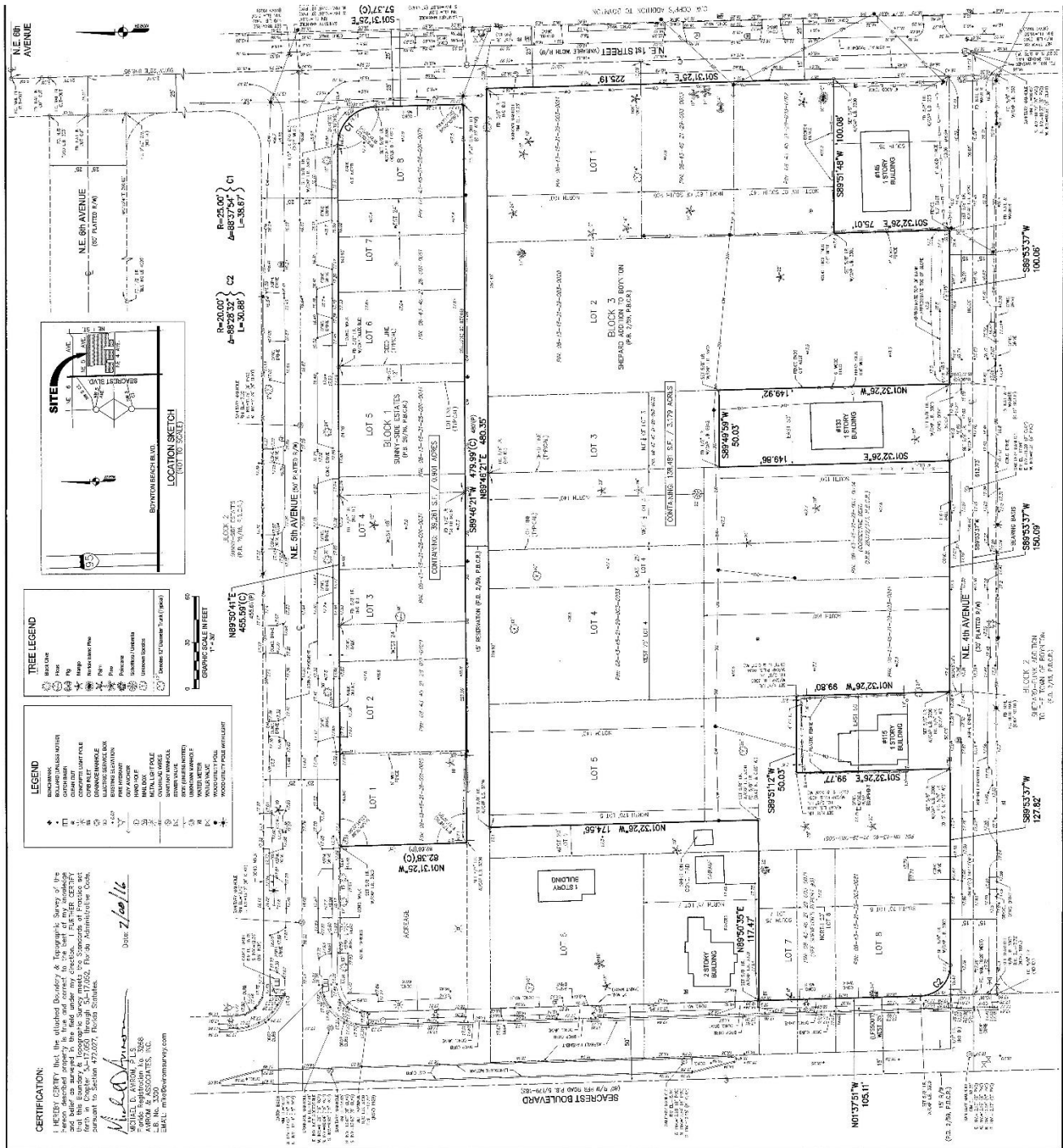
ATTACHMENT "B"

PROPERTY INFORMATION

BBCRA COTTAGE DISTRICT PROJECT: Property Identification Table					
Street #	Property Address	Structure or Lot?	Legal	Status	Parcel ID
101	NE 5th Avenue	Vacant	21-45-43, ELY 108.9 ft of WLY 158.9 ft of S 160 ft of N 185 ft & ELY 108.61 ft of WLY 158.61 ft. of SLY 82.93 ft	Privately Owned by Blanche Girtman	Portion of PCN #08-43- 45-21-00-000-5010
114	NE 5th Avenue	Vacant	Lot 1, Blk 1, Sunny Side Ests	Owned by BBCRA	08-43-45-21-28-001-0010
118	NE 5th Avenue	Vacant	Portions of Lots 2 & 3, Blk 1, Sunny Side Ests.	Owned by BBCRA	08-43-45-21-28-001-0020
122	NE 5th Avenue	Vacant	Portions of Lots 3 & 4, Blk 1, Sunny Side Ests.	Owned by BBCRA	08-43-45-21-28-001-0031
136	NE 5th Avenue	Vacant	Portions of Lots 4, 5 & 6, Blk 1, Sunny Side Ests	Owned by BBCRA	08-43-45-21-28-001-0041
140	NE 5th Avenue	Vacant	Portions of Lot 6 & 7, Blk 1, Sunny Side Ests	Owned by BBCRA	08-43-45-21-28-001-0061
144	NE 5th Avenue	Vacant	Portions of Lots 7 & 8, Blk 1, Sunny Side Ests	Owned by BBCRA	08-43-45-21-28-001-0071
517	NE 1st Street	Vacant	N 100 Ft. of Lot 1, Blk 3, Shepard Addition to Boynton	Owned by BBCRA	08-43-45-21-29-003-0011
515	NE 1st Street	Residential Structure - demolition	N 60 Ft. of S. 200 Ft of Lot 1, Blk 3, Shepard Addition to Boynton	Privately Owned by Vonerick Capital Partners, LLC	08-43-45-21-29-003-0013

511	NE 1st Avenue (Property Appraiser has it as 511 NE 1st Street)	Vacant	Portions of Lot 1, Blk 3, shepard Add	Owned by BBCRA	08-43-45-21-29-003-0012
145	NE 4th Ave	Residential Structure - demolition	Shepard Add S 75 ft. or Lot 1, Blk 3	Privately Owned by Community Caring Center	08-43-45-21-29-003-0014
xxx	NE 4th Avenue	Vacant Lots	Lot 2 and the NE 1/4 of Lot 3, Block 3, Shepard Addition to Boynton	Owned byBB CRA	08-43-45-21-29-003-0032, 08-43-45-21-29-003-0020
133	NE 4th Ave	Residential Structure - demolition	Shepard Add SE 1/4 of Lot 3, Blk 3	Privately Owned by Jean B & Jean O Francois	08-43-45-21-29-003-0031
127	NE 4th Avenue	Vacant	Portions of Lot 3, Blk 3, Shepard Add	Owned by BBCRA	08-43-45-21-29-003-0034
121	NE 4th Avenue	Vacant	W 75' of Lot 4/Less N 140'/ Blk 3 Shepard Add	Owned by BBCRA	08-43-45-21-29-003-0041
xxx	NE 4th Ave	Vacant	Portions of Lots 3, 4, & 5, Blk 3, Shepard Add	Owned by BBCRA	08-43-45-21-29-003-0033
115	NE 4th Avenue	Residential Structure - demolition	E 50 ft of S 100 ft of Lot 5, Blk 3 Shepard Add	Privately Owned by Valrie McIntosh Brown	08-43-45-21-29-003-0052
105	NE 4th Avenue	Vacant	Portions of Lot 5, Blk 3, Shepard Add	Owned by BBCRA	08-43-45-21-29-003-0051
103	NE 4th Avenue	Vacant	Portion of Lot 8, Blk 3, Shepard Add	Owned by BBCRA	08-43-45-21-29-003-0081
508	N. Seacrest Blvd.	Vacant	Portions of Lots 7 & 8, Blk 3, Shepard Add	Owned by BBCRA	08-43-45-21-29-003-0071
512	N. Seacrest Blvd.	Residential Structure	N 175 ft of W 20 ft of Lot 5 & Lot6 & N 75 ft of Lot 7; Blk 3, Shepard Add	Privately Owned by 500 Ocean Properties, LLC	08-43-45-21-29-003-0054

PROJECT SITE SURVEY



ATTACHMENT "C"
PROPOSER(S) INFORMATION

Name: _____

Street Address: _____

Mailing Address (if different): _____

City, State, Zip: _____

Telephone No. _____: Fax No: _____

Email Address of Contact Person: _____

Ownership Status - Is the company currently for sale or involved in any transaction to expand or to be acquired by another business entity? If yes, please explain the impact to the organization and management efforts. _____

Age of Organization – In continuous business since: _____

Leadership - List Corporate Officers, Principals, Partners or owners of your Organization with titles and addresses. If a publically held company, list Chairman of the Board, CEO, and President:

Federal Identification No.: _____

State of Incorporation & Registration No.: _____

If not a corporation, explain your status:

ATTACHMENT "D"

ACKNOWLEDGMENT LETTER

**PROPOSERS SHALL INCORPORATE THIS ACKNOWLEDGEMENT
LETTER IN THEIR SUBMITTAL PACKAGE**

Re: Boynton Beach Community Redevelopment Agency
Cottage District Infill Housing Redevelopment Project, Request for Proposal/Request for
Qualifications (RFP/RFQ) dated May ____, 2018

To Whom It May Concern:

The undersigned has read the Boynton Beach CRA (BBCRA) Request for Proposal/Request for
Qualifications (RFP/RFQ) for the Cottage District Infill Housing Redevelopment Project dated May
____, 2018. On behalf of our proposal team, we agree to and accept the terms, specific limitations,
and conditions expressed therein. We have read, rely upon, acknowledge and accept the BBCRA's
disclosure and disclaimer, which is fully incorporated by reference into this letter, and certify that
all of the requirements as described in the RFP/RFQ are enclosed.

Sincerely,

Name of Proposer

Print Name and Title

Authorized Signature (Must be able to legally bind the Proposer)

Date

ATTACHMENT "E"

AUTHORIZATION TO PERFORM CREDIT CHECK

For Principal/Owner:

(Please use a separate form for each principal/owner)

The Proposer hereby consents to and authorizes the Boynton Beach Community Redevelopment Agency's ("BBCRA") investigation into the credit worthiness of the Proposer. Such consent and authorization is given with respect to any and all persons who may conduct an investigation of the Proposer's credit worthiness on behalf of the BBCRA, including independent contractors and credit agencies retained by the BBCRA for such purpose.

Any information provided to the CRA is a public record subject to the provisions of Ch. 119 F.S.

Proposer grants such consent and authorization to the BBCRA for the period commencing as of the date of this authorization and terminating at the time a Proposal is selected by the BBCRA Board.

This Proposer hereby waives any and all claims, past present or future, which the Proposer may have against the BBCRA by reason of any credit investigation made pursuant to Proposer's consent and authorization herein given to the BBCRA.

An authorization to Perform Credit Check will need to be completed by each Principal/Owner and by the Business.

Principal/Owner Name: _____

Date of Birth: _____

Current Home Address: _____

Previous Home Address: _____

Email: _____ Phone #: _____

Signature: _____ Date: _____

ATTACHMENT "F"

AUTHORIZATION TO PERFORM CREDIT CHECK

For Business:

The Proposer hereby consents to and authorizes the Boynton Beach Community Redevelopment Agency's ("BBCRA") investigation into the credit worthiness of the Proposer. Such consent and authorization is given with respect to any and all persons who may conduct an investigation of the Proposer's credit worthiness on behalf of the BBCRA, including independent contractors and credit agencies retained by the BBCRA for such purpose.

Any information provided to the BBCRA is a public record subject to the provisions of Ch. 119 F.S.

Proposer grants such consent and authorization to the BBCRA for the period commencing as of the date of this authorization and terminating at the time a Proposal is selected by the BBCRA Board.

This Proposer hereby waives any and all claims, past present or future, which the Proposer may have against the BBCRA by reason of any credit investigation made pursuant to Proposer's consent and authorization herein given to the BBCRA.

An authorization to Perform Credit Check will need to be completed by each Principal/Owner and by the Business.

Business Name (D/B/A if applicable):_____

Current Business Address:_____

Federal Tax ID#_____State of Incorporation:_____

Phone #:_____Fax#:_____

Signature:_____Date:_____

Title:_____

ATTACHMENT "G"

AUTHORIZATION FOR RELEASE OF INFORMATION

To whom it may concern:

The undersigned hereby authorizes you to release to the Boynton Beach Community Redevelopment Agency (BBCRA) of the City of Boynton Beach any information in your possession regarding the undersigned either of a professional credit or personal nature including the statement of your opinions with regard to the undersigned's professional credit and personal character.

By: _____

STATE OF FLORIDA
COUNTY OF PALM BEACH

THE FOREGOING INSTRUMENT was acknowledged before me this _____ day of _____, 2018, by _____ who is personally known to me or who has respectively produced as identification and did not take an oath.

Notary Public: _____

Print Name: _____

Commission No: _____
(Seal)

My Commission Expires: _____

Name: _____

Home Address: _____

Home Telephone Number: _____

Business Telephone Number: _____

Fax Number: _____

Date of Birth: _____

Professional License Number: _____

ATTACHMENT "H"

LOCAL HISTORIC ARCHITECTURAL EXAMPLES



ATTACHMENT "I"

DESIGN CRITERIA

Minimum design guidelines

- A. Unit Size (1,200-1,600 s.f., 3 bedroom/2 bath)
- B. Unit amenities (1 car garage minimum, front porch minimum, French doors instead of sliding glass)
- C. Type of Construction (CBS, Insulated Concrete Forms, etc.)
- D. Energy Efficiency and Green Building (see Attachment "K")
- E. Streetscape (landscaping, building mass/scale – alternating one or two-story preferred, identical building elevation not permitted adjacent to or directly in front of the same elevation to avoid a repetitious pattern or duplication of the same elevation or color scheme within close proximity of one another)
- F. Other unique and creative site design elements that would support the urban lifestyle of the neighborhood (e.g. pedestrian scale, neighborhood amenities, trellises, arbors, shared driveways, motor courts, etc.)
- G. Other unique and creative architectural elements that would enhance the character of the homes (e.g. multi-paned windows, front porches, decorative vents, proportioned fenestration, dormers, durable exterior finishes, shutters, recesses and projects, etc.)

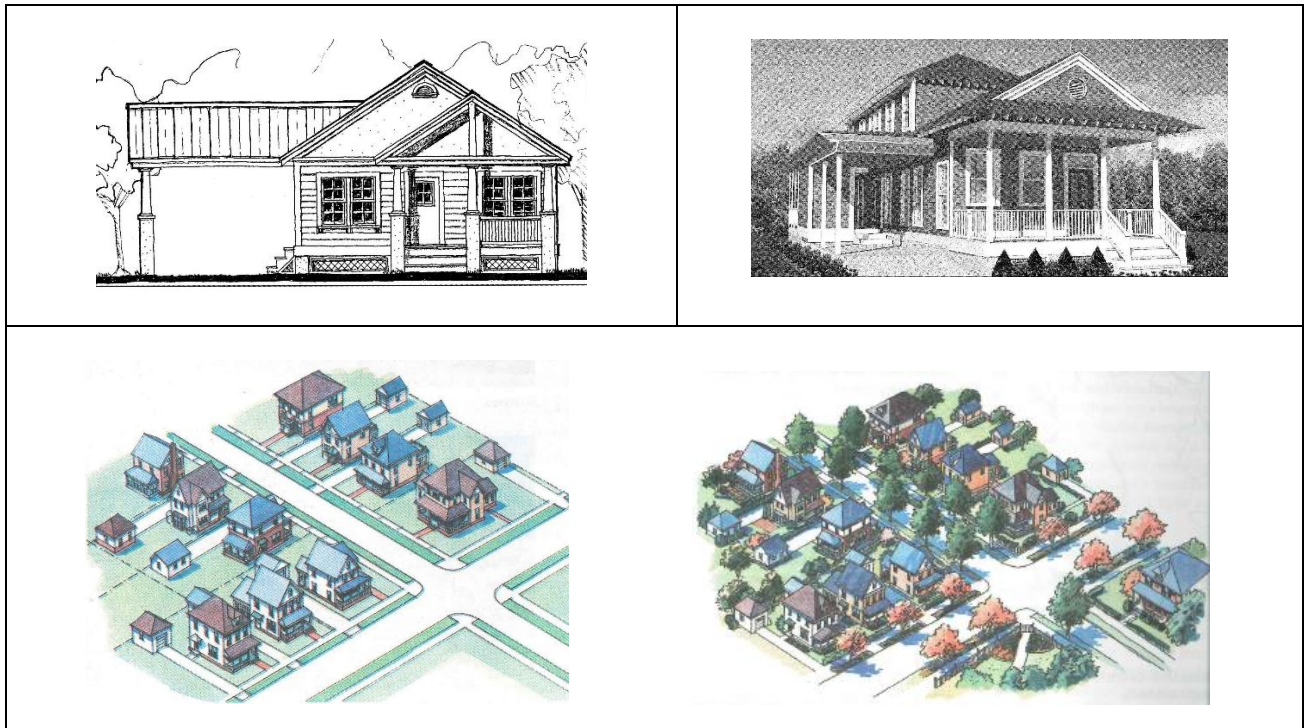
ATTACHMENT "J"

SAMPLE ELEVATIONS



EXHIBIT I (Cont.)

Alternative Carport Options and Urban Neighborhood Site Plan Concepts



graphics below by Looney Ricks Kiss Architects, Inc.

INAPPROPRIATE SITE PLANNING	NO	APPROPRIATE SITE PLANNING	YES	SITE PLANNING ELEMENTS
<p>FRONT LOADED</p> <div style="display: flex; justify-content: space-around;"> <div style="width: 45%;"> <p>Walkway not connected to sidewalk.</p> <p>Refuse is visible from public area.</p> <p>Building form does not respond to the double street frontage and garage is located too close to the corner.</p> <p>Sidewalk material does not run continuously through driveway.</p> <p>Three car garage with an auto court entry is inappropriate. This illustrates a structure that overpowers the main house and looks inappropriate missing.</p> <p>AC compressors and utility meters are located in public view and not properly screened.</p> <p>Garage door is located too close to the front facade.</p> <p>Sidewalk material does not run continuously through driveway.</p> </div> <div style="width: 45%;"> <p>Driveway narrows in width of street with sidewalk material running continuous.</p> <p>The out of court garage should read as a secondary element or a carriage house. The architectural style, materials and details of the structure are compatible with the primary house. Garage doors must be carriage style doors and be recessed. (Note: garage may be connected to the house via a covered walk or breezeway).</p> <p>Building form with wrap-around porch and offset garage opening to the secondary street responds to corner and double street frontage.</p> <p>Front walkways address the primary street and terminate at sidewalk.</p> <p>Building is properly located at front 'build-to' line with porch and steps encroaching as specified.</p> <p>AC compressors and utility meters are properly screened from public view.</p> </div> </div>				<p>Streetscape Buildings define the streetscape through the use of generally consistent setbacks. The character of the streetscape will also be reinforced by projecting porches, shade trees and other vertical elements, such as garden walls, hedges or appropriate fencing, which define front yards and street edges.</p>
<p>REAR LOADED</p> <div style="display: flex; justify-content: space-around;"> <div style="width: 45%;"> <p>Refuse, AC compressors and utility meters are located in public view and not properly screened.</p> <p>Parked cars extend into alley when garages are not located 18 feet or more from the rear property line.</p> <p>Privacy fence is too close to sidewalk.</p> <p>Building form does not respond to the double street frontage location and the entry elements address the wrong street.</p> <p>Garage access to the street is not permitted when service drive/ lane access is provided.</p> <p>Refuse, AC compressors and utility meters are properly screened from public view by way of fencing, walls or hedging, and are located towards the rear of the house.</p> <p>Garage doors are set back a minimum of 5 feet from the rear access lane right-of-way. Garage doors may not be located more than 7 feet or less than 18 feet from the rear access lane. (No part of the garage/ building may encroach into the rear setback).</p> </div> <div style="width: 45%;"> <p>Privacy screen is set at a proper distance from the property line and the site distance triangle is maintained.</p> <p>Building form with sideview properly responds to the double frontage condition.</p> <p>Front walkways address the main street and terminate at sidewalk.</p> <p>Fence defines the public and private yard spaces.</p> </div> </div>				<p>Building Orientation Buildings will be sited towards and relate to the street. Corner and multiple frontage sites should address all frontages, with the main entry located along the primary street or public space. Each building will have a walkway connection between the front entrance and the street.</p> <p>Paving All paving materials for front walks and driveways, including toned or colored concrete or masonry pavers, shall complement the primary structure and be compatible with the overall streetscape.</p> <p>Utility / Equipment Electrical and gas utility meters and AC compressors will be unobtrusively located and screened from public view by landscaping or appropriate fencing. Transformers on individual lots will be screened with landscaping to minimize visual impact.</p> <p>Refuse / Storage Refuse containers, wood piles, etc., will be stored within an enclosed storage area, appropriately fenced, and walled or screened from public view by landscaping.</p> <p>Clear Sight Triangle On corner lots facing two or more streets, no structure or other vision obstructing object, including landscaping, shall be placed higher than 56" at intersecting local streets and alleys nor shall any object higher than 30" be placed elsewhere within the site triangle. The site triangle area shall be formed by measuring 25' along each curb line from the point of intersecting curb lines and connecting such points to form a triangle.</p> <p>Other Site Issues Antenna and play equipment shall be located out of public view and must be approved. Pools, spas, and accessory structures will match or complement the home design and detailing and must be approved. No pre-fabricated storage buildings are allowed. Satellite dishes shall be located in less conspicuous locations.</p>

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Homes on corner lots with multiple frontages.



Homes that terminate views.



Homes that define the street edge and are located adjacent to a public open space.



Architectural character, materials and detailing continue from the front to the side facade appropriately addressing both streets.



Site orientation and building form emphasize the axis or focal point of this streetscape and appropriately terminate the view.



Homes and entrance front on the public open space, clearly defining it and creating an attractive "outdoor room".



Inappropriate architectural character, massive irregular form and a lack of appropriate detailing fail to address the secondary street facade.



Inappropriate site orientation and building form does not acknowledge the focal point on this streetscape and fails to appropriately terminate the view.



Homes that turn their side or rear to the public open space offer no added value to this area.

SPECIAL CONDITION LOTS & HOMES

Special Condition Homes are typically located at street and lane intersections, at the end of a street intersection or view corridor, and / or against a street edge that defines common property or public outdoor space. Special Condition Homes and all other homes where the proposed improvements may have a greater impact upon the character of the community will receive more intensive review in all aspects.

The following are examples of Special Condition Home conditions:

Corner and Multiple Frontage Homes

Homes on lots with two or more facades visibly exposed to the street or common open space will be designed specifically to respond to these more prominent locations. These homes will have appropriate massing and/or other architectural treatments on all publicly visible facades. All exposed facades will be treated with the same architectural quality and detail.

Homes Terminating Views

Homes on lots located at the termination of view corridors, vistas or street axes are considered Special Condition Homes. Appropriate design considerations will be required in terms of their building form and architectural treatment to enhance and emphasize these focal points.

Homes Defining Public Areas

Homes on lots adjacent to a street edge defining common property or a public outdoor space must be designed with porches, massing and other elements that respond to both the street and the public space.

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APPROPRIATE GARAGE DESIGN



INAPPROPRIATE GARAGE DESIGN



YES

GARAGE DESIGN AND SITING

A variety of garage and parking arrangements will be considered in order to create more visually interesting streets and alleys.

Front Entry & Side Garages

The massing and scale of the garage must not compete with or overwhelm the main body of a building and to the extent possible must be located to the rear of the lot. The siting of a garage on a corner lot requires additional consideration. Front entry garages must be recessed a minimum of 7' behind the front face of the home. Up to 40% of all frontloaded homes in a block will be permitted without the recess, provided no more than two adjacent homes have this condition and that more substantial landscape treatments, as illustrated on page 5.10, adequately address the public realm. Three car, front entry garages are permitted only with special approval. Garage forms, design and detailing must be similar in quality to the primary facade elements of the building. If a garage is recessed to the rear of the lot behind the main body of the building, this requirement may be waived. Side entry garages on interior lots are permitted, provided the face of the side entry garage doors are set back a minimum of 23' from the side lot line. Acceptable forms of front-loaded garages include:



Front Loaded



Motor Court



Detached

Driveways

To the extent possible, front loaded driveways shall be a maximum of 9' in width between the street curb and the lot line. Non-alley driveway aprons, between the curb line and the street edge of the sidewalk, must be concrete. Sidewalks must also be concrete, in their entirety. The remainder of each alley and non-alley driveway can be constructed of bituminous paving, unless an alternative is approved.

Alley Garages

Driveway access to primary or side streets is not allowed from lots abutting an alley. Garage forms, design and detailing must complement, albeit in a simplified fashion, the primary facade elements of the building. To the extent possible, garages should be used to close down alley openings and limit views from public streets and spaces.



Zones within the Lot



Building Placement



Street Elevation

CARRIAGE HOUSE LOT / 35'

The Carriage House is a small detached single-family lot type that is essentially a townhouse unit with a side courtyard. These homes will be situated close to the street and will be located in low-density areas in between bigger lots. There should be no more than two of these in a block facade. A garden wall between the buildings will delineate the street edge and provide privacy to the side courtyards. They will be designed to look like a Carriage House belonging to a larger unit.

Patterning

Garage and Driveway Configuration: Front-loaded.

Yard/Landscape Patterns: Front garden green wall.

Bulk Requirements

Minimum Lot Width: 35', no corner lots

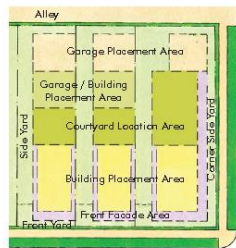
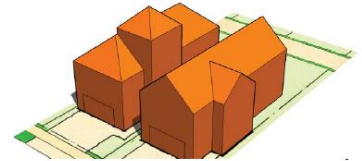
Minimum Lot Depth: 120'

Front Facade Area (Encroachment): 5'

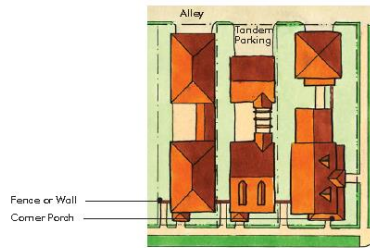
Front Setback: 20'

Side Setback: 10'

Rear Setback: 5' minimum



Zones within the Lot



Building Placement



Street Elevation

PATIO LOT / 35'

The Patio Lot homes are among the small detached single-family lot types. They are essentially townhouse units with a zero lot line along one property line and a side courtyard on the other. These homes will be situated close to the street and will be located in denser areas and used to frame public spaces. A garden wall between the buildings will delineate the street edge and provide privacy to the side courtyards.

Patterning

Garage and Driveway Configuration: Rear-loaded.

Yard / Landscape Patterns: Front garden wall.

Bulk Requirements

Minimum Lot Width: 35', 50' on corner lots

Minimum Lot Depth: 120'

Front Facade Area (Encroachment): 10'

Front Setback: 15'

Side Setback: 0' with no openings, 10', or 15' on corner lots

Rear Setback: 5' minimum, 20' maximum

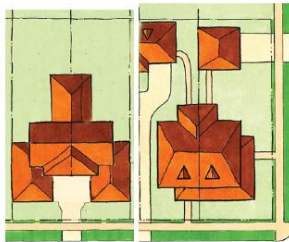
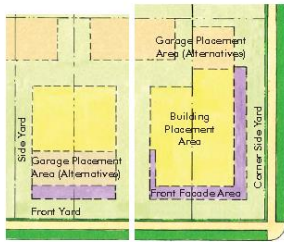


Massing

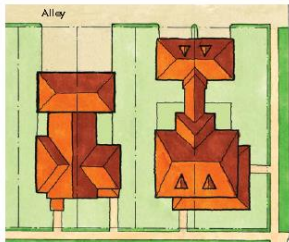
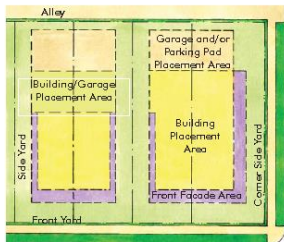
graphics below by Looney Ricks Kiss Architects, Inc.

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Front Loaded



Rear Loaded



Zones within the Lot

Building Placement



Street Elevation

PAIRED VILLA LOT / 35'-45'

The Paired Villas are grouped in pairs to form a single building. Each unit has its own lot with a shared party wall along the center property line.

Patterning

Garage and Driveway Configuration: Front-loaded, rear-loaded.

Bulk Requirements

Minimum Lot Width: 35', 45' on corner lots

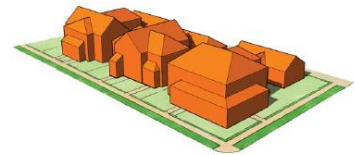
Minimum Lot Depth: 120'

Front Facade Area (Encroachment): 10'

Front Setback: 25'

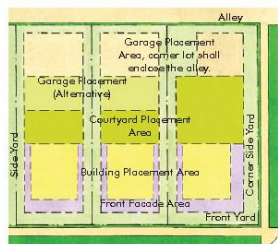
Side Setback: 0', 10', 20' on corner lots

Rear Setback: Rear-loaded 5' minimum, front-loaded 20' maximum

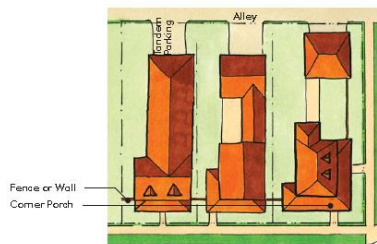


Massing

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Zones within the Lot



Building Placement



Street Elevation

GARDEN LOT / 40'-50'

The Garden Homes in this community are small one or one and a half-story single family homes. They are modeled after the bungalow courts of the 1920s where homes have a shared parking lot behind the main buildings. Since the bungalows are situated around a common green space, all of these homes may have a front porch and a similar front yard / fence treatment for a unified courtyard design.

Patterning

Garage and Driveway Configuration: Rear-loaded

Yard/Landscape Patterns: Front garden or lawn, picket and metal fencing

Bulk Requirements

Minimum Lot Width: 40', 50' on corner lots

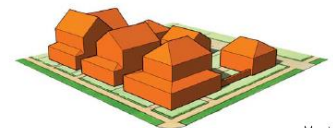
Minimum Lot Depth: 120'

Front Facade Area (Encroachment): 10'

Front Setback: 20'

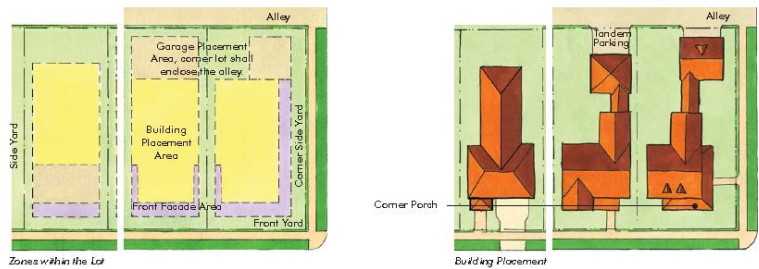
Side Setback: 5', 10' on corner lots

Rear Setback: 5' minimum, 20' maximum.



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COTTAGE LOT / 50'-60'

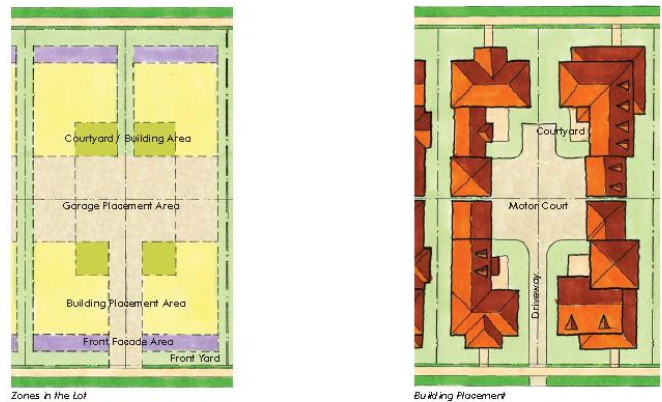
These homes have tight setbacks for a more intimate streetscape. Front yards will be a mix of lawn and front gardens behind. Because of the closer proximity to the street, all of these homes should have a front porch.

- Patterning**
Garage and Driveway Configuration: Rear-Loaded, Front loaded.
- Bulk Requirements**
Minimum Lot Width: 50', corner lots: 60'
Minimum Lot Depth: 120'
Front Facade Area (Encroachment): 10'
Front Setback: 20'
Side Setback: 5', corner lots: 20'
Rear Setback: 5' minimum, 20' maximum



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MOTOR COURT LOT / 60'-70'

In the motor court lots four separate single-family homes share a common driveway. These units have garage access from the interior portion of the lot. This creates a courtyard in the center of the four units for a nice gathering location.

- Patterning**
Garage and Driveway Configuration: front-loaded, rear-loaded
- Yard/Landscape Patterns:** front courtyard, hedging or garden wall
- Bulk Requirements**
Minimum Lot Width: 60', 70' on corner lots
Minimum Lot Depth: 120'
Front Facade Area (Encroachment): 10'
Front Setback: 20'
Side Setback: Driveway lots: 15'
Rear Setback: 0'



Street Elevation



Massing

ATTACHMENT “K”

ENERGY EFFICIENCY CHECKLIST

The respondent will ensure that, to the greatest extent possible, all construction within the proposed Cottage District development meets the following minimum standards.

Through the execution of this Exhibit, the Proposer is certifying that the following elements checked below will be incorporated into their development plan.

Energy-efficient Construction Techniques and Products

- ☐ Proper installation of insulation to ensure even temperatures throughout the house per FBC-Residential requirements
- ☐ Installation of high performance impact windows per Florida Building Code (FBC)-Residential requirements
- ☐ Installation of energy-efficient HVAC systems – Energy Star compliant
- ☐ Installation of new Energy Star compliant products including light fixtures, LED bulbs, ventilation and exhaust fans and appliances (refrigerators, dishwashers, and washer/dryer machines)

Improved Indoor Environments

- ☐ Building envelope, duct systems and vents must be properly sealed to prevent cracks and holes
- ☐ Carpet, pads, and other surface materials and installation must comply with the Carpet and Rug Institute’s Green Label Certification
- ☐ Utilization of only low Volatile Organic Carbon paints, finishes, and sealants
- ☐ Utilization of proper water vapor barrier and other applicable sealing methods to eliminate any possibility of mold
- ☐ Installation of programmable thermostats in all units

Increased Water Efficiency

- ☐ Installation of low volume, non-spray irrigation system
- ☐ Incorporation of landscape practices recommended by the University of Florida’s Florida Friendly Landscape Program (<http://fyn.ifas.ufl.edu/>) and compliance with the Landscape Regulations of the City of Boynton Beach.
- ☐ Installation of low flow toilets and sink faucets

I, _____ (Proposer’s Signature and Printed Name) certify that the items checked above will be incorporated into the development plan.

ATTACHMENT "L"

PUBLIC ENTITY CRIMES STATEMENT

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not: submit a bid proposal, or reply on a contract to provide any goods or services to a public entity; submit a bid proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; submit bids proposals, or replies on leases of real property to a public entity; be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; or transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

As the person authorized to sign the Statement, I certify that Bidder complies fully with the above requirements.

Proposer's Signature

Print Name

Title

Date

ATTACHMENT "M"

CERTIFICATION OF DRUG FREE WORKPLACE PROGRAM

I certify the firm of _____ responding to this RFP/RFQ maintains a drug-free workplace program, and that the following conditions are met:

(1) We publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace; and specifying that actions will be taken against employees for violations of such programs.

(2) We inform employees about the dangers of drug abuse in the workplace, the company's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

(3) We give each employee engaged in providing the commodities or contractual services included in this RFP/RFQ a copy of the statement specified in Subsection (1).

(4) In the statement specified in Subsection (1), we notify the employee that, as a condition of working in the commodities or contractual services covered under this RFP/RFQ, they will abide by the terms of the statement; and will notify the employer of any conviction of, or plea of guilty or nolo contendere to any violation of Chapter 893 or any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

(5) We impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.

(6) We make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Authorized Signature: _____ Date _____

Name & Title (typed) _____

ATTACHMENT "N"

ADDENDA ACKNOWLEDGEMENT

Receipt is hereby acknowledged of the following addenda to the
The Boynton Beach Community Redevelopment Agency
Request for Proposals and Developer Qualifications
Cottage District Project Site

By entering checking **YES** or **NO** in the space provided and indicating date received.

No. 1	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date _____
No. 2	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date _____
No. 3	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date _____
No. 4	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date _____
No. 5	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date _____

RFP/RFQ INFORMATION WAS OBTAINED FROM:

☐ BBCRA Website ☐ Newspaper Ad ☐ City Hall ☐ Other, please specify: _____

Proposer's Signature

Print Name

Title

Date

ATTACHMENT "O"
PROPOSAL CHECKLIST

This Checklist is provided as an abbreviated reference to Paragraph I, Proposal Submission Requirements. This checklist is **NOT** intended to replace the requirements of Paragraph I:

1. _____ Provide a written general statement of the qualifications of the Proposer.
2. _____ Provide a certificate of good standing from the Secretary of State of Florida and the state in which the corporation is headquartered, if not Florida.
3. _____ Provide a copy of the commercial lease agreement, if any, or proof of property ownership at the location the Proposer is currently licensed to do business.
4. _____ Provide a list of personnel that will be part of the proposed project's development or management team, along with their professional qualifications and a list of similar projects on which they have actively participated.
5. _____ Provide a written list of similar projects developed by the Proposer that were completed within the last five years, including photographs, addresses, date the projects were completed, and general project description.
6. _____ Provide a detailed description of the proposed project, with text and graphics. This should include but not limited to a schematic site layout plan; proposed density, intensity, and height; parking locations; typical floor plans; and elevations, as well as the items listed in Paragraph F, "Architectural and Design Considerations," and Paragraph H, "Proposal Requirements for Project Site Plan," of this RFP/RFQ document.
7. _____ Provide a breakdown of the proposed total number of housing units and housing unit types (attached or detached), including number of bedrooms and bathrooms, and square footage for each unit type.
8. _____ Provide both a development and operating pro forma. The development pro forma shall include and clearly identify the cost of land acquisition from the BBCRA along with any proposed funding assistance being requested of the BBCRA, if any.
9. _____ If the project is proposed to use other project based subsidies, Proposer must demonstrate extensive experience with obtaining such project-based subsidies for affordable housing by listing projects and the amount and type of subsidy utilized.
10. _____ A program description of how the Developer will make attempts to utilize local residents, qualified contractors, and sub-contractors in the development, construction, operation and management of the proposed project.
11. _____ A signed written statement of intent to purchase the project property indicating the proposed purchase price along with a statement of willingness to execute a Purchase and Development Agreement within ninety (90) days of selection if selected.
12. _____ Authorization to Perform Credit Check for each Proposer entity. The Authorization must be executed by the appropriate officer of Proposer entity. See Attachments "E" and "F," Authorization forms.
13. _____ Proof of financial capability to complete the proposed project.

14. _____ The Proposer must submit a Marketing Plan which will indicate how the units will be sold, strategies of outreach to the end users and community, proposed recommended sale price ranges that are supported by the finance plan and proforma, and the project's proposed absorption rate.
15. _____ An acknowledgement letter attesting that the Proposer has read and understands all procedures of this RFP/RFQ (see Attachment "D").
16. _____ A promotional PowerPoint presentation of the Proposal, consisting of 10 to 15 slides.
17. _____ A list of all civil and criminal legal actions in which each Proposer entity (and its parent entity if it is a subsidiary) is currently a named party or was a named party in the past four (4) years, providing the case number, case description, the state of jurisdiction, and disposition of each case. Proposer(s) may include any additional relevant information.
18. _____ All other requirements contained in this RFP/RFQ, including all attachments that request a response or information from the Proposer.

Proposer's Signature

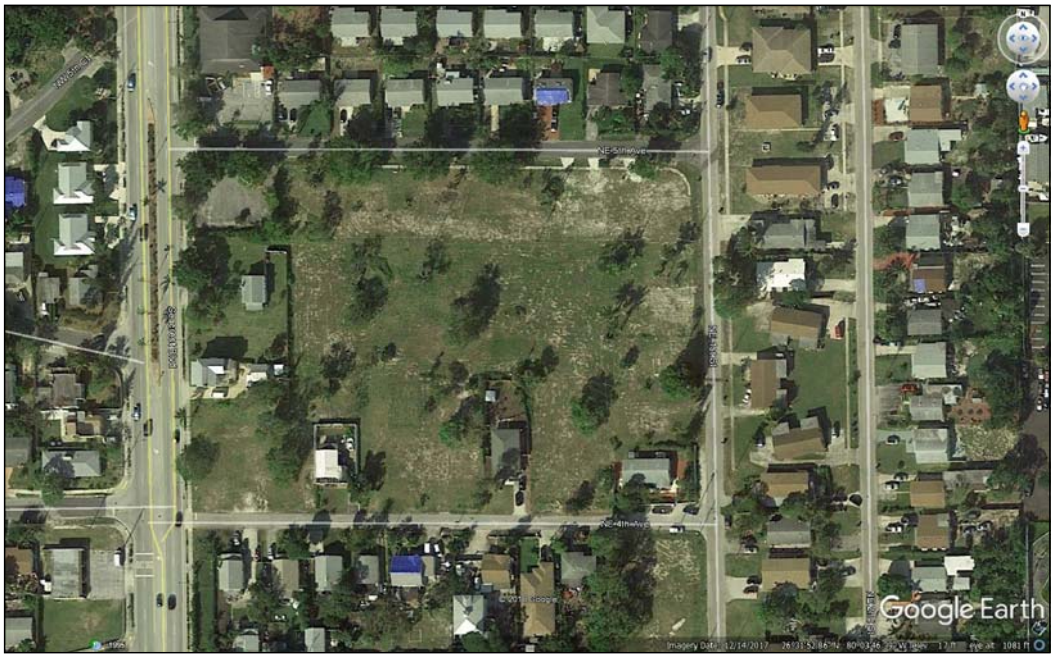
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Title

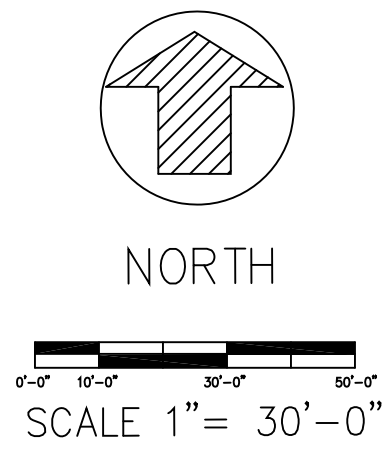
Date

10/11/2018 10:22:00 AM racevedo S:\AW\projects\18000\18128\18128_Drawings\18128_Current\18128_DD\18128_A11_Site_Plan.dwg

SITE		BUILDING AND SITE REGULATIONS			SITE STATISTICS		
ZONING:	IPUD	REQUIRED		PROPOSED	LANDSCAPE	100,457 SQ. FT.	54 %
SITE:	4.28 ACRE 186,302 SQ. FT.	FLEXIBLE		40 FEET	IMPERVIOUS AREA	85,845 SQ. FT.	46 %
PROJECT:	SINGLE FAMILY DEVELOPMENT - 34 RESIDENTIAL UNITS	LOT FRONTAGE			PERVIOUS AREA	100,457 SQ. FT.	54 %
UNIT MIX:	(A) 6 2- STORY, 3 BR. REAR ENTRY GARAGE	SETBACKS			NEIGHBORHOOD PARK	0.2 ACRE	
	(B) 10 1- STORY, 3 BR. FRONT ENTRY GARAGE	FRONT	FLEXIBLE	15 FEET	VILLAGE GREEN	0.15 ACRE	
	(C) 7 1- STORY, 3 BR. REAR ENTRY GARAGE	INTERIOR SIDE	FLEXIBLE	6 FEET TO 9 FEET			
	(D) 11 1- STORY, 3 BR. FRONT ENTRY GARAGE	CORNER SIDE	FLEXIBLE	10 FEET			
		REAR	FLEXIBLE	15 FEET			
DENSITY:	PERMITTED: 18 UNITS PER ACRE	HEIGHT	45 FEET	14 FEET TO 25 FEET MEASURED TO MEDIAN ROOF HEIGHT			
	PROPOSED: 8.1 UNITS PER ACRE	BUILDING COVERAGE	50 %	57,823 SQ.FT.			
		PARKING	2 SPACES/UNIT	31 %			
		PARKING OFF STREET	N/A	2 SPACES/UNIT			
		SIDEWALK	6 FEET WIDE	13 SPACES			
				6 FEET WIDE FULL PERIMETER			



VICINITY MAP
N.T.S



RODOLFO ACEVEDO AIA
JAMES R. WILLIAMS AIA
7700 CONGRESS AVE.
SUITE 1114
BOCA RATON, FLORIDA 33487
TEL 561 997 1244
FAX 561 997 1675

JAMES R. WILLIAMS - AR 0017581
RODOLFO C. ACAYEDO - AR 0016324

THE COTTAGES AT SEACREST

BOYNTON BEACH, FLORIDA

FLORIDA LICENSURE: AA26002219

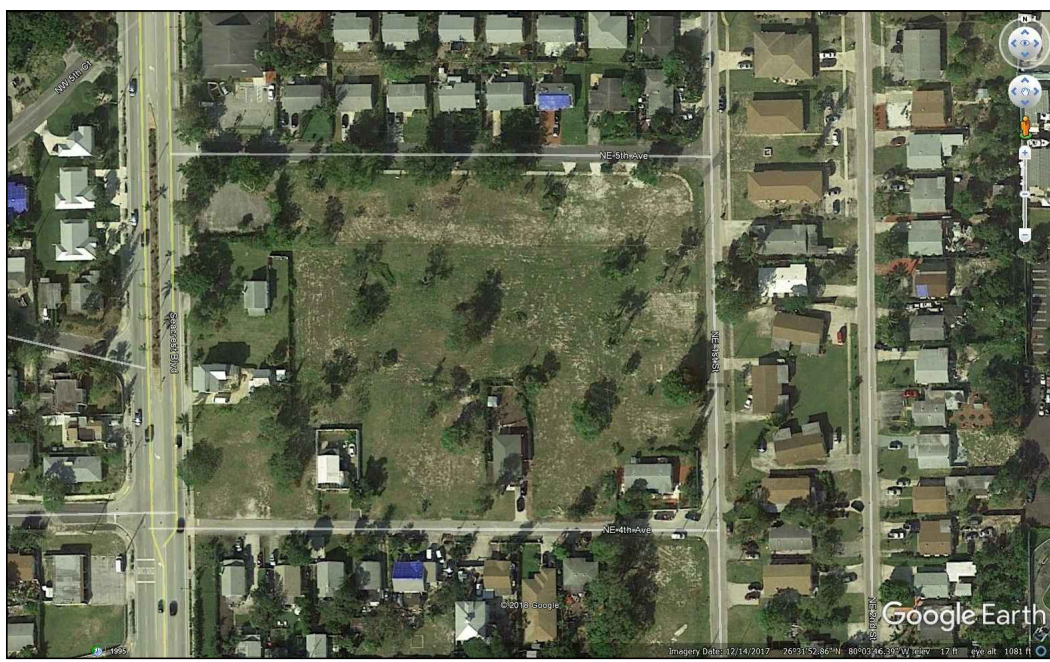
PROJECT NO. 18128
DESIGNED BY: RA
DRAWN BY: DB
CHECKED BY: MB

SUBMITTALS:
BID SET:
PERMIT SET:

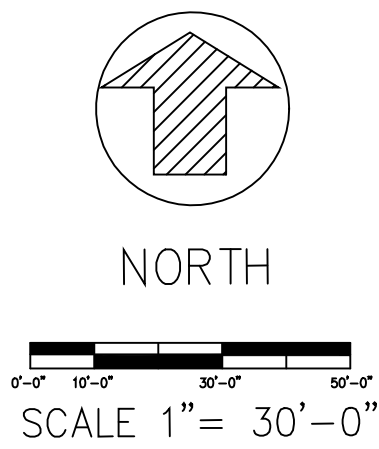
REVISIONS:

ARCHITECTURAL
SITE PLAN

SITE		BUILDING AND SITE REGULATIONS		SITE STATISTICS		
ZONING:	IPUD	REQUIRED				
SITE:	4.28 ACRE 186,302 SQ. FT.	PROPOSED				
PROJECT:	SINGLE FAMILY DEVELOPMENT - 34 RESIDENTIAL UNITS					
UNIT MIX:	(A) 5 2-STORY, 3 BR. FRONT ENTRY GARAGE - 1,650 SF (A/C)	LOT FRONTAGE	FLEXIBLE	LANDSCAPE	100,457 SQ. FT.	54 %
	(B) 13 1-STORY, 3 BR. FRONT ENTRY GARAGE - 1,526 SF (A/C)	FRONT	*SETBACKS*	IMPERVIOUS AREA	85,845 SQ. FT.	46 %
	(C) 5 1-STORY, 3 BR. FRONT ENTRY GARAGE - 1,460 SF (A/C)	INTERIOR SIDE	FLEXIBLE	PERVIOUS AREA	100,457 SQ. FT.	54 %
	(D) 11 1-STORY, 3 BR. FRONT ENTRY GARAGE - 1,476 SF (A/C)	CORNER SIDE	FLEXIBLE	NEIGHBORHOOD PARK	0.2 ACRE	
DENSITY:	PERMITTED: 18 UNITS PER ACRE	REAR	FLEXIBLE	VILLAGE GREEN	0.15 ACRE	
	PROPOSED: 8.1 UNITS PER ACRE	HEIGHT	45 FEET			
	TOTAL UNITS: 34 UNITS	BUILDING COVERAGE	50 %			
		PARKING	2 SPACES/UNIT			
		GUEST PARKING SPOTS	5 SPACES			
		SIDEWALK	6 FEET WIDE			
			14 FEET TO 25 FEET MEASURED TO MEDIAN ROOF HEIGHT			
			57,823 SQ.FT. = 31%			
			2 SPACES/UNIT			
			18 SPACES			
			6 FEET WIDE FULL PERIMETER			



VICINITY MAP
N.T.S.



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THE COTTAGES AT SEACREST

BOYNTON BEACH, FLORIDA

FLORIDA LICENSURE: AA26002219

PROJECT NO.	18128
DESIGNED BY:	RA
DRAWN BY:	DB
CHECKED BY:	MB
SUBMITTALS:	
BID SET:	
PERMIT SET:	

REVISIONS:

ARCHITECTURAL
SITE PLAN

A 1.1

The Cottages at Seacrest: Pro Forma Based on Site Plan A - February 6, 2019				
Home Construction Work		Construction Costs (34 Units)	Per Sq. Ft (gross)	Per Unit Cost
Land Purchase - Requested CRA Contribution		\$ 10	\$ -	
Actual Hard Construction Costs				
Off-site Work (utilities, paving, streetscape)				
On-site Work (utilities, paving)				
Construction of Homes		\$ 6,298,930	\$ 110.00	\$ 185,263
Architectural Upgrades		\$ 286,315	\$ 5.00	\$ 8,421
Contingency 5.00%		\$ 329,262	\$ 5.75	\$ 9,684
Hard Costs Including Contingency		\$ 6,914,507	\$ 120.75	\$ 203,368
Developer Fee on Construction Costs 11.5%		\$ 795,168	\$ 13.89	\$ 23,387
Total Hard Construction Cost		\$ 7,709,676	\$ 134.64	\$ 226,755
Financial Costs				
Construction Loan Interest 5.50%		\$ 114,569	\$ 2.00	\$ 3,370
Application Fee		\$ 256	\$ 0.00	\$ 8
Construction Loan Orig. Fee 0.50%		\$ 19,175	\$ 0.33	\$ 564
Total Financial Cost		\$ 133,999	\$ 2.34	\$ 3,941
General Development Cost				
Accounting Fees		\$ 4,261	\$ 0.07	\$ 125
Appraisal Costs		\$ 2,000	\$ 0.03	\$ 59
Architect's Fee - Design		\$ 106,527	\$ 1.86	\$ 3,133
Architect's Fee - Supervision		\$ 21,305	\$ 0.37	\$ 627
Builder's Risk Insurance		\$ 28,900	\$ 0.50	\$ 850
Building Permits 2.30%		\$ 146,492	\$ 2.56	\$ 4,309
Civil Engineer		\$ -	\$ -	\$ -
Environmental Testing and Report		\$ 852	\$ 0.01	\$ 25
BB Impact parks, storm		\$ 20,230	\$ 0.35	\$ 595
Impact Fees (PBC only)		\$ 323,165	\$ 5.64	\$ 9,505
Impact Fee Credit (estimated)		\$ (132,065)	\$ (2.31)	\$ (3,884)
Land Closing Costs		\$ 7,500	\$ 0.13	\$ 221
Legal Fees		\$ 17,044	\$ 0.30	\$ 501
Marketing and Advertising		\$ 50,000	\$ 0.87	\$ 1,471
Siteplan, zoning, platting		\$ -	\$ -	\$ -
Property Taxes-during construction/holding period		\$ 8,500	\$ 0.15	\$ 250
Soil Test Report		\$ 852	\$ 0.01	\$ 25
Survey		\$ 2,000	\$ 0.03	\$ 59
Title Insurance on conveyance		\$ 4,261	\$ 0.07	\$ 125
Domestic Water Connection and capacity Fees		\$ 116,858	\$ 2.04	\$ 3,437
Reclaimed Water Connection and capacity Fees		\$ 60,894	\$ 1.06	\$ 1,791
Closing Costs (home sales) 1.50%		\$ 134,880	\$ 2.36	\$ 3,967
Commissions to third party agents 3.00%		\$ 269,760	\$ 4.71	\$ 7,934
Other soft cost contingency 10.0%		\$ 82,896	\$ 1.45	\$ 2,438
Total General Development Cost		\$ 1,277,113	\$ 22.30	\$ 37,562
Developer Fee: Financial & Gen. Development Costs 11.5%		\$ 146,868	\$ 2.56	\$ 4,320
Total		\$ 9,267,656	\$ 161.84	\$ 272,578
Financial Sources				
Proceeds from the Sale of Units		\$ 9,000,000		\$ 264,706
CRA Funding Assistance - Utility Capacity waiver		\$ 116,858		\$ 3,437
CRA Funding Assistance		\$ 308,207		\$ 9,065
Total		\$ 9,425,065		\$ 277,208

On-site Work		Per Sq. Ft (gross)
Land Purchase - Requested CRA Contribution		\$ 10 \$ -
Actual Hard Construction Costs		
On-site Work (utilities, paving)		\$ 732,597 \$ 12.79
Contingency 10%		\$ 73,260 \$ 1.28
Hard Costs Including Contingency		\$ 805,857 \$ 14.07
Developer Project Management Fee 11.5%		\$ 92,674 \$ 1.62
Total Hard Construction Cost		\$ 898,530 \$ 15.69
Financial Costs		
Construction Loan Interest		\$ 163,670 \$ 2.86
Application Fee		\$ 30 \$ 0.00
Construction Loan Orig. Fee		\$ 2,230 \$ 0.04
Total Financial Cost		\$ 165,930 \$ 2.90
General Development Cost		
Accounting Fees		\$ 496 \$ 0.01
Appraisal Costs		\$ - \$ -
Architect's Fee - Design		\$ 12,390 \$ 0.22
Architect's Fee - Supervision		\$ 2,478 \$ 0.04
Builder's Risk Insurance		\$ - \$ -
Building Permits		\$ 17,038 \$ 0.30
Civil Engineer		\$ 73,260 \$ 1.28
Environmental Testing and Report		\$ 99 \$ 0.00
BB Impact parks, storm		\$ - \$ -
Impact Fees (PBC only)		\$ - \$ -
Impact Fee Credit (estimated)		\$ - \$ -
Land Closing Costs		\$ - \$ -
Legal Fees		\$ 1,982 \$ 0.03
Marketing and Advertising		\$ - \$ -
Siteplan, zoning, platting		\$ 75,000 \$ 1.31
Property Taxes-during construction/holding period		\$ - \$ -
Soil Test Report		\$ 99 \$ 0.00
Survey		\$ - \$ -
Title Insurance on conveyance		\$ 496 \$ 0.01
Domestic Water Connection and capacity Fees		\$ - \$ -
Reclaimed Water Connection and capacity Fees		\$ - \$ -
Closing Costs (home sales)		\$ - \$ -
Commissions to third party agents		\$ - \$ -
Other soft cost contingency		\$ 9,641 \$ 0.17
Total General Development Cost		\$ 192,978 \$ 3.37
Total		\$ 1,257,438 \$ 21.96

Financial Sources	
CRA Funding Assistance	\$ 1,257,438
Total	\$ 1,257,438

Off-site Work		Per Sq. Ft (gross)
Land Purchase - Requested CRA Contribution		\$ 10 \$ -
Actual Hard Construction Costs		
Off-site Work (utilities, paving, streetscape)		\$ 359,740 \$ 6.28
Pocket Park Construction Cost		\$ 75,000 \$ 1.31
Hard Cost Sub-total		\$ 434,740 \$ 7.59
Contingency 10%		\$ 43,474 \$ 0.38
Hard Costs Including Contingency		\$ 478,214 \$ 8.35
Developer Project Management Fee 11.5%		\$ 54,995 \$ 0.96
Total Hard Construction Cost		\$ 533,209 \$ 9.31
Financial Costs		
Construction Loan Interest		\$ 49,101 \$ 0.86
Application Fee		\$ 15 \$ 0.00
Construction Loan Orig. Fee		\$ 1,095 \$ 0.02
Total Financial Cost		\$ 50,211 \$ 0.88
General Development Cost		
Accounting Fees		\$ 243 \$ 0.00
Appraisal Costs		\$ - \$ -
Architect's Fee - Design		\$ 6,084 \$ 0.11
Architect's Fee - Supervision		\$ 1,217 \$ 0.02
Builder's Risk Insurance		\$ - \$ -
Building Permits		\$ 8,366 \$ 0.15
Civil Engineer		\$ 43,474 \$ 0.76
Environmental Testing and Report		\$ 49 \$ 0.00
BB Impact parks, storm		\$ - \$ -
Impact Fees (PBC only)		\$ - \$ -
Impact Fee Credit (estimated)		\$ - \$ -
Land Closing Costs		\$ - \$ -
Legal Fees		\$ 973 \$ 0.02
Marketing and Advertising		\$ - \$ -
Siteplan, zoning, platting		\$ - \$ -
Property Taxes-during construction/holding period		\$ - \$ -
Soil Test Report		\$ 49 \$ 0.00
Survey		\$ - \$ -
Title Insurance on conveyance		\$ 243 \$ 0.00
Domestic Water Connection and capacity Fees		\$ - \$ -
Reclaimed Water Connection and capacity Fees		\$ - \$ -
Closing Costs (home sales)		\$ - \$ -
Commissions to third party agents		\$ - \$ -
Other soft cost contingency		\$ 4,734 \$ 0.08
Total General Development Cost		\$ 65,433 \$ 1.14
Total		\$ 648,852 \$ 11.33

Financial Sources	
CRA Funding Assistance	648,852
Total	\$ 648,852

Total Development Cost	
\$ 10	CRA Land Contribution
\$ 942,836	Developer Fee 11.5%
\$ 8,198,578	Hard Construction Costs
\$ 350,140	Financial Costs
\$ 1,535,524	General Development Costs
\$ 146,868	Developer Fee 11.5%
\$ 11,173,946	Overall Total

\$ 1,089,704	Total Developer Fee 11.5%
\$ 1,120,000	CRA Land Value Contribution
\$ 2,214,497	CRA Funding Contribution
\$ 3,334,497	Total CRA Contribution



CRA BOARD MEETING OF: February 12, 2019

OLD BUSINESS

AGENDA ITEM: 14.D.

SUBJECT:

Consideration of Purchase and Development Agreement with Habitat for Humanity of South Palm Beach County for the CRA Owned Property Located at 110 NW 6th Avenue

SUMMARY:

On January 8, 2019 the CRA Board approved the disposal of CRA owned property located at 110 NW 6th Avenue to Habitat for Humanity of South Palm Beach County (HFHSPBC) to construct a new affordable single family home and directed staff to work with the CRA legal counsel to create a Purchase and Development Agreement providing terms for the purchase and development of the property.

Pursuant to Florida State Statute, on January 12, 2019 a thirty (30) day Public Notice of Intent to Dispose of Real Property and a public notice sign was posted on the property (Attachment I - Proof of Publication and Picture of Property Sign).

The public has until February 11, 2019 to submit offers or proposals to the CRA for consideration. If no offers or proposals are received by the CRA within the thirty day period, CRA staff will be requesting Board approval of the attached Purchase and Development Agreement, subject to final review by the Board attorney, and authorization for the Chair to execute the final Agreement (Attachment II - Purchase and Development Agreement).

FISCAL IMPACT:

Acquisition of the property during the FY 2017-2018 by tax deed sale for \$10,600

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRA BOARD OPTIONS:

1. Approve the Purchase and Development Agreement with Habitat for Humanity of South Palm Beach County for the CRA-owned property located at 110 NW 6th Avenue, subject to legal counsel review, and authorize the Chair to execute the final Purchase and Development Agreement.
2. Do not approve the Purchase and Development Agreement with Habitat for Humanity of South Palm Beach County for the CRA-owned property located at 110 NW 6th Avenue.

3. Alternative direction to staff upon further discussion.

ATTACHMENTS:

Description

- ▢ **Attachment I - Public Notice and Sign**
- ▢ **Attachment II - Purchase and Development Agreement**

PROOF OF PUBLICATION

STATE OF FLORIDA

PUBLIC NOTICE

Before the undersigned authority, personally appeared Teal Pontarelli, who on oath, says that he/she is a Legal Advertising Representative of The Palm Beach Post, a daily and Sunday newspaper, published in West Palm Beach and distributed in Palm Beach County, Martin County, and St. Lucie County, Florida; that the attached copy of advertising for a Legal - Public Notice was published in said newspaper on: first date of Publication 01/12/2019 and last date of Publication 01/12/2019. Affiant further says that the said The Palm Beach Post is a newspaper published in West Palm Beach, in said Palm Beach County, Florida and that the said newspaper has heretofore been continuously published in said Palm Beach County, Florida, daily and Sunday and has been entered as second class mail matter at the post office in West Palm Beach, in said Palm Beach County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

BOYNTON BEACH CRA
710 N FEDERAL HWY
BOYNTON BEACH, FL 33435-3910

Invoice/Order Number: 0000448603

Ad Cost: \$196.08

Paid: \$0.00

Balance Due: \$196.08

Signed

Teal Pontarelli

(Legal Advertising Agent)

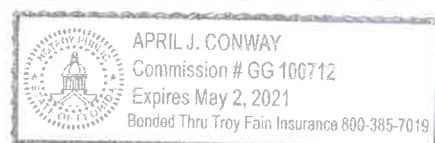
Sworn or affirmed to, and subscribed before me, this 14th day of January, 2019 in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed

April J. Conway

(Notary)

Please see Ad on following page(s).



BOYNTON BEACH CRA
710 N FEDERAL HWY
BOYNTON BEACH, FL 33435-3910

Invoice/Order Number:	0000448603
Ad Cost:	\$196.08
Paid:	\$0.00
Balance Due:	\$196.08

**NOTICE OF INTENT TO DISPOSE
OF REAL PROPERTY
(Section 163.380, F.S.)**

This notice is being published to satisfy the procedural requirements for activities to be undertaken by the Boynton Beach Community Redevelopment Agency, a public agency created pursuant to Chapter 163, Part III, of the Florida Statutes.

Pursuant to Section 163.380(3)(a), Florida Statutes, the Boynton Beach Community Redevelopment Agency ("CRA") hereby provides notice of its intent to dispose of a parcel of real property to Heartfelt Florida Housing of South Palm Beach County Community Land Trust, Inc. (Habitat for Humanity), pursuant to the approval of Boynton Beach Community Redevelopment Agency Board on January 8, 2019, which parcel is more particularly identified as follows:

Address: 110 N.W. 6th Avenue,
Boynton Beach, FL 33435

PNC #08-43-45-21-07-002-1010 – Lot 1,
Block B, BOYNTON HILLS, according to
the plat thereof, recorded in Plat Book
4, Page(s) 51, of the Public Records of
Palm Beach County, Florida.

This intent to dispose of real property serves the public purpose of constructing an affordable single family home pursuant to the Goals and Principles of the 2016 Boynton Beach Community Redevelopment Plan. The 2016 Boynton Beach Community Redevelopment Plan may be viewed at the CRA's website: <http://www.catchboynton.com/open-for-business/plans-and-documents>

Parties interested in making proposals for the above property must submit a proposal within 30 days of publication of this notice. Additional information related to the intent to dispose may be obtained from the CRA at 710 North Federal Highway, Boynton Beach, Florida, 33435, Telephone Number (561) 600-9090.
1-12/2019

0000448603-01

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

NOTICE OF INTENT TO DISPOSE OF REAL PROPERTY

(Section 163.380, F.S.)

PARTIES INTERESTED IN MAKING PROPOSALS FOR THIS PROPERTY MUST SUBMIT A PROPOSAL WITHIN 30 DAYS OF PUBLICATION OF THIS NOTICE JAN 12, 2019. ADDITIONAL INFORMATION RELATED TO THE INTENT TO DISPOSE MAY BE OBTAINED FROM THE CRA AT 710 NORTH FEDERAL HIGHWAY, BOYNTON BEACH, FLORIDA 33435, TELEPHONE NUMBER (561)600-9091.

PURSUANT TO SECTION 163.380(3)(a) FLORIDA STATUTES, THE BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY ("CRA") HEREBY PROVIDES NOTICE OF ITS INTENT TO DISPOSE OF REAL PROPERTY, PURSUANT TO THE APPROVAL OF THE BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY BOARD ON JAN 8, 2019 WHICH PARCEL IS MORE PARTICULARLY IDENTIFIED AS:

110 NW 6TH AVE., BOYNTON BEACH 33435

PARCEL 1: PCN ID 08 43 45 21 07 002 1010

THIS INTENT TO DISPOSE OF REAL PROPERTY SERVES THE PUBLIC PURPOSE OF IMPLEMENTING THE 2016 BOYNTON BEACH COMMUNITY REDEVELOPMENT PLAN. THE 2016 BOYNTON BEACH COMMUNITY REDEVELOPMENT PLAN MAY BE VIEWED ON THE CRA'S WEBSITE:
<http://catchboynton.com/open-for-business/plans-and-documents>

PURCHASE AND DEVELOPMENT AGREEMENT

This Purchase and Development Agreement (hereinafter "Agreement") is made and entered into as of the Effective Date (hereinafter defined), by and between BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY, a public agency created pursuant to Chapter 163, Part III, of the Florida Statutes (hereinafter "SELLER") and HABITAT FOR HUMANITY OF SOUTH PALM BEACH COUNTY, INC., or its affiliated assignee (hereinafter "PURCHASER", and together with the SELLER, the "Parties").

In consideration of TEN DOLLARS AND 00/100 DOLLARS (\$10.00) and the mutual covenants and agreements herein set forth, the receipt and sufficiency of which is hereby acknowledged the Parties hereto agree as follows:

1. PURCHASE AND SALE/PROPERTY. SELLER agrees to sell and convey to PURCHASER and PURCHASER agrees to purchase and acquire from SELLER, on the terms and conditions hereinafter set forth, the real property legally described in Exhibit "A" attached hereto (hereinafter the "Property"). The Parties intend that the purchase and sale and ensuing redevelopment of the Property will be effected in order to reduce slum and blight and to enable the construction of a single family home that would be made available to low income families (the "Residence").

2. PURCHASE PRICE AND PAYMENT. The Purchase Price for the Property shall be TEN AND 00/100 DOLLARS (\$10.00), receipt of which is hereby acknowledged. SELLER has complied with Section 163.380, Florida Statutes, in proceeding with the sale of the Property to PURCHASER.

3. DEPOSIT. Not applicable.

4. EFFECTIVE DATE. The date of this Agreement (the "Effective Date") shall be the date when the last one of the SELLER and PURCHASER has signed this Agreement.

5. CLOSING. The purchase and sale transaction contemplated herein shall close no sooner than the issuance of a construction permit as referenced in paragraph 19 of this agreement.

6. TITLE TO BE CONVEYED. At Closing, SELLER shall convey to PURCHASER, by Warranty Deed complying with the requirements of the Title Commitment (hereinafter defined), valid, good, marketable and insurable title in fee simple to the Property, free and clear of any and all liens, encumbrances, conditions, easements, assessments, restrictions and other conditions except only the following (collectively, the "Permitted Exceptions"): (a) general real estate taxes and special assessments for the year of Closing and subsequent years not yet due and payable; (b) covenants, conditions, easements, dedications, rights-of-way and matters of record included on the Title Commitment or shown on the Survey (defined in Paragraph 7.2), to

which PURCHASER fails to object, or which PURCHASER agrees to accept.

7. INVESTIGATION OF THE PROPERTY. During the term of this Agreement ("Feasibility Period"), PURCHASER, and PURCHASER'S agents, employees, designees, Contractors, surveyors, engineers, architects, attorneys and other consultants (collectively, "Agents"), shall have the right, at PURCHASER'S expense, to make inquiries of, and meet with members of Governmental Authorities regarding the Property and to enter upon the Property, at any time and from time to time with reasonable notice to SELLER and so long as said investigations do not result in a business interruption, to perform any and all physical tests, inspections, and investigations of the Property, including but not limited to Phase I and Phase II investigations, which PURCHASER may deem necessary. During this Feasibility Period, PURCHASER may elect, in PURCHASER'S sole and absolute discretion, to terminate this contract. If PURCHASER elects to terminate this Agreement in accordance with this Section, PURCHASER shall: (i) leave the Property in substantially the condition existing on the Effective Date, subject to such disturbance as was reasonably necessary or convenient in the testing and investigation of the Property; (ii) to the extent practicable, shall repair and restore any damage caused to the Property by PURCHASER'S testing and investigation; and (iii) release to SELLER, at no cost, all reports and other work generated as a result of the PURCHASER'S testing and investigation. PURCHASER hereby agrees to indemnify and hold SELLER harmless from and against all claims, losses, expenses, demands and liabilities, including, but not limited to, attorney's fees, for nonpayment for services rendered to PURCHASER (including, without limitation, any construction liens resulting therefrom) or for damage to persons or property (subject to the limitation on practicability provided above) arising out of PURCHASER'S investigation of the Property. PURCHASER'S obligations under this Section shall survive the termination, expiration or Closing of this Agreement.

7.1 Seller's Documents. SELLER shall deliver to PURCHASER the following documents and instruments within five (5) days of the Effective Date of this Agreement: copies of any reports or studies (including environmental, engineering, surveys, soil borings and other physical reports) in SELLER'S possession or control with respect to the physical condition of the Property, if any.

7.2 Title Review. Within fifteen (15) days of the Effective Date, SELLER shall obtain, at the SELLER'S expense, from a Title Company chosen by SELLER (hereinafter "Title Company"), a Title Commitment covering the Property and proposing to insure PURCHASER in the amount of the Purchase Price subject only to the Permitted Exceptions, together with complete and legible copies of all instruments identified as conditions or exceptions in Schedule B of the Title Commitment. PURCHASER shall examine the Title Commitment and deliver written notice to SELLER no later than twenty (20) days after the Effective Date notifying SELLER of any objections PURCHASER has to the condition of title (hereinafter "PURCHASER'S Title Objections"). If PURCHASER fails to deliver PURCHASER'S Title Objections to SELLER within the aforesaid review period, title shall be deemed accepted subject to the conditions set forth in the Title Commitment. If PURCHASER timely delivers the PURCHASER'S Title Objections, then

SELLER shall have thirty (30) days to undertake reasonable activities to cure and remove the PURCHASER'S Title Objections (hereinafter "Cure Period"). In the event that SELLER is unable or unwilling to cure and remove, or cause to be cured and removed, the PURCHASER'S Title Objections within the Cure Period to the satisfaction of PURCHASER, then PURCHASER, in PURCHASER'S sole and absolute discretion, shall have the option of (i) accepting the Title to the Property as of the time of Closing or (ii) canceling and terminating this Agreement, in which case, the Parties shall have no further obligations or liability hereunder, except for those expressly provided herein to survive termination of this Agreement.

7.3 Survey Review. PURCHASER, at PURCHASER'S expense, may obtain a current boundary survey (the "Survey") of the Property, indicating the number of acres comprising the Property to the nearest 1/100th of an acre. If the Survey discloses encroachments on the Property or that improvements located thereon encroach on setback lines, easements, lands of others or violate any restrictions, covenants of this Agreement, or applicable governmental regulations, the same shall constitute a title defect and shall be governed by the provisions set forth above.

8. CONDITIONS TO CLOSING. PURCHASER shall not be obligated to close on the purchase of the Property unless each of the following conditions (collectively, the "Conditions to Closing") are either fulfilled or waived by PURCHASER in writing:

8.1 Representations and Warranties. All of the representations and warranties of SELLER contained in this Agreement shall be true and correct as of Closing.

8.2 Pending Proceedings. At Closing, there shall be no litigation or administrative agency or other governmental proceeding of any kind whatsoever involving the Property or the SELLER, pending or threatened, which has not been disclosed, prior to closing, and accepted by PURCHASER. Notwithstanding the above, the Parties acknowledge SELLER is completing a quiet title action which will be finalized before closing.

8.3 Compliance with Laws and Regulations. The Property shall be in compliance with all applicable federal, state and local laws, ordinances, rules, regulations, codes, requirements, licenses, permits and authorizations as of the date of Closing.

8.4 Construction Permit Approval. The SELLER will cooperate with the PURCHASER with regard to signing and processing any applications and forms required by the City or other authorities having jurisdiction over the PROPERTY to obtain building permit approval and such other design and construction documents as may be reasonably required by PURCHASER to permit the Project to be constructed and operated. The PURCHASER will be responsible for all costs associated with the formulation of the Project's design and construction documents as well any and all applicable permit fees associated with the Project.

9. CLOSING DOCUMENTS. The SELLER shall prepare, or cause to be prepared, the

Closing Documents set forth in this Section, except for documents prepared by the Title Company. At Closing, SELLER shall execute and deliver, or cause to be executed and delivered to PURCHASER the following documents and instruments:

9.1 Deed and Authorizing Resolutions. SELLER shall furnish a Warranty Deed (the "Deed") conveying to PURCHASER valid, good, marketable and insurable fee simple title to the Property free and clear of all liens, encumbrances and other conditions of title other than the Permitted Exceptions, together with such resolutions or other applicable authorizing documents evidencing approval of the transaction by the SELLER's governing body as the Closing Agent and the title Company may require.

9.2 Seller's Affidavits. SELLER shall furnish to PURCHASER an owner's affidavit attesting that, to the best of its knowledge, no individual or entity has any claim against the Property under the applicable construction lien law, that the SELLER will not record or enter into documents affecting the Property after the last effective date on the Title Commitment, and that there are no parties in possession of the Property other than SELLER. SELLER shall also furnish to PURCHASER a non-foreign affidavit with respect to the Property. In the event SELLER is unable to deliver its affidavits referenced above, the same shall be deemed an uncured Title Objection.

9.3 Closing Statement. A closing statement setting forth the Purchase Price, all credits, adjustments and prorations between PURCHASER and SELLER, all costs and expenses to be paid at Closing, and the net proceeds due SELLER, which SELLER shall also execute and deliver at Closing.

9.4 Corrective Documents. Documentation required to clear title to the Property of all liens, encumbrances and exceptions, if any, other than Permitted Exceptions.

9.5 Additional Documents. Such other documents as PURCHASER or the Title Company may reasonably request that SELLER execute and deliver, and any other documents required by this Agreement or reasonably necessary in order to close this transaction and effectuate the terms of this Agreement.

10. PRORATIONS, CLOSING COSTS AND CLOSING PROCEDURES.

10.1 Prorations. Taxes for the Property shall be prorated through the day before Closing. Cash at Closing shall be increased or decreased as may be required by prorations to be made through the day prior to Closing. Taxes shall be prorated based upon the current year's tax with due allowance made for maximum allowable discount. If Closing occurs at a date when the current year's millage is not fixed and current year's assessment is available, taxes will be prorated based upon such assessment and prior year's millage. If current year's assessment is not available, then taxes will be prorated on prior year's tax. A tax proration based on an estimate shall, at request of either party, be readjusted upon receipt of tax bill

which discloses an actual difference in the amount of the taxes estimated at Closing that exceeds \$1,000.

10.2 Closing Costs. SELLER shall pay for the title search, title policy and any cost associated with curing title. Purchaser shall pay all other closing expenses. Each party shall be responsible for their respective attorneys' fees.

10.3 Closing Procedure. PURCHASER shall fund the Purchase Price subject to the credits, offsets and prorations set forth herein. SELLER and PURCHASER (as applicable) shall execute and deliver to the Closing Agent the Closing Documents. The Closing Agent shall, at Closing: (i) disburse the sale proceeds to SELLER; (ii) deliver the Closing Documents to PURCHASER, and promptly thereafter, record the Deed and other recordable Closing Documents in the appropriate public records.

11. REPRESENTATIONS, COVENANTS AND WARRANTIES. SELLER hereby represents, covenants and warrants to PURCHASER, as of the Effective Date and as of the Closing Date, as follows:

11.1 Authority. The execution and delivery of this Agreement by SELLER and the consummation by SELLER of the transaction contemplated by this Agreement are within SELLER'S capacity and all requisite action has been taken to make this Agreement valid and binding on SELLER in accordance with its terms. The person executing this Agreement on behalf of SELLER has been duly authorized to act on behalf of and to bind SELLER, and this Agreement represents a valid and binding obligation of SELLER.

11.2 Title. SELLER is and will be on the Closing Date, the owner of valid, good, marketable and insurable fee simple title to the Property, free and clear of all liens, encumbrances and restrictions of any kind, except the Permitted Exceptions (and encumbrances of record which will be discharged at Closing).

11.3 Litigation. There are no actions, suits, proceedings or investigations pending or threatened against Seller or the Property affecting any portion of the Property, including but not limited to condemnation actions.

11.4 Parties in Possession. There are no parties other than SELLER in possession or with a right to possession of any portion of the Property.

11.5 Acts Affecting Property. From and after the Effective Date, SELLER will refrain from (a) performing any grading, excavation, construction, or making any other change or improvement upon or about the Property; (b) creating or incurring, or suffering to exist, any mortgage, lien, pledge, or other encumbrances in any way affecting the Property other than the Permitted Exceptions (including the mortgages, liens, pledges, and other encumbrances existing on the Effective Date) and (c) committing any waste or nuisance upon the Property.

12. DEFAULT.

12.1 PURCHASER'S Default. In the event that this transaction fails to close due to a wrongful refusal to close or default on the part of PURCHASER, SELLER shall be entitled to retain the Deposit, if any, and neither PURCHASER nor SELLER shall have any further obligation or liabilities under this Agreement, except for those expressly provided to survive the termination of this Agreement; provided, however, that PURCHASER shall also be responsible for the removal of any liens asserted against the Property by persons claiming by, through or under PURCHASER.

12.2 SELLER'S Default. In the event that SELLER fails to fully and timely to perform any of its obligations and covenants hereunder or if SELLER is in breach of any representations herein, PURCHASER may, at its option (i) declare SELLER in default under this Agreement in which event PURCHASER may terminate this Agreement, receive back its Deposit, if any, and neither party shall have any further rights hereunder.

12.3 Notice of Default. Prior to declaring a default and exercising the remedies described herein, the non-defaulting Party shall issue a notice of default to the defaulting Party describing the event or condition of default in sufficient detail to enable a reasonable person to determine the action necessary to cure the default. The defaulting Party shall have fifteen (15) days from delivery of the notice during which to cure the default, provided, however, that as to a failure to close, the cure period shall only be three (3) business days from the delivery of notice. If the default has not been cured within the aforesaid period, the non-defaulting Party may exercise the remedies described above.

12.4 Survival. The provisions of this Section shall survive the termination of this Agreement.

13. NOTICES. All notices required in this Agreement must be in writing and shall be considered delivered when received by certified mail, return receipt requested, or personal delivery to the following addresses:

If to Seller: Michael Simon, Executive Director
Boynton Beach Community Redevelopment Agency
710 N. Federal Highway
Boynton Beach, Florida 33435

With a copy to: Kenneth Dodge, Esquire
Lewis, Longman & Walker, P.A.
515 North Flagler Drive, Suite 1500
West Palm Beach, Florida 33401

If to Purchaser: Jeffrey Fengler, Director of Construction
Habitat for Humanity of South Palm Beach County
181 S.E. 5th Avenue
Delray Beach, Florida 33483

With a copy to: John M. Cappeller, Jr., Esquire
Cappeller Law
350 Camino Gardens Blvd., Suite 303
Boca Raton, FL 33432

14. BINDING OBLIGATION/ASSIGNMENT. The terms and conditions of this Agreement are hereby made binding on, and shall inure to the benefit of, the successors and permitted assigns of the Parties hereto. SELLER may not assign its interest in this Agreement without the prior written consent of PURCHASER, which shall not be unreasonably withheld. It is understood, however, that SELLER may assign its interest to the City of Boynton Beach without the prior written consent of PURCHASER. This Agreement may be freely assigned by PURCHASER to an affiliated assignee of PURCHASER, and thereafter PURCHASER'S assignee shall be obligated to close the transaction contemplated herein as if such assignee were the original party to this Agreement. Any assignment by PURCHASER to an unrelated party shall be subject to the written approval of SELLER, which shall not be unreasonably withheld.

15. RISK OF LOSS. In the event the condition of the Property, or any part thereof, is materially altered by an act of God or other natural force beyond the control of SELLER, PURCHASER may elect, as its sole option, to terminate this Agreement and receive a refund of the Deposit and the parties shall have no further obligations under this agreement, or PURCHASER may accept the Property without any reduction in the value of the Property. In the event of the institution of any proceedings by any Governmental Authority which shall relate to the proposed taking of any portion of the Property by eminent domain prior to Closing, or in the event of the taking of any portion of the Property by eminent domain prior to Closing, SELLER shall promptly notify PURCHASER and PURCHASER shall thereafter have the right and option to terminate this Agreement by giving SELLER written notice of PURCHASER's election to terminate within fifteen (15) days after receipt by PURCHASER of the notice from SELLER. SELLER hereby agrees to furnish PURCHASER with written notice of a proposed condemnation within two (2) business days after SELLER's receipt of such notification. Should PURCHASER terminate this Agreement, the Deposit shall immediately be returned to PURCHASER and thereafter the Parties shall be released from their respective obligations and liabilities hereunder. Should PURCHASER elect not to terminate, the parties hereto shall proceed to Closing and SELLER shall assign all of its right, title and interest in all awards in connection with such taking to PURCHASER.

16. BROKER FEES. The Parties hereby confirm that neither of them has dealt with any broker in connection with the transaction contemplated by this Agreement. Each Party

shall indemnify, defend and hold harmless the other Party from and against any and all claims, losses, damages, costs or expenses (including, without limitation, attorney's fees) of any kind or character arising out of or resulting from any agreement, arrangement or understanding alleged to have been made by either Party or on its behalf with any broker or finder in connection with this Agreement. However, SELLER'S indemnification obligations shall not exceed the statutory limits provided within Section 768.28, Florida Statutes, and SELLER does not otherwise waive its sovereign immunity rights. The provisions of this Section shall survive Closing or termination of this Agreement.

17. ENVIRONMENTAL CONDITIONS. To the best of SELLER'S knowledge, the Property and the use and operation thereof are in compliance with all applicable county and governmental laws, ordinances, regulations, licenses, permits and authorizations, including, without limitation, applicable zoning and environmental laws and regulations.

18. DEVELOPMENT AND SALE OF THE PROPERTY. SELLER and PURCHASER acknowledge that the Property is being sold to PURCHASER for the sole purpose of developing a residential home.

18.1 SELLER DESIGN APPROVAL. The PURCHASER agrees that the SELLER shall have the right to reasonably approve the design of the Residence. PURCHASER shall submit plans to the SELLER for review prior to submission to the City for approval. SELLER shall provide comments or approval of the design to PURCHASER at its next regularly scheduled Board meeting after PURCHASER submits plans for approval.

19. DEVELOPMENT TIMELINE. Subject to the provisions of this Section concerning SELLER's cooperation with PURCHASER's efforts to obtain the governmental permits and approvals for the development of the Property in accordance with this Agreement, PURCHASER shall utilize reasonable efforts to comply with the timeline and periods set forth below, and PURCHASER shall document each such occurrence in writing provided to the SELLER upon completion of each.

- a. Completion of construction documents within eight (8) weeks following execution of the Agreement.
- b. Construction permit to be issued six (6) weeks following PURCHASER's completion of construction documents (copy of permits to be provided to SELLER).
- c. Commencement of construction within six (6) weeks of PURCHASER's receipt of construction permit.
- d. Certificate of Completion to be provided within six (6) months from commencement of construction.

20. MISCELLANEOUS.

20.1 General. This Agreement, and any amendment hereto, may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which shall, together, constitute one and the same instrument. The section and paragraph headings herein contained are for the purposes of identification only and shall not be considered in construing this Agreement. Reference to a Section shall be deemed to be a reference to the entire Section, unless otherwise specified. No modification or amendment of this Agreement shall be of any force or effect unless in writing executed by Parties. This Agreement sets forth the entire agreement between the Parties relating to the Property and all subject matter herein and supersedes all prior and contemporaneous negotiations, understandings and agreements, written or oral, between the Parties. This Agreement shall be interpreted in accordance with the laws of the State of Florida. The Parties hereby agree that jurisdiction of any litigation brought arising out of this Agreement shall be in the Fifteenth Judicial Circuit in and for Palm Beach County, Florida, or, should any cause of action be limited to federal jurisdiction only, in the United States District Court for the Southern District Court of Florida.

20.2 Computation of Time. Any reference herein to time periods which are not measured in business days and which are less than six (6) days, shall exclude Saturdays, Sundays and legal holidays in the computation thereof. Any time period provided for in this Agreement which ends on a Saturday, Sunday or legal holiday shall extend to 5:00 p.m. on the next full business day. Time is of the essence in the performance of all obligations under this Agreement. Time periods commencing with the Effective Date shall not include the Effective Date in the calculation thereof.

20.3 Waiver. Neither the failure of a party to insist upon strict performance of any of the terms, provisions, covenants, agreements and conditions hereof, nor the acceptance of any item by a party with knowledge of a breach of this Agreement by the other party in the performance of their respective obligations hereunder, shall be deemed a waiver of any rights or remedies that a party may have or a waiver of any subsequent breach or default in any of such terms, provisions, covenants, agreements or conditions. This paragraph shall survive termination of this Agreement and the Closing.

20.4 Construction of Agreement. The Parties to this Agreement, through counsel, have participated freely in the negotiation and preparation hereof. Neither this Agreement nor any amendment hereto shall be more strictly construed against any of the Parties. As used in this Agreement, or any amendment hereto, the masculine shall include the feminine, the singular shall include the plural, and the plural shall include the singular, as the context may require. Provisions of this Agreement that expressly provide that they survive the Closing shall not merge into the Deed.

20.5 Severability. If any provision of this Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the

remainder of this Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law. The provisions of this Section shall apply to any amendment of this Agreement.

20.6 Handwritten Provisions. Handwritten provisions inserted in this Agreement and initialed by SELLER and PURCHASER shall control all printed provisions in conflict therewith.

20.7 Waiver of Jury Trial. As an inducement to PURCHASER agreeing to enter into this Agreement, PURCHASER and SELLER hereby waive trial by jury in any action or proceeding brought by either party against the other party pertaining to any matter whatsoever arising out of or in any way connected with this Agreement.

20.8 Attorneys Fees and Costs. Should it be necessary to bring an action to enforce any of the provisions of this Agreement, reasonable attorneys' fees and costs, including those at the appellate level, shall be awarded to the prevailing party.

20.9 Binding Authority. Each party hereby represents and warrants to the other that each person executing this Agreement on behalf of the PURCHASER and SELLER has full right and lawful authority to execute this Agreement and to bind and obligate the party for whom or on whose behalf he or she is signing with respect to all provisions contained in this Agreement.

20.10 No Recording. This Agreement shall not be recorded in the Public Records of Palm Beach County, Florida.

20.11 Survival. The covenants, warranties, representations, indemnities and undertakings of SELLER set forth in this Agreement, shall survive the Closing, the delivery and recording of the Deed and PURCHASER'S possession of the Property.

20.12 PURCHASER Attorneys' Fees and Costs. PURCHASER acknowledges and agrees that PURCHASER shall be responsible for its own attorneys' fees and all costs, if any, incurred by PURCHASER in connection with the transaction contemplated by this Agreement.

20.13 Public Records. SELLER is public agency subject to Chapter 119, Florida Statutes. The PURCHASER shall comply with Florida's Public Records Law. Specifically, the PURCHASER shall:

- a. Keep and maintain public records that ordinarily and necessarily would be required by the SELLER in connection with this Agreement;

b. Provide the public with access to such public records on the same terms and conditions that the SELLER would provide the records and at a cost that does not exceed that provided in chapter 119, Fla. Stat., or as otherwise provided by law;

c. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law; and

d. Meet all requirements for retaining and providing public records and transfer to the SELLER, at no cost, all public records in possession of the PURCHASER upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the SELLER in a format that is compatible with the information technology systems of the SELLER.

SELLER shall, upon request, provide guidance to PURCHASER as to the public records keeping and reporting duties that are imposed upon PURCHASER as provided above and shall take all steps reasonably required to assist PURCHASER in not violating them. The failure of PURCHASER to comply with the provisions set forth in this Agreement shall constitute a Default and Breach of this Agreement. If PURCHASER fails to cure the default within seven (7) days' notice from the SELLER the SELLER may terminate the Agreement.

SIGNATURES APPEAR ON FOLLOWING PAGES

PURCHASE AND DEVELOPMENT AGREEMENT
Page 12 of 13

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective date.

PURCHASER:

HABITAT FOR HUMANITY OF
SOUTH PALM BEACH COUNTY, INC.

Printed Name: _____

Title: _____

Date: _____

SELLER:

BOYNTON BEACH COMMUNITY
REDEVELOPMENT AGENCY

Printed Name: Steven B. Grant

Title: Chair

Date: _____

WITNESS:

Printed Name: _____

WITNESS:

Printed Name: _____

WITNESS:

Printed Name: _____

WITNESS:

Printed Name: _____

Approved as to form and legal sufficiency: _____

CRA Attorney

EXHIBIT "A"

LEGAL DESCRIPTION

Lot 101, Block B, Boynton Hills, according to the plat thereof as recorded in Plat Book 4, Page 51, Public Records of Palm Beach County, Florida.



CRA BOARD MEETING OF: February 12, 2019

OLD BUSINESS

AGENDA ITEM: 14.E.

SUBJECT:

Consideration of Community Caring Center of Greater Boynton Beach Inc.'s Grant Agreement for the Boynton Beach CRA FY 2018-19 (Fall) Nonprofit Organization Grant Program

SUMMARY:

On January 8, 2019, the CRA Board approved a grant in the amount of \$19,000 to support the Community Caring Center of Greater Boynton Beach Inc.'s (CCC) Secret Garden Cafe Culinary Incubator & Job Training Center. The CCC's program/project is aligned with the business development goals of the Nonprofit Organization Grant Program (NOGP) and will directly benefit the stakeholders within the CRA area.

The attached draft agreement specifies the Scope of Work, Results, Deliverables, and the Reporting and Reimbursement schedule for the program/project to ensure the successful implementation of the Secret Garden Cafe Culinary Incubator & Job Training Center and consistency with the NOGP requirements in furtherance of the CRA Plan (see Attachment I).

FISCAL IMPACT:

FY 2018-2019 Budget, Project Fund 02-58500-470, \$19,000

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRAAB RECOMMENDATION:

At its December 6, 2018 meeting, the CRAAB Board recommended approval of the Boynton Beach CRA Nonprofit Organization Grant Program (NOGP) funding in the amount not to exceed \$19,000 over a period of seven months to the Community Caring Center of Greater Boynton Beach, Inc.

CRA BOARD OPTIONS:

1. Approve the Community Caring Center of Greater Boynton Beach, Inc.'s (CCC) Grant Agreement for the Boynton Beach CRA Nonprofit Organization Grant Program (NOGP) in the amount not to exceed \$19,000 over a period of seven months.
2. Do not approve the Community Caring Center of Greater Boynton Beach, Inc.'s (CCC)

Grant Agreement for the Boynton Beach CRA Nonprofit Organization Grant Program (NOGP) in the amount not to exceed \$19,000 over a period of seven months.

3. The Board may approve modifications to the Community Caring Center of Greater Boynton Beach, Inc.'s (CCC) grant agreement based upon review and discussion.

ATTACHMENTS:

Description

- ▢ **Attachment I - CCC FY 2018 - 2019 NOGP (Fall) Grant Agreement**

**AGREEMENT TO FUND THE SECRET GARDEN CULINARY INCUBATOR AND JOB TRAINING
CENTER OF
COMMUNITY CARING CENTER OF GREATER BOYNTON BEACH, INC.**

This Agreement for the funding of business incubator program services ("Agreement") is entered into by and between the:

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY ("CRA"), a public agency created pursuant to Chapter 163, Part III, Florida Statutes, with a business address of 710 North Federal Highway, Boynton Beach, Florida 33435;

and

the COMMUNITY CARING CENTER OF GREATER BOYNTON BEACH, INC., DBA THE SECRET GARDEN CAFÉ, A CULINARY INCUBATOR ("CCC"), a Florida Not-For-Profit Corporation, with a business address of 410 E. Boynton Beach Boulevard, Boynton Beach, FL 33435.

RECITALS

WHEREAS, the CRA recognizes that the future economic health of the CRA and the City of Boynton Beach ("City") depends upon small businesses; and

WHEREAS, the CRA recognizes that many of the small businesses within the City are facing challenges due to economic conditions; and

WHEREAS, business incubators, specifically including CCC, work to nurture the development of entrepreneurial companies by providing business support services and by allowing companies to share resources in order to reduce overhead, operational, and other costs; and

WHEREAS, the CRA Board anticipates that CCC will assist in creating jobs in the Boynton Beach Community Redevelopment Area ("CRA Area"), enhancing the entrepreneurial climate in the CRA Area, retaining business in the CRA Area, and diversifying the local economy; and

WHEREAS, the CRA Board anticipates that businesses opened outside the CRA Area but within Boynton Beach will provide jobs to residents that live in the CRA Area, and will provide an economic enhancement to businesses within the CRA Area;

WHEREAS, the CCC business incubator program meets the CRA's objective of economic development within the CRA Area per Chapter 163, Part III, Florida Statutes and with further the objectives of the 2016 Boynton Beach Community Redevelopment Plan ("CRA Plan"); and

WHEREAS, The CRA recognizes that the CCC's incubator program ("Incubator Program") is a culinary incubator program model specific to growing culinary businesses that allows businesses produce their food and beverage products in a shared kitchen environment; and

WHEREAS, it is likely that CCC's culinary incubator clients would have substantial costs associated with creating their own establishments, including training and one-on-one technical assistance; and

WHEREAS, the CRA Board approved the Fiscal Year 2018-2019 budget at the October 9, 2018 meeting, which included funding the Nonprofit Organization Grant Program (“NOGP”) for the Economic/Business Development category, to support eligible nonprofit organizations with projects and programs that will create jobs and economic opportunities in the CRA District and further the CRA Plan;

NOW THEREFORE in consideration of the mutual promises, covenants and agreements herein contained and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereby agree as follows:

Section 1. Incorporation. The foregoing recitals and all other information above are true and correct at the time of the execution of this Agreement and are hereby incorporated herein as if fully set forth.

Section 2. Effective Date. This Agreement shall be effective on the date the last party to sign executes this Agreement (“Effective Date”).

Section 3. Goals of the Business Incubator Program Funded by the CRA. The goal of the NOGP is to further the CRA Plan by working within the CRA Area to assist City residents and businesses, especially those located in the CRA Area, in starting or expanding small businesses. This Agreement shall be interpreted to further this goal and the CRA Plan, as it may exist from time to time.

Section 4. Requirements

A. Scope of Work. CCC will run the Incubator Program from within the CRA Area to assist Boynton Beach residents and businesses who desire to start up a small business or accelerate the growth of an existing business (Incubator Program Clients). CCC will use its best efforts to ensure that the Incubator Program will provide a nurturing learning and production environment for small businesses, individual entrepreneurs, and minority and women-owned businesses. CCC will assist both experienced and inexperienced business clients and provide training and counseling services on a variety of topics to help current and aspiring business owners become successful business owners. The parties agree that it is reasonable for Incubator Program Clients to remain in the Incubator Program for up to five (5) years.

B. Eligibility. The parties agree that entrepreneurs, start-up business, new businesses and existing businesses shall be eligible for the Incubator Program.

C. Results and Deliverables. CCC will:

1. Provide a report (Quarterly Report) to the CRA according to the schedule in Section 4.D of this Agreement. Failure to submit a Quarterly Report constitutes an event of default pursuant to this Agreement and renders CCC ineligible to receive funding pursuant to this Agreement unless or until such default is cured in accordance with Section 13.K. of this Agreement. The CRA will not process requests for reimbursement until the default is cured. The Quarterly Report must contain an update on each item listed in this Paragraph 4.C (Results and Deliverables).
2. Implement the Outputs and Outcomes as identified in the CCC’s NOGP Project/Program Model and Funding Evaluation Plan (attached hereto as Exhibit “A” and hereby incorporated herein) by September 30, 2019. CCC will provide evidence to the CRA of this job creation by submitting W-2 forms, 1099 forms, or RT-6 Quarterly State of Florida Reemployment Tax forms with each Quarterly Report.

3. Conduct quarterly workshops/training. CCC will submit with each Quarterly Report copies of sign-in sheets from the workshops/trainings. The sign-in sheets must include the following information:
 - a. Name, type, and description of each workshop or training, including the date, location and time of the workshop or training.
 - b. Name, address, telephone number, and email address of participant(s), along with the business name and type of business of participant(s) (if applicable).
4. Create a cumulative list of Incubator Program Clients ("Client List") and provide proof of residency for all clients as of February 1, 2019. Acceptable forms of proof of residency include driver's licenses, business and corporate documents, business licenses and other forms of proof the CRA deems acceptable. The Client List must indicate whether each client is existing or new and if any Incubator Program Client on a previous report or Client List has dropped out of the Incubator Program. After the first Quarterly Report, CCC shall be required to submit proof of residency documents only for new Incubator Program Clients.
5. Provide statistics on Incubator Program Clients who have graduated from the Incubator Program ("Incubator Program Graduates"), including a list of Incubator Program Graduates who have started or expanded their businesses. In the Quarterly Report, CCC must provide copies of leases for businesses of Incubator Program Graduates and a description of the business that have been started or expanded as a result of the Incubator Program.
6. Make active efforts to ensure that a minimum of 25% of the Incubator Program Clients and Incubator Program Graduates reside in or intend to open independent businesses within the CRA Area, and provide written or marketing materials used to meet this goal. CCC will provide an update on progress towards this goal in each Quarterly Report.
7. Obtain and provide to the CRA data on the economic impact of the Incubator Program, which shall include business data, such as tax returns, of Incubator Program Clients and Incubator Program Graduates as reported to the Internal Revenue Service, and other summary data related to economic impact in the CRA Area.
8. Provide financial statements for the Incubator Program. CCC will hire, at its own expense, an independent Certified Public Accountant to provide the CRA with a review of the most recent Financial Statement Compilation for the Incubator Program. The review must be submitted to the CRA as soon as completed and prior to any additional funding consideration by the CRA. Failure to submit the review constitutes an event of default pursuant to this Agreement and renders CCC ineligible to receive funding pursuant to this Agreement unless or until such default is cured in accordance with Section 13.K. of this Agreement. Quarterly financial statements are due on the schedule outlined in Section 4.D of this Agreement. This paragraph shall not be read to require financial statements from all Incubator Program Clients and Incubator Program Graduates.
9. Undertake Incubator Program marketing outreach activities to recruit participants who are new or existing small business owners. Marketing efforts will be towards persons who are residents of the City of Boynton Beach or own and operate a small business located in the City of Boynton Beach, with an enhanced effort to reach businesses and residents in the CRA Area. Recruitment of participants for the program will be from word of mouth, direct marketing, publicity mailings, email, press releases, attendance at local business events, and referrals by

the local Boynton Beach community organizations. CCC shall provide copies of marketing materials with each Quarterly Report.

D. Reporting and Reimbursement Requests. CCC shall provide to the CRA Quarterly Reports and requests for reimbursement according to the following schedule:

For the period of

February 13 – June 30, 2019 (first quarter):	due to CRA by July 1, 2019
July 1 – September 30, 2019 (last quarter):	due to CRA by October 15, 2019

Section 5. Compensation. The CRA shall pay CCC a total of \$19,000 for CCC's performance of its obligations under this Agreement. CCC will be paid quarterly in an amount of \$9,500 for the first quarter and \$9,500 for the last quarter upon formal written request by CCC. Payment is contingent upon receipt by the CRA of all Results and Deliverables listed in Section 4. Time is of the essence, and in order to receive compensation, CCC must make requests for compensation in accordance with the schedule found in Section 4.D of this Agreement. The CRA shall pay within thirty (30) days receipt of all required reports, reviews, and requests. Deadlines for reports must be strictly adhered to in order to be eligible for reimbursement by the CRA.

All payments shall be in the form of a CRA check made payable to CCC. No payment made under this Agreement shall be conclusive evidence of the performance of this Agreement by CCC, either wholly or in part, and no payment shall be construed to be an acceptance of or to relieve CCC of any liability under this Agreement.

Section 6. No Partnership. CCC agrees that nothing contained in this Agreement shall be deemed or construed as creating a partnership, joint venture, or employee relationship. It is specifically understood that no employer/employee or principal/agent is or shall be created nor shall exist by reason of this Agreement or CCC's performance under this Agreement. If this Agreement is deemed to empower CCC to work on behalf of CRA, CCC shall be considered to be an independent contractor.

Section 7. Termination. This Agreement will automatically terminate after the CRA has made the last payment to CCC as requested by CCC pursuant to the schedule in Section 4.D of this Agreement. This Agreement may be terminated earlier for any reason, or no reason, by the CRA upon thirty (30) days written notice of termination to CCC.

Section 8. Non-Discrimination. CCC agrees that no person shall, on the grounds of race, color, ancestry, disability, national origin, religion, age, familial or marital status, sex or sexual orientation, be excluded from the benefits of, or be subjected to discrimination under any activity carried on by CCC, its subcontractors, or agents, in the performance of this Agreement. In the event that the CRA is made aware that such discrimination has occurred in breach of this Agreement, it shall provide notice to CCC. Upon receipt of such notice, CCC shall have 15 days to provide evidence that it has cured the breach. The CRA will evaluate the evidence provided and determine, in its sole discretion, if the breach has been adequately cured, and if the CRA determines the breach has not been cured, the CRA shall have the right to immediately terminate this Agreement shall not be liable for any further payments to CCC pursuant to this Agreement. This Section shall not be construed so as to alter any other provisions of this Agreement concerning termination except as specifically stated in this Section.

Section 9. Convicted Vendor List. As provided in Sections 287.132 – 287.133, Florida Statutes, by entering into this Agreement or performing any work in furtherance hereof, CCC certifies that it, and its affiliates, contractors, subcontractors or agents who will perform hereunder, have not been placed

on the Convicted Vendor List maintained by the State of Florida Department of Management Services within thirty-six (36) months immediately preceding the date of this Agreement.

Section 10. Indemnification. CCC shall indemnify, defend, save, and hold harmless the CRA, its elected officers, its agents, and its employees, from any and all claims, demands, suits, costs, damages, losses, liabilities, and expenses, sustained by any person whomsoever, which damage is direct, indirect or consequential, arising out of, or alleged to have arisen out of, or in consequence of the services furnished by or operations of CCC or its subcontractors, agents, officers, employees or independent contractors pursuant to the Agreement, specifically including, but not limited to, those caused by or arising out of any intentional act, omission, negligence or default of CCC and/or its subcontractors, agents, servants or employees in the provision of services under this Agreement. Nothing in this Agreement shall be deemed to affect the rights, privileges, and sovereign immunities of the CRA as set forth in Section 768.28, Florida Statutes.

Section 11. Notice. Whenever either party desires to give notice to the other party as required under this Agreement, it must be given by written notice to the name(s) and address(es) specified in this Section, and must be sent by (i) hand delivery with a signed receipt; (ii) by a recognized national courier service; or (iii) by Certified United States Mail, with return receipt requested. Any party may change the person or address to whom notice must be directed by providing written notice to the other parties. Notices must be sent to:

If to the CRA: Boynton Beach Community
 Redevelopment Agency
 Attn.: Michael Simon, Executive Director
 710 North Federal Highway
 Boynton Beach, Florida 33435

With copy to: Tary Duhy, Esquire
 Lewis, Longman & Walker, P.A.
 515 North Flagler Drive, Suite 1500
 West Palm Beach, Florida 33401

If to CCC: Sherry Johnson
 Community Caring Center of Greater Boynton Beach, Inc.
 P.O. Box 100
 Boynton Beach, FL 33435

Every notice shall be effective on the date actually received, as indicated on the receipt therefore, or on the date delivery thereof is refused by the intended recipient.

Section 12. Waiver of Claims. The CRA shall not be responsible for any property damages or personal injury sustained by CCC from any cause whatsoever related to CCC's or CRA's performance under this Agreement, whether such damage or injury occurs before, during, or after the term of this Agreement. CCC hereby forever waives, discharges, and releases the CRA, its agents, and its employees, to the fullest extent the law allows, from any liability for any damage or injury sustained by CCC. **This waiver, discharge, and release specifically include negligence by the CRA, its agents, or its employees, to the fullest extent the law allows.**

Section 13. General Provisions.

A. Entire Agreement; No Modification. The CRA and CCC agree that this Agreement sets forth the entire and sole Agreement between the parties concerning the subject matter expressed herein and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in the Agreement may be added to, modified, superseded, or otherwise altered, except by written instrument executed by the parties hereto. All prior and contemporaneous agreements, understandings, communications, conditions or representations, of any kind or nature, oral or written, concerning the subject matter expressed herein, are merged into this Agreement and the terms of this Agreement supersede all such other agreements. No extraneous information may be used to alter the terms of this Agreement.

B. Survival. The provisions of this Agreement regarding termination, default, and indemnification shall survive termination or expiration of this Agreement and shall remain in full force and effect.

C. Severability. If any provision of this Agreement or application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

D. Headings. The headings herein are for convenience of reference only and shall not be considered in any interpretation of this Agreement.

E. Governing Law, Jurisdiction, and Venue. The terms and provisions of this Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Florida and the United States of America, without regard to conflict of law principles. Venue and jurisdiction shall be Palm Beach County, Florida, for all purposes, to which the Parties expressly agree and submit.

F. Independent Advice. The Parties declare that the terms of this Agreement have been read and are fully understood. The Parties understand that this is a binding legal document, and each Party is advised to seek independent legal advice in connection with the matters referenced herein.

G. Voluntary Waiver of Provisions. The CRA may, in its sole and absolute discretion, waive any requirement of CCC contained in this Agreement.

H. No Transfer. CCC shall not subcontract, assign or otherwise transfer this Agreement to any individual, group, agency, government, nonprofit or for-profit corporation, or any other entity, without the prior, written consent of the CRA.

I. Binding Authority. Each party hereby represents and warrants to the other that each person executing this Agreement on behalf of the CRA and CCC (or in any representative capacity) as applicable, has full right and lawful authority to execute this Agreement and to bind and obligate the party for whom or on whose behalf he or she is signing with respect to all provisions contained in this Agreement.

J. Public Records. The CRA is public agency subject to Chapter 119, Florida Statutes. To the extent required by law, CCC shall comply with Florida's Public Records Law. Specifically, CCC shall:

1. Keep and maintain public records that ordinarily and necessarily would be required by the CRA in order to perform the services referenced herein;

2. Upon request from the CRA's custodian of public records, provide the CRA with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if CCC does not transfer the records to the CRA.
4. Upon completion of the contract, transfer, at no cost, to the CRA all public records in possession of CCC or keep and maintain public records required by the CRA to perform the service. If CCC transfers all public records to the CRA upon completion of the contract, CCC shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If CCC keeps and maintains public records upon completion of the contract, CCC shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CRA, upon request from the CRA's custodian of public records, in a format that is compatible with the information technology systems of the CRA.

IF CCC HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CCC'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (561)737-3256; 710 North Federal Highway, Boynton Beach, Florida 33435; or SimonM@bbfl.us.

K. Default. The failure of CCC to comply with the provisions set forth in this Agreement shall constitute a default and breach of this Agreement. If CCC fails to cure the default within seven (7) days' notice from the CRA, the CRA may terminate the Agreement and shall not be liable for any further payments to CCC pursuant to this Agreement; however, the CRA may elect, in its sole discretion, to fully or partially compensate CCC for CCC's partial performance under this Agreement.

L. Counterparts and Transmission. To facilitate execution, this Agreement may be executed in as many counterparts as may be convenient or required, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The executed signature page(s) from each original may be joined together and attached to one such original and it shall constitute one and the same instrument. In addition, said counterparts may be transmitted electronically (i.e., via facsimile or .pdf format document sent via electronic mail), which transmitted document shall be deemed an original document for all purposes hereunder.

M. Agreement Deemed to be Drafted Jointly. This Agreement shall be deemed to be drafted jointly and shall not be construed more or less favorably towards any of the parties by virtue of the fact that one party or its attorney drafted all or any part thereof. Any ambiguity found to exist shall be resolved by construing the terms of this Agreement fairly and reasonably in accordance with the purpose of this Agreement.

N. Compliance with Laws. In its performance of this Agreement, CCC shall comply in all material respects with all applicable federal and state laws and regulations and all applicable Palm Beach County, City of Boynton Beach, and CRA ordinances and regulations.

IN WITNESS WHEREOF, the parties hereto have entered this Agreement on the day and year written below.

**BOYNTON BEACH COMMUNITY
REDEVELOPMENT AGENCY**

By: _____

Print Name: Steven B. Grant, Chair

Date: _____

(Witness)

Print Name: _____

(Witness)

Print Name: _____

**THE COMMUNITY CARING CENTER OF
GREATER BOYNTON BEACH, INC., DBA
THE SECRET GARDEN CAFÉ, A CULINARY
INCUBATOR PROGRAM**

By: _____

Sherry Johnson, Executive Director

Date: _____

(Witness)

Print Name: BONNIE NICKLIEN

(Witness)

Print Name: Arthur Wittman

EXHIBIT "A"

Boynton Beach CRA – Project/Program Model

Organization Community Caring Center of Palm Beach County, Inc. **Contact Person** Rachel Waterman

Project/Program Name Secret Garden Café Culinary Incubator & Job Training Center **Funding Period** FY 2018-19

Project/Program Budget \$342,574 **Request** \$19,000 **CRA Need Area** Economic/Business Development

Brief Description: The Secret Garden Café Culinary Incubator and Job Training Center provides business development support to culinary entrepreneurs, affordable access to a fully-licensed commercial kitchen, retail food market and restaurant, a food handler's certification course, business development classes, one-on-one coaching, internship opportunities, job placement, and other culinary career supports.

GOAL: The Secret Garden Café, Culinary Incubator & Job Training Programs have the unified goals of increasing economic activity in the CRA area, diversifying the economy in the CRA area, and improving the personal economic condition of residents in the HOB.			
Key Activities	Outputs	Outcomes	Impact(s)
1. Operate Business Incubator for Culinary Entrepreneurs	1a. 30 culinary micro-enterprises will participate in business development activities 1b. 4 entrepreneur showcases & retail events	<ul style="list-style-type: none"> Establishment and/or expansion of 30 culinary industries in the CRA area. Creation of 3 higher paying jobs in the CRA area. Increased economic activity in the CRA area. Diversified local economy in the CRA area. 	<ul style="list-style-type: none"> Higher tax base Increased economic development
2. Provide Job Training	2a. 10 Certified Food Handlers, 5 from CRA area. 2b. 1 Job Fair	<ul style="list-style-type: none"> Increased economic activity in the CRA area. Attain 5 higher paying jobs in the CRA area and/or for people living in the CRA area. 	<ul style="list-style-type: none"> Higher tax base Increased economic development

Funding Evaluation Plan

Boynton Beach Community Redevelopment Agency (CRA)

Organization: Community Caring Center of Palm Beach County, Inc. **Contact Person:** Rachel Waterman

Project/Program Name: Secret Garden Café Culinary Incubator & Job Training Center

Funding Period: FY 2018-19 Funding Cycle (Fall)

PROGRAM/PROJECT	Activity #1: Operate a Business Incubator for Culinary Entrepreneurs	
OUTPUTS / Measurable Indicators →	Evaluation Process - Outputs: Who, Tools, When	
<ol style="list-style-type: none"> 30 culinary micro-enterprises will participate in business development activities 4 Entrepreneur showcases &/or community retail events 	<p>Who: Incubator Director, Executive Director, IED Business Counselors, PNC Workshop Facilitators. Tools: Attendance Lists, Business Licenses, Coaching Reports, Participant Enrollment & Income Certification Forms. When: Data entered monthly, reviewed quarterly. Reported annually and more often per various funder requirements.</p>	
OUTCOMES / Measurable Indicators →	Evaluation Process - Outcomes: Who, Tools, When	
<ul style="list-style-type: none"> Establishment and/or expansion of 30 culinary industries in the CRA area. 3 Higher paying jobs in the CRA area. Increased economic activity in the CRA area. <p>Diversified local economy in the CRA area.</p>	<p>Who: Incubator Director, Executive Director, Development Consultants Tools: Client database, client follow-up surveys. When: Reported annually and more often per various funder requirements.</p>	

PROGRAM/PROJECT	Activity # 2: Provide Certified Food Handler's Job Training	
OUTPUTS / Measurable Indicators →	Evaluation Process - Outputs: Who, Tools, When	
<ol style="list-style-type: none"> 10 Certified Food Handlers, 5 from CRA area. 1 Job Fair 	<p>Who: Job Training Program Coordinator, Chef/Kitchen Skills Instructor, Executive Director. Tools: Attendance Lists, Licensing Exam, Internship Records, and Participant Enrollment & Income Certification Forms. When: Data entered monthly, reviewed quarterly or with each graduating cohort. Reported annually and more often per various funder requirements.</p>	
OUTCOMES / Measurable Indicators →	Evaluation Process - Outcomes: Who, Tools, When	
<ul style="list-style-type: none"> Increased economic activity in the CRA area. 3 Higher paying jobs in the CRA area and/or for people living in the CRA area. 	<p>Who: Job Training Program Coordinator, Executive Director, Development Consultants Tools: Client database, Client follow-up surveys. When: Reported annually and more often per various funder requirements.</p>	

Narrative response:

1. **Describe input, if any, to this Evaluation Plan, or the Project/Program Model(s) on which it is based, from outside consultants, staff, Board, funders, clients, or other organization stakeholders.**

Our evaluation tools and methods have been designed by staff, clients, and our development consultants, and also incorporate indicators and measures as required by our funders and Board of Directors.

2. **Does the organization engage in other evaluation activities and reporting? If so, describe briefly.**

We also provide program outcomes and compliance reports to Palm Beach County Community Action Program regarding Job Training outcomes.

3. **Will any additional cost be incurred to implement this Evaluation Plan? ☒ Yes ☐ No If yes, describe specific items and amounts.**

We have engaged a consultant to develop a custom evaluation system to better track jobs created, increases in business revenues and participants' income, job attained and maintained, and track services provided. The new system will utilize a computer-based data entry form to ensure we are obtaining all necessary contact and outcome data for each program participant and provide real-time reports at the click of a button. We are budgeting \$15,000 for the creation of the evaluation system.

4. **If applicable, have additional costs been included in the project/program budget?**

Yes, we have included a \$5,000 allocation toward evaluation activities.

5. **Who will be responsible for coordinating the evaluation process and preparing quarterly/annual reports?**

The Executive Director will be responsible for coordinating the evaluation process and generating quarterly reports for the Incubator activities. The Job Training Coordinator will responsible for coordinating the evaluation process and preparing quarterly reports for the job training activities.

6. **How will evaluation data be used for internal performance improvement?**

We monitor data quarterly and address issues as they arise, as able. Evaluation data is reviewed as part of employee evaluations which is done annually or more frequently in the case of new hires or in the event of an improvement plan. Annually, evaluation data is considered regarding program outcomes as part of our annual board meeting.

7. **Will evaluation data/reports be shared with organization staff? Yes.**

8. **Will evaluation data/reports be shared with the organization's Board of Directors? Yes.**

9. The Boynton Beach CRA requires that evaluation data relative to CRA support be reported quarterly and at the end of the year. Will the data/reports be shared with other funders?

Data related to the Job Training Program will be shared with Palm Beach County Community Action Program. Data related to the Incubator will be shared with program funders including PNC Bank Foundation and other new sources. We also issued our 1st ever Agency Annual Report at the October Annual Meeting and distributed the report to all stakeholders including funding partners, program partners, staff, and participants.

10. Who are other organization stakeholders? Will evaluation data/reports be shared with them?

Stakeholders include Palm Beach County Community Action Program, PNC Foundation, and the City of Boynton Beach. Data/reports will be reported as required.

CERTIFICATION AND WAIVER OF PRIVACY:

I, the undersigned applicant(s), certify that all information presented in this application, and all of the information furnished in support of the application, is given for the purpose of obtaining a grant under the Boynton Beach Community Redevelopment Agency Nonprofit Organization Grant Program, and it is true and complete to the best of my knowledge and belief.

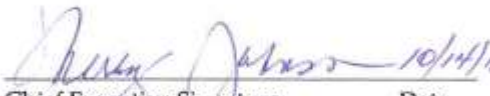
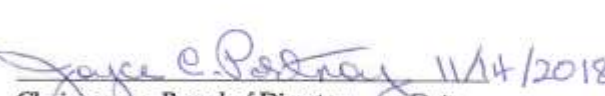
I further certify that I am aware of the fact that I can be penalized by fine and/or imprisonment for making false statements or presenting false information. I further acknowledge that I have read and understand the terms and conditions set forth and described in the Boynton Beach Community Redevelopment Agency Nonprofit Organization Grant Program Rules and Requirements.

I understand that this application is not a guarantee of grant assistance, and that award of grants is at the sole discretion of the Boynton Beach Community Redevelopment Agency Board. I understand that the purpose of the grant is to further the Boynton Beach Community Redevelopment Plan, and that the Boynton Beach Community Redevelopment Agency may decline my application for any legal reason, including the reason that granting the award will not further the Community Redevelopment Plan. Should my application be approved, I understand that the CRA may, at its sole discretion, discontinue subsidy payments at any time if in its sole and absolute determination it feels such assistance no longer meets the program criteria or is no longer in furtherance of the Boynton Beach Community Redevelopment Plan.

I hereby waive my rights under the privacy and confidentiality provision act, and give my consent to the Boynton Beach Community Redevelopment Agency, its agents and contractors to examine any confidential information given herein. I further grant permission, and authorize any bank, employers or other public or private agency to disclose information deemed necessary to complete this application.

I give permission to the Boynton Beach Community Redevelopment Agency or its agents to take photos of myself and business to be used to promote the program.

Signatures below indicate approval of and commitment to this Evaluation Plan and the Project/Program Model on which it is based:

	
Chief Executive Signature	Chairperson, Board of Directors
Date	Date
<u>Sherry Johnson/Executive Director</u>	<u>Joyce C. Portnoy</u>
Printed Name/Title	Printed Name

Attachment: Project/Program Model



CRA BOARD MEETING OF: February 12, 2019

OLD BUSINESS

AGENDA ITEM: 14.F.

SUBJECT:

Neighborhood Officer Program 1st Quarter Report for FY 2018 - 2019

SUMMARY:

The CRA funded Neighborhood Officer Program (NOP), in partnership with the Boynton Beach Police Department has submitted their Unit Activity Report for the first quarter (October 1st - December 31st) of Fiscal Year 2018-2019 (October 1st - December 31st) along with the Heart of Boynton (HOB) Crime Stats for the same time period (see Attachments I and II).

The Quarterly report is required under the funding terms of the Interlocal Agreement between the CRA and the City of Boynton Beach for FY 2018-2019. The FY 2018-2019 NOP Budget is provided as Attachment III.

Each of the Neighborhood Officers were presented an award by the Heart of Boynton Neighborhood Association for their dedication and contributions to the community (see Attachment IV). CRA Board Chair, CRA Vice Chair, Police Chief Michael Gregory as well as 30 members from the community were in attendance for the award presentation.

FISCAL IMPACT:

FY 2018- 2019 Budget, Project Fund 02-58500-460, \$370,000

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan, Heart of Boynton District (pages 105-118)

CRA BOARD OPTIONS:

No action required at this time unless otherwise determined by the Board.

ATTACHMENTS:

Description

- ▯ **Attachment I - 1st Quarter Unit Activity Report**
- ▯ **Attachment II - Heart of Boynton Crime Stats**
- ▯ **Attachment III - NOP FY 2018-2019 Budget**
- ▯ **Attachment IV - NOP Award**

NEIGHBORHOOD OFFICER PROGRAM

QUARTERLY REPORT



October 1 – December 31, 2018

Sergeant Henry Diehl
Boynton Beach Police Department

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Appendix A

Heart of Boynton Crime Statistics

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COMMUNITY REDEVELOPMENT AGENCY

BACKGROUND

The Boynton Beach City Commission established its Community Redevelopment Agency (CRA) in August, 1981, in accordance with guidelines of State Statute Chapter 163 Part III.

The Boynton Beach CRA is funded through Tax Increment Financing (TIF). TIF utilizes the increases in tax revenue generated as a result of increases in property values within CRA District boundaries for development efforts without raising taxes.

Authorities of the CRA are contained in Section 163.370, Florida Statutes. Redevelopment activities include, but are not limited to:

- Adopt a community redevelopment plan or plans that outline projects and programs that will be undertaken by the CRA;
- Secure finances to further redevelopment efforts and projects;
- Acquire and hold property in the redevelopment district;
- Demolish buildings;
- Dispose of property;
- Installation, construction, improvement and repair of streets, utilities, parks, infrastructure in accordance with the community redevelopment plan(s);
- Create and implement development incentive strategies and other unique public-private partnerships to stimulate redevelopment activity within the CRA district facade and residential improvement grants;
- Market the CRA;

- Implement community policing innovations;
- Solicit proposals for redevelopment and enter into contracts; AND
- Appropriate funds and make expenditures as necessary to carry out the purpose of the Community Redevelopment Act of 1969.



NEIGHBORHOOD OFFICER PROGRAM

PROGRAM OUTLINE

Community policing definitions typically focus on three components that characterize many programs: some level of community involvement and consultation; decentralization, often increasing discretion to line-level officers; and problem solving. Because community policing is focused on close collaboration with the community and addressing community problems, it has often been seen as an effective way to increase citizen satisfaction and enhance the legitimacy of the police and the evidence is supportive in this regard.

A major goal of this proposed neighborhood officer program is to cultivate high levels of mutual trust, understanding and respect between police the residents of the neighborhoods they patrol. In order to achieve this, it is necessary that these stakeholders develop relationships which transformed the confines of ordinary community policing activities and instead focuses upon building sustainable problem solving partnerships.

Additionally, the building of problem solving partnerships and substantive relationships with invested members of the community will lead to a greater understanding of some of the challenge members of the public face and help the police department garner unique insights which might aid in addressing these challenges. This program helps effectively integrate police personnel into the fabric of our community.

Reducing crime and disorder and improving the quality of life within historically plighted neighborhood requires the development of these types of productive and meaningful relationship between citizens and representatives of their local government.

As the most visible and accessible municipal agency, police personnel are uniquely postured to serve as a catalyst to an array of city services, community resources and organizations which can aid those in need as they work to better their circumstances and work in concert with other stakeholders to confront the challenges they identify within the community.

PROGRAM GOALS AND SCOPE

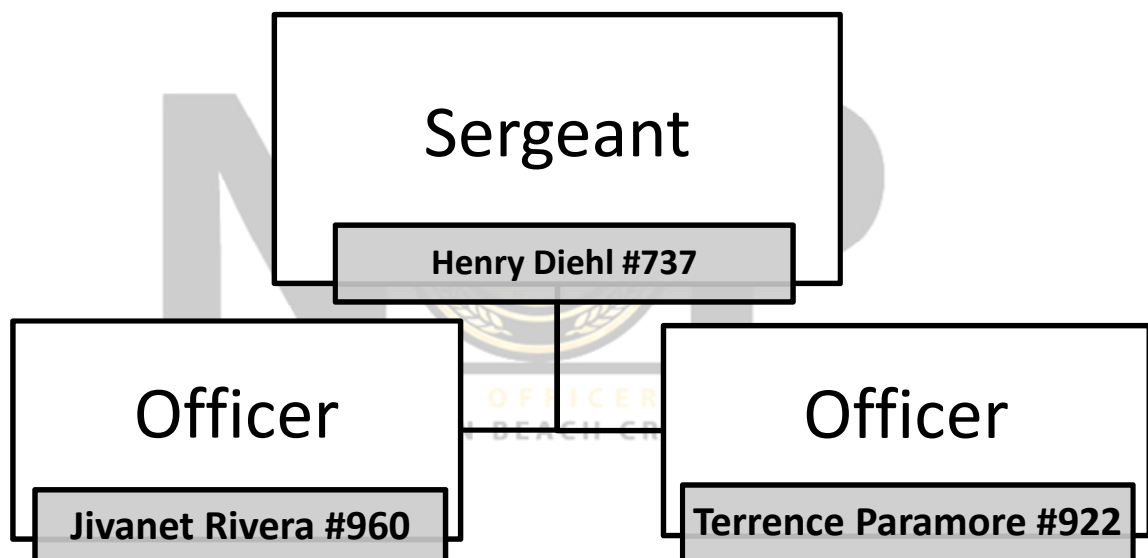
The scope of this quarterly report is to fulfill the Program requirements set forth in the Inter-Local Agreement (ILA) between the City of Boynton Beach and the Boynton Beach Community Redevelopment Agency (CRA); whereas the CRA shall be provided a written report outlining the following:

- Hours worked by the Program Officer;
- Name, rank and badge number of Program officers who have worked the Program during the reporting period;
- Activities undertaken to achieve the goals of the Program; and
- Crime statistics for the reporting period.

The Boynton Beach Police Department shall make all necessary efforts to achieve the aforementioned Program Goals.

ESSENTIAL PROGRAM CRITERIA

Neighborhood Officer Program Organizational Chart during Rating Period



Neighborhood Officer Program Hours Worked during Rating Period

The following Program Officers' scheduling was gleaned from the Boynton Beach Police Department electronic database that monitors staffing needs; entitled KRONOS® – TeleStaff.

Below is the reference guide to decipher the color and numeric codes

Boynton Beach Police Department's TeleStaff Phone System Cheat Sheet (Phone Number 742.6129)

Court Codes:

Court – Standby	11
Court / Time Extended Hours While Off Duty	12

Denial Codes:

Denied – Leave Request	21
Denied – Overtime / Comp Request	22

Not Working Codes:

Not Working – A.W.O.I.	31
Not Working – Admin Leave w/o Pay	32
Not Working – Admin Leave w/ Pay	33
Not Working – Authorized Dr's Visit	34
Not Working – Authorized Leave w/o Pay	35
Not Working – Authorized Leave w/ Pay	36
Not Working – Authorized Therapy	37
Not Working – Bonus Day	38
Not Working – Comp Time Off, Ofc / Det	39
Not Working – Comp Time Off, Sergeant	310
Not Working – Compensatory Leave	311
Not Working – Excused Absence w/o Pay	312
Not Working – Family Sick	313
Not Working – Leave w/o Pay "EAR"	314
Not Working – LA CRA 3.5 hr Differential	315
Not Working – LA Flex Time Off	316
Not Working – LA Holiday	317
Not Working – Personal Time	318
Not Working – Personal Time - Exempt	319
Not Working – Shift Swap	320
Not Working – Sick	321
Not Working – Sick Using Vacation	322
Not Working – Sick – FMLA	323
Not Working – Suspended w/o Pay	324
Not Working – Suspended w/ Pay	325
Not Working – Vacation	326
Not Working – Vacation – Exempt	327
Not Working – Vacation – 11.5 hr Shift – Exempt	328
Not Working – Workers Comp < 40 hours	329

Request Codes:

Request – Comp Time – Call Back, Ofc / Det	41
Request – Comp Time – Call Back, Sgt	42
Request – Comp Time – On Call, Ofc / Det	43
Request – Comp Time – On Call, Sgt	44
Request – Comp Time – Past Occurrence, Ofc / Det	45
Request – Comp Time – Past Occurrence, Sgt	46
Request – Comp Time, Ofc / Det	47
Request – Comp Time, Sgt	48
Request – Holiday Pay @ 150%	51
Request – Overtime	52
Request – Overtime – Call Back OT	53
Request – Overtime – Court / Off-Duty	54
Request – Overtime – K-9 RDO Maintenance	55
Request – Overtime – K-9 Training	56
Request – Overtime – On Call	57
Request – Overtime – Past Occurrence – Call Back	58
Request – Overtime – Past Occurrence	59
Request – Overtime – SWAT Call Back	510
Request – Overtime – SWAT Continuation of Shift	511
Request – Standby Pay – Court, Ofc / Det	61
Request – Standby Pay – Court, Sgt	62

TDY Codes:

TDY – Jury Duty	71
TDY – Light Duty	72
TDY – Military Leave	73
TDY – Other	74
TDY – SWAT Duty 10% / OT Rate	75
TDY – SWAT Duty 10%	76
TDY – Training	77
TDY – Training on RDO	78
TDY – Union Business	79

Working As (Special Classification) Codes:

Working As – Acting [7% Add'l]	81
Working As – Acting Watch Commander	82
Working As – Admin Duty	83
Working As – Admin Sgt Pay [at 150%]	84
Working As – Court Time / While On-Duty	85
Working As – Detail	91
Working As – Detail – City OT	92
Working As – Detail – CRA OT	93
Working As – Detail – Excl Hester	94
Working As – Detail – Library	95
Working As – E-9 Maintenance – Reg Pay	96
Working As – Light Duty	961
Working As – Officer-in-Charge	97
Working As – On-Call TTS Bumper Pay \$75	98
Working As – Regular Duty / Pay	99
Working As – Shift Trade	991

Telephone Keypad Alphanumeric Reference

1	ABC	DEF
2		
GHI	JKL	MNO
4	5	6
PQRS	TUV	WXYZ
7	8	9
*	0	#

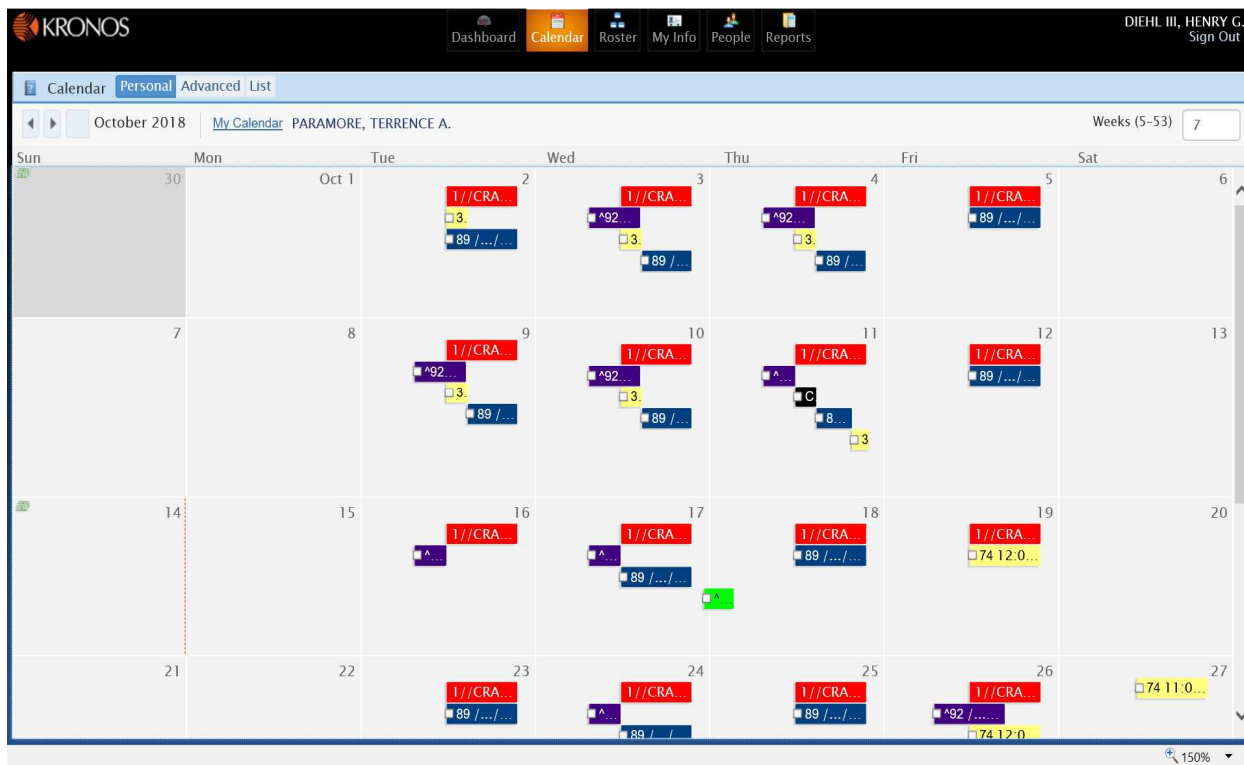
Code Classifications:

Court	1
Denied Request	2
Not Working	3
Requests (Comp)	4
Requests (Overtime)	5
Requests (Standby)	6
TDY	7
Working As	8
Details	9

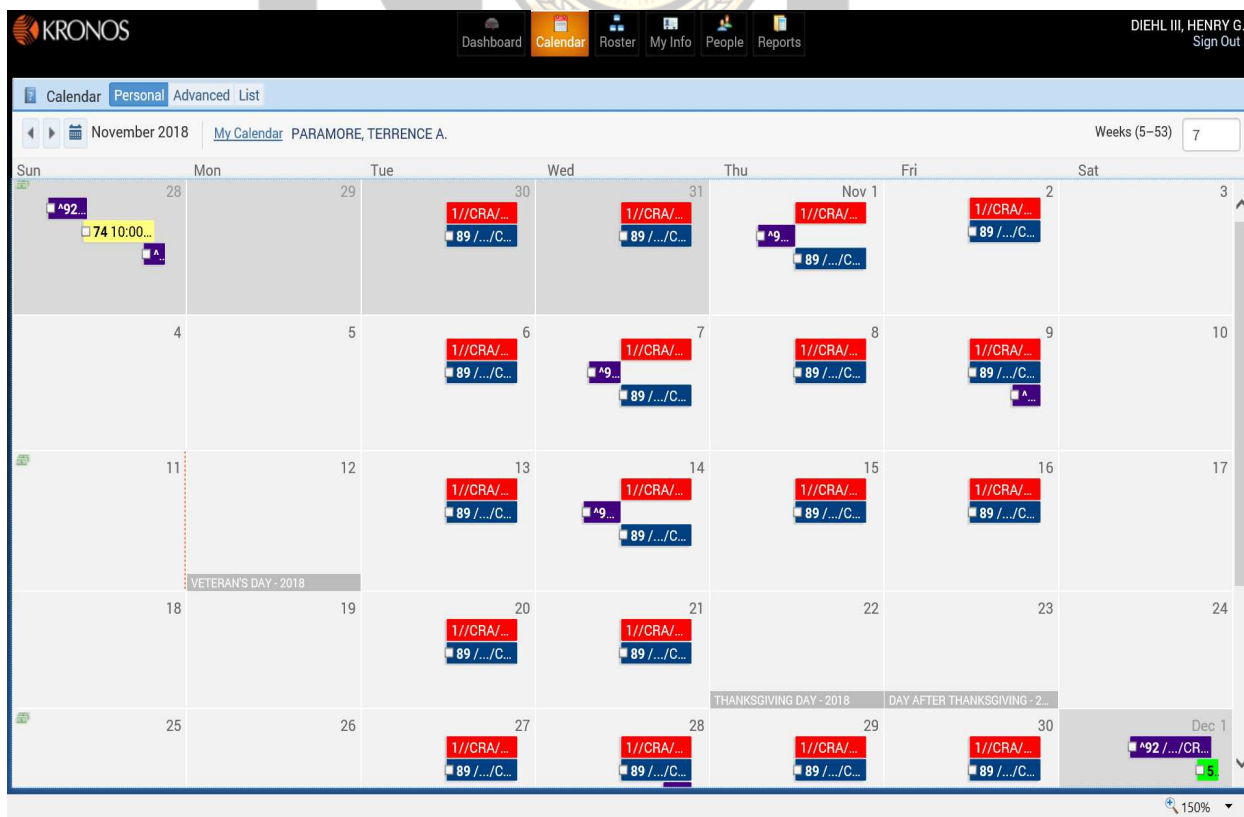
Updated: 07.16.08

Updated: 07.16.08

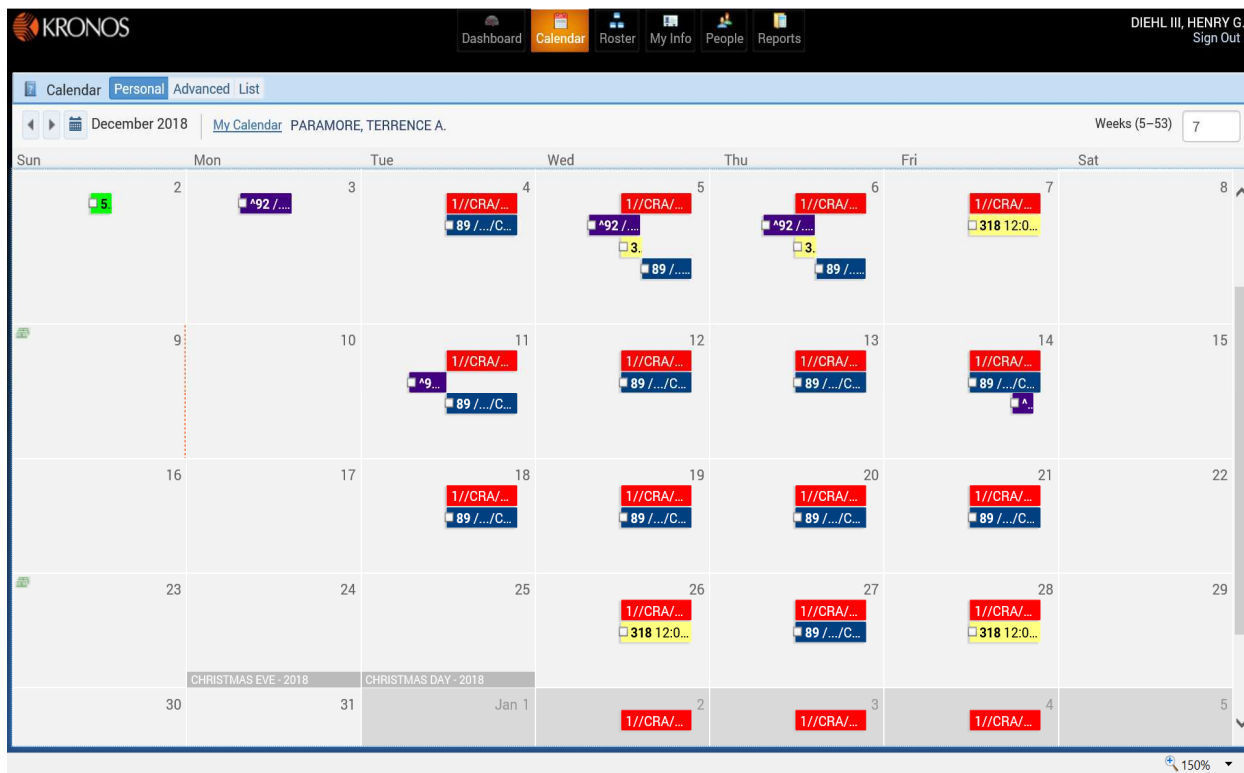
Officer Paramore's Schedule during Rating Period – October 2018



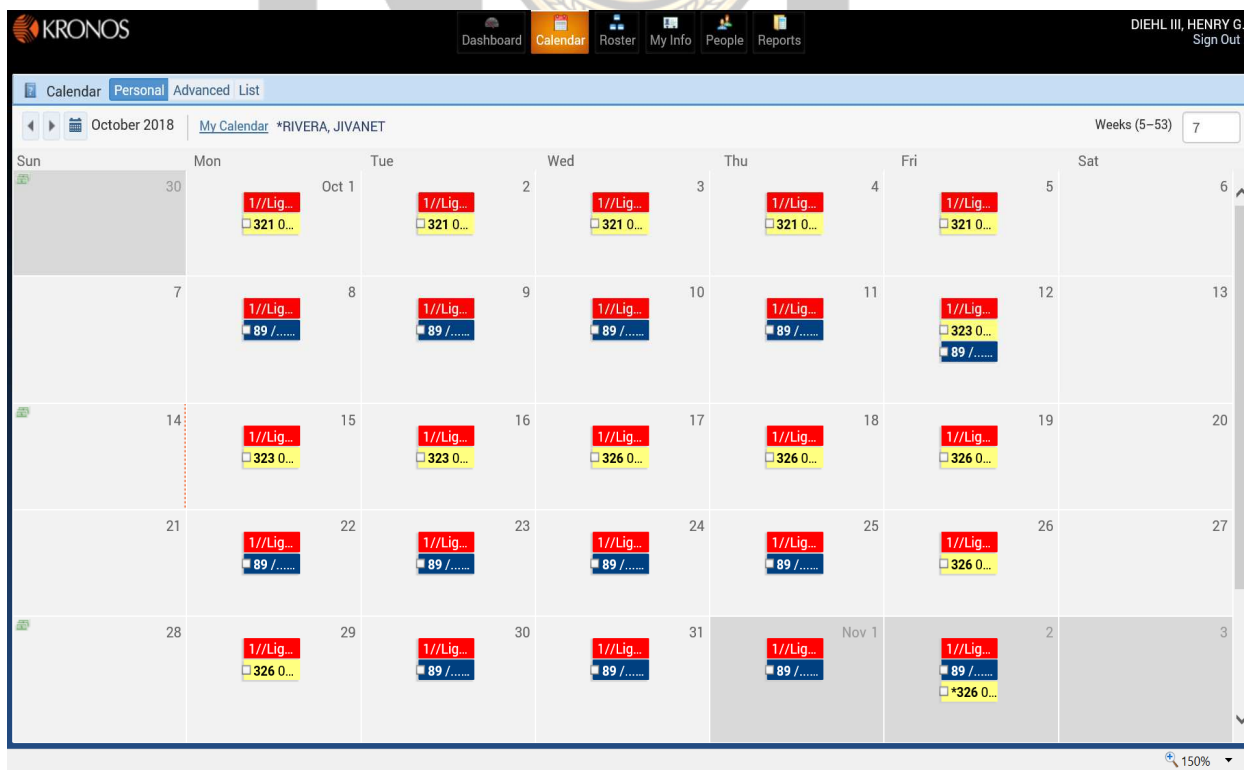
Officer Paramore's Schedule during Rating Period – November 2018



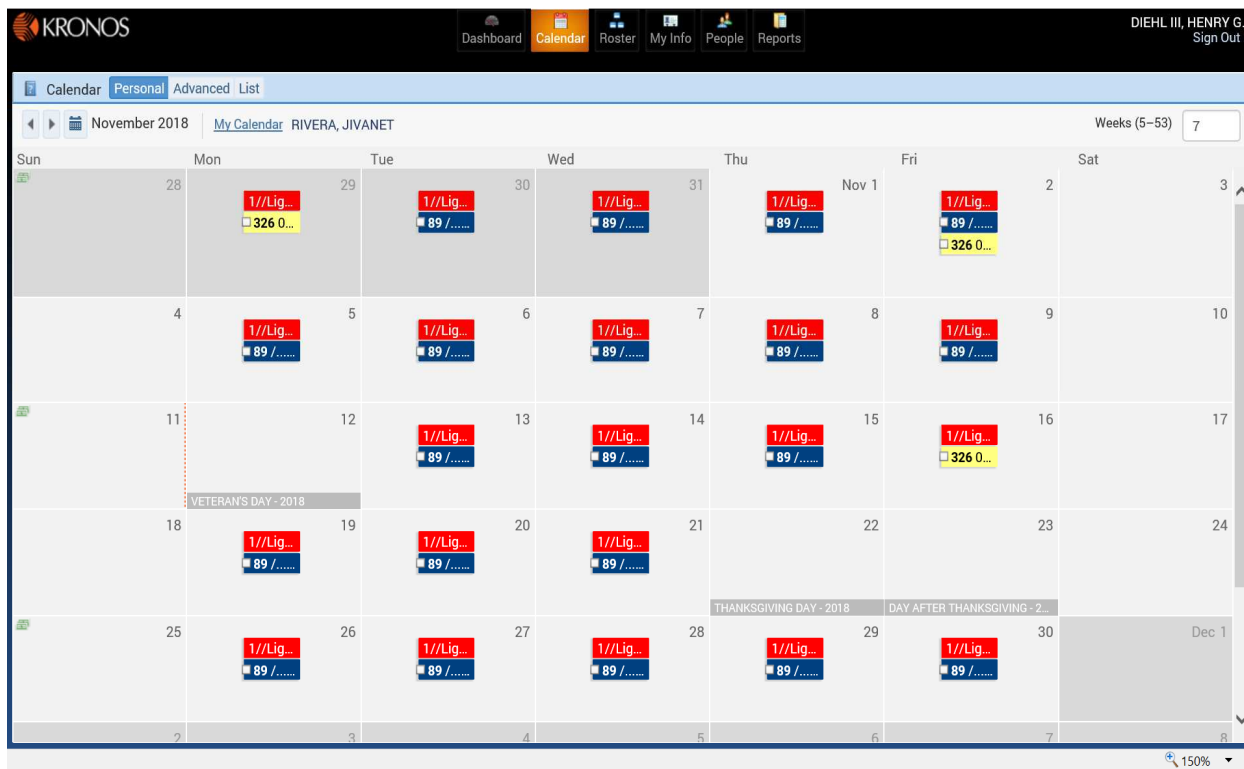
Officer Paramore's Schedule during Rating Period – December 2018



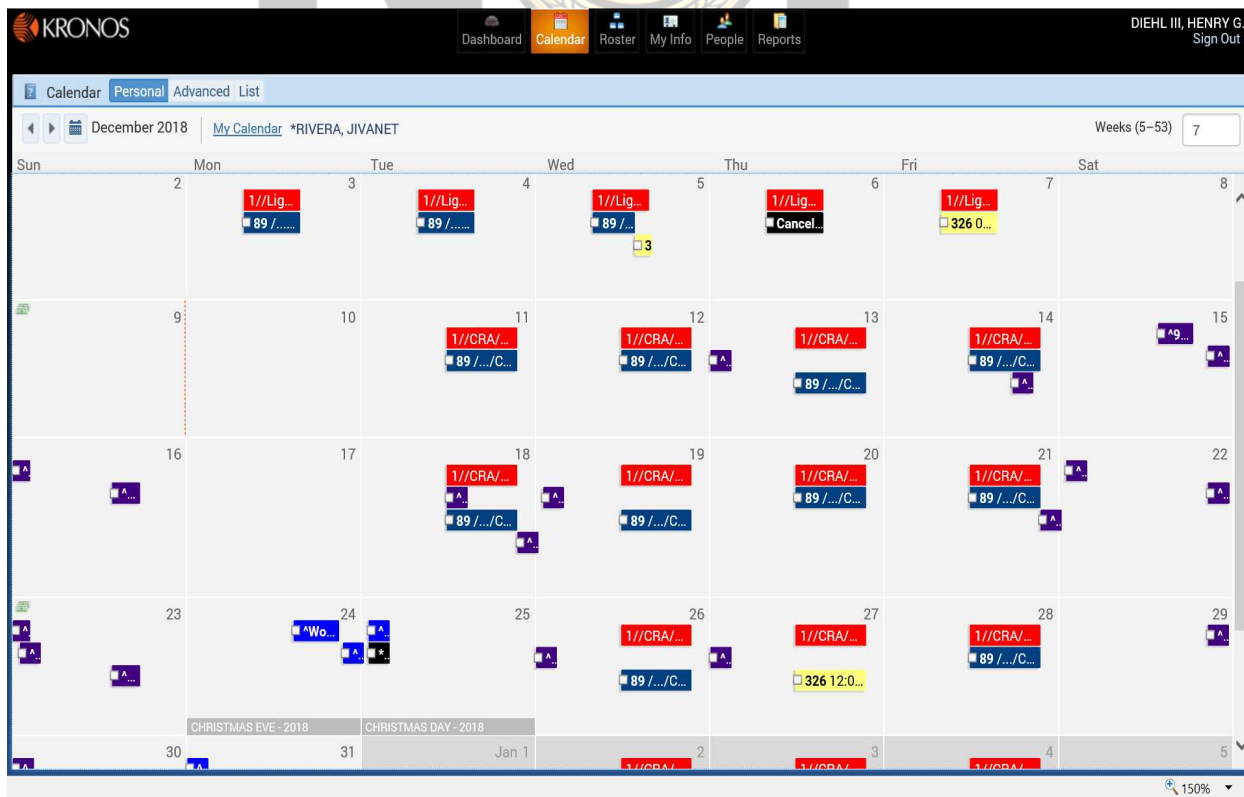
Officer Rivera's Schedule during Rating Period – October 2018 (Light Duty)



Officer Rivera's Schedule during Rating Period – November 2018 (Light Duty)



Officer Rivera's Schedule during Rating Period – December 2018 (Light Duty partial)



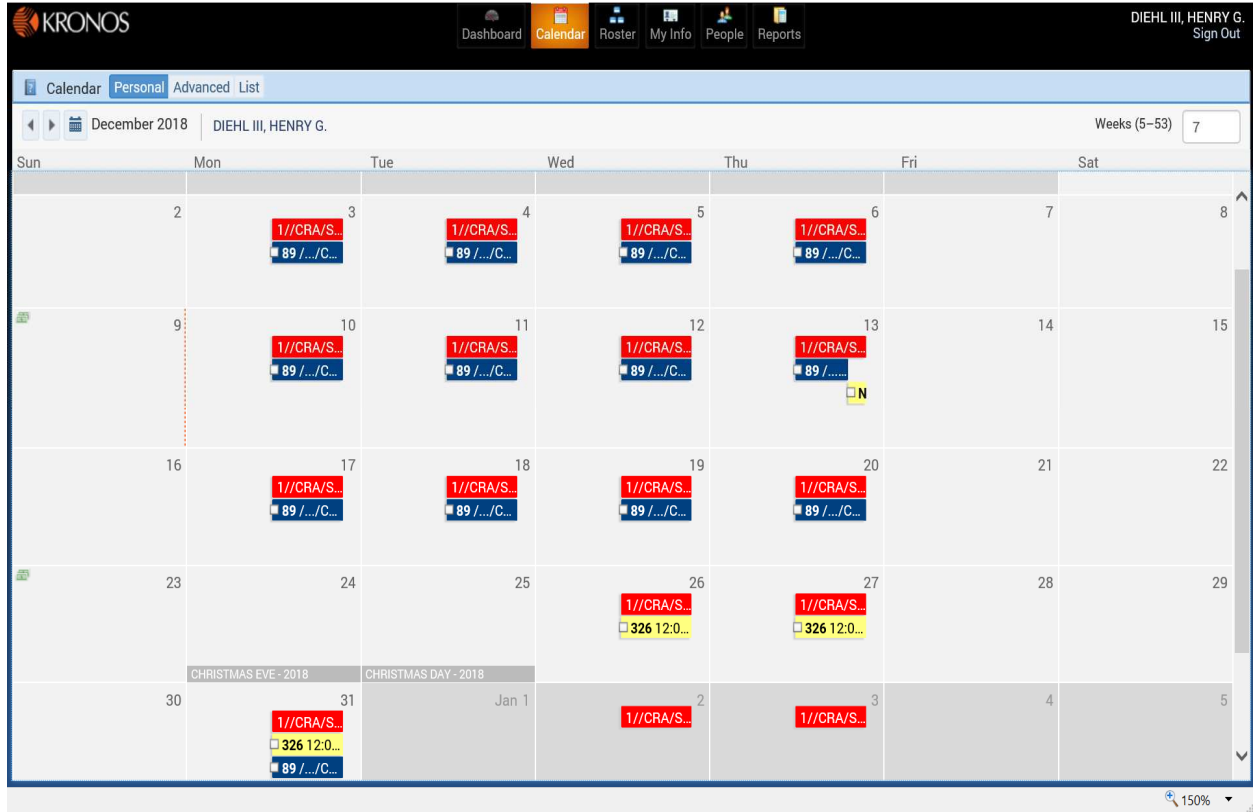
Sergeant Diehl's Schedule during Rating Period – October 2018

KRONOS							DIEHL III, HENRY G. Sign Out	
Calendar Personal Advanced List								
October 2018 *DIEHL III, HENRY G.							Weeks (5-53) 7	
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
30	Oct 1 1//CRA/S... 89 /.../C...	2 1//CRA/S... 89 /.../C...	3 1//CRA/S... 89 /.../C...	4 1//CRA/S... 89 /.../C...	5	6		
7	8 1//CRA/S... 89 /.../C...	9 1//CRA/S... 89 /.../C...	10 1//CRA/S... 326 12:0...	11 1//CRA/S... 326 12:0...	12	13		
14	15 1//CRA/S... 89 /.../C...	16 1//CRA/S... 89 /.../C...	17 1//CRA/S... 89 /.../C...	18 1//CRA/S... 89 /.../C...	19	20		
21	22 1//CRA/S... 89 /.../C...	23 1//CRA/S... 89 /.../C...	24 1//CRA/S... 89 /.../C...	25 1//CRA/S... 89 /.../C...	26	27 *74 10:30...		
28 *42 /...	29 1//CRA/S... 89 /.../C...	30 1//CRA/S... 89 /.../C...	31 1//CRA/S... 89 /.../C...	Nov 1 1//CRA/S... 89 /.../C...	2	3		
4	5	6	7	8	9	10		

Sergeant Diehl's Schedule during Rating Period – November 2018

KRONOS							DIEHL III, HENRY G. Sign Out	
Calendar Personal Advanced List								
November 2018 *DIEHL III, HENRY G.							Weeks (5-53) 7	
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
28 *42 /...	29 1//CRA/S... 89 /.../C...	30 1//CRA/S... 89 /.../C...	31 1//CRA/S... 89 /.../C...	Nov 1 1//CRA/S... 89 /.../C...	2	3		
4	5 1//CRA/S... 89 /.../C...	6 1//CRA/S... 89 /.../C...	7 1//CRA/S... 89 /.../C...	8 1//CRA/S... No 12:00...	9	10		
11	12 *42 /...	13 1//CRA/S... 89 /.../C...	14 1//CRA/S... 89 /.../C...	15 1//CRA/S... 89 /.../C...	16	17		
VETERAN'S DAY - 2018								
18	19 1//CRA/S... 89 /.../C...	20 1//CRA/S... 89 /.../C...	21 1//CRA/S... 326 12:0...	22	23	24		
25	26 1//CRA/S... 89 /.../C...	27 1//CRA/S... 89 /.../C...	28 1//CRA/S... 89 /.../C...	29 1//CRA/S... 89 /.../C...	30	Dec 1		
THANKSGIVING DAY - 2018 DAY AFTER THANKSGIVING - 2...								

Sergeant Diehl's Schedule during Rating Period – December 2018



Heart of Boynton Criminal Statistics for Rating Period

The following criminal statistics was gleaned from the Boynton Beach Police Department Records Management System (RMS); entitled Acuity/QED - *Web/Partner™*.

APPENDIX A



Neighborhood Officer Program S.M.A.R.T. Goals

When setting goals it is very important to remember that the goals must be consistent with the mission statement of both the Boynton Beach Community Redevelopment Agency (CRA) and the Boynton Beach Police Department. As part of the essential criteria for the Neighborhood Officer Program is to create a **Specific, Measurable, Attainable, Realistic, and Timely** goal that the program wants to accomplish. The purpose of distributing CSI – SmartWater™ is to reduce burglaries and associated thefts, while simultaneously distracting trespassers and vandals from committing crimes.

During this quarter, the Neighborhood Officer Program collaborated with the Boynton Beach Police Department's Crime Prevention Unit to provide CSI – SmartWater™ to the residents and business owners of the Heart of Boynton. The distribution of FREE CSI – SmartWater™ Forensic Coding System/Packets was provided at community meetings and displayed at the Neighborhood Officer Program Office.

Our S.M.A.R.T. goal was to **increase** CSI – SmartWater™ presence in the Heart of Boynton in the 1st Quarter of Fiscal Year 2018/19.

We successfully provided **2** FREE CSI – SmartWater™ Forensic Coding Packets to residents in the community – This is an increase of **1** in comparison of last quarter. The small increase is contributed to our attendance at several events where the packets were offered.

Neighborhood Officer Program Expenditures

The Neighborhood Officer Program utilized the following expenditures during this quarter.

Other than salary and benefits for the officers assigned to the Neighborhood Officer Program; no other known expenditures were made during this rating period.

The above was gleaned from the Boynton Beach Community Redevelopment Agency (CRA) – Office of Budget and Finance.



Neighborhood Officer Program Activity Log

We continued our partnerships with our other community stakeholders – Heart of Boynton Association, Habitat for Humanity, Cub Scout – Pack #243, Boynton Beach Pathways to Prosperity, the Boynton Beach Coalition of Clergy and the Boynton Beach Community Redevelopment Agency (CRA).

October 2018

October 1st – Sergeant Diehl assisted patrol operations regarding case number 18-050438 – **Domestic Violence involving a firearm (w/ children present)** located at **624 Manatee Bay Drive, Boynton Beach, FL.**

October 1st – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

October 1st – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR's was off-line.

October 1st – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 1st – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 1st – Sergeant Diehl attended the **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center.

October 1st – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 1st – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 1st – Sergeant Diehl worked on the **Quarterly Report (4th Quarter of FY 2017/18) for the Neighborhood Officer Program.**

October 1st – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 1st – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 1st – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 2nd – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

October 2nd – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 2nd – The Neighborhood Officer Program attended the **Cub Scout Pack #243** meeting at **Poinciana Elementary School**.

October 2nd – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 2nd – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 2nd – Sergeant Diehl worked on the **Quarterly Report (4th Quarter of FY 2017/18) for the Neighborhood Officer Program.**

October 2nd – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR's was off-line.

October 2nd – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 2nd – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 2nd – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 2nd – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 2nd – Officer Paramore and Sergeant Diehl assisted patrol operations regarding case number 18-050639 – **Disturbance (trespass warning issued)** located at **Denson Pool 311 NW 12th Avenue, Boynton Beach, FL.**

October 3rd – Sergeant Diehl met with Ms. Shirley Aikens, daughter of Willie Aikens or President of the **Heart of Boynton Homeowner's Association**, in District II. Ms. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II.**

October 3rd – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

October 3rd – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 3rd – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 3rd – Sergeant Diehl worked on the **Quarterly Report (4th Quarter of FY 2017/18)** for the **Neighborhood Officer Program.**

October 3rd – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR's was off-line.

October 3rd – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II** – **three (3) families provided for.**

October 3rd– Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 3rd – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 3rd – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 3rd – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 3rd – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 4th – Sergeant Diehl logged in and monitored the Speed Measurement Trailer #1 as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL. It should be noted that although the speed trailer was serviceable; **the LPR was off-line**.

October 4th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 4th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 4th – Sergeant Diehl worked on the Quarterly Report (4th Quarter of FY 2017/18) for the Neighborhood Officer Program.

October 4th – Sergeant Diehl assisted children at Poinciana Elementary (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 4th – Sergeant Diehl logged in and monitored the Mobile License Plate Reader; however, this LPR was off-line.

October 4th– Sergeant Diehl and Officer Paramore conducted extra patrol at the Carolyn Sims Center – during this extra patrol several community interactions with local children.

October 4th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the CDC/Habitat Homes in the 100 block of NW 10th Avenue – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration.** During our patrol(s) several community interactions were conducted.

October 4th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant CRA lot (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon.** During our patrol(s) several community interactions were conducted.

October 4th – Sergeant Diehl logged in and monitored the Speed Measurement Trailer #2 as it monitored southbound traffic in the 3000 N. Seacrest Blvd., Boynton Beach, FL.

October 4th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the Sara Sims Park – our attendance was requested by **CRA Executive Director Mike Simon.** During our patrol(s) several community interactions were conducted.

October 4th – The Neighborhood Officer Program attended the Community Redevelopment Agency – Advisory Board (CRAAB) Meeting at Intracoastal Park.

October 5th – Officer Paramore attended **SWAT Training**.

October 5th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 5th – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 5th – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 5th – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 5th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 6th – Sergeant Diehl and scouts from **Cub Scout Pack #243** attended **Farm Share** located at **Greencare City Hall** – located at 5800 Melaleuca Lane, Greenacres, FL 33463. This is the second **Farm Share** event that the **Neighborhood Officer Program** and the **Cub Scouts** were invited to by **Florida State Senator Lori Berman**.

October 8th – Sergeant Diehl attended the **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center.

October 8th – Sergeant Diehl assisted patrol operations regarding case number 18-051861 – **delayed Vandalism (city property)** – located at **Denson Pool 311 NW 12th Avenue, Boynton Beach, FL.**

October 8th – Sergeant Diehl completed/sent the **Neighborhood Officer Program Quarterly Report (4th Quarter of FY 2017/18).**

October 8th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

October 8th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

October 8th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 8th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 8th – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 8th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 8th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 8th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored southbound traffic in the 3600 N. Seacrest Blvd., Boynton Beach, FL.

October 8th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 8th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 9th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

October 9th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

October 9th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 9th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 9th – Sergeant Diehl met with Mr. Willie Aikens, President of the **Heart of Boynton Homeowner's Association**, in District II. Mr. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II**.

October 9th – Sergeant Diehl and Officer Paramore attended the **Community Redevelopment Agency (CRA) Board Meeting** at Intracoastal Park.

October 9th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 9th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 9th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 9th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 9th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored southbound traffic in the 3600 N. Seacrest Blvd., Boynton Beach, FL.

October 9th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 9th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mr. Aikens) within the **Heart of Boynton/District II** – **two (2) families provided for.**

October 9th – Sergeant Diehl attended the **Cub Scout Pack #243** meeting at **Poinciana Elementary School**.

October 10th – Officer Paramore logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

October 10th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 10th – Officer Paramore logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

October 10th – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 10th – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 10th – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 10th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 10th – Officer Paramore logged in and monitored the **Speed Measurement Trailer #2** as it monitored southbound traffic in the 3600 N. Seacrest Blvd., Boynton Beach, FL.

October 11th – Officer Paramore logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

October 11th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 11th – Officer Paramore logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

October 11th – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 11th – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 11th – Officer Paramore logged in and monitored the **Speed Measurement Trailer #2** as it monitored southbound traffic in the 3600 N. Seacrest Blvd., Boynton Beach, FL.

October 11th – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 11th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 12th – Officer Paramore logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

October 12th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 12th – Officer Paramore logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

October 12th – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 12th – Officer Paramore logged in and monitored the **Speed Measurement Trailer #2** as it monitored southbound traffic in the 3600 N. Seacrest Blvd., Boynton Beach, FL.

October 12th – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 12th – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 12th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 15th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

October 15th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 15th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 15th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 15th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 15th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 15th – Sergeant Diehl attended the **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center.

October 15th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 15th – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 16th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

October 16th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 16th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 16th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 16th – Sergeant Diehl attended the **City Commission Meeting** at Intracoastal Park.

October 16th – Sergeant Diehl and Officer Paramore attended the **Cub Scout Pack #243** meeting at **Poinciana Elementary School**.

October 16th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 16th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 16th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 16th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 17th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

October 17th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 17th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 17th – Sergeant Diehl met with Ms. Shirley Aikens, daughter of Willie Aikens or President of the **Heart of Boynton Homeowner's Association**, in District II. Ms. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II**.

October 17th – The Neighborhood Officer Program facilitated “**Sweat/READ with a COP**” at Carolyn Sims Center. This program is in collaboration with **Frank Ireland, Carolyn Sims Center Supervisor**; and is designed as a community outreach program to directly have an impact between Law Enforcement and children who reside in the community.

October 17th – Officer Paramore assisted patrol operations regarding case number 18-053705 – **assisted a motorist** – located at **300 N. Seacrest Blvd., Boynton Beach, FL.**

October 17th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 17th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration**. During our patrol(s) several community interactions were conducted.

October 17th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 17th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 17th – Sergeant Diehl assisted patrol operations regarding CAD number 18-083737 – **civil matter** – located at **510 NE 3rd Street, Boynton Beach, FL.**

October 17th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II – three (3) families provided for.**

October 17th – Sergeant Diehl assisted patrol operations regarding case number 18-053742 – **burglary to auto (in progress)** – located at **388 N. Congress Avenue, Boynton Beach, FL.**

October 18th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

October 18th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 18th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 18th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 18th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 18th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 18th – Sergeant Diehl and Officer Paramore attended a **Community Conversation** dubbed “**Living in Poverty**” meeting hosted by the **Palm Beach County Community Services** – at St. John’s Church. Another example how the **Neighborhood Officer Program** is endeavoring on building bridges of cooperation and trust between law enforcement and the community.

October 18th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 18th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 19th – Officer Paramore partnered with the **Boynton Beach Coalition of Clergy**, President **Richard Dames**, to post/distribute flyers for their “**Hurricane Michael Relief**” – via the Boynton Beach Police Department’s social media site and place at several locations in **District II**.

October 20th – Sergeant Diehl and Officer Paramore attended the **Heart of Boynton – Boynton Cares** event/luncheon at 225 NW 12th Avenue, Boynton Beach, FL. This event is in collaboration with **Healthier of Boynton Beach** and **Neighborhood Officer Program** whereas; a luncheon and information sharing was held for the local caregivers. Another example how the **Neighborhood Officer Program** is endeavoring on building bridges of cooperation and trust between law enforcement and the community.

October 22nd – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 22nd – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 22nd – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 22nd – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 22nd – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

October 22nd – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 22nd – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL. It should be noted that although the speed trailer was serviceable; **the LPR was off-line**.

October 22nd – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 22nd – Sergeant Diehl assisted patrol operations regarding case number 18-054643 – **police assist (unwanted guest)** – located at **Bell's Market - 130 E. MLK, Boynton Beach, FL**.

October 22nd – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 22nd – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic on Neptune Drive, Boynton Beach, FL.

October 23rd – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

October 23rd – Sergeant Diehl conducted two (2) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 23rd – The Neighborhood Officer Program conducted two (2) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 23rd – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 23rd – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL. It should be noted that although the speed trailer was serviceable; **the LPR was off-line**.

October 23rd – Officer Paramore attended the **Cub Scout Pack #243** meeting at **Poinciana Elementary School**.

October 23rd – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 23rd – Sergeant Diehl facilitated children at the **Galaxy Elementary** (morning) cross-walk – during this extra patrol several community interactions with local children. The extra police presence was at the request of **CRA Board Member Mack McCray**.

October 23rd – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 23rd – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic on Neptune Drive, Boynton Beach, FL.

October 23rd – The Neighborhood Officer Program conducted two (2) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 24th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** as it monitored traffic in the City of Boynton Beach.

October 24th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 24th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 24th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 24th – The Neighborhood Officer Program facilitated “**Sweat/READ with a COP**” at Carolyn Sims Center. This program is in collaboration with **Frank Ireland, Carolyn Sims Center Supervisor**; and is designed as a community outreach program to directly have an impact between Law Enforcement and children who reside in the community.

October 24th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 24th – Sergeant Diehl logged in and monitored the Speed Measurement Trailer #1 as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL. It should be noted that although the speed trailer was serviceable; **the LPR was off-line**.

October 24th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 24th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic on Neptune Drive, Boynton Beach, FL.

October 24th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 24th – Sergeant Diehl met with Ms. Shirley Aikens, daughter of Willie Aikens or President of the **Heart of Boynton Homeowner’s Association**, in District II. Ms. Aikens provided perishable food to be distributed to families’ in-need in the **Heart of Boynton/District II**.

October 24th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II – two (2) families provided for.**

October 24th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration.**

October 25th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** as it monitored traffic in the City of Boynton Beach.

October 25th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 25th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 25th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration.**

October 25th – Sergeant Diehl attended a meeting requested by **Chief Michael Gregory.**

October 25th – Sergeant Diehl and Officer Paramore attended a **Community Conversation** dubbed “**Meet the Experts**” meeting hosted by the **Palm Beach County Criminal Justice Commission** - at Carolyn Sims Center. Another example how the **Neighborhood Officer Program** is endeavoring on building bridges of cooperation and trust between law enforcement and the community.

October 25th – Sergeant Diehl and Officer Paramore attended “**Career Day**” at *Galaxy Elementary School*. In addition, during this interaction we endeavored to build bridges of cooperation and trust between law enforcement and our next generation of leaders.

October 25th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 25th – Sergeant Diehl logged in and monitored the Speed Measurement Trailer #1 as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL. It should be noted that although the speed trailer was serviceable; **the LPR was off-line**.

October 25th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 25th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic on Neptune Drive, Boynton Beach, FL.

October 25th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 25th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 25th – Sergeant Diehl facilitated children at the **Galaxy Elementary** (morning) cross-walk – during this extra patrol several community interactions with local children. The extra police presence was at the request of **CRA Board Member Mack McCray**.

October 25th – Sergeant Diehl and Officer Paramore assisted patrol operations regarding case number 18-055269 – **police assist (brush fire)** – located **behind the new Habitat for Humanity Home - 117 NW 10th Avenue, Boynton Beach, FL.**

October 25th – Sergeant Diehl and Officer Paramore partnered with the **Boynton Beach Police Department's Marine Unit** to post/distribute informational flyers entitled **"Vessel Safety"** – distributed 100 flyers along the waterways in the **CRA District.**

October 27th – Sergeant Diehl and Officer Paramore attended the **CRA/City of Boynton Beach – 7th Annual Pirate Festival.**

October 28th – Sergeant Diehl and Officer Paramore attended the **CRA/City of Boynton Beach – 7th Annual Pirate Festival.**

October 29th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 29th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic on **500 block of W. Boynton Beach Blvd., Boynton Beach, FL.**

October 29th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 29th – Sergeant Diehl met with **Bernard Wright**, regarding someone stealing his bicycle from alongside the Carolyn Sims Center – reference our case number **18-056135.**

October 29th – Sergeant Diehl attended the **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center.

October 29th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 29th – Sergeant Diehl assisted patrol operations regarding case number 18-056113 – **police assist (unresponsive male on ground)** – located at **Mangrove Park – 700 NE 4th Avenue, Boynton Beach, FL.**

October 29th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 29th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

October 29th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 29th – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 29th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 29th – Sergeant Diehl conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

October 30th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

October 30th – Mayor Steven Grant, Sergeant Diehl and Officer Paramore attended the **Cub Scout Pack #243 Halloween Party** at **Poinciana Elementary School**. In addition, **Sergeant Diehl purchased/donated cupcakes and cookies** (*purchased on 10/30 for \$9.98*) to be handed for Halloween.

October 30th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

October 30th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 30th – The Neighborhood Office Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 30th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

October 30th – The Neighborhood Office Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 30th – The Neighborhood Office Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 30th – Officer Paramore attended **SWAT Training**.

October 30th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 30th – The Neighborhood Office Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 30th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic on 500 block of W. Boynton Beach Blvd., Boynton Beach, FL.

October 31st – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

October 31st – The Neighborhood Office Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

October 31st – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic on 500 block of W. Boynton Beach Blvd., Boynton Beach, FL.

October 31st – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

October 31st – Sergeant Diehl met with Ms. Shirley Aikens, daughter of Willie Aikens or President of the **Heart of Boynton Homeowner's Association**, in District II. Ms. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II**.

October 31st – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

October 31st – The Neighborhood Office Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

October 31st – The Neighborhood Office Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 31st – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

October 31st – The Neighborhood Office Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

October 31st – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II – three (3) families provided for.**

October 31st – The **Neighborhood Officer Program** facilitated a “**Trunk or Treat**” – hosted by **Boynton Beach Police Department Crime Prevention Unit**. A demonstration of the Humvee was provided – the event was held at **Ezell Hester Center**. In addition, **Sergeant Diehl purchased/donated two bags of candy** (purchased on 10/30 for \$24.59) to be handed for Halloween.

October 31st – The Neighborhood Officer Program facilitated “**Sweat/READ with a COP**” at Carolyn Sims Center. This program is in collaboration with **Frank Ireland, Carolyn Sims Center Supervisor**; and is designed as a community outreach program to directly have an impact between Law Enforcement and children who reside in the community. In addition, **Sergeant Diehl purchased/donated two boxes of Welch’s® fruit gummies** (purchased on 10/30 for \$21.98) to be handed for the kids in attendance (as a snack).

November 2018

November 1st – Sergeant Diehl and Officer Paramore attended the **Community Redevelopment Agency – Advisory Board (CRAAB) Meeting** at Intracoastal Park; however, the meeting was canceled due to not having a quorum.

November 1st – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 1st – The Neighborhood Office Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 1st – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic on 500 block of W. Boynton Beach Blvd., Boynton Beach, FL; although the speed measurement trailer was operational – the LPR was off-line.

November 1st – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

November 1st – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 1st – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 1st – The Neighborhood Office Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 1st – The Neighborhood Office Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 1st – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 1st – The Neighborhood Office Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 2nd – Officer Paramore logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 2nd – Officer Paramore attended **SWAT Operation (dignitary protection.)**

November 2nd – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 2nd – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 2nd – Officer Paramore logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic on 500 block of W. Boynton Beach Blvd., Boynton Beach, FL; although the speed measurement trailer was operational – the LPR was off-line.

November 2nd – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 2nd – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 2nd – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 2nd – At the request of **Police Administration**; Sergeant Diehl compiled a list of activities that the **Neighborhood Officer Program** conducts with children in the community.

November 5th – Sergeant Diehl attended the **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center.

November 5th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

November 5th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 5th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 5th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 5th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2, and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 5th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 5th – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 5th – Sergeant Diehl met with **Linda McKinnon**, regarding a suspicious incident (i.e. damage to a trash can/liner) at the Carolyn Sims Center – reference our case number **18-056347**.

November 5th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 5th – Sergeant Diehl conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 6th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 6th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 6th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2, and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 6th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 6th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 6th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 6th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 6th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 7th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 7th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 7th – The Neighborhood Officer Program facilitated “**Sweat/READ with a COP**” at Carolyn Sims Center. This program is in collaboration with **Frank Ireland, Carolyn Sims Center Supervisor**; and is designed as a community outreach program to directly have an impact between Law Enforcement and children who reside in the community. In addition to what **Sergeant Diehl purchased/donated** on 10/30; Officer Paramore **purchased/donated three (3) boxes of an assortment of chips/pretzels** (purchased on 11/2 for \$36.74) to be handed for the kids in attendance (as a snack).

November 7th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

November 7th – Sergeant Diehl met with Ms. Shirley Aikens, daughter of Willie Aikens or President of the **Heart of Boynton Homeowner's Association**, in District II. Ms. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II**.

November 7th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2 and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 7th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 7th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 7th – Sergeant Diehl completed "**Palm Beach County Commission on Ethics Training**" training mandated by the City of Boynton Beach.

November 7th – At the request from **CRA Staff**; Sergeant Diehl attempted to make contact with individual(s) who had possibly taken up residency on the vacant **CRA lot/field (100 block of NE 4th Avenue)**; however, no one was present.

November 7th – Officer Paramore completed “**Palm Beach County Commission on Ethics Training**” training mandated by the City of Boynton Beach.

November 7th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II – two (2) families provided for.**

November 7th – Sergeant Diehl attended the **City Commission Meeting** at the Intracoastal Park.

November 7th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 7th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 8th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 8th – Officer Paramore logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

November 8th – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 8th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 8th – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 8th – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 8th – Officer Paramore conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 9th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 9th – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 9th – Officer Paramore attended **CRA Planning Meeting** regarding the “**Rock the Plaza Series, Holiday Boar Parade, and/or tentatively scheduled Light the Par**” at the **CRA Offices** – our attendance was requested by **CRA Staff**.

November 9th – Sergeant Diehl attended the **Heart of Boynton – Memorial Fish Fry** at 503 NW 8th Avenue, Boynton Beach, FL – during this memorial several community interactions were made. In addition, Sergeant Diehl **purchased/donated four (4) cases of can sodas** (purchased on 11/6 for \$14.65).

November 9th – Officer Paramore logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

November 9th – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 9th – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 9th – Officer Paramore conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 9th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 12th – Sergeant Diehl attended the **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center. This meeting was primarily a discussion about Saturday, November 17th – **Turkey Give-Away event at Carolyn Sims Center**.

November 13th – Officer Paramore attended **SWAT Training**.

November 13th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

November 13th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 13th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2 and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 13th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 13th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at **700 NE 4th Avenue, Boynton Beach, FL** – our attendance was requested by **Police Administration**.

November 13th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 13th – Sergeant Diehl and Officer Paramore attended the **Community Redevelopment Agency (CRA) Board Meeting** at Intracoastal Park.

November 13th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 13th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 13th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 14th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 14th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 14th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2 and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 14th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 14th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

November 14th – facilitated “**Sweat/READ with a COP**” at Carolyn Sims Center. This program is in collaboration with **Frank Ireland, Carolyn Sims Center Supervisor**; and is designed as a community outreach program to directly have an impact between Law Enforcement and children who reside in the community. In addition, **Sergeant Diehl and Officer Paramore purchased/donated an assortment of chips/pretzels/etc.** – to be handed for the kids in attendance (as a snack).

November 14th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 14th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 14th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 14th – Sergeant Diehl met with Ms. Shirley Aikens, daughter of Willie Aikens or President of the **Heart of Boynton Homeowner’s Association**, in District II. Ms. Aikens provided perishable food to be distributed to families’ in-need in the **Heart of Boynton/District II**.

November 14th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II** – **two (2) families provided for.**

November 15th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 15th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 15th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2 and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 15th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 15th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 15th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 15th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 15th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

November 15th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 16th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 16th – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 16th – Officer Paramore logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

November 16th – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 16th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 16th – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 16th – Officer Paramore conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 17th – The Neighborhood Officer Program in partnership with **Mark Hildrethm, Vice President of Paradise Windows/Doors**; who purchased/donated **fifty (50) turkeys**. In addition, **Sergeant Diehl and Officer Paramore purchased/donated** an additional **twenty-five (25) turkeys (at \$132.76)** – the combined **seventy-five (75) turkeys** were distributed to families in the **Heart of Boynton/District II**. This event was in collaboration with the **Heart of Boynton Association**; and is designed as a community outreach program to directly have an impact between Law Enforcement and the community.

November 19th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 19th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 19th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 19th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2, and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 19th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 19th – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 19th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 19th – Sergeant Diehl conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 20th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 20th – Officer Paramore attended **SWAT Training**.

November 20th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 20th – Sergeant Diehl met with Mr. Willie Aikens, President of the **Heart of Boynton Homeowner’s Association**, in District II. Mr. Aikens provided perishable food to be distributed to families’ in-need in the **Heart of Boynton/District II**.

November 20th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 20th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR’s were off-line.

November 20th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 20th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 20th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 20th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

November 20th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mr. Aikens) within the **Heart of Boynton/District II** – **two (2) families provided for.**

November 20th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 21st – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 21st – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 21st – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 21st – Officer Paramore logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 21st – Officer Paramore facilitated **“Sweat/READ with a COP”** at Carolyn Sims Center. This program is in collaboration with **Frank Ireland, Carolyn Sims Center Supervisor**; and is designed as a community outreach program to directly have an impact between Law Enforcement and children who reside in the community. In addition, **Sergeant Diehl and Officer Paramore purchased/donated an assortment of chips/pretzels/etc.** – to be handed for the kids in attendance (as a snack).

November 21st – Officer Paramore distributed flyers for the upcoming “**Boynton Beach Police Department – Community Engagement/Meet the Chief of Police Forum**” – many of the residents/businesses was accommodating on receiving and posting the flyers.

November 21st – Officer Paramore conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 21st – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 21st – Officer Paramore logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

November 26th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 26th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 26th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

November 26th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 26th – Sergeant Diehl attended the **Heart of Boynton – Homeowner’s Association Meeting** at Carolyn Sims Center.

November 26th – Sergeant Diehl facilitated children at the **Galaxy Elementary** (morning) cross-walk – during this extra patrol several community interactions with local children. The extra police presence was at the request of **CRA Board Member Mack McCray**.

November 26th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

November 26th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 26th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 26th – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 26th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 26th – Sergeant Diehl conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 26th – Sergeant Diehl assisted patrol operations regarding case number 18-061657 – **civil matter** – located at **726 NE 1st Street, Boynton Beach, FL**.

November 27th – Sergeant Diehl and Officer Paramore attended the **Cub Scout Pack #243 meeting at Poinciana Elementary School.**

November 27th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 27th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2, and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 27th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 27th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 27th – Sergeant Diehl met with Mr. Willie Aikens, President of the **Heart of Boynton Homeowner's Association**, in District II. Mr. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II**.

November 27th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 27th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 27th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mr. Aikens) within the **Heart of Boynton/District II – two (2) families provided for.**

November 27th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

November 27th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration.**

November 27th – Officer Paramore assisted patrol operations regarding case number 18-061828 – **selective traffic enforcement** – located at **1203 N. Seacrest Blvd., Boynton Beach, FL.**

November 28th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 28th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2, and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 28th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration.** During our patrol(s) several community interactions were conducted.

November 28th – Sergeant Diehl met with Ms. Shirley Aikens, daughter of Willie Aikens of the **Heart of Boynton Homeowner's Association**, in District II. Ms. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II.**

November 28th – Sergeant Diehl and Officer Paramore facilitated “**Sweat/READ with a COP**” at Carolyn Sims Center. This program is in collaboration with **Frank Ireland, Carolyn Sims Center Supervisor**; and is designed as a community outreach program to directly have an impact between Law Enforcement and children who reside in the community. In addition, **Sergeant Diehl and Officer Paramore purchased/donated an assortment of chips/pretzels/etc.** – to be handed for the kids in attendance (as a snack).

November 28th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 28th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 28th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

November 28th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

November 28th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II** – **three (3) families provided for.**

November 28th – Officer Paramore assisted patrol operations regarding case number 18-062013 – **armed barricaded subject (domestic-related)** – located at **3165 E. Atlantic Drive, Boynton Beach, FL.**

November 29th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 29th – Officer Paramore logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2, and Speed Measurement Trailer #1**; however, these LPR's were off-line.

November 29th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 29th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 29th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 29th – Sergeant Diehl's meeting, with **Chief Michael Gregory**, was re-set to December.

November 30th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

November 30th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

November 30th – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

November 30th – Officer Paramore logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

November 30th – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 30th – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

November 30th – Officer Paramore conducted one (1) extra patrol of the **Mangrove Park** located at **700 NE 4th Avenue, Boynton Beach, FL** – our attendance was requested by **Police Administration**.

December 2018

December 1st – Sergeant Diehl and Officer Paramore participated in the **CRA/City of Boynton Beach – Holiday Parade and Light Up the Park** events.

December 2nd – Officer Paramore participated in the **SWAT** function – dubbed “**Fill the SWAT Truck – Toy Drive.**” This is a toy drive for the up-coming holiday season and the toys will be distributed to local charities.

December 3rd – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

December 3rd – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 3rd – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

December 3rd – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2 and Speed Measurement Trailer #1**; however, these LPR's were off-line.

December 3rd – The Neighborhood Officer Program facilitated the “**Community Engagement Meeting**” at Carolyn Sims Center. This event is in collaboration with **Chief of Police Michael Gregory** and is designed as a community outreach program to directly have an impact between Law Enforcement and the citizens who reside in the community.

December 3rd – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

December 3rd – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 3rd – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 3rd – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 3rd – Sergeant Diehl conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 3rd – Sergeant Diehl and Officer Paramore attended the **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center.

December 4th – Officer Paramore attended **SWAT Training**.

December 4th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

December 4th – Sergeant Diehl attended the **Cub Scout Pack #243 meeting** at **Poinciana Elementary School**.

December 4th – Sergeant Diehl met with Mr. Willie Aikens, President of the **Heart of Boynton Homeowner’s Association**, in District II. Mr. Aikens provided perishable food to be distributed to families’ in-need in the **Heart of Boynton/District II**.

December 4th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

December 4th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 4th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2 and Speed Measurement Trailer #1**; however, these LPR’s were off-line.

December 4th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 4th – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 4th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mr. Aikens) within the **Heart of Boynton/District II** – **two (2) families provided for.**

December 4th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

December 4th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 4th – Sergeant Diehl conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 4th – Sergeant Diehl assisted patrol operations regarding case number 18-063311 – **affray/battery (large crowd)** - located at **220 NE 10th Avenue, Boynton Beach, FL**.

December 4th – Sergeant Diehl assisted patrol operations regarding case number 18-063310 – **assault in progress** – located at **510 NE 3rd Street, Boynton Beach, FL**.

December 4th – Sergeant Diehl assisted patrol operations regarding case number 18-063316 – **suspicious incident/vehicle (possible burglary)** - located at **141 W. Woolbright Road, Boynton Beach, FL**.

December 4th – Sergeant Diehl assisted patrol operations regarding case number 18-063318 – **business alarm (possibly weather related)** - located at **127 E. Woolbright Road, Boynton Beach, FL**.

December 4th – Sergeant Diehl assisted patrol operations regarding case number 18-063328 – **suspicious incident (landlord/tenant disturbance)** - located at **3041 Grove Road, Boynton Beach, FL**.

December 5th – Sergeant Diehl participated in the **Town Square Public Input Meeting** at Carolyn Sims Center.

December 5th – Sergeant Diehl and Officer Paramore facilitated “**Sweat/READ with a COP**” at Carolyn Sims Center. This program is in collaboration with **Frank Ireland, Carolyn Sims Center Supervisor**; and is designed as a community outreach program to directly have an impact between Law Enforcement and children who reside in the community. In addition, **Sergeant Diehl and Officer Paramore purchased/donated an assortment of chips/pretzels/etc.** – to be handed for the kids in attendance (as a snack).

December 5th – Sergeant Diehl met with Ms. Shirley Aikens, daughter of Willie Aikens of the **Heart of Boynton Homeowner’s Association**, in District II. Ms. Aikens provided perishable food to be distributed to families’ in-need in the **Heart of Boynton/District II**.

December 5th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 5th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 5th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 5th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

December 5th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II – four (4) families provided for.**

December 5th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

December 5th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 5th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 6th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

December 6th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

December 6th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

December 6th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 6th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

December 6th – Sergeant Diehl attended the **Community Redevelopment Agency – Advisory Board (CRAAB) Meeting** at Intracoastal Park.

December 6th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

December 6th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 6th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 6th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 6th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 6th – Sergeant Diehl assisted patrol operations regarding case number 18-063681 – **affray/fight (10 individuals)** - located at **130 NE 10th Avenue, Boynton Beach, FL**. **It should be noted** that this event resulted in my tardiness at the CRAAB meeting.

December 8th – Sergeant Diehl attended the **CRA sponsored – Rock the Plaza** event at Sunshine Square.

December 10th – Sergeant Diehl assisted patrol operations regarding case number 18-064402 – **missing juvenile (5 YOA special needs child) - located at 431 NW 6th Avenue, Boynton Beach, FL.**

December 10th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

December 10th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

December 10th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

December 10th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 10th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 10th – Sergeant Diehl attended the **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center.

December 10th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

December 10th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

December 10th – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 10th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 10th – Sergeant Diehl conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 11th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

December 11th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

December 11th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

December 11th – Officer Rivera was re-assigned (back) to the **Neighborhood Officer Program**. Notification was sent, via email, to **Michael Simon – Executive Director of the Community Redevelopment Agency (CRA.)**

December 11th – Officer Rivera participated in “**Shop with a COP**” – located at Walmart™ 3625 S. Federal Highway, Boynton Beach, FL.

December 11th – The Neighborhood Officer Program attended the **Cub Scout Pack #243 meeting at Poinciana Elementary School.**

December 11th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 11th – The Neighborhood Officer Program conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

December 11th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

December 11th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration.** During our patrol(s) several community interactions were conducted.

December 11th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon.** During our patrol(s) several community interactions were conducted.

December 11th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at **700 NE 4th Avenue, Boynton Beach, FL** – our attendance was requested by **Police Administration.**

December 11th – Sergeant Diehl and Officer Rivera assisted patrol operations regarding case number 18-064683 – **audible alarm** - located at **725 N. Federal Highway, Boynton Beach, FL.**

December 11th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon.** During our patrol(s) several community interactions were conducted.

December 12th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL. Although the speed measurement device was serviceable; the License Plate Reader was off-line.

December 12th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

December 12th – The Neighborhood Officer Program conducted two (2) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

December 12th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 12th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration.** During our patrol(s) several community interactions were conducted.

December 12th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

December 12th – The Neighborhood Officer Program facilitated “**Sweat/READ with a COP**” at Carolyn Sims Center. This program is in collaboration with **Frank Ireland, Carolyn Sims Center Supervisor**; and is designed as a community outreach program to directly have an impact between Law Enforcement and children who reside in the community. In addition, **Sergeant Diehl and Officer Paramore purchased/donated** (on 12/12/2018) **an assortment of chips/fruit snacks/etc. (totaling \$65.46)** – to be handed for the kids in attendance (as a snack).

December 12th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 12th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 12th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 12th – The Neighborhood Officer Program met with Ms. Shirley Aikens, daughter of Willie Aikens of the **Heart of Boynton Homeowner’s Association**, in District II. Ms. Aikens provided perishable food to be distributed to families’ in-need in the **Heart of Boynton/District II**.

December 12th – Officer Paramore and Officer Rivera participated in “**Coffee with a COP**” – located at Chick-fli-A™ - 1560 W. Boynton Beach Blvd., Boynton Beach, FL.

December 12th – Sergeant Diehl attended the “**Community Stakeholder Meeting**” hosted by *Centennial Group* – located at **Carolyn Sims Center**.

December 12th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II – five (5) families provided for.**

December 13th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL. Although the speed measurement device was serviceable; the License Plate Reader was off-line.

December 13th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

December 13th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

December 13th – The Neighborhood Officer Program conducted two (2) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 13th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 13th – The Neighborhood Officer Program conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

December 13th – The Neighborhood Officer Program participated in the **SWAT/BBPD** function – dubbed “**Fill the SWAT Truck – Toy Drive.**” This function was drop the toys off at **M&M Appliance** – 915 N. Federal Highway, Boynton Beach, FL, which later be distributed at the Children's Healing Institute.

December 13th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

December 13th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 13th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 13th – The Neighborhood Officer Program conducted two (2) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 13th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Habitat for Humanity Homes** in the **1118 NE 2nd Street** – our attendance was requested by **Habitat for Humanity Staff** and **Police Administration**.

December 14th – The Neighborhood Officer Program conducted one (1) separate extra patrol of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 14th – Officer Paramore and Officer Rivera participated in the **CRA/City of Delray Beach – Boat Parade.**

December 14th – The Neighborhood Officer Program conducted one (1) separate extra patrol of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 14th – Officer Paramore logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

December 14th – The Neighborhood Officer Program conducted one (1) separate extra patrol of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 14th – The Neighborhood Officer Program conducted one (1) separate extra patrol of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 14th – The Neighborhood Officer Program conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

December 14th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 14th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Habitat for Humanity Homes** in the **1118 NE 2nd Street** – our attendance was requested by **Habitat for Humanity Staff** and **Police Administration**.

December 17th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

December 17th – Sergeant Diehl attended the **Heart of Boynton – Homeowner’s Association Meeting** at Carolyn Sims Center.

December 17th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR’s were off-line.

December 17th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

December 17th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 17th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 17th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

December 17th – Sergeant Diehl **purchased/donated thirty (30) new unwrapped toys** (totaling \$209.70) – the new unwrapped toys were provided to a community-led organization dubbed **“Boynton Strong,”** later the toys will be distributed in the Heart of Boynton. This was a collaborative effort designed as a community outreach program to directly have an impact between Law Enforcement and the community.

December 17th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

December 17th – Sergeant Diehl conducted one (1) separate extra patrol of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 17th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 17th – Sergeant Diehl conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 17th – Sergeant Diehl conducted one (1) separate extra patrol of the **Habitat for Humanity Homes** in the **1118 NE 2nd Street** – our attendance was requested by **Habitat for Humanity Staff** and **Police Administration**.

December 18th – Officer Paramore and Officer Rivera participated in “**Shop with a COP**” – located at Walmart™ 3625 S. Federal Highway, Boynton Beach, FL.

December 18th – The Neighborhood Officer Program **purchased/dropped off sixteen (16) new unwrapped toys** (totaling \$78.74) – the new unwrapped toys were provided to the children that attend **Burk’s Early Learning Center** – the event is dubbed “**Operation Secret Santa**.” This was a collaborative effort designed as a community outreach program to directly have an impact between Law Enforcement and the community.

December 18th – Sergeant Diehl attended the **Cub Scout Pack #243 Holiday Party** at 342 N. Swinton Avenue, Delray Beach, FL.

December 18th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

December 18th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

December 18th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

December 18th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 18th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 18th – Sergeant Diehl *purchased/dropped-off* **twenty-five (25) new boys/girls pajamas (totaling \$82.34)**. In addition, **Tyrone Harvey**, member of the **Heart of Boynton Association** *purchased/donated* an additional **fifteen (15) new sets of pajamas (at \$48.21)** – the combined **forty (40)** sets of pajamas were provided for the upcoming **“Pajama Jam Party”** at **Boynton Beach Faith Based CDC** on December 22nd. This was a collaborative effort designed as a community outreach program to directly have an impact between Law Enforcement and the community.

December 18th – Sergeant Diehl facilitated children at the **Galaxy Elementary** (morning) cross-walk – during this extra patrol several community interactions with local children. The extra police presence was at the request of **CRA Board Member Mack McCray**.

December 18th – The Neighborhood Officer Program met with Ms. Shirley Aikens, daughter of Willie Aikens of the **Heart of Boynton Homeowner's Association**, in District II. Ms. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II**.

December 18th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 18th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 18th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 18th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity Homes** in the **1118 NE 2nd Street** – our attendance was requested by **Habitat for Humanity Staff** and **Police Administration**.

December 18th – The Neighborhood Officer Program attended a meeting with “**Connect to Greatness**” meeting hosted by *the Chief of Police, Michael Gregory* – located at **Police Department**.

December 18th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II – one (1) family provided for.**

December 18th – The Neighborhood Officer Program conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

December 18th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

December 19th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

December 19th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's were off-line.

December 19th – The Neighborhood Officer Program conducted two (2) extra patrols of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

December 19th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 19th – The Neighborhood Officer Program facilitated “**Sweat/READ with a COP – HOLIDAY PARTY and TOY GIVEAWAY**” located at Carolyn Sims Center. This holiday party/toy giveaway is in collaboration with **Ricky Petty of Healthier of Boynton**; and is to reward the **twenty-five (25) children** that participate on a weekly basis in the Sweat/READ with a COP community outreach program.

December 19th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

December 19th – The Neighborhood Officer Program met with Ms. Shirley Aikens, daughter of Willie Aikens of the **Heart of Boynton Homeowner's Association**, in District II. Ms. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II**.

December 19th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 19th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 19th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 19th – Sergeant Diehl attended the “**Future of the MLK Corridor – Community Discussion**” meeting hosted by *Neighborhood Renaissance* and *the Boynton Beach Faith Based CDC* – located at **Ezell Hester Center**.

December 19th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II** – **three (3) families provided for.**

December 19th – Sergeant Diehl **purchased/donated thirty (18) new unwrapped toys** (totaling \$140.54) – the new unwrapped toys were provided to **Pastor Richard Dames**, the **President of the Boynton Beach Coalition of Clergy**. later the toys will be distributed in the Heart of Boynton. This was a collaborative effort designed as a community outreach program to directly have an impact between Law Enforcement and the community.

December 19th – Sergeant Diehl attended the **“Future of the MLK Corridor – Community Discussion”** meeting hosted by *Neighborhood Renaissance* and *the Boynton Beach Faith Based CDC* – located at **Ezell Hester Center**.

December 19th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 19th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity Homes** in the **1118 NE 2nd Street** – our attendance was requested by **Habitat for Humanity Staff** and **Police Administration**.

December 20th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL. It should be noted that although the trailer was serviceable; the LPR was off-line.

December 20th – The Neighborhood Officer Program conducted two (2) extra patrols of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

November 20th – Officer Paramore attended **SWAT Operation**.

December 20th – The Neighborhood Officer Program interacted with several children at the **Carolyn Sims Center**.

December 20th – Officer Paramore participated/interacted with the children at **Poinciana Elementary School** during their **Field Day** activities.

December 20th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

December 20th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 20th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 20th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 20th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 20th – Officer Paramore **dropped off ten (10) new/unwrapped toys** – the new unwrapped toys were provided to **Phyllis Blackmon**, the **Galaxy Elementary School – Head Start Coordinator**. This was a collaborative effort designed as a community outreach program to directly have an impact between Law Enforcement and the community.

December 20th – Sergeant Diehl attended the “**MLK Celebration Discussion**” meeting hosted by *City of Boynton Beach* – located at **Carolyn Sims Center**.

December 20th – In collaboration with **Palm Beach Gardens Police Department**; Officer Rivera assisted with delivering **twenty (20) new/wrapped toys** and **thirty (30) gift cards (various dominations)** to a **Boynton Beach family** that took in a displaced **Palm Beach Gardens family**. This was a collaborative effort between two separate police agencies and a family in need of some up-lifting inspiration during the holidays.

December 20th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity Homes** in the **1118 NE 2nd Street** – our attendance was requested by **Habitat for Humanity Staff** and **Police Administration**.

December 20th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, and Speed Measurement Trailer #1**; however, these LPR’s were off-line.

December 20th – Officer Rivera tutored a Lake Worth Christian 9th Grader at Carolyn Sims Center.

December 20th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 21st – The Neighborhood Officer Program conducted one (1) separate extra patrol of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 21st – Officer Paramore logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1** and **Speed Measurement Trailer #2**; however, these LPR’s were off-line.

December 21st – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 21st – The Neighborhood Officer Program conducted one (1) separate extra patrol of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 21st – The Neighborhood Officer Program conducted one (1) separate extra patrol of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 21st – The Neighborhood Officer Program conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

December 21st – The Neighborhood Officer Program conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 21st – The Neighborhood Officer Program conducted one (1) separate extra patrol of the **Habitat for Humanity Homes** in the **1118 NE 2nd Street** – our attendance was requested by **Habitat for Humanity Staff** and **Police Administration**.

December 22nd – Officer Rivera attended the “**Pajama Jam**” at **CDC** located at **2191 N. Seacrest Blvd., Boynton Beach, FL**. This was a collaborative effort designed as a community outreach program to directly have an impact between Law Enforcement and the community.

December 26th – Officer Rivera facilitated “**Sweat/READ with a COP**” at Carolyn Sims Center. This program is in collaboration with **Frank Ireland, Carolyn Sims Center Supervisor**; and is designed as a community outreach program to directly have an impact between Law Enforcement and children who reside in the community. In addition, **Sergeant Diehl and Officer Paramore purchased/donated an assortment of chips/pretzels/etc.** (on 12/12/2018) – to be handed for the kids in attendance (as a snack).

December 26th – Officer Rivera conducted one (1) separate extra patrol of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 26th – Officer Rivera conducted one (1) separate extra patrol of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 26th – Officer Rivera conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 26th – Officer Rivera conducted one (1) separate extra patrol of the **Habitat for Humanity Homes** in the **1118 NE 2nd Street** – our attendance was requested by **Habitat for Humanity Staff and Police Administration**.

December 27th – Officer Paramore conducted one (1) separate extra patrol of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

December 27th – Officer Paramore conducted one (1) separate extra patrol of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

December 27th – Officer Paramore conducted one (1) separate extra patrol of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 27th – Officer Paramore conducted one (1) separate extra patrol of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 27th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

December 27th – Officer Paramore conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 27th – Officer Paramore conducted one (1) separate extra patrol of the **Habitat for Humanity Homes** in the **1118 NE 2nd Street** – our attendance was requested by **Habitat for Humanity Staff** and **Police Administration**.

December 28th – Officer Rivera conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

December 28th – Officer Rivera conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

December 28th – Officer Rivera conducted one (1) extra patrol of the **Mangrove Park** located at 700 NE 4th Avenue, Boynton Beach, FL – our attendance was requested by **Police Administration**.

December 28th – Officer Rivera conducted two (2) separate extra patrols of the **Habitat for Humanity Homes** in the **1118 NE 2nd Street** – our attendance was requested by **Habitat for Humanity Staff** and **Police Administration**.

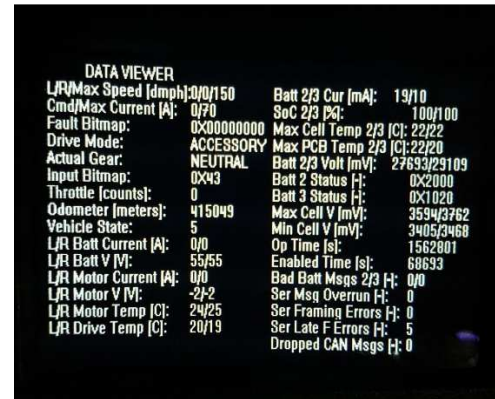


SEGWAY™ Log

Segway™ Data as of October 1, 2018



Segway™ Data as of December 31, 2018

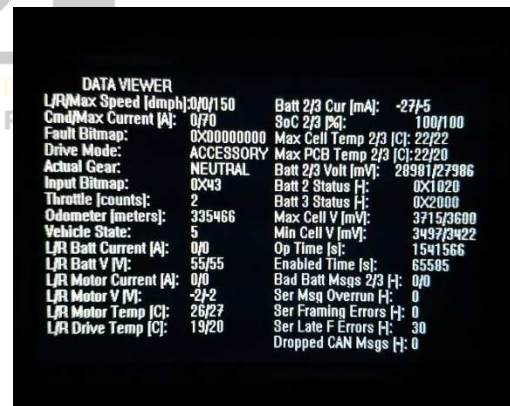
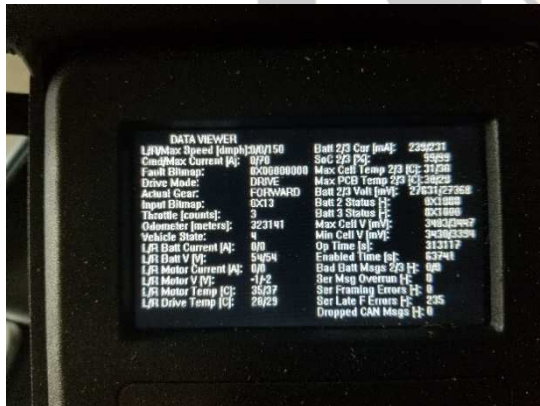


Odometer (meters): 407946 or 253 miles

Odometer (meters): 415049 or 257 miles

Enabled Time: 67554 minutes or 1125 hours

Enabled Time: 68693 minutes or 1145 hours



Odometer (meters): 323141 or 200 miles

Odometer (meters): 335466 or 208 miles

Enabled Time: 63741 minutes or 1062 hours

Enabled Time: 65585 minutes or 1093 hours

Neighborhood Officer Program Photos



Farm Share – attended by NOP & Cub Scouts #243



Farm Share – FL Senator Lori Berman, Sergeant Diehl and Cub Scouts Pack #243



Farm Share – FL Senator Lori Berman and Food Distribution



Farm Share – FL Senator Lori Berman and Food Distribution



Farm Share – Cub Scouts and Food Distribution

PALM BEACH COUNTY
COMMUNITY CONVERSATIONS
2018

We invite Consumers to join us for a conversation about living in poverty, as well as to discuss the gaps and unmet needs in Palm Beach County.

<p>OCTOBER 16 9 AM - 10 AM 1440 DR MARTIN LUTHER KING JR BLVD RIVIERA BEACH</p>	<p>OCTOBER 18 6 PM - 8 PM ST. JOHN MISSIONARY BAPTIST CHURCH - FELLOWSHIP HALL 900 N. SEACREST BLVD. BOYNTON BEACH</p>
<p>OCTOBER 17 9 AM - 10 AM 1699 WINGFIELD STREET LAKE WORTH</p>	<p>OCTOBER 19 9 AM - 10 AM BELLE GLADE CIVIC CENTER 725 NW 4TH STREET BELLE GLADE</p>
<p>OCTOBER 17 6 PM - 8 PM UB KINSEY COMMUNITY CENTER 720 8TH STREET WEST PALM BEACH</p>	

Can't make it?
 TAKE THE SURVEY here:
<https://bit.ly/2y9LTPJ>

QUESTIONS?
 CONTACT STESSY COCEREZ
 561-355-4718

Palm Beach County Board of County Commissioners
 Veronica Martinez, Mayor, Nick Bernardi, Vice Mayor
 Neil H. Valente, Pauline Burdick, Dawn Kerney, Steven L. Alvarado, Mary Lou Senger
 Vanessa C. Baker, County Administrator

Helping People Do More
Action
 PARTNERSHIP
 www.actionpalmbeach.com

Palm Beach County
COMMUNITY SERVICES
 www.palmbeachcounty.com



Community Conversation – “Living in Poverty” at St. John’s



Community Conversation – “Living in Poverty” at St. John’s



Heart of Boynton – Boynton Cares at Carolyn Sims Center



Heart of Boynton – Boynton Cares at Carolyn Sims Center



Heart of Boynton – Boynton Cares at Carolyn Sims Center

The NOP and Coalition of Clergy partnered for “Hurricane Michael Relief Effort”

**BOYNTON BEACH COALITION**
of Clergy & Community

HURRICANE MICHAEL

RELIEF EFFORT

OCTOBER 19 - OCTOBER 23, 2018

DROP-OFF SITE:
NEW DISCIPLES WORSHIP CENTER
239 NE 12TH AVENUE
BOYNTON BEACH, FL 33435

CONTACTS:
PASTOR RICHARD DAMES, President
(561) 503-8244
APOSTLE TOMMY BROWN, V. President
(561) 364-3831

Supplies Needed

<ul style="list-style-type: none">• BABY WIPES• BLEACH• BREAD• C&D BATTERIES• CANNED GOODS• CHIPS• COOKIES• CRACKERS• CUPS• DIAPERS		<ul style="list-style-type: none">• DISINFECTANT WIPES• FRUIT CUPS• JELLY• PAPER TOWELS• PEANUT BUTTER• PLASTIC UTENSILS• RAMEN NOODLES• STYROFOAM PLATES• VIENNA SAUSAGES• WASHING DETERGENT
--	--	--

• CASH & CHECK DONATIONS ARE ACCEPTED •
CHECKS MADE PAYABLE TO: BOYNTON BEACH COALITION

Thank You!

Email from a Parent of Poinciana Elementary School student

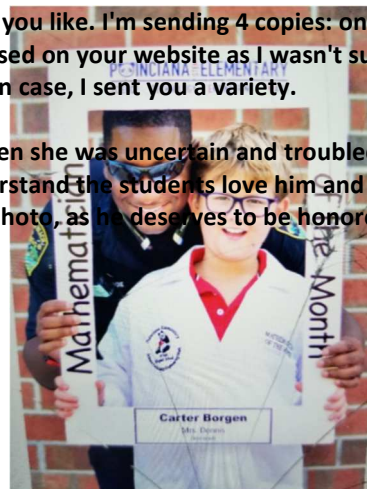
From: Kathryn Algeo kalgeo@live.com
Date: October 23, 2018 at 7:15:42 PM EDT
Subject: Image of Officer Paramore and Poinciana Mathematician of the Month

Good evening,

I hope this finds you well and you are able to open and use the images as you like. I'm sending 4 copies: one 4X6 print, one 8x10 print, one that can be shared on FB and one that can be used on your website as I wasn't sure what you wanted to use it for (I imagine just for an office print), but just in case, I sent you a variety.

On a side note, Officer Paramore was a great comfort to my daughter when she was uncertain and troubled in school and for that my husband and I are very grateful. From what I understand the students love him and I have no doubt he is a great comfort to many. I'm glad he jumped in this photo, as he deserves to be honored.

Kind regards,
Kat Algeo





Sweat/READ w/ a COP at Carolyn Sims Center



Sweat/READ w/ a COP at Carolyn Sims Center



Sweat/READ w/ a COP at Carolyn Sims Center



Galaxy Elementary – Career Day



Galaxy Elementary – Career Day



Galaxy Elementary – Career Day



Meet the Experts – Community Conversation



Meet the Experts – Community Conversation





Cub Scout – Pack #243 Halloween Party



Cub Scout – Pack #243 Halloween Party w/ Mayor Steven Grant in attendance



Trunk or Treat at Ezell Hester



Trunk or Treat at Ezell Hester



Trunk or Treat at Ezell Hester



Paradise Windows/Doors – Preparing Food Bags to Give-away



FFICER PROGRAM
EACH CRA



Notifying the Citizenry of up-coming Community Engagement Meeting



Turkey Give-Away at Carolyn Sims



Turkey Give-Away at Carolyn Sims



Balloon Making at Turkey Give-Away



CRA/City of Boynton Beach – Holiday Parade/Light Up the Park



CRA - Light Up the Park



CRA - Light Up the Park



Officer Paramore – Fill the SWAT truck



Officer Paramore – Fill the SWAT truck



BBPD – Community Engagement Meeting



BBPD – Community Engagement Meeting

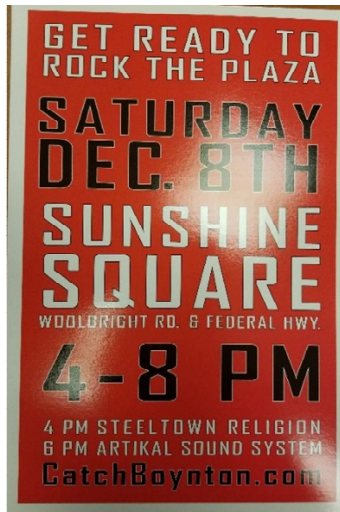


BBPD – Community Engagement Meeting



Town Square Public Input Meeting





Rock the Plaza – hosted by CRA



Rock the Plaza – hosted by CRA



Rock the Plaza – hosted by CRA



Shop w/ a COP #1 – Walmart™ S. Federal Highway



Officer Rivera at Shop w/ a COP #1



Officer Rivera at Shop w/ a COP #1



Officers Paramore and Officer Rivera at Coffee w/ a COP

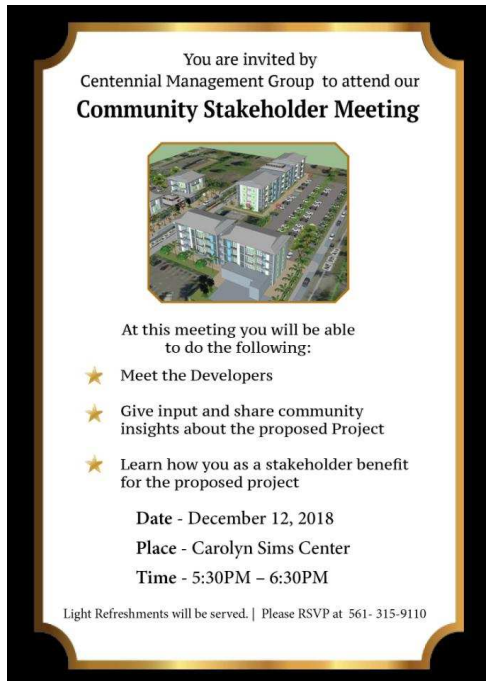


HOOD OFFICER
OYNTON BEACH CR



READ/Sweat with a COP

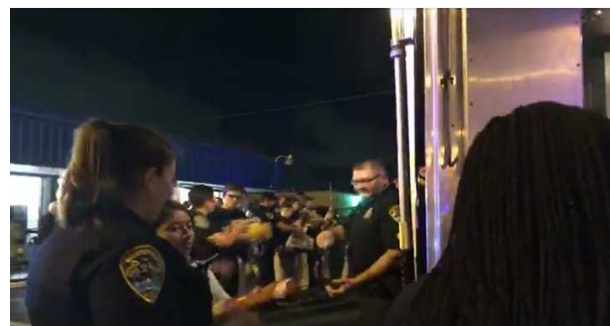




Centennial Group – MLK Block Project – Community Stakeholder Meeting



Children's Healing Institute – Toy Drive w/ Santa – over 1000 toys donated





Officer Rivera – Mentoring at Burk’s Early Learning Center



Boat Parade – hosted by CRA flyer



Boat Parade – hosted by CRA



Boat Parade – hosted by CRA



Boynton Strong – NOP donated 30 new toys for their toy drive



Burk's Early Center – "Operation Secret Santa"



Burk's Early Center – "Operation Secret Santa"





Cub Scout – Pack #243 – Holiday Party



Shop w/ a COP #2 – Walmart™ Old Boynton Road

Your Voice Matters
Please Join Neighborhood Renaissance & the Boynton Beach Faith Based CDC
for a Community Discussion

What: The Future of the MLK Corridor
 When: Wednesday, December 19
 5:00 pm to 6:30 pm
 Where: The Hester Center
 1901 N. Seacrest Blvd.

Neighborhood Renaissance
Revitalizing Communities - Strong Economies

Refreshments will be Served
 Contact Terri Murray at 832-6776 ext. 102 for more information



Neighborhood Renaissance MLK Block Project – Community Discussion Meeting

ATTENTION PARENTS:

There will be a Healthier Boynton Beach Toy Give Away on December 19(Wed) from 5:30-7:30pm at the Carolyn Sims Center for the READ WITH A COP participants only. Participants must be on time!

Below are the names of the participants:

- | | |
|------------------------|----------|
| 1. Alonzo Austin | Age: 11 |
| 2. Braylen Austin | Age: 6 |
| 3. Damarion Bouie | Age: 10 |
| 4. Laurensen Choute | Age: 10 |
| 5. Christal Desir | Age: 9 |
| 6. Paulina Desir | Age: 10 |
| 7. Jaeden Dort | Age: 11 |
| 8. Willie Hollis | Age: 10 |
| 9. Jayden Felton | Age: 10 |
| 10. Jason Guillaume | Age: 9 |
| 11. Jordan Johnson | Age: 10 |
| 12. Jamarus Louis | Ages: 8 |
| 13. Treveillot Michaud | Age: 10 |
| 14. Ali Moss | Age: 11 |
| 15. Taylor Moss | Age: 10 |
| 16. Matthew Nelson | Ages: 10 |
| 17. Zatavious Osbone | Age: 11 |
| 18. Russell Smith | Ages: 11 |
| 19. Omari St. Fort | Ages: 9 |
| 20. Taylor St. Fort | Ages: 6 |
| 21. Kaysaun Sulph | Age: 10 |
| 22. Cordell Valcourt | Age: 11 |
| 23. Gary Ware | Age: 7 |
| 24. Gemelah Ware | Age: 9 |
| 25. Cameron Williams | Ages: 8 |

Thanks for Your Cooperation!
Sgt. Diehl, Officer: Paramore & Rivera



READ/Sweat w/ a COP – Holiday Toy Giveaway List – 25 kids



READ/Sweat w/ a COP – Holiday Toy Giveaway – 25 kids



READ/Sweat w/ a COP – Holiday Party



READ/Sweat w/ a COP – Holiday Party

NEIGHBORHOOD OFFICER PROGRAM



Galaxy Elementary – Dropped off new/unwrapped toys for their Head Start Program



Officer Rivera tutoring a 9th Grader



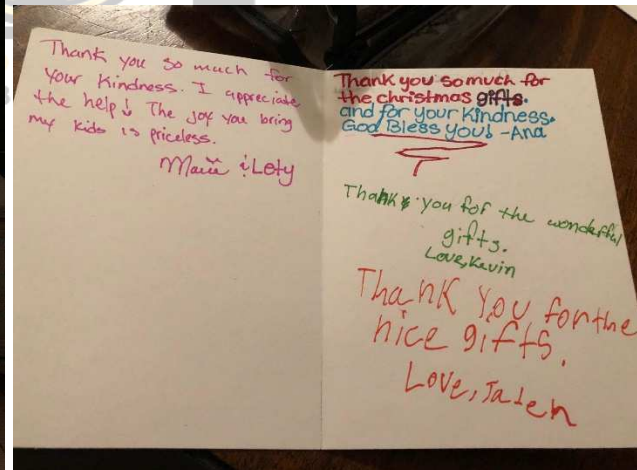
Poinciana Elementary – Field Day

Poinciana Elementary – Field Day





Toy/Gift Card Delivery for displaced Palm Beach Gardens Family



Toy filled Tree and Thank You card from displaced Palm Beach Gardens Family



Email from the Heart of Boynton Community Association

From: Sandra Jackson-Harvey
Sent: Monday, December 31, 2018 11:23 AM
To: Diehl, Henry
Subject: Heart of Boynton Community Association

On behalf of the Heart of Boynton Community Association, we would like to thank you and the Neighborhood Officer's Program for the continued support that your team has provided us through 2018. The dedication exhibited by you and your team is a true example of what the community of Boynton Beach needs to see more of. We hope that the Neighborhood Officer's Program continues to grow and be a working example of the ongoing trust and confidence that the community and Boynton Police department are trying to establish. The Heart of Boynton Community Association supports the Neighborhood Officer's Program and looks forward to continuing our relationship in the upcoming year.

Once again thank you for an awesome, sincerely dedicated team of officers that exemplify great leadership. Have a great new year.

Sincerely,

Willie Aikins, President
Sandra Harvey, Vice President









BOYNTON BEACH INCIDENTS - 10/01/2018 TO 12/31/2018

All Incident Types

Reporting Areas Selected: 301, 302, 305, 306

For: All Days of the Week with No Time Restrictions, Excluding All Filtered Addresses



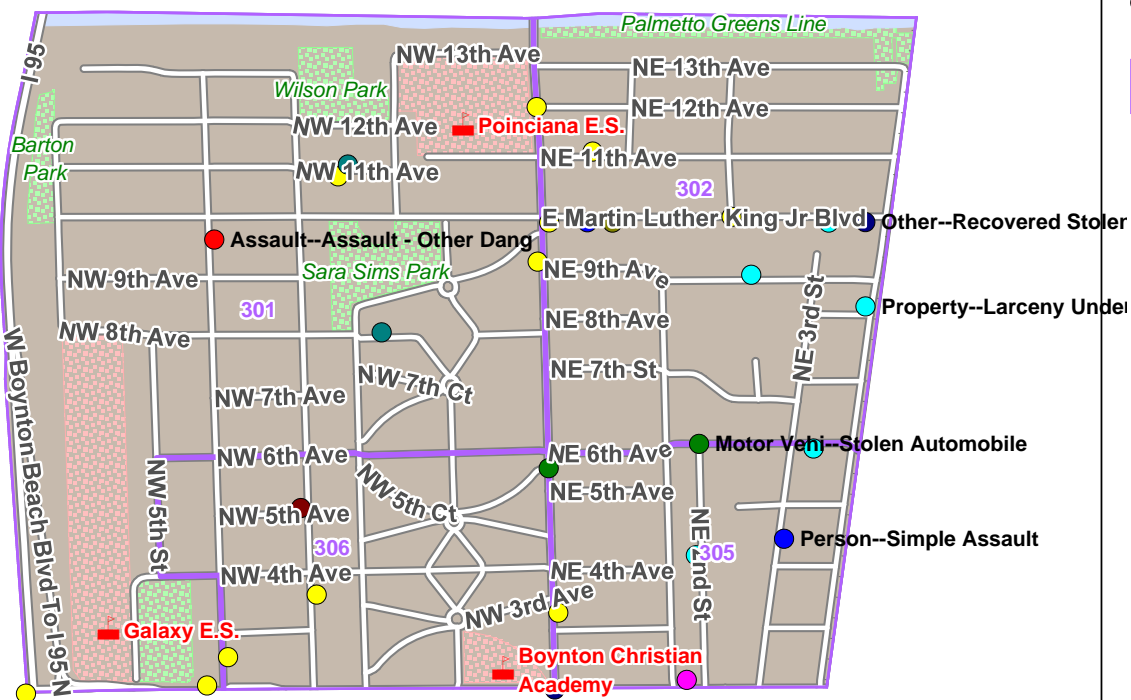
LEGEND

Incident Types

Total Incidents Selected = 28

- Assault--Assault - Other Dang (1)
- Motor Vehi--Stolen Automobile (2)
- Other Offe--Offenses Not Covered (11)
- Other--Recovered Stolen Mv (2)
- Person--Simple Assault (2)
- Possess Ma--Possession Of Mariju (1)
- Property--Forcible Entry - Non (1)
- Property--Larceny Over \$200 - (2)
- Property--Larceny Under \$50 - (5)
- Property--Lrcny Btwn \$50 & \$20 (1)

Reporting Areas



Scale: 1 inch = 1,062 feet

Map Produced on 01/02/2019
By CrimeInfo™ Version 11



CRA Neighborhood Policing Program - FY 2018-2019

Category	Quantity	Actual Cost per Unit	Subtotal	Notes
Personnel				
Sergeant Salary & Incentive(Diehl)	1	\$ 92,763	\$ 92,763	Salary, Education Incentive
Sergeant Benefits-Pension	1	\$ 44,443	\$ 44,443	Pension
Sergeant Benefits	1	\$ 15,625	\$ 15,625	Healthcare, Dental, Vision, Fica
Officer Salary & Incentive(Paramore)	1	\$ 62,781	\$ 62,781	Salary, Education Incentive
Officer Benefits-Pension	1	\$ 30,078	\$ 30,078	Pension
Officer Benefits	1	\$ 13,330	\$ 13,330	Healthcare, Dental, Vision, Fica
Officer Salary & Incentive(NEW)	1	\$ 54,304	\$ 54,304	Salary, Education Incentive
Officer Benefits-Pension	1	\$ 26,017	\$ 26,017	Pension
Officer Benefits	1	\$ 12,680	\$ 12,680	Healthcare, Dental, Vision, Fica
			\$ 352,021	Personnel Costs Total
Equipment				
Radio and Related Equipment	1	\$ 2,000	\$ 2,000	
Bike Rack	1	\$ 250	\$ 250	
Misc. Equipment - As Needed		\$ 2,500	\$ 2,500	
			\$ 4,750	Equipment Costs Total
Office Expenses				
Cell Phones Service Plan	3	\$ 675	\$ 2,025	
Office and Miscellaneous Supplies	1	\$ 2,000	\$ 2,000	Paper, Pens etc. (includes printer/copier)
Office Cleaning	1	\$ 1,500	\$ 1,500	
			\$ 5,525	Office Expenses Total
Total Proposed Program Expenses			\$ 362,296	

Communication and Program Marketing \$ 7,704

Total for FY 18-19 \$ 370,000

NOTE: All amounts provided by Police Department with exception of Contingency and ILA amount for FY 2017-2018
Revised by CRA to include promotional/marketing materials and additional equipment.





ve speaking

men

Sgt. H. Dight
Thank You For Your
Commitment And
Dedication
THE MILWAUKEE POLICE

CELEBR



CRA BOARD MEETING OF: February 12, 2019

OLD BUSINESS

AGENDA ITEM: 14.G.

SUBJECT:

Tree Lighting Information

SUMMARY:

Pursuant to the Board's request, CRA staff has determined how much electricity was used for the 2018 holiday lighting display and what it would cost to have permanent lights installed on the Banyan trees located at Dewey Park.

The findings are as follows:

The FPL bill (Attachment I) for the month of December, indicates that a total of \$40.74 was spent on electricity for the holiday lights. This amount reflects an increase of approximately \$27 of the average monthly bill for the meter located at Dewey Park.

Christmas Decor provided a proposal (Attachment II) that outlines several options for the purchase, installation, and maintenance of holiday lights.

Purchase and Installation Costs

- Option 1 - Wrap both Banyan tree trunks and branches with 12,500 warm white mini lights for \$5,500.
- Option 2 - Wrap only the large Banyan tree trunk and branches with 8,750 warm white lights for \$3,850.
- Option 3 - Wrap only the small Banyan tree trunk and branches with 3,750 warm white mini lights for \$1,650.

Please note that Christmas Decor has indicated that the lights offered are not intended for year-round use and have a limited lifespan of approximately six months.

Also, the anticipated Trump-China Tariff on March 1, 2019, is expected to enact a 25% increase on holiday lights. Therefore the proposal is only valid through February 28, 2019 (Attachment III).

Service Plan Costs

- Service calls are \$75 per call.
- Service labor hours are \$45 per hour, per installer
- Replacement strands are \$25 per strand
- Bucket truck fee is \$250

FISCAL IMPACT:

FY 2018 -2019 Budget, Project Fund, Line Item TBD, \$5,500, plus maintenance and electrical costs

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRA BOARD OPTIONS:

To be determined based on CRA Board discussion.

ATTACHMENTS:

Description

- ▣ **Attachment I - Electric Usage for Holiday Lighting Display**
- ▣ **Attachment II - Christmas Decor Lighting Proposal**
- ▣ **Attachment III - Christmas Decor Lighting Email Regarding Tarriff**

Information provided by the City's Finance Department about the amount spent on electricity for the holiday lighting display at Dewey Park.

Billing and Payment History

https://www.fpl.com/my-account/billing-and-payments.html?addAcct=success

Apps | G | ats login - Google Se | New Tab | Accounts Receivable | Florida Dept. of Reve | Florida Dept. of Reve | file radon surcharge

FPL | My Account | Pay Bill | Outages | Moving | Log Out | Menu | Search

Back to Account Summary

Billing & Payment History

Account Number: 3991947379 | Service Address: 511 E OCEAN AVE #IRR | [Print this Page](#)

Get predictable energy bills with FPL Budget Billing. [Learn More](#)

Total Balance

\$40.74

As of Jan 14, 2019

ALL ACTIVITY | **CHARGES** | CREDITS

DESCRIPTION		KWH BILLED	CHARGES
Dec 31, 2018 Electric Bill	Service Days: 31 View Bill	305	\$40.74
Nov 30, 2018 Electric Bill	Service Days: 31	29	\$13.84
Oct 30, 2018 Electric Bill	Service Days: 32	119	\$22.59
Sep 28, 2018 Electric Bill	Service Days: 28	14	\$12.39
Aug 31, 2018 Electric Bill	Service Days: 31	16	\$12.57
Jul 31, 2018 Electric Bill	Service Days: 32	18	\$12.80
Jun 29, 2018 Electric Bill	Service Days: 29	16	\$12.61



1/14/19

Boynton Beach CRA

Dewey Park

All Christmas Décor lights are commercial grade WARM WHITE mini lights. Price includes materials and installation. All materials will remain property of the Boynton Beach CRA. Christmas lights aren't intended for year-round use. They have a limited lifespan; therefore, this is considered a purchase installation.

Itemized Design Options:

1. Wrap both Banyan trunks and branches with 12,500 warm white mini lights - \$5,500
2. Wrap only the Large Banyan trunk and branches with 8,750 warm white mini lights - \$3,850
3. Wrap only the Small Banyan trunk and branches with 3,750 warm white mini lights - \$1,650
4. *Bucket Truck Fee - \$250

Service Plan:

Service Calls are \$75 per call.

Service Labor Hours are billed at \$45 per hour, per installer.

Replacement Strands are \$25 per strand. Replacement spheres are \$50 per sphere.

Any additional materials needed for service will be discussed for approval and then billed accordingly.

Service calls will be done within 24-72 hours of notification (weather permitting).

Excludes any electrical modifications if required.

Please have tree canopies pruned promptly if desired. Initial: ____

A 50% deposit is required for an exterior install. The balance is due upon the day of installation.


Signature _____

Print name _____

Date _____

Re: Adjusted

Melissa Yale <melissa@benchmarkpainting.com>

 You forwarded this message on 2/6/2019 9:21 AM.

Sent: Wed 2/6/2019 8:47 AM

To: Coppin, Mercedes; Martin DeVincenti

Good Morning Mercedes,

TYPICALLY around 6 months, but not warrantied, as they are considered a purchase item, not a lease program like during the holiday season.

Holiday lights, even though we use the highest grade commercial quality LED lights, aren't intended for year-round use. The technology doesn't exist from any manufacturer because of the bulb size and long stretches of wire. They will eventually dim and burn out.

What type of different option(s) are you thinking of? I'd need the budget to work within.

Please note: Solid color(s) and multi-color light strands are the same price. Twinkles will cost more.

Also, please be aware that the quote we gave is good til Feb 28th as the impending deadline for the Trump-China Tariff is March 1st.

Trump's intention is a 25% increase on certain goods and holiday lights are specifically on the list of goods.

Unfortunately this increase will be reflected in our future pricing if he follows through.

We'd need a signed contract and 50% deposit by Feb 28th in order to pull the new lights from our current new inventory before manufacturers/distributors prices go up.

Reach out with any questions.

Thanks again.

Best regards,
Melissa Yale
Designer/Lighting Coordinator
Office: 561-375-6249
Direct: 561-350-8077



CRA BOARD MEETING OF: February 12, 2019

NEW BUSINESS

AGENDA ITEM: 15.A.

SUBJECT:

Consideration of Grant Funding for the Boynton Beach CRA FY 2018-19 (Winter) Nonprofit Organization Grant Program

SUMMARY:

At the October 9, 2018 CRA meeting, the Board approved the issuance of the FY 2018-19 Nonprofit Organization Grant Program (NOGP) for the Economic/Business Development and Affordable and Workforce Housing categories (see Attachment I).

Included in the FY Budget, the CRA Board approved a total of \$95,000 in grant funding with 80% (\$76,000) allocated for the Affordable and Workforce Housing category. The remaining 20% (\$19,000) was allocated for the Economic/Business Development category and awarded to the Community Caring Center of Boynton Beach Inc. (CCC) for their Culinary Incubator/Training Program at the January 8, 2019 Board meeting.

The CRA's Notice of Funding Availability (NOFA) for the winter cycle was released on November 29, 2018 with a submission deadline of January 4, 2019 (see Attachments II and III).

On January 4, 2019, one application by Habitat for Humanity International (d/b/a Habitat for Humanity of South Palm Beach County) (HFHSPBC) was received within the deadline (see Attachment IV - Excerpts from NOGP Application). The specifics of the organization's funding request are summarized below:

	Nonprofit Organizations
	HFHSPBC
	(Increasing the Quality of Life)
FY 2018-19 Budget	\$7,160,408
Overall Weighted Score	95%
	10 months
Programs/Projects Duration	(April 2019 - February 2020)
Funding Requested	\$75,000 (1%)
Funding Recommendation	\$75,000

Criteria used in review of the application were grouped into six categories weighted for a total 100% as indicated below:

Organization Capacity	20%
Need for Project/Program	20%
Project/Program Description	10%
Project/Program Model	20%
Evaluation Plan	10%
Budget & Sustainability	20%

NOGP Funding Evaluation Committee's Recommendation:

For this fiscal year, the HFHSPBC's Increasing the Quality of Life Program has committed to build three single-family dwelling units (one Villa with two attached units located at 123 and 127 NE 12th Avenue and one detached single-family home located at 110 NW 6th Avenue), complete three neighborhood revitalizing projects (including home renovations and critical repairs), conducting home ownership and homebuilding/home maintenance education workshops, and leveraging volunteers and public/private/nonprofit donations.

The results of the Committee's evaluations are provided in Attachment V.

FISCAL IMPACT:

FY 2018 - 2019 Budget, Project Fund 02-58500-470, \$76,000.

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRAAB RECOMMENDATION:

At their February 7, 2019 meeting, the CRAAB recommended approval of the application and funding request as submitted by the Habitat for Humanity of South Palm Beach County (HFHSPBC) in the amount not to exceed \$75,000 over a funding period of 12 months under the Nonprofit Organization Grant Program (NOGP).

CRA BOARD OPTIONS:

1. Approve the application and funding request as submitted by the Habitat for Humanity of South Palm Beach County (HFHSPBC) in the amount not to exceed \$75,000 over a funding period of 12 months under the Nonprofit Organization Grant Program (NOGP) and direct staff to work with legal counsel to bring back a grant agreement for approval at the March 13, 2019 CRA Board meeting.
2. Do not approve the application and funding request as submitted by the Habitat for Humanity of South Palm Beach County (HFHSPBC) in the amount not to exceed \$75,000 over a funding period of 12 months under the Nonprofit Organization Grant Program (NOGP).
3. The Board may consider an alternative upon review and discussion.

ATTACHMENTS:**Description**

- ▢ **Attachment I - October 9, 2018 CRA Board Meeting Minutes**
- ▢ **Attachment II - FY 2018-19 NOGP (Winter) Notice of Funding Availability Flyers**
- ▢ **Attachment III - FY 2018-19 (Winter) NOGP Guidelines**
- ▢ **Attachment IV - Excerpts from HFHSPBC FY 2018-19 (Winter) NOGP Application**
- ▢ **Attachment V - FY 2018-19 (Winter) Funding Evaluation Committee Results**

downtown environment. It is something people look for and there's a high demand. If there are too many, they will close down and if not enough they will open up and supply and demand will regulate the market.

Board Member McCray asked if there are too many, if they could put a cap and the policy comes back before the Board annually for renewal. It would be permitted for this coming year and then return to the Board. Vice Chair Romelus was fine with the amendment as made by Board Member Katz. Chair Grant asked if they could cap Tier Three businesses for the fiscal year. Attorney Duhy advised she could add flexible language.

Motion

Board Member Casello moved to approve a Tattoo Parlor, Body Piercing/Body Art Shop to a Tier Two business with no more than two approvals per fiscal year and adding a condition to Tier Three business of no more than two approvals per fiscal year. Board Member Katz seconded the motion that unanimously passed.

B. Consideration of the FY 2018-19 Non-Profit Organization Grant Funding Program

Thuy Shutt explained this was the annual allocation for the above program which was being considered because some of the non-profits are not able to utilize the CRA Economic Development Grant Program. To stay in line with the CRA Plan and Legal requirements, staff developed the program last year. There were two grantees last year that successfully applied. Staff recommended two categories which were the same as last year, which was affordable/workforce and Economic Development business category. On October 4th, the CRA Advisory Board recommended approval of both, but with a specific requirement that 80% be allocation for Affordable/workforce housing and 20% be allocated for Economic Development Business Category. The Board can decide on the percentages or leave the allocation at \$95,000 for those two categories or the Board can chose another percentage. Attachment One contained the guidelines and attachment three had the other forms. The flyers and notices advertising the funding will be in both English, Spanish and Creole.

Vice Chair Romelus asked why \$27,000 was allocated for the Historic Woman's Club. Ms. Shutt explained this was a budget discussion when the previous \$92,000 was available and that was the recommendation on August 2nd. Since then, at a later meeting, they knew the allocation the Board had for this particular line item was \$95,000 and they wanted to have the same percentage breakdown because they thought the housing was a more tangible category and there is greater clarity in terms of monitoring a brick and mortar project versus difficulties with the Economic Development categories. The \$27,000 in question had nothing to do with this item.

Chair Grant questioned the deadline of November 5th. He asked if the CRA would provide information as soon as the application is on line. Ms. Shutt explained the program

would be advertised next week. There will be two pre-submission meetings on October 29th, both in the afternoon and evening. Written question inquiries like most the CRA's procurement procedures will ensure staff answers questions adequately and in time for the applicant to meet the final grant deadline in December. Chair Grant queried if they could move the deadline to Friday, at 5 on November 16th and learned it could. Chair Grant also requested providing the Board with the qualifications of the Evaluation Committee members and if the Board wanted someone specifically on the Committee or leave it to the Executive Director's discretion.

Board Member McCray suggested leaving it to the discretion of the Executive Director. Ms. Shutt explained the Funding Evaluation Committee, which was the Executive Director, the Assistant Director, the Finance Director and the Development Services Manager. The recommendation will go to the CRA Advisory Board for their review.

Motion

Board Member McCray moved to approve as amended. Vice Chair Romelus seconded the motion that unanimously passed.

C. Project Update 211 E. Ocean Avenue

Mr. Simon explained the property reverted back to CRA ownership prior to the September meeting. Staff conducted a property cleanup of all the vegetation and researched a company to conduct a Phase I Environment Assessment for that and other adjacent properties. Staff also authorized a complete survey that will be used for construction purposes of the property and adjacent properties. Staff inquired without result, about costs to move the structure if that is something the Board desired, as it was something the Board had given direction to do. The E2L team has approached staff about using the front driveway and back of the 211 E. Ocean property, with great care to manage the look of the property for construction worker parking as well as the property at 106 NE 3rd Avenue. They would fence the property in and screen it in. They are struggling for worker parking. He advised the issue could come back to the Board at the November meeting with an agreement if the board opts to allow them to use it.

Board Member McCray asked how much was spent on 211 E. Ocean Avenue property so far including acquisition. Mr. Simon estimated about \$1.5 million including legal, acquisition and other expenses. The survey and environmental assessment are several thousand dollars and are pre-development expenses. The latter two expenses were estimated to be under \$7,000, and Mr. Simon noted those expenses were for the entire block. Staff would limit expenditures to these types of predevelopment costs to a minimum until direction from the Board is given.

Board Member Casello questioned had any other developer inquired about the property and learned not on the 211 property by itself, but a more micro level development using properties adjacent to or near the CRA site. Board Member Casello asked if the prior

FUNDING AVAILABLE!



The Boynton Beach CRA is accepting applications for the Non-profit Organization Grant Program (NOGP).

Non-profit organizations serving the Boynton Beach community are invited to submit applications for financial assistance with Affordable and Workforce Housing programs and activities in the furtherance of the CRA's Redevelopment Plan.

**Voluntary Pre-submission Workshop at
Boynton Beach CRA Office:
Monday, December 10, 2018, 1:00 P.M.**

**Submission Deadline at CRA Office, 710 N. Federal Highway:
January 4, 2019, 5:00 P.M.**

Applications are available at CatchBoynton.com

**For More Information Contact
Thuy ("Twee") Shutt
(561) 600-9098
ShuttT@bbfl.us**



¡FINANCIAMIENTO DISPONIBLE!



La CRA de Boynton Beach está aceptando solicitudes para el Programa de subsidio para organización no lucrativa (Non-profit Organization Grant Program, NOGP).

Las organizaciones no lucrativas que atienden a la comunidad de Boynton Beach están invitadas a enviar las solicitudes de asistencia financiera con los programas de vivienda asquible y las actividades para la promoción del Plan de remodelación de la CRA.

Talleres voluntarios antes del envío de solicitudes en la oficina de Boynton Beach CRA:

10 de diciembre de 2018 a la 1:00 p.m.

Fecha límite para el envío de solicitudes a la oficina de la CRA, 710 N. Federal Highway:

4 de enero de 2019 a las 5:00 p.m.

Las solicitudes están disponibles en CatchBoynton.com

**Para obtener más información,
comuníquese con
Thuy ("Twee") Shutt
(561) 600-9098
ShuttT@bbfl.us**



GEN FINANSMAN DISPONIB!



Boynton Beach CRA ap aksepte aplikasyon pou Pwogram Sibvansyon Òganizasyon ak Bi Non Likratif (Non-profit Organization Grant Program, NOGP).

N ap envite òganizasyon ak bi non likratif yo sèvi kominote Boynton Beach yo pou soumèt aplikasyon yo asistans finansyè ak pwogram ak aktivite abòdab ak mendèv lojman nan avansman Plan Redevlopman CRA a.

**Atelye Vonlontè Avan ou Soumèt Aplikasyon nan
Boynton Beach CRA:
10 desanm 2018, nan 1:00 PM**

**Delè pou Soumèt nan CRA Office, 710 N. Federal Highway:
4 janvye 2019, 5:00 PM**

Aplikasyon yo disponib nan CatchBoynton.com

**Pou Jwenn Plis Enfòmasyon Kontakte
Thuy (“Twee”) Shutt
(561) 600-9098
ShuttT@bbfl.us**





Nonprofit Organization Grant Program

Fiscal Year 2018-19 Funding Cycle (Winter)

**Funding Availability for Economic/Business
Development Projects or Programs**

Boynton Beach Community Redevelopment Agency Nonprofit Organization Grant Program (NOGP)

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Boynton Beach Community Redevelopment Agency

Nonprofit Organization Grant Program (NOGP)

Fiscal Year 2018-19

Funding Framework

The mission of the Boynton Beach Community Redevelopment Agency (CRA) is to foster and directly assist in the redevelopment of the Community Redevelopment Area (CRA Area) in order to eliminate blight, create an economically sustainable downtown, and encourage economic growth, thus improving the attractiveness and quality of life of the CRA Area. The 2016 Boynton Beach Community Redevelopment Plan (CRA Plan) provides the framework for projects and activities intended to accomplish this mission, and offers objectives for redevelopment of the area that is also consistent with the citizens' visions as expressed through various redevelopment plans that have been consolidated into the current CRA Plan. In addition, the CRA Plan must be consistent with the City of Boynton Beach's Comprehensive Plan. In order to remain current in the fast-paced, ever changing economy of South Florida, both the CRA Plan and City of Boynton Beach Comprehensive Plan are periodically reviewed and updated in order to accurately reflect changing conditions and community objectives.

The CRA cannot fund the immense task of redevelopment on its own and encourages leveraged investment by private enterprise. With limited resources available for redevelopment efforts, the CRA allocates funding to projects and programs that will benefit the CRA Area. To assure the CRA is receiving the intended results from its projects and programs it is important that funding decisions be based on expectations of specific, measurable outcomes. In addition, since the implementation of a few strategically placed well-funded programs may have a much greater impact on the overall area than many inadequately funded ones, programs must be evaluated in the context of the CRA Plan, and implemented accordingly.

Therefore, the CRA's funding activities must align with the CRA Plan. Toward that end, the CRA has developed the Nonprofit Organization Grant Program (NOGP) as a methodology for evaluating the effectiveness of the programs and activities the CRA supports in furthering the CRA Plan.

Needs and Priorities for Funding

The CRA provides funding to address "Overall Needs" within the CRA Area. Along with the specific needs identified within the CRA Plan for the various districts of the CRA Area, the following "Overall Needs" are wide in scope and encompass some of the more serious problems that are prevalent throughout the CRA Area and contributed to the overall state of decline. These needs are addressed in previous CRA redevelopment plans and have been consolidated in the 2016 Boynton Beach Community Redevelopment Plan.

Removal of Slum and Blight (Demolition of Blighted Properties and Community Beautification and Clean-up Activities)

Economic/Business Development

Affordable and Workforce Housing Recreation & Cultural Facilities

While the CRA is the primary entity responsible for implementing the CRA Plan, the economic development envisioned by the CRA Plan may also be addressed through partnerships with other organizations. The NOGP has the potential to realize results without duplicating efforts through strategic alliances between the CRA and nonprofits that have a demonstrated capacity to address those needs. This program may be expanded in the future at the discretion of the CRA Board.

In order to better evaluate funding requests from those organizations and potential new non-profit "Partners," and measure the results of activities supported by CRA funds relative to the CRA's goals and objectives, the CRA developed the NOGP process and documents.

Funding Category for FY 2018-19 (Winter)

Affordable and Workforce Housing

Nonprofit Organization Grant Program (NOGP)

The NOGP provides a strategic framework for awarding and evaluating funding for programs and projects that further the CRA Plan, and includes specific guidelines that provide clear and consistent means for the CRA to:

- Inform the community about CRA funding interests and intentions;
- Identify funding in each fiscal year that is eligible for strategic partnerships based on the four "Overall Needs" identified above (Removal of Slum and Blight, Affordable and Workforce Housing, Economic/Business Development, Recreation and Cultural Facilities);
- Advise potential applicants on how they may become partners in accomplishing short and long-term CRA goals;
- Consider and compare funding applications and make funding decisions; and,
- Measure and evaluate organization performance relative to projections once funding is awarded.

For the Economic/Business Development Category funded in FY 2018-19, the NOPG describes the kinds of activities the CRA will fund and the short-term outcomes and long-term impacts the CRA hopes to achieve in collaboration with its nonprofit partner. It includes tools to assist the CRA in assessing the success of projects and programs that receive CRA funding. Funding applications must demonstrate alignment with these guidelines.

Boynton Beach Community Redevelopment Agency (CRA) Funding Framework

	Economic/Business Development
<i>CRA funds these kinds of activities</i>	<ul style="list-style-type: none"> • Business incubator facilities/programs that focus on the following industries, and have the potential to create five or more jobs, such as: <ul style="list-style-type: none"> – <i>Communication/Information Technology</i> – <i>Life Science</i> – <i>Culinary Industries</i> – <i>Arts and cultural Industries</i> – <i>Business & Financial Services</i> – <i>Clean Energy</i> – <i>Emerging Technologies</i> – <i>Corporate Headquarters</i>
<i>To achieve these (short-term) outcomes</i>	<ul style="list-style-type: none"> • Establishment and/or expansion of technology-based businesses, culinary industries, arts and cultural industries, and similar industries • Creation of higher paying jobs located in the CRA Area • Higher occupancy in office buildings • Increased economic activity in the CRA Area • Diversified local economy in the CRA Area
<i>With these long-term impacts</i>	<ul style="list-style-type: none"> • Construction of new mixed-use buildings in the applicable CRA Districts • National recognition of Boynton Beach as a City where companies want to be • Higher tax base • Increased economic development
<i>Demonstrated by these kinds of measures of success</i>	<ul style="list-style-type: none"> • Number and types of new technology based business start-ups • Number of higher paying new jobs • Number of new mixed-use buildings • Number of new arts and cultural venues • Number of technology based businesses relocating to or expanding in the CRA Area • Dollars invested/capital raised • Increases in assessed values • Occupancy rates

The NOGP framework does not replace guidelines for various other CRA grant programs such as Commercial Façade Improvement Grant Program, Commercial Interior Build-Out Grant Program, Commercial Rent Reimbursement Grant Program, and Commercial Construction Permit Grant Program.

Amount of Funding:

The following guidelines regarding the amount of funding for which a potential Nonprofit Partner may apply are effective for Fiscal Year 2018-2019.

- CRA support for Nonprofit Partners will be subject to availability of funds and the quality of their applications relative to these guidelines.
- CRA support may not exceed 25% of an organization's total operating budget for the year or a maximum of \$75,000, whichever is less, for a specific requested project or program, unless approved by the CRA Board as specified below.
- The CRA Board may, at its discretion, approve a grant allocation in excess of 25% of an organization's operating budget for the year, up to a maximum of \$75,000, for a specific requested project or program in the following circumstances:
 - The project or program service area is located within CRA priority area(s);
 - The project or program supports CRA priority project(s); or,
 - CRA funds are leveraged with other investment or private enterprise.
- An organization is permitted to request support for only one project or program in FY 2018-19.
- Applicants may request funding for a maximum one-year period in any application, though applications may be submitted for the same project/program in more than one consecutive year.
- The inclusion of in-kind cash value and/or services as projected and/or current revenue will be given careful review by the CRA. The value of in-kind revenue must be thoroughly documented and in general should not exceed ten percent (10%) of the total project/program budget. For Affordable Housing programs, real estate donations will not be included in the 10% calculation.
- Nonprofit Partners that have received funding in prior years must submit applications annually for future funding; no future funding will be made based on past support.
- Funds will be disbursed quarterly in accordance with the "Funding Agreement" executed by each Nonprofit Partner upon approval of funding.

Along with organizational and programmatic considerations, the CRA will include financial factors in its review of funding proposals to determine whether or not and how much funding will be awarded to each applicant. Financial considerations may include projected and actual revenue and expenses for prior years, financial statements, the proposed program/project budget, committed and potential support from other funders, financial sustainability, and the CRA's own budget and available resources.

Types of Activities

At the CRA's sole discretion and as allowed by Florida Statutes, the CRA may provide the funding for the following types of activities for Nonprofit Partners' projects and programs that are requested in the grant application. Generally speaking, a *project* is defined as a set of activities that has definite start and end points and is relatively short in term (a year or less); the scope is clearly defined and somewhat narrow and not likely to change significantly during the life of the project. A *program* is longer in term or ongoing and may involve multiple related projects; the scope is broad and activities and objectives must be managed over time as the organization environment changes. Projects and programs are usually linked to identifiable organization work units or cost centers. Only expenses for projects or programs that benefit the CRA Area and further the CRA Plan are eligible for funding.

Administrative support / overhead expense	Day-to-day operating costs or expenses tied directly to the benefits to be received by the CRA; maximum allowed is 10% of project/program budget
Conferences/seminars	Expenses to hold or sponsor a conference, seminar, workshop, other training event
Consulting services	Professional staff support to assist with a project of mutual interest or to evaluate services provided by an organization
Equipment	Purchase of equipment, furnishings, or other materials
Film/video/radio	Film, video, or radio production
Program/project support	Direct costs to develop and/or implement specific projects or programs
Public relations services	Printing and duplicating, audio-visual and graphic arts production, assistance in planning job fairs or training sessions, public service announcements, and other activities to increase public awareness and promote the organization's project/program to the community and other stakeholders.
Use of facilities	Reduced office space for temporary periods

Eligibility for Funding

Organizations meeting the following criteria are eligible to apply for Nonprofit Partner funding:

- Mission consistent with the mission of the CRA
- Classified as tax-exempt under IRS 501(c)(3), at time of application
- In good standing with the State of Florida
- Priority will be given to principle businesses located in the CRA Area
- Serves residents or businesses of the CRA Area and/or intends to locate a project or program in the CRA Area will that will bring visitors to the district to participate in funded projects or programs.
- Demonstrated commitment by Board of Directors or governing board to the purpose of and accountability for CRA funds
- Demonstrated capacity to create jobs and economic opportunities through the requested project or program funding

Funding Cycle, Fiscal Year 2018-2019

CRA support for Nonprofit Partners will be allocated in an annual cycle, with specific dates and instructions published prior to the beginning of each cycle. Dates for Fiscal Year 2018-2019 (Fall) are as follows:

- November 29, 2018 Application Available online
- December 10, 2018 1PM Voluntary Pre-submission Workshop (Boynton Beach CRA Office)
- December 21, 2018, 5 PM Deadline for Request for Information or questions
- January 4, 2019, 5 PM Applications due to CRA Office (710 N. Federal Hwy., Boynton Beach)
- January 15, 2019 Funding Evaluation Committee review of applications
- February 2019 Presentation & potential funding decisions by CRAAB and CRA Board

The CRA has the right to adjust the dates as necessary. All applicants would be notified of any changes.

In addition, from time to time the CRA may offer special funding initiatives for community partners to provide services in response to emerging/changing community needs and resources.

Application Components

To request CRA support, interested organizations must submit an *Application for Funding*. The application, related forms, and instructions to complete and submit the application package are available on the CRA website. The application package is comprised of the following components, which are described in detail in the instructions.

- *Cover Letter* - signed by the Chair of the organization's Board of Directors to demonstrate Board commitment to the purpose of and accountability for the proposed project or program
- *501(c)(3) IRS Determination Letter, at time of application*

- *Evidence of good standing with the State of Florida*
- *Application for Funding* – includes organization information, a comprehensive narrative description of the proposed project/program, and budget data
- *Board of Directors* - List of Board members and officers, brief bio for each, and, if available, policies on Board roles & responsibilities and Board contributions
- *Strategic Plan* – Strategic Plan or other long-term planning document and, if available, policy on long-term planning
- *Budget and Budget Narrative* - past, current, and proposed organization budget figures and line item budget with justification for the proposed project/program
- *Project/Program Model* – graphic presentation to demonstrate how project/program activities deliver immediate products and services (outputs), which result in short-term changes (outcomes), that in the long-term address “Overall Needs” within the CRA Area (impacts)
- *Evaluation Plan* – a written plan to translate outputs and outcomes defined on the Project/Program Model to measureable indicators and identify specific procedures, personnel, schedule, and tools/instruments to collect, analyze, and report data on performance
- *Organization financial information* – most recent Financial Statement, IRS Form 990 or 990 EZ, as applicable, credit report, and Independent Financial Compilation, Review, or Audit (see Application Instructions)
- *Affiliation Agreements* - if applicable, documents describing current or planned collaborative partnerships with specific roles or resources that each partner will provide relative to the proposed project/program
- *Current Balance Sheet* – As of 9/30/18 or more recent

The CRA has the right to determine what documents included on the list are not applicable and request any additional information as necessary.

Application and Review Process

1. Previously funded Nonprofit Partners will be notified by email of the new funding cycle and public notice will be published on the CRA website.
2. Application and related forms and detailed instructions will be available in hard copy at the CRA office and by email on request.

3. Applications delivered to the CRA office in person by an organization representative, U.S. Mail, or courier service will be accepted from the opening of the funding cycle until the due date and time.
4. The CRA Assistant Director or designee will conduct a preliminary review of each application to confirm that the organization is eligible to apply and determine whether application components are present and complete.
5. The Assistant Director will recommend applications for review to the Funding Evaluation Committee, comprised of the CRA Executive Director or CRA Assistant Director, CRA Finance Director, and the CRA Development Services Manager.
6. The Funding Evaluation Committee will review each application according to established criteria and make preliminary funding recommendations to the CRAAB and CRA Board of Commissioners for applications that receives a minimum overall score of 50%.
7. At the discretion of the CRAAB and CRA Board, applicant organizations may be asked to make presentations based on the Project/Program Models and Evaluation Plans included as part of their funding applications to the CRA Board.
8. The CRA Board will consider and make final decisions regarding funding requests.

Application Review Criteria

Criteria to be used by the CRA's Funding Evaluation Committee in reviewing applications for funding are grouped into six categories weighted as follows:

Organization Capacity	20%
Need for Project/Program	20%
Project/Program Description	10%
Project/Program Model	20%
Evaluation Plan	10%
Budget & Sustainability	20%

Specific items will be rated by each member of the Funding Evaluation Committee on a scale of 1 to 5, worst to best possible response: (1) Unacceptable, (2) Minimal, (3) Satisfactory, (4) Good, (5) Excellent.

Specific criteria to be used by the committee to evaluate funding applications are as follows:

ORGANIZATION CAPACITY

- Length of time established, overall growth/stability
- Stability/growth of organization funding
- Board professional composition, role, commitment to program/project
- Demonstrated experience/success with similar project/program

- Project/program leadership and staff qualifications
- Collaborative relationships/affiliations relative to project/program
- Prior CRA funding experience with similar project/program
- External oversight/accreditation/affiliation
- Long term/strategic planning process
- Current strategic plan and status

NEED FOR PROGRAM/PROJECT

- Project/program need consistent with CRA “Overall Needs”
- Project/program need consistent with organization mission
- Documentation of project/program need
- Uniqueness/lack of duplication, or affiliation with similar resources

PROJECT/PROGRAM DESCRIPTION

- Innovative or proven approach and justification
- Target population(s) clearly defined and within guidelines
- Activities clearly described and consistent with project/program model
- Staff and resources adequate to implement activities
- Activities likely to result in stated outputs/outcomes
- Realistic time frame to implement project/program

PROJECT/PROGRAM MODEL/PROJECTED RESULTS

- Stated project/program goal clear and relevant to CRA “Overall Needs”
- Clear relationship between activities, outputs, and outcomes
- Activities appropriate to project/program goal
- Realistic outputs and outcomes relative to organization capacity
- Clear, measurable outputs
- Clear, measurable outcomes
- Project/program results likely to lead to stated impacts

EVALUATION PLAN

- All CRA-funded activities addressed
- Outputs presented with measurable indicators
- Outcomes presented with measurable indicators
- Evaluation processes clearly described (who, how/tools, when)

- Evaluation processes reasonable, appropriate
- Implementation responsibility/process clearly defined
- Application/usefulness of evaluation results

BUDGET & SUSTAINABILITY

- Adequate, appropriate expense budget to implement project/program
- Line item costs explained/justified in narrative
- Use of CRA funds clearly identified, may be tracked
- Sufficient mix of funding secured to implement project/program
- Non-CRA funding solicited/pending
- Financial documents demonstrate responsible financial management
- Realistic plans to sustain project/program

Accountability for Use of CRA Funds

Nonprofit Partners will be required to submit quarterly and annual evaluation and financial reports to provide data to support progress toward projected outcomes and to account for use of CRA funds. Report forms and instructions will be provided to organizations upon execution of funding agreements and will also be available at the CRA office and by email upon request.

Discrepancies in meeting projections included in final funding documents, whether performance fails to meet or exceeds those projections, must be addressed in the organization's Quarterly Evaluation Report, which may include, but not limited to, the following:

- Verifiable cumulative list of clients or location of activities funded by the program;
- Graduates and Job Creation Statistics (e.g. with minimum goal of 25% of clients residing or opening businesses within the CRA Area, etc.), as applicable to funding category;
- Quarterly workshops/training data, as applicable to funding category;
- Financial Statements (quarterly unaudited and annual audited) or supportive documents consistent with approved grant budget; and,
- Marketing and Outreach Plan and Statistics with documentation of efforts towards individuals who are served or residents of the CRA Area or own and operate a small business located in the CRA Area.

At its discretion, the CRA will work with Nonprofit Partners to address discrepancies, adjust projections, and/or improve performance.

Proposed changes to funding-related documents must be approved *in advance* by Thuy Shutt, CRA Assistant Director, as follows:

- *All* changes to the Project/Program Model or Evaluation Plan
- Changes of *more than 10%* in any Budget line item

Limitations on Communications – Cone of Silence/No Lobbying

As to any matter relating to the NOGP, any applicant or anyone representing an applicant is advised that they are prohibited from contacting or lobbying the BBCRA Board, BBCRA Advisory Board, BBCRA staff, or any other person working on behalf of the BBCRA on any matter related to or involved with the NOGP. For purposes of clarification, an applicant's representatives shall include, but not be limited to, the proposer's employees, partners, attorneys, officers, directors, consultants, lobbyists, or any actual or potential subcontractor or consultant of the applicant. There will be an opportunity for inquiries to be made of BBCRA staff during the scheduled Voluntary Pre-Submission Meeting. All inquiries must be in writing and directed to the BBCRA Assistant Director, Thuy Shutt, (ShuttT@bbfl.us). Any violation of this condition may result in rejection and/or disqualification of the application. This "Cone of Silence/No Lobbying" is in effect from the date of publication of the Notice of Funding Availability (NOFA) and shall terminate at the time the BBCRA Board selects an organization(s), rejects all application(s), or otherwise takes action which ends the solicitation process.



181 S.E. 5th Avenue
Delray Beach, FL 33483
561-819-6070
Fax: 561-819-0173

January 4, 2019

**BOARD
OFFICERS**

Scott Sullivan,
Chairman

Rick Howard,
Immediate Past
& Vice
Chairman

Brittney Kocaj,
Treasurer &
Secretary

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Dyan

Leon Silverstein

President/CEO

Randy Nobles

Ms. Thuy Shutt
Assistant Director
Boynton Beach CRA
710 North Federal Hwy
Boynton Beach, FL 33435

Dear Ms. Shutt:

The Board of Directors of Habitat for Humanity of South Palm Beach County joins me in sending this request to be considered among the organizations for which the Boynton Beach CRA offers support. This application has been endorsed by a majority vote of the board on December 20, 2018. We understand that the CRA funding is to be utilized in conjunction with programs and operations that are consistent with the CRA's mission and the CRA Plan for the benefit of the Redevelopment Area. We are committed to assisting the affiliate in working to achieve the measurable outcomes identified in the funding application. We thank you in advance for your consideration, and hope you find our request worthwhile.

We respectfully seek support in the amount of \$75,000 toward our comprehensive ***Increasing the Quality of Life*** program. You will be joining an expanding family of donors that includes foundations, corporations, local, regional and national businesses, as well as generous individuals in helping us to make lasting improvements in the quality of life for the communities we serve.

In Boca Raton, Delray Beach, and Boynton Beach, Florida we are providing a hand-up, not a hand out, empowering families in need as partners in creating their own, safe, decent affordable housing, and building sustainable lives. At Habitat for Humanity of South Palm Beach County, we are not only transforming the lives of families, we are also building strong neighborhoods and collaborating to create cohesive communities.

The Research: National research shows that children who live in their own homes and experience stable, safe living environments thrive academically, physically and emotionally compared to those living in less favorable conditions. In a recent McArthur Foundation study, "How Housing Matters" it was determined that poor quality housing is tied to emotional and behavioral problems leading to poor academic performance. The study found that parents' stress from living in poor quality and unstable homes took a toll on children's wellbeing.

Researchers found that substandard housing—exposed wiring, peeling lead paint, rodent infestation, and the like—may also contribute to physiological stress in children, inhibiting



their emotional stability and learning. Similarly residential instability interrupts peer and school networks, impeding academic and behavioral success.

Our Primary Contact Information: Habitat for Humanity of South Palm Beach County is located at 181 SE 5th Avenue, Delray Beach, FL 33483. Please do not hesitate to contact us through Pam Bonina at 561-819-6070, Ext. 210 or pbonina@hfhboca.org.

Our Mission: *Seeking to put God's love into action, we bring people together to build homes, community and hope.*

Our Vision: *A world where everyone has a decent place to live.*

Our History: Since 1976, Habitat for Humanity International has provided affordable home ownership, safety and stability for 6.8 million people. Our own Habitat for Humanity of South Palm Beach County affiliate, established in 1991, has been working toward that same goal for the last 26 years; building 136 homes and revitalizing 151 homes and community assets in partnership with qualified area families, non-profits and government agencies. We are not only a key participant, but also an important convener of conversations that create positive impact in the neighborhoods and communities we serve. The outcomes create an improved quality of life and also instill a precious pride of ownership.

The Population We Serve: By empowering families to own and maintain their own homes, we are helping to break the cycle of poverty, providing a pathway that ensures healthy, sustainable lives. National research from the Journal of Urban Economics and a study done by the Federal Reserve Bank of New York reveals that children whose families own their own homes are 19% more likely to attend college and significantly more likely to complete high school.

Following is a full breakdown of the people currently served by our FY17 programs:

- | | |
|---------------------------|-------|
| • Male: | 41.6% |
| • Female: | 58.4% |
| • White: | 9.7% |
| • Hispanic: | 2.7% |
| • African American/Black: | 63.7% |
| • Caribbean/Black: | 23.9% |
| • Children (0-17): | 19.5% |
| • Young Adult (18-24) | 8.0% |
| • Adult (25-64) | 39.8% |
| • Senior (65+) | 32.7% |

Our Program Components:

• **New Home Construction:** We address the affordable housing crisis in Palm Beach County by building new homes with 3 to 5 bedrooms based on family size. Each home is sold with an interest free mortgage. Families that we work with are true partners in creating their own solutions as they each contribute 400 hours of sweat equity as part of their agreement with us, working on home builds, Neighborhood Revitalization projects and in our ReStores. Through the process, we teach them valuable skills that improve their ability to do home maintenance, integrate them into a community of people who give back, and often increase their opportunities for future employment.

• **Education:** Through education and mentoring, Habitat for Humanity of South Palm Beach County creates the pathway to successful home ownership, exposing our partner families to the empowering knowledge they need to make solid decisions for their families. Partnering with contributing financial institutions, businesses and regional organizations, we provide 100 hours of curriculum including financial literacy, budgeting, insurance & escrow, wills, home maintenance, health/nutrition and parenting. We teach the families we serve to become successful homeowners who are educated to maintain their asset for generations to come.

• **Neighborhood Revitalization:** To assist current homeowners in need who due to low income, illness or age are unable to keep up with needed home repairs, our Neighborhood Revitalization program helps homeowners protect their property values, avoid liens, fines and lapsed insurance. We partner with low-income families by completing needed repairs; our projects often motivate surrounding homeowners and landlords to make improvements of their own, heightening property values in entire neighborhoods, and creating a renewed pride of ownership for all.

1. **A Brush with Kindness (ABWK):** These smaller revitalization efforts typically involve pressure cleaning, painting, debris removal and yard clean up normally costing up to \$2,000.

2. **Critical Repairs:** These are larger projects such as roof repair or replacement, installation of new hurricane impact windows and doors, and accessibility ramps typically costing \$10,000+.

• **Volunteerism and Giving Back Where We Live and Work:** One of our most important priorities is exposing the communities we serve to the need for affordable housing by providing many varied opportunities for volunteers. Contributing in their home communities toward construction, in our ReStores or at our offices, our volunteers meaningfully serve our mission. They act as the heart, soul and muscle of our operation as they experience the joy of giving back.

• **Community Partnerships:** Habitat for Humanity of South Palm Beach County ensures maximum impact on the communities we serve by building community coalitions (residents, government, churches, hospitals and health care providers, law enforcement, businesses and other nonprofits) through which we collaboratively complete community projects.

Inceasing the Quality of Life program has set these FY19 goals:

1. Build 3 new homes, to reduce the need for affordable housing in our service area; increase family stability and sustainability; decrease blight and the number of empty lots that often lead to undesirable neighborhood activities, and increase the tax base in the city of Boynton Beach.

2. Complete 3 neighborhood revitalization projects, including *A Brush with Kindness* and *Critical Repairs*. The projects will restore older neighborhoods, rejuvenating homes that have fallen into disrepair, and protecting property values for the overall community. Frequently, such repairs assist the families in reinstating lapsed homeowner insurance and removing liens.

3. Track each Partner Family, via our database management tool, to ensure they complete 100 hours of life skills education curriculum and 400 hours of Sweat Equity work. This is a crucial component of our ultimate goal to transition families from renters to knowledgeable homeowners who have been exposed to concepts that increase sustainability and contribute to their employment skills.

4. Engage 500 volunteers, tracked via our database management tool, who will work together side by side to promote understanding and self-reliance.

5. Partner with a minimum of 5 volunteer groups representing organizations, non-profits, churches, and agencies to achieve home-building and neighborhood revitalization goals, while exposing partners to the

regional need for affordable housing and providing them with the benefits of community engagement and the joy of giving back.

6. Engage a minimum of 5 businesses in Team Builds with donations totaling a minimum of \$10,000 while involving each group's participants in social enterprise and providing the value of community engagement.

Some of Our Current Supporters:

- Bank of America Charitable Foundation
- Batchelor Foundation
- EverBank
- Farris Foundation
- Florida Peninsula Insurance Company
- Ford Motor Company
- Home Depot Foundation
- The Lattner Family Foundation
- Libra Foundation
- Lowe's
- MacArthur Foundation/Community Foundation of Palm Beach & Martin Counties
- Publix Supermarkets Charities
- Schmidt Family Foundation
- Sklar Furnishings
- State Farm Insurance
- Wells Fargo Foundation

Our Sustainability Model: Habitat for Humanity of South Palm Beach County follows the Habitat for Humanity International profile:

- Mortgage payments and repayments of home revitalization loans go into the Fund for Humanity to fund new homes and repairs for future Habitat families.
- Our 2 ReStores contribute more than \$400K toward our mission annually by repurposing building supplies and household items for sale to the public. In addition to providing useful goods for the community at very affordable prices, the ReStores also keep more than 2 million tons of waste from our landfills annually.

Our Administrative Costs: In FY18, 84.8% of our income directly supported our mission, and 15.2% was used toward administration, with 10.5% going to fundraising costs, and 4.7% going to management and general expenses.

Please know how much we appreciate your consideration of our request for funding.

Respectfully,



Scott Sullivan
Board Chairman

Application for Funding – Nonprofit Partner Boynton Beach Community Redevelopment Agency

The Boynton Beach CRA is a public agency and is governed by the “Florida Public Records Law” under Florida State Statutes, Chapter 119. Any documents provided by the Applicant(s) may be subject to production by the CRA upon receipt of a public records request, subject to any exemptions provided by Florida Law.

SUBMISSION OF AN APPLICATION IS NOT A GUARANTEE OF FUNDING

It is the responsibility of the applicant to READ AND UNDERSTAND all aspects of the Grant Program’s Rules/Requirements and Application.

NOTICE TO THIRD PARTIES: The grant application program does not create any rights for any parties, including parties that performed work on the project. Nor shall issuance of a grant result in any obligation on the part of the CRA to any third party. The CRA is not required to verify that entities that have contracted with the applicant have been paid in full, or that such entities have paid any subcontractors in full. Applicant’s warranty that all bills related to the Project for which the applicant is directly responsible is sufficient assurance for the CRA to award grant funding.

Section I. ORGANIZATION INFORMATION		
1 Organization Legal Name: Habitat for Humanity International		
<i>dba</i> , if applicable: Habitat for Humanity of South Palm Beach County		
2 Address: 181 SE 5 th Avenue Delray Beach, FL 33483		
3 Telephone: 561-819-6070	4 Fax: 561-819-0173	5 Website: www.habitatsouthpalmbeach.org
6 Mission Statement: Seeking to put God’s love into action, we bring people together to build homes, communities and hope. Our vision is a world where everyone has a decent place to live. We build strength, stability and self-reliance through shelter.		
7 Executive Leader: Randy Nobles – President & CEO		
8 Application Contact: Pamela Bonina	9 Title: Director – Grants & Administration	
10 Contact Telephone: 561-819-6070 X210	11 Email: pbonina@hfhboca.org	
12 Year Established, Organization History and Growth (maximum 1,000 words):		
<p>At Habitat for Humanity of South Palm Beach County (HFHSPBC), we are committed to our mission of improving the quality of life in the Boynton Beach, Delray Beach and Boca Raton communities, and to empowering the future homeowner families who partner with us to build or repair their homes. Our goal is to provide a full range of resources for our homeowner families, giving them the hand-up, not a hand-out, they need to lead sustainable lives, and to be good parents, good neighbors and good citizens.</p> <p>Founded in 1991, HFHSPBC has built 136 homes and completed 161 Neighborhood Revitalization Projects in the South Palm Beach County cities of Boca Raton, Delray Beach & Boynton Beach. This achievement has been shared by thousands of volunteers who have supported our work in order to</p>		

help build and repair homes for area families in need.

Our affiliate's roots began in Boca Raton but quickly expanded north to Delray Beach and Boynton Beach. The majority of our recent new home projects have been completed in Boynton Beach because of our strong partnerships with city agencies. HFHSPBC built its first home in Boynton Beach in 1999 and completed two or more homes in the city almost every year since. In 2019, we plan to complete 5 homes in Boynton Beach.

One of the key multi-year projects we completed in Boynton Beach was Ocean Breeze West – A Collaborative Community project including twenty-one mixed income single-family homes. HFHSPBC managed the project in partnership with the City of Boynton Beach, Boynton Beach CRA and the Faith-based CDC. Ground broke in January 2012, and the final house was finished in December 2014. Originally granted 11 home lots, HFHSPBC was ultimately able to build a total of 16 homes.

The Ocean Breeze West project was crucially important for the blight removal that resulted, a much needed solution to the destruction left behind at the Boynton Terrace public housing site decimated by the 2004 hurricanes. The Ocean Breeze West project created low income and workforce housing in the Heart of Boynton, predominately composed of African American and Caribbean families with a median income of \$27,100.

Our work upgraded the Heart of Boynton by adding new homes and building partnerships with faith-based and civic organizations, schools and city agencies. Families who could not have purchase a home through traditional avenues became homeowners with 0% rate mortgages based on their incomes, allowing them the leeway to invest in health insurance, education and transportation.

The cycle of poverty can be broken only when families receive the knowledge and tools they need along with the support of their community, encouraging them to take the necessary steps to grow and improve their lives. HFHSPBC recognizes the tremendous impact housing has on families' quality of life and their ability to establish long-lasting relationships within the community. The project avoided gentrification and displacement of existing residents.

To date, we have constructed 71 new homes in Boynton Beach. We have completed our third home in the Model Block project that aims to transform an area plagued by blight and crime into a safe neighborhood for families. HFHSPBC has an additional 5 lots in the Model Block corridor to continue to aid in this transformation.

Complementing our new home construction, we also complete home repair and community asset repair projects that revitalize the whole community. Projects assist current homeowners in need, who due to low income, illness or age are unable to keep up with needed repairs.

Our Neighborhood Revitalization (NR) program helps homeowners protect property values, avoid liens, fines and lapsed insurance. Low income families partner with us to complete needed home repairs. These projects often motivate surrounding homeowners and landlords to make improvements of their own, heightening property values in entire neighborhoods, and creating a renewed pride of ownership for all.

1. A Brush with Kindness (ABWK): These smaller revitalization efforts typically involve

pressure cleaning, painting, debris removal and yard clean up normally costing up to \$2,500.

2. Critical Repairs: These are larger projects such as roof repair or replacement, installation of new hurricane impact windows, doors, and accessibility ramps. Such projects typically cost \$10,000+.

Over half of the 161 NR projects we have completed to date are in Boynton Beach. Some of the key Boynton Beach community assets we have improved are Vetsville, the Community Garden, the Boys and Girls Club and Sara Sims Park

A unique aspect of our program is the requirement that our families become working partners who roll up their sleeves and participate in building homes and volunteering at the ReStores. Each partner family purchasing a new home is required to contribute 400 Sweat Equity hours of volunteer work, building an investment in their own outcomes. The families are welcomed into our vast volunteer network that is working each day to strengthen the communities we serve, contributing to the quality of life in Boynton Beach, Delray Beach and Boca Raton.

At HFHSPBC, we are not only changing lives, we are transforming them, creating an impact that will positively influence the stability and sustainability of the next generation. Nearly percent of those we serve are children. As the lives of their families are transformed, we are creating a foundation that will help catapult the next generation out of poverty.

In addition to the expected outcomes for partner families, we will also increase our annual volunteer base from 2700 to over 2800 this fiscal year. Our volunteers gain civic pride, self-esteem, job skills and potential employment, as they become committed advocates for HFHSPBC.

Through shelter we build strength, stability and self-reliance.

13 Description/Programs (maximum 1,000 words):

The vision that became today's Habitat for Humanity grew from the fertile soil of Koinonia Farm, a community settlement outside of Americus, Georgia, founded by farmer and biblical scholar Clarence Jordan.

On the farm, Jordan and Habitat's eventual founders, Millard and Linda Fuller, developed the concept of "partnership housing." The concept centered on those in need of adequate shelter working side by side with volunteers to build decent, affordable homes. The plan called for houses to be built at no profit. New homeowners' house payments would be combined with no-interest loans provided by supporters and money earned by fundraising projects to create "The Fund for Humanity," which would then be used to build more homes.

Beau and Emma were the owners of the first home built by Koinonia's Partnership Housing Program. They and their five children moved into a concrete-block home with a modern kitchen, indoor bathroom and heating system, replacing the unpainted, uninsulated shack with no plumbing where they had previously lived.

In 1973, the Fullers decided to take the Fund for Humanity concept to Zaire, now the Democratic Republic of Congo. After three years of hard work to launch a successful house building program there, the Fullers then returned to the United States and called together a group of supporters to discuss the next step in the realization of their dream: Habitat for Humanity International,

founded in 1976.

The transformative change that Beau and Emma's family experienced is now shared by families who partner with us to build or revitalize their homes. Thanks in no small part to the personal involvement of U.S. President Jimmy Carter and his wife Rosalynn, Habitat now works in nearly 1,400 communities across the U.S. and in 70 countries worldwide. Through Habitat, 9.8 million people have achieved strength, stability and independence through safe, decent and affordable shelter.

Founded on the vision of creating a world where everyone has a decent place to live, our mission is to put God's love into action; we bring people together to build homes, communities and hope. Our affiliate is comprised of the following departments:

1. **Construction:** We address the affordable housing crisis in South Palm Beach County by building new homes with low income families. Our construction team has a paid staff of seven with a director, coordinator, administrator, two superintendents and two assistant superintendents. The staff engages heavily with volunteers including highly trained ones that serve as team leaders.

In 2011, we began Neighborhood Revitalization work partnering with homeowners who needed repair work on their property that they were unable to complete. We use traditional Habitat guidelines so each family pays a portion of the repair cost, with their payments going into the Fund for Humanity to build new or repair other existing homes, frequently restoring homeowner insurance or removing liens and fines. We offer loans at zero interest for Critical Repairs. Homeowner families must contribute sweat equity hours or provide water and snacks if the project is outsourced to a construction vendor. We have added an education component to our Neighborhood Revitalization program as well. Some repairs are also completed on community assets like the Boys and Girls Club and the Milagro Center.

We categorize the projects:

- A. **A Brush with Kindness (ABWK):** Smaller revitalization efforts typically involving pressure cleaning, painting, debris removal, yard clean up and landscaping.
- B. **Critical Repairs:** Larger projects including roof repair or replacement, installation of new hurricane impact windows and doors, and accessibility ramps.

2. **Family Services:** Our family service department has a director and a coordinator who handle the complete program process:

- A. **Applications** - Based on HFHI principals of need, ability to pay and willingness to partner with Habitat, homeowners fill out an application which includes family situation, work history, and financial data.
- B. **Education** - HFHSPBC provides 100 hours of curriculum including financial literacy, budgeting, insurance & escrow, wills, home maintenance, health/nutrition and parenting. We teach our families to become successful homeowners, educated to maintain their asset for future generations.
- C. **Sweat equity** - Habitat provides a hand up not a hand out. Families we work with are true partners in creating their own solutions as they each contribute 400 hours of sweat equity as part of their agreement with us, working on home builds, repair projects and in our ReStores. We teach families valuable skills improving their ability to do home maintenance, integrate them into a

community of people who give back, and often increasing their opportunities for future employment.

D. Mortgages - Each home is sold with an interest free mortgage

3. **Volunteer Engagement:** Our coordinator exposes the communities we serve to the need for affordable housing by providing many opportunities for volunteers. Contributing in their home communities toward construction and repair, in our ReStores or at our offices, our volunteers act as the heart, soul and muscle of our mission as they experience the joy of giving back.

4. **Government & Community Affairs:** HFHSPBC ensures maximum impact on the communities we serve by building community coalitions (residents, government agencies, faith based and civic organizations, hospitals and health care providers, law enforcement, businesses, schools, and other nonprofits) through which we collaboratively complete community projects.

ReStores: The Habitat model uses ReStores to repurpose building materials and household goods donated to us to sell to the public. These profits are a source of funds to our mission while keeping tons of materials out of local landfills. We currently operate two ReStores with a staff of 22 full time and 11 part time employees.

Administration: This group would include our CEO, CFO & CDO along with a few other staff members. This is the financial, fundraising and planning portion of our team.

14 Long Term/Strategic Planning Process & Status of Current Plan (attach Plan) (maximum 500 words):

Habitat for Humanity International sets the overall goals and priorities for Habitat affiliates across the nation. HFHSPBC aligns with HFHI by developing and implementing local strategic approaches consistent with and supportive of HFHI global strategic plan goals and objectives.

By aligning with the one global strategic plan, we strengthen our ability to deepen our collective impact to exponentially serve more families while recognizing the diverse contexts in which we work. Through alignment, we become a unified global family with local relevance.

HFHI has established catalytic strategic initiatives to help define the global strategic plan and support HFHSPBC to achieve the 2020 Strategic Plan goals and objectives. All HFHI divisions used the situation analysis to define, prioritize and budget for their implementation plan with division approaches & objectives (both long-term and annual) that contribute to implementing the global strategic plan.

HFHSPBC works with national organizations, other affiliates and our state of Florida support organizations to assess our situation analysis to align our approaches and targets with the framework of the global strategic plan.

Working with strategic direction from HFHI, support from the state support organization our affiliate can achieve more of our goals.

To expand HFHSPBC's impact, we implement at least one global objective from HFHI's direction and the needs of the communities we serve. HFHSPBC strengthens our ability to unify behind one global plan and deliver consistent messages by not adding new objectives.

Customizing our local approaches and targets aligned with the global strategic plan objectives strengthens our relationships with funders both national and local.

HFHSPBC's current plan was developed by the affiliate in 2015 under the prior president and management team. Over the past 18 months while a new management team has been assembled and the board membership increased, the plan has remained unchanged. Over the next 18 months, we will review the document and update as needed to adapt to needed changes for our service area.

15 Board Roles & Responsibilities (maximum 500 words):

Our board members provide foresight, oversight and insight for the affiliate.

Board members are the fiduciaries who guide our affiliate towards a sustainable future by adopting sound, ethical, and legal policies. They are also responsible for making sure the affiliate advances the mission of affordable housing in South Palm Beach County.

Additionally, they are responsible for hiring the President & CEO to run the day-to-day management activities of the affiliate. They may also be asked to weigh in on key roles like those of Chief Finance Officer and Chief Development Officer.

Our board members are key fundraisers, promoters and advocates for our mission.

In addition to attending monthly board meetings, each board member is expected to serve on at least one committee that would generally meet monthly for an hour. Board members are expected to sponsor and attend special events through the year and work on our fundraising initiatives by contributing, recruiting, campaigners, asking for donations, introducing and thanking others.

All boards have a responsibility to articulate prerequisites for candidates, orient new members, and periodically and comprehensively evaluate their own performance.

Just as for any corporation, the board of directors has three primary legal duties known as the "duty of care," "duty of loyalty," and "duty of obedience."

Duty of Care: Take care of HFHSPBC by ensuring prudent use of all assets, including facility, people, and good will;

Duty of Loyalty: Ensure that HFHSPBC's activities and transactions are, first and foremost, advancing its mission; Recognize and disclose conflicts of interest; Make decisions that are in the best interest of the nonprofit; not in the best interest of the individual board member or any other individual or for-profit entity.

Duty of Obedience: Ensure that the affiliate obeys applicable laws and regulations; follows its own bylaws; and that HFHSPBC adheres to both its stated purposes/mission as well as HFHI.

Board members also have the opportunity to participate in local, regional and international conferences. Attend annual Join Board orientation and annual board strategic planning retreats.

We ask board members to serve because they have an immediate and lasting impact. They will gain expertise on complex issues and build valuable relationships and networks. We believe that the only way they will grow as a leader through experience.

The full board meets monthly has the following committees meeting monthly and reporting back to the full board:

Executive Committee

Finance Committee

Governance Committee

ReStore Committee

Development Committee

New committees in process are Family Selection Committee, Construction Committee, and Neighborhood Revitalization Committee.

16 Policy on Board Contributions (maximum 250 words):

The following statements are part of the HFHSPBC Board Application and the Expectations of a Board Member

1. I understand I have an **active role in fundraising** for the organization; along with my fellow board members I accept the **responsibility of meeting the Annual Campaign goal** and other fundraising initiatives established by the organization.
2. I agree to **give annually** what is for me a substantial financial donation. The minimum acceptable leadership gift is \$1,500 in the first year with **increased increments** thereafter.
3. Recognizing that outside donations are critical to Habitat for Humanity's mission and that talking about Habitat for Humanity to potential donors spreads knowledge of our programs and mission, I will **secure at least three outside donations** annually with a minimum combined value of \$7,500.
4. I will also endeavor to support and be an advocate for our HFHSPBC ReStores. This includes making and securing donations, harvests and community drives.
5. I will take an **active part in the success of Habitat for Humanity special events**. This can take the form of committee membership, underwriting, purchasing tickets, or other meaningful contributions. As well, I will endeavor to participate in Roof Raisings, Dedications and other events specific to the Habitat for Humanity mission.

17 For current fiscal year, number of Board Members contributing:

10 Cash donations 15 Donations raised from others 56 Volunteer hours 7 In-kind donations

18 For current fiscal year, amount/value of Board member contributions:

\$68,300 Cash donations \$37,500 Donations raised from others
315 x \$24.14= \$7604.00 Volunteer hours \$17,190 In-kind donations

19 Oversight/Accreditation/Affiliation:

Habitat for Humanity International - Habitat for Humanity affiliates are local Habitat for Humanity organizations that act in partnership with and on behalf of Habitat for Humanity

International. Each Habitat affiliate coordinates all aspects of Habitat home building in its local area. This includes fundraising, land acquisition, family selection and mortgages.

Section II. PROGRAM/PROJECT INFORMATION

20 Project/Program Title: Increasing the Quality of Life

21 Prior CRA Funding for Same Project/Program __Yes X No

22 If Yes, Time Period:

23 Boynton Beach CRA Overall Need Addressed: Affordable & Workforce Housing/Removal of Slum & Blight/

24 Project/Program is X New or __ Existing

25 If Existing, Year Established:

26 Goal (maximum 150 words):

Increasing the Quality of Life will reduce the need for affordable housing in Boynton Beach; increase family stability and financial viability; decrease blight and the number of empty lots, and increase the Boynton Beach tax base.

We will restore older neighborhoods, rejuvenating homes needing repair, and protecting property values, often facilitating reinstatement of lapsed insurance and removing liens.

Our partner families are required to complete 100 hours of life skills education curriculum and 400 hours of Sweat Equity toward our goal of transitioning families from renters to homeowners who understand concepts that increase sustainability and contribute to life skills.

1000 volunteers from faith-based and civic organizations, and schools will work together for positive change. Regional company employees in our corporate Team Build program will join in. Together, they will achieve homebuilding and repair goals, become affordable housing advocates, and experience the joy of giving back.

27 Documentation of Need for Project/Program (maximum 1,000 words):

Significant need for new housing, housing repair and neighborhood collaboration in the *Heart of Boynton* is clearly demonstrable. Habitat seeks funds to build 3 new homes, repair 3 existing owner-occupied homes, facilitate a neighborhood clean-up project, and conduct education workshops open to all residents of the *Heart of Boynton* neighborhood.

The *Heart of Boynton* Community Redevelopment Plan Update (April 2014) included CRA's historical reporting of "blighted" conditions and a shortage of affordable housing for low and moderate-income families in the downtown redevelopment areas. The City originally declared the area blighted in May 1982 and confirmed reports in 1987, and again in 2001 with the development of the HOB plan.

Key issues in the designated downtown area were noted as:

1. Areas of high crime and unappealing aesthetics (Cherry Hill and Boynton Terrace)
2. Loitering and crime activities associated with several small businesses
3. Large number of small vacant parcels – land assembly required for redevelopment

The study also noted the need for these Neighborhood Revitalization improvements:

1. Establishment of neighborhood associations for effective leadership.
2. Enhancement of neighborhood identity through signage, landscaping and streetscape beautification

The report further noted the decrease in housing units in the *Heart of Boynton* due to demolition of public housing and severe deferred maintenance needs of existing properties. The report underscores a need to accommodate additional housing with diverse choices to encourage the mix of incomes necessary to attract and support businesses that residents want and need, such as a grocery store.

According to a 2012 report, estimates of homeownership in the area were just 47.6 percent, with more than half of area renters expending 50% or more of their incomes on housing.

According to the City of Boynton Beach Housing Assessment Study (March 2017), there was little new home activity in Boynton Beach during 2016, as the city saw 23 annual starts and 20 annual closings in 2016, a 12% decrease in starts and an 84% decrease in closings year over year, the lowest level of annual starts since 4th quarter 2011.

Many for-sale units have become rentals over the past few years. Habitat's outcomes here in the US and around the world prove that home ownership and home maintenance can change the family trajectory for generations, helping to end intergenerational poverty and freeing up income to be spent on health insurance, education, transportation and other necessities. All of these outcomes lead to a more sustainable future for families.

New housing is desirable due to its superior energy efficiency and hurricane protection. Monthly energy, insurance and maintenance costs for older homes represent a significant portion of a modest household's monthly budget. Commonly, older resale homes are the only homes the first-time, low-income buyer can afford, and they frequently require significant work due to extensive deferred maintenance issues. Habitat assists partner families by offering zero percent mortgages as well as financial and home maintenance education to ensure they are well equipped for sustainability.

According to the 2017 study, the strongest household income growth is under \$50K and the second strongest is at the \$50K - \$100K level. The study recommends the City seek additional collaborative opportunities with Boynton Beach CDC, Habitat and similar organizations to meet the needs of first time/low and moderate-income families. Habitat is building homes for low to moderate-income households to meet these needs.

Reflecting at a slightly lower level the large disparity between Palm Beach County's median (\$58,675) and average income (\$83,517), Boynton Beach reflects a median income of \$47,850 vs. an average of \$66,680 confirming that modestly priced homes must be made available in order for prospective buyers to establish ownership in Boynton Beach.

The *Heart of Boynton* neighborhood reflects a lower income than that of Boynton Beach overall, median (\$41,846) vs. average (\$63,970), and is more racially diverse than Boynton Beach overall (W – 56.1%, B – 40.5%). The area is experiencing the fastest growth rate in the city, 13.1% of the Census Blocks. With the lowest educational attainment in city and the highest rate of No High School Diploma (13%), there is a dire need for affordable housing.

Since the completion of Ocean Breeze West, HFHSPBC has worked diligently to continue building in Boynton Beach, on the Model Block, as land is available, and also in other fill lots throughout the southeast part of the city. Six homes were completed in 2018. Habitat is eager to help the city meet its affordable housing targets in order to attract needed business to the MLK Commercial Center; Town

Square and expansion of the downtown CBD; Federal Highway Corridor, and commuter service/Downtown Transit-Oriented Development District now underway.

With many empty lots in the city, and the Heart of Boynton specifically, the time is right to make a concerted effort to increase affordable housing, reduce blight and crime, and increase the tax rolls. HFHSPBC is prepared assist Boynton Beach in achieving these goals as well as to boosting neighborhood pride and solidarity, and building a financially healthy Boynton Beach.

28 Description (maximum 500 words):

Our Program Components:

- **New Home Construction:** We address the affordable housing crisis in Boynton Beach by building new homes with 3 to 5 bedrooms based on family size. Each home is sold with an interest free mortgage. Families that we work with are true partners in creating their own solutions as they each contribute 400 hours of sweat equity as part of their agreement with us. Families work on home builds, Neighborhood Revitalization projects and in our ReStores. Through the process, we teach families valuable skills that improve their ability to do home maintenance, integrate them into a community of people who give back, and often increase their opportunities for future employment.
- **Education:** Through education and mentoring, HFHSPBC creates the pathway to successful home ownership, exposing our partner families to empowering knowledge. Partnering with contributing businesses and regional organizations, we provide a 100 hour curriculum including financial literacy, budgeting, insurance & escrow, wills, home maintenance, health/nutrition and parenting. We teach families we serve to become successful homeowners, educated to maintain their asset for future generations.
- **Neighborhood Revitalization:** Assisting homeowners in need who due to low income, illness or age are unable to keep up with needed repairs, our Neighborhood Revitalization program helps homeowners protect property values, avoid liens, fines and lapsed insurance. We partner with low income families by completing repairs. Projects often motivate surrounding homeowners and landlords to make improvements of their own, heightening property values in entire neighborhoods, and creating a renewed sense of neighborhood pride.
 1. **A Brush with Kindness (ABWK):** Smaller revitalization efforts involve pressure cleaning, painting, debris removal and yard clean up costing up to \$2,000.
 2. **Critical Repairs:** Larger projects such as roof repair or replacement, installation of new hurricane impact windows and doors, and accessibility ramps costing \$10,000+.
- **Volunteerism and Giving Back Where We Live and Work:** We expose our communities to the need for affordable housing by providing varied opportunities for volunteers. Contributing in their home communities toward construction, in our ReStores or at our offices, our volunteers act as the heart, soul and muscle of our operation.
- **Community Partnerships:** HFHSPBC ensures maximum impact by building community coalitions (residents, government, churches, hospitals and health care providers, law enforcement, businesses and other nonprofits) through which we collaboratively complete community projects.

29 Target Audience or Persons Served (maximum 150 words):

The Population We Serve: Families we serve earn 80% of AMI or lower. Area average rent for a two-bedroom is \$1,530, according to Reinhold P. Wolff Economic Research (April 11, 2016) leaving little monthly income for health expenses, insurance, transportation, clothing, education or other basic necessities.

By empowering families to own and maintain their own homes, we help to break the cycle of poverty,

helping ensure healthy, sustainable lives. The Journal of Urban Economics and the Federal Reserve Bank of NY research reveals children whose families own their homes are 19% more likely to attend college and significantly more likely to complete high school.

Service Breakdown for FY17:

Male:	41.6%
Female:	58.4%

White:	9.7%
Hispanic:	2.7%
African American/Black:	63.7%
Caribbean/Black:	23.9%

Children (0-17):	19.5%
Young Adult (18-24)	8.0%
Adult (25-64)	39.8%
Senior (65+)	32.7%

30 Innovative or Proven Approach and Justification (maximum 500 words):

Habitat for Humanity International has been in operation for over 40 years, providing homes, community and hope for families in need around the world. Our affiliate, Habitat for Humanity of South Palm Beach County, has been partnering with families in need from the communities of Boynton Beach, Delray Beach and Boca Raton, Florida for 27 years, and to date has built 139 homes and completed 161 neighborhood revitalization projects. Our proven track record of educating families in their transition from renting to successful home-ownership spans over a quarter-century.

Our history demonstrates that the families who partner with us become self-reliant, sustainable homeowners. The education and the interest-free mortgages we provide families empower them to journey out of poverty and into financial security.

National research shows that children who live in their own homes and experience stable, safe living environments thrive academically, physically and emotionally compared to those living in less favorable conditions. In a recent McArthur Foundation study, "How Housing Matters" it was determined that poor quality housing is tied to emotional and behavioral problems leading to poor academic performance. The study found that parents' stress from living in poor quality and unstable homes took a toll on children's wellbeing. Conversely, children living in their own stable homes are 19% more likely to attend college, and significantly more likely to graduate from high school.

Through our work, we have established solid, lasting relationships with both national organizations for grants and gifts as well as local companies for team builds. The operation of our 2 Restores contributes over \$400k annually in income to cover our overhead. In over 27 years and 139 homes built, we have experienced only 2 foreclosures. Habitat for Humanity International's foreclosure rate is just 2% compared to over 10% for the U.S. at large.

31 Uniqueness, or Justification for Duplication of Similar Area Project/Program (maximum 250 words):

Currently there is very little building of new homes in The Heart of Boynton. HFHSPBC is one of the largest single family home builder in Boynton Beach especially serving low income families. We have

been partners with the city, the CRA and the Faith Based Community Development Corporation on the Ocean Breeze West project and currently working on the Model Block. HFHSPBC has been able to secure additional land and funding to continue building on other projects where others have struggled to complete construction on a given timetable, and/or raise sufficient funds to reach a successful conclusion. Additionally, we are partnering with existing home owners to complete repairs that adds additional stability to the neighborhood. HFHSPBC will continue take the lead due to its solid funding and expansive infrastructure to facilitate neighborhood projects within given timeframes, and with the required funding securely in place.

32 Prior Experience with Project/Program or Similar (maximum 250 words):

The on-going Door to Sustainability project includes two villas housing 4 families; 6 home revitalization projects; 1 neighborhood cleanup project; our accompanying family education program to ensure sustainability and financial viability, and our usual community volunteer efforts that involve and engage dozens of people who learn about the importance of affordable housing as they work with us.

Past experience includes the 16 homes we completed at Boynton Beach's Ocean Breeze West, a collaborative community project including twenty-one mixed income single-family homes. HFHSPBC managed the project in partnership with the City of Boynton Beach, Boynton Beach CRA and the Faith-based CDC. Ground broke in January 2012, and the final house was finished in December 2014. Originally granted 6 home lots, HFHSPBC was ultimately able to build a total of 16 homes.

Additionally, in 2018 we have already completed 6 homes. We have already also finished dozens of home repair projects in Boynton Beach this past year.

33 Operating Partnerships (maximum 500 words):

HFHSPBC maintains several relationships that are key strengths in sustaining and growing our home-building and neighborhood revitalization goals.

1. Our partnerships with the City of Boynton Beach and the Boynton Beach CRA facilitate the acquisition of land for home lots in Boynton Beach at no cost or below market cost.
2. Cappeller Law and Florida Title work with us to provide legal services and home closing work at no cost or at reduced rates. HFHSPBC is able to process and holds its mortgages with mortgage payments going to our Fund for Humanity, paid forward for new families' future home builds or home repair projects.
3. Many area companies partner with us to provide needed home-building products as Gift-in-Kind or at a reduced cost. Many participate in most of our home building projects:
 - a. Peterson Industries: shower doors and mirrors
 - b. Jarden Consumer Solutions: a suite of small home appliances
 - c. Professional Supplies: irrigation parts
 - d. Sunflower Landscaping: trees, shrubs, plants
 - e. Universal Blinds: household blinds
 - f. Valspar: paint
 - g. Whirlpool Appliances: a suite of large home appliances
 - h. Lawson Industry: windows
4. Crucial partners in supplying gifts and grants are regional and national corporations and

foundations Some key funders are:

- a. Home Depot
 - b. Lowes
 - c. Bank of America
 - d. Everbank
 - e. Lost Tree Foundation
 - f. Publix
 - g. Wells Fargo Foundation
 - h. Libra Foundation
 - i. Lattner Family Foundation
 - j. Community Foundation of Palm Beach & Martin County
5. Our hundreds of volunteers are among our most important partners as they assist our paid construction staff in all facets of our construction and repair operation. We also depend on volunteers to help repurpose items through our 2 ReStores and assist in our affiliate office. Students often fulfill their community service obligations through their work with us. Our volunteer partners are among the strongest community advocates for affordable housing.
6. Area Businesses partner by funding and participating in corporate Team Builds, helping us complete homes while providing a meaningful opportunity for employees to experience the community engagement and the joy of giving back.

34 Implementation Action Plan/Time Line:

Timeline:

- a. April
 - i. Break Ground on Villas – 123 and 127 NE 12th Ave.
 - ii. Neighborhood/HOA Assessment
- b. May 2019
 - i. Critical Repair Project
 - ii. Repairs Applications
- c. June 2019
 - i. Structural Slab and Walls at Villas
 - ii. Neighborhood/HOA Assessment
 - iii. Break Ground at 110 NW 6th Ave.
 - iv. ABWK Repair Project
- d. July 2019
 - i. Critical Repair Project
 - ii. Homeowner & Home Maintenance Workshops
- e. August 2019
 - i. Dried In – Roof, Windows, Doors – 123 and 127 NE 12th Ave.
 - ii. Neighborhood/HOA Assessment
 - iii. Structural Slab and Walls – 110 NW 6th Ave.

- f. September 2019
 - i. Homeowner & Home Maintenance Workshops
 - ii. Repair Applications
 - iii. Interior Framing – Villas 123 and 127 NE 12th Ave.
- g. October 2019
 - i. Dried In – Roof, Windows, Doors – 110 NW 6th Ave.
 - ii. Dry Wall – Villas 123 and 127 NE 12th Ave.
 - iii. Homeowner & Home Maintenance Workshops
- h. November 2019
 - i. MEP – 123 & 127 NE 12th Ave
 - ii. Dry Wall – 110 NW 6th Ave.
 - iii. Critical Repair Project
- i. December 2019
 - i. Community cleanup Project
 - ii. Interior Finish – Villas 123 and 127 NE 12th Ave
 - iii. Homeowner & Home Maintenance Workshops
- j. January 2010
 - i. Exterior Finish – Villas 123 and 127 NE 12th Ave
 - ii. MEP – 110 NW 6th Ave
- k. February 2020
 - i. CO – Villas – 123 and 127 NE 12th Ave.
 - ii. Home Dedication – Villas
 - iii. Interior Finish – 110 NW 6th Ave.
 - iv. Assessment by Neighborhood (Homeowners, Landlords, Renters)
 - v. Assessment by Community Partners

35 Key Staff and Qualifications (maximum 500 words):

Randy Nobles, President & CEO, joined the HFHSPBC team in June 2016 with 35 years of banking experience as well as many years of non-profit board work. He currently serves on the board of Trustbridge Hospice, The Boca Raton Airport Authority and the YMCA of South Palm Beach County.

Reg Hoskins, Chief Financial Officer, joined HFHSPBC in 2010 with over forty years of experience in accounting and finance.

Kari Oeltjen, Chief Development Officer, joined HFHSPBC in December 2016. She has over 20 years of non-profit experience across higher education and medical center development ranging from start-

up projects to multi-million fundraising campaigns. Kari has served on many national and state non-profit boards.

Mohamed Abdalla, Senior Director Government & Community Affairs, joined HFHSPBC in July 2017. After receiving both his BS and MBA for Lynn University, he joined their admissions team. Mohamed is active on several local boards: Boca Raton Chamber of Commerce PULSE Committee, YMCA and the Boca Raton Housing Authority.

Ceci Rivas-Gonzalez, Director Homeowner Services, joined the team in February 2016 with a background in mental health, therapy and career counseling. She has a BA in Psychology and a ME in Professional Counseling. **Kesley Mesalien**, Family Services Coordinator, joined HFHSPBC as an intern while he was attending FAU. Following graduation, he joined AmeriCorps in service to HFHSPBC and became full time staff in 2017. Fluent in Creole, Kesley provides an important resource with Creole speaking families. Our family services department works very closely with the families that are admitted into our program as we education them on home ownership.

Pamela Bonina, Director Grants & Administration, joined HFHSPBC as a staff member in November 2018. With over 25 years of human resources experience, Pam ensures our affiliate maintains compliance with both Habitat International and the many foundation grants received.

Jeff Fengler, Director of Construction, joined HFHSPBC in March 2015 with 30+ years of construction experience in both residential and commercial companies. **Crystal Spears**, Neighborhood Revitalization Coordinator, began volunteering at HFHSPBC in 2011 and joined our affiliate as a staff member in July 2014. Crystal was the catalyst for the affiliate to launch our Neighborhood Revitalization program. Jeff and Crystal are supported by our paid construction staff listed below and thousands of volunteers.

Donald Ware, Construction Superintendent

Art Story, Construction Superintendent

Maria Flores, Assistant Construction Superintendent

Guido Dominic, Assistant Construction Superintendent

36 Potential Challenges and Strategies to Address Them (maximum 500 words):

Traditionally, many residents who may qualify for our Neighborhood Revitalization efforts are suspicious, and not initially inclined to working with HFHSPBC. Our overall strategy is to use families who have worked with us as referral sources for new program candidates. We create and set an example that proves positive change can be a reality for families-in-need. Using satisfied families who have successfully worked with us as our referral sources has helped to dispel the hesitance of new candidates to filling out the application, providing the needed documentation and paying their required portion of the repair budget.

As we begin to work in blighted neighborhoods, and the changes we are making start to show attractive positive results, an example is set for other homeowner families and

landlords, who will then gradually begin to provide needed repairs to their properties. The result is the restoration of neighborhood pride that spreads throughout an area as revitalization signals a brighter, more ordered community and hope for the future.

Often renters do not possess the knowledge and skills they need to successfully maintain homeownership. We resolve this challenge by requiring families in the new home ownership program to complete 100 hours of educational curriculum on topics including financial literacy, budgeting, insurance, escrow, wills and home maintenance. This education helps ensure families are prepared for home ownership. Currently, we are developing a post-purchase education program, and planning to invite families who partner with us on home repairs to also take advantage of our homeowner education curriculum.

Florida's hot, humid summer weather and our hurricane season can cause tricky weather delays that can throw our construction timelines off track. Our team has learned to be flexible and to strategize creatively about the best ways to handle challenging weather delays.

In the non-profit world, funding is always a challenge, and we are operating in an area where land for building is at a premium and the cost of building is expensive. To help offset these challenges we have been much more aggressive about writing grants. We have gratefully found that there are many funders on both regional and national levels who understand that affordable housing is key to helping break the intergenerational cycle of poverty. Key partnerships with city agencies, the CRA and the faith based CDC are helpful in our land acquisition plans.

As a non-profit with a complex operation, we consistently face the issue of being understaffed. To offset this challenge, we strategically choose projects that will provide the most community impact, and whenever possible, we partner with other non-profits to accomplish joint projects, saving both time and money. We also target volunteer recruitment to needed skills that complement those possessed by our affiliate office and construction staffs.

Section III. FINANCIAL INFORMATION

37 Total Organization Budget:	Previous FY \$6,167,197	Current FY \$7,125,408	
38 Project/Program Budget: \$620,050	39 Amount Requested: \$75,000	40 1% of Org Budget 12% of Project Budget	
41 Time Period: Program/Project A: March 1, 2019 – February 28, 2020			
42 Type(s) of Support Requested: Funding, Volunteers, Partnership Support,			
43 Other Support/Status and Plans for Sustainability (maximum 500 words): HFHSPBC has several different avenues we use for funding and planning for our affiliate sustainability. Firstly, HFHSPBC follows the Habitat for Humanity International sustainability profile: 1. Mortgage payments and repayments of home repair loans go into the Fund for Humanity to fund new homes and repairs for future Habitat families.			

2. Our 2 ReStores contribute more than \$400K toward our mission annually by repurposing building supplies and household items for sale to the public. In addition to providing useful goods for the community at very affordable prices, the ReStores also keep more than 2 million tons of waste from our landfills annually.

Team Builds and our mission experiences are used to gain volunteers and raise funds. Through a Team Build, regional businesses, companies, and organizations make a financial donation and bring their employee group out to a build day. We believe their group will get an unforgettable bonding experience centered on giving back that creates a strong community.

Besides Corporate Team Builds, we also hold events where individuals can participate in a build to support our mission and make a financial donation. In FY18 our Women Build event raised over \$150K, our CEO Build event raised over \$140K and our Veterans Build event raised over \$75K. Significant Gift-in-Kind donations were also received during these events. These and other build events will be held during our next fiscal year.

HFHSPBC participates as a sponsor in the Community Contribution Tax Program through the state of Florida. Donors become a home sponsor by making a significant donation (approximately half the appraisal value) to support the construction of the home. Here is a listing of home sponsors this past year:

Boca West Country Club - \$100,000

EverBank/TIAA - \$50,000

Florida Peninsula Insurance Company - \$126,500

Universal Property & Casualty Company - \$121,150

The final component of our sustainability is grant writing. We have a long established group of funders who want to continue to see the impact in South Palm Beach County with both new home construction and home repairs. Here are some of our key funders:

- Bank of America Charitable Foundation
- Batchelor Foundation
- Comerica Bank
- EverBank
- Farris Foundation
- Ford Motor Company
- Home Depot Foundation
- The Lattner Family Foundation
- Impact 100
- Libra Foundation
- Lost Tree Foundation
- Lowe's
- MacArthur Foundation/Community Foundation of Palm Beach & Martin Counties
- PNC Bank
- Publix Supermarkets Charities
- Rotary Clubs
- Schmidt Family Foundation
- State Farm Insurance
- Wells Fargo Foundation

Some of these funders support us with a yearly grant and others give us several times a year to apply for funds. We continue to write grant requests to new funders to expand to our impact.

Section IV. APPLICATION CHECKLIST

A. Cover letter signed by Board President/Chair	Yes
B. 501(c)(3) IRS Determination Letter, must be classified as tax-exempt at time of application	Yes
C. Evidence of Good Standing with State of Florida	Yes
D. Board of Directors list with brief bios	Yes
E. Policy on Board roles & responsibilities, if applicable	Title: HFHSPBC Board Application
F. Policy on Board contributions, if applicable	Title: HFHSPBC Board Application
G. Strategic Plan or other long-term planning document	Yes
H. Policy on strategic/long-term planning, if applicable	Title: South Palm Beach Strategic Plan 2015 - 2020
I. Project/Program Model	Yes
J. Evaluation Plan	Yes
K. CRA Project/Program Budget Request	Yes
L. CRA Project/Program Budget Narrative	Yes
M. Most recent Financial Statement	Time Period: 7/1/18 – 12/31/18
N. Most recent Form 990 or 990 EZ (as applicable)	Fiscal Year: 2016
O. Completed Credit Authorization Form	Yes
P. Most or more recent Independent Financial Compilation, Review, or Audit	Fiscal Year: FY17 – 7/1/16 – 6/30/17
Q. Affiliation Agreements (if applicable list below):	N/A
R. Current Balance Sheet as of 9/30/2018	Yes

Section V. CERTIFICATION STATEMENT AND SIGNATURE

CERTIFICATION AND WAIVER OF PRIVACY:

I, the undersigned applicant(s), certify that all information presented in this application, and all of the information furnished in support of the application, is given for the purpose of obtaining a grant under the Boynton Beach Community Redevelopment Agency Nonprofit Organization Grant Program, and it is true and complete to the best of my knowledge and belief.

I further certify that I am aware of the fact that I can be penalized by fine and/or imprisonment for making false statements or presenting false information. I further acknowledge that I have read and understand the terms and conditions set forth and described in the Boynton Beach Community Redevelopment Agency Nonprofit Organization Grant Program Rules and Requirements.

I understand that this application is not a guarantee of grant assistance, and that award of grants is at the sole discretion of the Boynton Beach Community Redevelopment Agency Board. I understand that the purpose of the grant is to further the Boynton Beach Community Redevelopment Plan, and that the

Boynton Beach Community Redevelopment Agency may decline my application for any legal reason, including the reason that granting the award will not further the Community Redevelopment Plan. Should my application be approved, I understand that the CRA may, at its sole discretion, discontinue subsidy payments at any time if in its sole and absolute determination it feels such assistance no longer meets the program criteria or is no longer in furtherance of the Boynton Beach Community Redevelopment Plan.

I hereby waive my rights under the privacy and confidentiality provision act, and give my consent to the Boynton Beach Community Redevelopment Agency, its agents and contractors to examine any confidential information given herein. I further grant permission, and authorize any bank, employers or other public or private agency to disclose information deemed necessary to complete this application.

I give permission to the Boynton Beach Community Redevelopment Agency or its agents to take photos of myself and business to be used to promote the program.

As Chief Executive of the applicant organization I certify that (1) the information provided in this application is correct and complete to the best of my knowledge; (2) I am committed to the purpose of the proposed project or program and will work with Board and staff members to accomplish its stated outcomes; and, (3) I will be accountable for compliance with all CRA requirements for operation, evaluation, and reporting.



Chief Executive Signature

1-4-2019

Date Submitted

Randy Nobles – President & CEO

Print Name/Title

Boynton Beach CRA – Project/Program Model

Organization Habitat for Humanity of South Palm Beach County **Contact Person** Pamela Bonina

Project/Program Name Increasing the Quality of Life **Funding Period** March 1, 2019 – Feb 28, 2020

Project/Program Budget \$620,050 **Request** \$75,000 **CRA Need Area** Affordable Housing & Removal of Slum & Blight

Brief Description

HFHSPBC partners with volunteers, community organizations, government agencies and businesses to address the affordable housing crisis in the south Florida communities we serve. We partner with families-in-need to build or repair safe, decent, affordable housing.

- **Home Construction:** We build and provide homes with an interest free mortgage. to partner families. As part of their agreement with us, families contribute 400 hours of sweat equity through working on home builds, Neighborhood Revitalization projects and in our ReStores. Through their work, families learn valuable skills, improving their ability to do home maintenance, integrating them into a community of people who give back, and often increasing their opportunities for future employment.
- **Education:** Families complete a comprehensive curriculum including financial literacy, budgeting, insurance, escrow, and home maintenance. Through education, families become successful homeowners, knowledgeable about maintaining their asset for future generations.
- **Neighborhood Revitalization (NR):** Assisting homeowners who are unable to keep up with repairs, our NR program helps homeowners protect property values, avoid liens, fines and lapsed insurance. Projects often motivate surrounding homeowners and landlords to make improvements of their own, heightening property values throughout neighborhoods, and creating a new sense of neighborhood pride.
 1. **A Brush with Kindness:** includes pressure cleaning, painting, debris removal, yard clean up and landscaping.
 2. **Critical Repairs:** includes roof repair or replacement, installation of hurricane impact windows and doors, and accessibility ramps.
- **Volunteerism:** We expose communities to the need for affordable housing by providing a variety of opportunities to contribute through volunteer activities (construction, ReStores or our offices). Volunteers are the heart, soul and muscle of our operation.
- **Community Partnerships:** HFHSPBC ensures maximum impact by building community coalitions to complete through which important community improvement goals are achieved through collaboration.

GOAL: HFHSPBC is committed to our mission of improving the quality of life in the Boynton Beach and to empowering future homeowner families who partner with us to build or repair their homes. As we build or repair safe, decent, affordable housing, we will aid Boynton Beach in removing slum conditions and blight.

Our goal is to provide resources for homeowners, the hand-up, not a handout, that they need to lead sustainable lives, and to be good parents, good neighbors and good citizens. At HFHSPBC, we are transforming lives, creating impact that positively influences the stability and sustainability of the next generation.

We will also increase our annual volunteer base expanding civic pride, self-esteem, job skills and potential employment, as our volunteers become committed advocates for HFHSPBC.

Through shelter we build strength, stability and self-reliance.

Key Activities	Outputs	Outcomes	Impact(s)
1. Build three new homes – The Villas, 123 and 127 NE 12 th Ave and one home at 110 NW 6 th Avenue	1a. Three new family homes will be created 1b. Three new taxpayers will be created	1a. Decreased need for affordable housing 1b. Reduced empty lots, slum conditions and blight 1c. Increased property values for the neighborhood 1d. Higher tax base for the city of Boynton Beach	1a. Families have a stable home in which to develop long term financial sustainability 1b. Families can use more of their income for other necessities like health insurance, transportation and education 1c. Communities see a resulting reduction in crime.
2. Complete 3 Neighborhood Revitalization projects in the Heart of Boynton Beach	2a. Three homes or community assets will be repaired 2b. Three properties brought up to code in order to remove liens or fines 2c. Three homes can reinstate home owner insurance	2a. Increase in safe decent housing 2b. Older neighborhoods are restored when homes have been repaired 2c. Increased property values for the neighborhood. 2d. Slum conditions and blight will be removed from key areas of Boynton Beach	2a. Families will have a renewed sense of pride in their home and neighborhood 2b. Neighborhoods will learn the value of collaboration 2c. Children will feel safer in the homes and neighborhoods where they live

3. Hold education workshops with financial topics like debt, budgets, home equity and borrowing to protect assets with our financial partners such as Bank of America and Comerica Bank	3a. Ten families will be educated on financial matters such as managing debt and budgeting	3a. Residents become knowledgeable about finance, increasing sustainability 3b. Families increase their spending power through valid money management 3c. The local economy is improved 3d. The economy is diversified	3a. Families learn to become stable homeowner 3b. Families become more knowledgeable about finances allowing them to become more self-reliant 3c. Families expand skills that can lead to better employment opportunities
4. Hold home maintenance workshops with topics like The ABC's of home repair, hurricane preparedness, and home weatherization with our retail partners Lowes and Home Depot	4a. Ten families will be educated on home repair	4a. Residents gain empowering usable knowledge 4b. Residents are educated to think about their impact on the entire city 4c Economic activity in the CRA Area is increased 4bThe local economy in the CRA is diversified	4a. Families become more self-sufficient in maintaining their home 5b. Families expand their skill set, possibly leading to new employment opportunities
5. Complete one neighborhood cleanup	5a. One neighborhood will be improved	5a. Older neighborhoods are restored when homes have been repaired 5b. Increased property values for the neighborhood 5c. Slum conditions and blight will be removed from key areas of Boynton Beach	5a. Solidarity will be created as city government, local businesses and organizations come together with local families to improve their neighborhoods 5b. Residents will learn new construction skills. 5c. Neighborhoods will learn value of collaboration

<p>6. Recruit and utilize volunteers from area businesses, faith based and civic organizations and schools to complete build days, repair projects or neighborhood cleanup</p>	<p>6a. 500 volunteers will participate in Habitat events to build new homes or repair existing homes or community assets 6b. 5 companies will participate in Team Build days contributing to the well-being of their community 6c. 5 organizations will participate in repair projects contributing to the well-being of their community 6d. 2 organizations will participate in a neighborhood cleanup contributing to the well-being of their community</p>	<p>6a. HFHSPBC will raise \$10,000 for future projects through Team Build activities 6b. Community awareness of the need for safe, decent, affordable housing will be increased as members participate in Habitat events 6c. Older neighborhoods are restored when homes have been repaired 6d. Neighborhood property values are increased 6e. Slum conditions and blight will be removed from key areas of Boynton Beach</p>	<p>6a. Volunteers will participate in creating positive change in their communities 6b. Volunteers will learn new construction skills 6c. Companies will set important examples in the community as they commit time and funds to corporate responsibility projects</p>
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Funding Evaluation Plan Boynton Beach Community Redevelopment Agency (CRA)

Organization Habitat of Humanity of South Palm Beach County **Contact Person** Pamela Bonina

Project/Program Name Increasing the Quality of Life **Funding Period** March 1, 2019 – Feb 28, 2020

The Boynton Beach CRA is a public agency and is governed by the “Florida Public Records Law” under Florida State Statutes, Chapter 119. Any documents provided by the Applicant(s) may be subject to production by the CRA upon receipt of a public records request, subject to any exemptions provided by Florida Law.

SUBMISSION OF AN APPLICATION IS NOT A GUARANTEE OF FUNDING

It is the responsibility of the applicant to READ AND UNDERSTAND all aspects of the Grant Program’s Rules/Requirements and Application.

NOTICE TO THIRD PARTIES: The grant application program does not create any rights for any parties, including parties that performed work on the project. Nor shall issuance of a grant result in any obligation on the part of the CRA to any third party. The CRA is not required to verify that entities that have contracted with the applicant have been paid in full, or that such entities have paid any subcontractors in full. Applicant’s warranty that all bills related to the Project for which the applicant is directly responsible is sufficient assurance for the CRA to award grant funding.

Copy-and-paste table below to address each Key Activity included in the Project/Program Model for the Program/Project

PROGRAM/PROJECT : HFHSPBC – Increasing the Quality of Life	Activity #1 Build three homes in the Heart of Boynton Beach. The Villas, 123 and 127 NE 12 th Avenue and one home at 110 NW 6 th Ave.
OUTPUTS / Measurable Indicators ➔	Evaluation Process - Outputs: Who, Tools, When
1a. Three new homes will be created 1b. Three new taxpayers will be created	Who: HFHSPBC, City of Boynton Beach Tools: Tax Roles, Property Appraiser Website, When: By February 28, 2020
OUTCOMES / Measurable Indicators ➔	Evaluation Process - Outcomes: Who, Tools, When
1a. Decreased need for affordable housing 1b. Reduced empty lots, slum conditions and blight 1c. Increased property values for the neighborhood 1d. Higher tax base for the city of Boynton Beach	Who: HFHSPBC, City of Boynton Beach, Tools: Tax Roles, Property Appraiser Website, Before and After Pictures, Homeowner Surveys, When: By February 28, 2020

PROGRAM/PROJECT : HFHSPBC – Increasing the Quality of Life	Activity #2 Complete 3 Neighborhood Revitalization/Critical Repair projects in the Heart of Boynton Beach	
OUTPUTS / Measurable Indicators →	Evaluation Process - Outputs: Who, Tools, When	
2a. Three homes or community assets will be repaired 2b. Three properties brought up to code in order to remove any liens or fines. 2c. Three homes can reinstate home owner insurance	Who: HFHSPBC, City of Boynton Beach Tools: Tax Roles, Property Appraiser Website, Before and After Pictures, Homeowner Surveys, When: By February 28, 2020	
OUTCOMES / Measurable Indicators →	Evaluation Process - Outcomes: Who, Tools, When	
2a. Increase in safe decent housing 2b. Older neighborhoods are restored with homes having been repaired 2c. Increased property values for the neighborhood. 2d. Slum conditions and blight will be removed from key areas of Boynton Beach	Who: HFHSPBC, City of Boynton Beach Tools: Tax Roles, Property Appraiser Website, Before and After Pictures, Homeowner Surveys, When: By February 28, 2020	
PROGRAM/PROJECT : HFHSPBC – Increasing the Quality of Life	Activity #3: Hold education workshops with financial topics like debt, budgets, home equity borrowing to protect your asset with our financial partners like Bank of America and Comerica Bank	
OUTPUTS / Measurable Indicators →	Evaluation Process - Outputs: Who, Tools, When	
3a. Ten families will be educated on financial matters such as debt management and budgeting	Who: HFHSPBC, Partner Families, Financial Partners (Bank of America, Comerica Bank, PNC Bank), Tools: Education Curriculum, GiveEffect Database When: By February 28, 2020	
OUTCOMES / Measurable Indicators →	Evaluation Process - Outcomes: Who, Tools, When	
3a. Residents' knowledge is increased. 3b. Residents gain increased understanding of their community and its challenges and their role 3c. Increased economic activity in the CRA Area 3b. Diversified local economy in the CRA	Who: HFHSPBC, Partner Families, Financial Partners (Bank of America, Comerica Bank, PNC Bank), Tools: Homeowner Surveys When: February 28, 2020	
PROGRAM/PROJECT : HFHSPBC – Increasing the Quality of Life	Activity #4: Hold home maintenance workshops with topics like The ABC's of home repair, hurricane preparedness, and home weatherization with our retail partners Lowes and Home Depot	
OUTPUTS / Measurable Indicators →	Evaluation Process - Outputs: Who, Tools, When	

4a. Ten families will be educated on home repair		Who: HFHSPBC, Partner Families, Retail Partners (Home Depot & Lowes) Tools: Home Maintenance Workshop Materials, GiveEffect Database When: By February 28, 2020
OUTCOMES / Measurable Indicators →		Evaluation Process - Outcomes: Who, Tools, When
4a. Residents' knowledge and ability to care for their homes is increased. 4b. Residents gain increased understanding of their role in the community and the community's challenges. 4c. Increased economic activity in the CRA Area 4b. Diversified local economy in the CRA		Who: HFHSPBC, Partner Families, Retail Partners (Home Depot & Lowes) Tools: Home Owner Surveys When: By February 28, 2020
PROGRAM/PROJECT : HFHSPBC – Increasing the Quality of Life	Activity #5: Complete one neighborhood cleanup	
OUTPUTS / Measurable Indicators →		Evaluation Process - Outputs: Who, Tools, When
5a. One neighborhood's slum conditions and blight will be reduced.		Who: HFHSPBC, Partner Families, Tools: Volunteers, GiveEffect Database, surveys When: By February 28, 2020
OUTCOMES / Measurable Indicators →		Evaluation Process - Outcomes: Who, Tools, When
5a. Older neighborhoods are restored when homes have been repaired 5b. Increased property values for the neighborhood 5c. Slum conditions and blight will be removed from key areas of Boynton Beach		Who: HFHSPBC, Partner Families Tools: Volunteers, GiveEffect Database, surveys When: By February 28, 2020
PROGRAM/PROJECT : HFHSPBC - The Door to Sustainability	Activity #6: Recruit and utilize volunteers from area businesses, faith based and civic organizations and schools to complete build days, repair projects or neighborhood cleanup	
OUTPUTS / Measurable Indicators →		Evaluation Process - Outputs: Who, Tools, When
6a. 500 volunteers will participate in Habitat events to build new homes or repair existing homes or community assets 6b. 5 companies will participate in Team Build days contributing to the well-being of their community 6c. 5 organizations will participate in repair projects contributing to the well-being of their community 6d. 2 organizations will participate in a neighborhood cleanup contributing to the well-being of their community		Who: HFHSPBC, Businesses, Faith Based & Civic Organizations, Schools, Community Groups, Tools: GiveEffect Database, Recruitment Tools (social media, community events, website) When: By February 28, 2020

OUTCOMES / Measurable Indicators →	Evaluation Process - Outcomes: Who, Tools, When
6a. HFHSPBC will fund raise \$10,000 for future projects through Team Build activities. 6b. The community will become more aware of the need for safe, decent, affordable housing as they participate in Habitat events 6c. Older neighborhoods are restored when older homes have been repaired 6d. Increased property values for the neighborhood 6e. Slum and blight will be removed from areas of Boynton Beach	Who: HFHSPBC, Businesses, Faith Based & Civic Organizations, Schools, Community Groups, Tools: GiveEffect Database, Recruitment Tools (social media, community events, website) When: By February 28, 2020

Narrative response:

1. Describe input, if any, to this Evaluation Plan, or the Project/Program Model(s) on which it is based, from outside consultants, staff, Board, funders, clients, or other organization stakeholders.

HFHSPBC works on the goals for the affiliate as a team involving our staff and board. We use input from surveys we receive from our partner families and volunteers to improve our processes, our education curriculum, and to review and make changes to all parts of our program as necessary. We benefit from the experience of Habitat International, and partner with our foundation, private and corporate funders, and community partners to put our plans into action.

Does the organization engage in other evaluation activities and reporting? If so, describe briefly. HFHSPBC reports monthly to our board on the affiliate's accomplishments against our annual goals for home construction, repairs, fundraising, mortgages, families served, volunteers engaged (groups, Team Builds, community events. We also report to Habitat for Humanity International quarterly on the same accomplishments. To satisfy the needs of our funders and the community at large that supports our work, we provide annual reports of our progress against the goals we have set. We routinely measure partner family and volunteer satisfaction through survey tools. Outcomes of the surveys are used to make alterations in our programs.

2. Will any additional cost be incurred to implement this Evaluation Plan? ___Yes X No If yes, describe specific items and amounts.

Our current budget includes the cost of our database and its operation to track and measure several deliverables. We also are currently budgeted for an outside consulting source as needed to design and complete more comprehensive evaluation tools.

3. If applicable, have additional costs been included in the project/program budget?

4. Who will be responsible for coordinating the evaluation process and preparing quarterly/annual reports?

Pamela Bonina: Director, Grants & Administration

5. How will evaluation data be used for internal performance improvement?
HFHSPBC will utilize evaluative data measure our progress toward goals we have set for this project including the outcomes that involve our participant families. We will then utilize the outcomes data to make needed changes to improve our program and our relationships with our several partners.
6. Will evaluation data/reports be shared with organization staff?

Yes

7. Will evaluation data/reports be shared with the organization's Board of Directors?
Yes

8. The Boynton Beach CRA requires that evaluation data relative to CRA support be reported quarterly and at the end of the year. Will the data/reports be shared with other funders?

HFHSPBC routinely shares outcomes results of our projects with our board, the funders, our community partners, and the public. Analyzing outcomes ensures that the primary goals of the projects are met, and we use what we have learned to expand our capacity to make a positive impact in our service area.

9. Who are other organization stakeholders? Will evaluation data/reports be shared with them?
Our organizational stakeholders include our staff, board, volunteers, corporate partners, funders and the community-at-large. HFHSPBC shares family outcomes, community project and partnership outcomes with the general public via social media, PR opportunities through print and electronic media. We further share through reporting tools our official outcomes with our staff, board, funders and community partners. Our goal is to keep safe, decent, affordable housing at the forefront until we live in a world where everyone has a decent place to live.

CERTIFICATION AND WAIVER OF PRIVACY:

I, the undersigned applicant(s), certify that all information presented in this application, and all of the information furnished in support of the application, is given for the purpose of obtaining a grant under the Boynton Beach Community Redevelopment Agency Nonprofit Organization Grant Program, and it is true and complete to the best of my knowledge and belief.

I further certify that I am aware of the fact that I can be penalized by fine and/or imprisonment for making false statements or presenting false information. I further acknowledge that I have read and understand the terms and conditions set forth and described in the Boynton Beach Community Redevelopment Agency Nonprofit Organization Grant Program Rules and Requirements.

I understand that this application is not a guarantee of grant assistance, and that award of grants is at the sole discretion of the Boynton Beach Community Redevelopment Agency Board. I understand that the

purpose of the grant is to further the Boynton Beach Community Redevelopment Plan, and that the Boynton Beach Community Redevelopment Agency may decline my application for any legal reason, including the reason that granting the award will not further the Community Redevelopment Plan. Should my application be approved, I understand that the CRA may, at its sole discretion, discontinue subsidy payments at any time if in its sole and absolute determination it feels such assistance no longer meets the program criteria or is no longer in furtherance of the Boynton Beach Community Redevelopment Plan.

I hereby waive my rights under the privacy and confidentiality provision act, and give my consent to the Boynton Beach Community Redevelopment Agency, its agents and contractors to examine any confidential information given herein. I further grant permission, and authorize any bank, employers or other public or private agency to disclose information deemed necessary to complete this application.

I give permission to the Boynton Beach Community Redevelopment Agency or its agents to take photos of myself and business to be used to promote the program.

Signatures below indicate approval of and commitment to this Evaluation Plan and the Project/Program Model on which it is based:



Chief Executive Signature 1/4/2019
Date

Randy Nobles
Printed Name/Title



Chairperson, Board of Directors 1/4/2019
Date

Scott Sullivan
Printed Name

Attachment: Project/Program Model

	A	B	C	D	E	F	G	H	I	J	K
1	CRA Combined Budget Form - Funding Application FY 2018-19										
2	Organization Name			Habitat for Humanity of South Palm Beach County							
3	Executive Leader & Key Financial Manager Names			Randy Nobles & Reg Hoskins							
4	Current FY (2016-17) Total Organization Budget			\$6,167,197							
5	Program/Project Name			Increasing the Quality of Life							
6	Application Due Date			4-Jan-19							
7											
8	INCOME		FY 2016-2017 Budget	FY 2016-2017 Organization Fiscal YTD thru 7/31/17	Projected FY 2017-18 Organization Total Budget	FY 2017-18 Projected Total Program/Project	BB CRA Grant Funds				
9	Fees, Tickets, Registration, etc.		243,500	111,102	214,500	20,000					
10	Corporate Grants/Contributions		1,232,000	1,071,800	1,460,000	242,550					
11	Individual Donations		126,105	109,126	105,800	15,000					
12	Foundation Grants		320,100	411,786	277,500	25,000					
13	Associations/Civic		40,000	9,103							
14	Other					240,000					
15	Government - Federal										
16	Government- Local/County										
17	Government- State				10,000						
18	In-Kind		40,800	140,292	208,400	2,500					
19	Interest Income										
20	Membership										
21	CRA Actual or Requested		-		75,000	75,000	75,000				
22	Other: ReStore Sales		2,242,532	2,138,434	2,288,448						
23	Other: Homeowner Related		1,802,160	1,449,160	2,397,160						
24	Other: Program Income		120,000	366,011	123,600						
25	Total Income		6,167,197	5,806,814	7,160,408	620,050					
26											
27	CRA % of Total Income		0%	0%	1%	12%					
28											
29	NOTES:										
30	(1) The CRA Request in INCOME Column G should equal the CRA Request at the bottom of the EXPENSES budget										
31	(2) Total INCOME should equal Total EXPENSES to project a balanced budget in FY 2017-18 (Column G)										
32	(3) CRA % of projected Total Organization Income may not exceed 25% for FY 2017-18 (Column G) unless approved by CRA										

	A	B	C	D	E	F	G	H	I	J	K
33	(4) Figures in Column I and, if applicable, Column K, should match Program/Project Budget Narrative										
34	EXPENSES <i>See separate Instructions for line item definitions</i>	FY 2016-2017 Budget	FY 2016-2017 Organization Fiscal YTD thru 7/31/17	Projected FY 2017-18 Organization Total Budget	FY 2017-18 Projected Total Program/Project	BB CRA Grant Funds					
35	Salaries & Related Taxes	1,557,972	1,321,405	1,536,484	108,320						
36	Fringe Benefits	283,603	240,539	279,691	16,680						
37	Overhead					6,000					
38	Professional Svcs/Consulting	47,208	79,364	62,901							
39	Insurance										
40	Mission Specific Costs	19,780	28,707	23,380							
41	Licenses, Registration, Permits										
42	Conferences & Meetings	23,040	38,126	37,500	2,500						
43	Depreciation (non-cash)	18,781	19,536	18,660							
44	Contributions	40,500	40,445	49,500							
45	Copying & Printing	2,760	3,181	3,600	250						
46	Equipment Rental/Maintenance	13,980	16,925	15,900	2,600						
47	Rent/Mortgage & Maintenance	629,478	694,719	667,244							
48	Utilities										
49	Telecommunication										
50	Development & Publicity	116,375	40,727	154,704							
51	Office & Program Supplies	68,003	126,544	126,269	5,000						
52	Fundraising	104,000	49,137	40,920							
53	Postage & Delivery										
54	Local Travel	99,552	92,290	81,060	5,000						
55	Capital Expenditures										
56	Other: Cost of Construction	1,316,928	1,262,701	1,696,680	455,200	45,000					
57	Other: NRI and ABWK Support	127,440	220,767	112,860	24,500	24,000					
58	Other: Mortgage Discount Expense	1,315,800	930,636	1,547,000							
59	Other: Other cost of Goods Sold	49,980	94,543	42,555							
60	Sub-Total Expenses	5,835,180	5,300,292	6,496,908	620,050						
61	____ % Admin/Indirect Expense										
62	Total Expense	5,835,180	5,300,292	6,496,908	620,050	75,000					
63											
64	NET INCOME	332,017	506,522	663,500	-						
65											

	A	B	C	D	E	F	G	H	I	J	K
66	Total Expenses Project						620,050				
67	CRA Request						-		-		
68											
69	NOTES:										
70	(1) Refer to separate Instructions for definitions of each line item expense										
71	(2) In Column G, CRA Request may be less than Total Expense as there may be other sources of revenue for the program(s)										
72	(3) Projected NET INCOME (Total Income minus Total Expense) should equal zero for a balanced budget in FY 2017-2018 (Column G)										

	A	B	C	D	E	F
1			CRA Program/Project Budget Narrative Form			
2	Organization Name		Habitat for Humanity of South Palm Beach County			
3	Program/Project Name		Increasing the Quality of Life			
4	PROGRAM/PROJECT INCOME NARRATIVE		Amount	Justification / basis for budgeted amount (Insert lines for significant specific funding sources beneath line item categories)	C or P (2)	Date of: - P - Decision or - C - Funding Start (3)
5						
6	Fees, Tickets, Registration, etc.		20,000	Team Builds		
7	Corporate Grants/Contributions		242,550	Lost Tree - \$25,000	C	April 2018
8				Libra - \$100,000	C	December 2018
9				Wells Fargo Community Grant - \$25,000	C	September 2018
10				Lattner Family Foundation - \$15,000	C	September 2018
11				Comerica Bank - \$7500	C	April 2018
12				Impact 100 PBC - \$9400	C	May 2018
13				EverBank - \$50,000	P	Feb 2019
14				Batchelor Foundation	C	Sept 2018
15				Schmidt Family Foundation - \$10,000	C	April 2018
16	Individual Donations		15,000	Spears Foundation - \$23,000	C	December 2018
17	Home Sponsorships		240,000	Publix - \$80,000	P	Jan 2019
18				Sklar Furnishings - \$120,000	C	July 2018
19				Universal Property & Casualty Insurance Company	C	July 2018
20				Broken Sound Club	C	July 2018
21	Foundation Grants		25,000	NR - Wells Fargo, Thrivent & Home Depot	P	Feb 2019
22	Government- Federal					
23	Government- Local/County					
24	Government- State					
25	In-Kind		2,500			
26	Interest Income					
27	Membership					
28	CRA Request		75,000	See Combined Budget, Revenue Section		
29	Total Income		620,050	Equals Total Income, Program/Project (Column I)		
30						
31	NOTES:					
32	(1) Insert additional rows for significant specific funding sources beneath each line item category					

	A	B	C	D	E	F
33	(2) For each significant grant, contract, or contribution, indicate if it is (C) confirmed, or (P) decision pending					
34	(3) For each item in Column E, indicate date decision is expected for PENDING and date funding begins for CONFIRMED					
35	(4) CRA Request, Column C, should match Column I on the Combined Budget					
36	(5) Total Income should equal Program/Project, Total Income, (Column I)					
37						
38	COMMENTS:					

	A	B	C	D	E	F
39	PROGRAM/PROJECT EXPENSE NARRATIVE		Amount	Item Detail/Description		
40						
41	Salaries & Related Taxes:					
42	J. Fengler, Director - Construction		30,400	33% of his salary would be allocated to building these 4 new homes		
43	C. Spears, Neighborhood Revitalization Coordinator		10,200	15% of her salary would be allocated to this project		
44	Construction Staff		67,719	33% of the construction staff salaries would be allowcated to this project		
45			108,319	Total Salaries & Related Taxes		
46						
47	Fringe Benefits:					
48			16,681	Fringe Benefits are approximately 15.4% of Salaries		
49			16,681	Total Fringe Benefits		
50						
51	Professional Svcs/Consulting:		-			
52						
53			-	Total Professional Services / Consulting		
54						
55	Insurance:		-			
56			-			
57			-	Total Insurance		
58						
59	Licenses, Registration, Permits:		-			
60			-	Permits are included in Construction Costs		
61			-	Total Licenses, Registration, Permits		
62						
63	Conferences & Meetings:					
64			2,500	Neighborhood meetings, Neighborhood Cleanup		
65			2,500	Total Conferences & Meetings		
66						
67	Copying & Printing		250			
68						
69	Equipment Rental/Maintenance		2,600			
70						
71	Rent/Mortgage & Maintenance		-			
72						
73	Utlities		-			
74						
75	Telecommunications		-			

	A	B	C	D	E	F
76						
77	Office & Program Supplies		5,000			
78						
79	Postage & Delivery		-			
80						
81	Local Travel		5,000			
82						
83	Capital Expenditures		-			
84						
85	Other: Cost of Construction		455,200			
86						
87	Other: NR Projects		24,500			
88						
89	____% Admin/Indirect Expense					
90						
91	TOTAL EXPENSES		620,050	Equals Total Expense, Program/Project, Combined Budget (Column I)		
92						
93						
94						
95						
96						
97						
98						
99						
100						
101						
102						
103						
104						
105						
106						
107						
108						

House Budget		
Contracts	Amounts	
305-Survey Work		\$1,300
210-Permits		\$15,000
310-Site Work		\$2,000
311-Site Utilities		\$2,000
312-Shell		\$25,000
321-Inspections	\$-	
350-Trusses		\$2,500
355-Framing Pck		\$3,500
360-Roof Shingling		\$5,600
365-Wds & Ext Drs		\$4,400
370-A/C		\$3,600
375-Plumbing		\$10,000
380-Electrical		\$8,000
385-Stucco		\$5,500
390-Insulation		\$1,200
395- Drywall		\$2,100
400-Drywall Finish		\$1,600
410-Floor Tile		\$2,500
415-FI Tile Labor		\$2,000
420-Wood Flooring		\$1,200
425- Interior Trim		\$2,000
430-Cabinets		\$3,800
440-Sod		\$1,000
470-Appliances		\$3,000
479-Paint		\$2,000
490-Driveway		\$2,500
465-General Supplies		\$500
Total Without Labor or Overh		\$113,800

**FY 2018-19 (WINTER) NOGP FUNDING EVALUATION COMMITTEE'S RESULTS
HABITAT FOR HUMANITY SOUTH PALM BEACH COUNTY (HFHSPBC)
JANUARY 15, 2019**

No.	Criterion	Max. Points	Funding Evaluation Committee Avg. Rating	Weighted Total (%)
	ORGANIZATION CAPACITY (20%)			
1	Length of time established, overall growth/stability	5	5.0	
2	Stability/growth of organization funding	5	4.0	
3	Board composition, role, commitment to program/project	5	4.0	
4	Demonstrated experience/success with similar program/project	5	4.3	
5	Program/project leadership and staff qualifications	15	14.7	
6	Collaborative relationships/affiliations relative to program/project	5	5.0	
7	Strategic planning process/current plan	5	4.7	
	Organization Capacity Subtotal	45	41.7	18.5%
	PROJECT/PROGRAM			
8	Project/Program - Need (20%)	20	20.0	20.0%
9	Project/Program - Description (10%)	30	28.7	9.6%
10	Project/Program Projected Results (20%)	35	32.7	18.7%
11	Project/Program - Evaluation Plan (10%)	35	32.7	9.3%
12	Project/Program - Budget & Sustainability (20%)	35	33.0	18.9%
	Program - Total, including Organization Capacity	200	147.1	95.0%
	FUNDING REQUESTED		\$75,000	
	FUNDING RECOMMENDATION		\$75,000	



CRA BOARD MEETING OF: February 12, 2019

NEW BUSINESS

AGENDA ITEM: 15.B.

SUBJECT:

500 Ocean - Status of Retail Space

SUMMARY:

At their January 8, 2019 meeting, the CRA Board directed staff to provide a report on the leasing status of commercial/retail space at the 500 Ocean development located at 500 E. Ocean Avenue, Boynton Beach, FL 33435.

As of January 25, 2019 there are three executed leases (see below).

Business Name	Commercial/Retail Use	Square Footage
E & C's Beauty Salon Experience	Hair Salon	1,255
Oxygenic Nail Lounge	Nail Salon	1,690
Pio Pio	Latin American Restaurant	2,803

See Attachment I for a project map for the leased and the remaining available commercial/retail spaces at 500 Ocean along with a copy of the leasing flier provided by the listing Commercial Broker, Crossman & Company.

Additionally, as of January 25, 2019, there is one active permit "In Plan Check" with the City of Boynton Beach for a shell build-out for the 500 Ocean Retail Spaces.

CRA BOARD OPTIONS:

No action is required from the CRA Board at this time.

ATTACHMENTS:

Description

- ▣ **Attachment I - Leasing Brochure**



NEW APARTMENT HOMES IN BOYNTON BEACH, FLORIDA



SUPERB AMENITIES, GREAT LOCATION
LEASING FAST - CALL US TO RESERVE YOUR NEW HOME



500 OCEAN
LIVE THE LIFESTYLE IN BOYNTON BEACH, FLORIDA

DEMOGRAPHICS

	1-Mile Radius	3-Mile Radius	5-Mile Radius
2018 Population	14,148	79,864	186,749
2023 Population	15,424	85,307	197,854
2018 Average HH Income	\$73,820	\$72,336	\$77,463
2018 Median HH Income	\$45,984	\$50,404	\$52,728

PROPERTY HIGHLIGHTS

- Work, Live, Dine, Shop & Play
- Close to the Intracoastal Waterway and the Ocean in beautiful Boynton Beach
- Adjacent to 341 New Luxury Apartments
- Retail & Office Space Available
- High traffic intersection of E. Ocean Ave. and Federal Highway (US1)
- CRA grants available
- Delivery – 4th Quarter of 2018
- Combined Traffic Count: 60,216 CPD



500 Ocean Ave.
Boynton Beach, FL 33435

AVAILABLE SPACE

STE	TENANT	SIZE
Retail 1	AVAILABLE (Potential Restaurant Space)	2,178
Retail 2	E&C's Beauty Salon Experience	1,255
Retail 3	AVAILABLE (Potential Restaurant Space)	2,498
Retail 4	Oxygenix Nail Lounge	1,690
Retail 5	PIO PIO	2,803
Retail 6	AVAILABLE	1,180
Retail 7	AVAILABLE	974

OFFICE available above Retail 1 and 2

STE	TENANT	SIZE
Office 1	AVAILABLE	1,197
Office 1A	AVAILABLE	1,374
Office 1B	AVAILABLE	1,596
Office 2	AVAILABLE	1,467



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Leasing Contact:

Kim Fitzgerald

561.447.8940

kfitzgerald@crossmanco.com

John Fitzgerald

561.447.8948

jfitzgerald@crossmanco.com



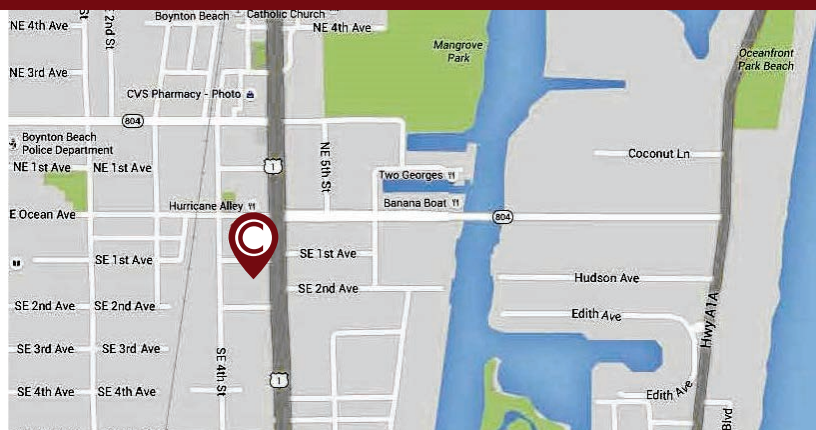
500 Ocean | Now Leasing Retail and Office Space in Boynton Beach, Florida's Distinctive, Active Destination.

LeCesse Development Corporation, a nationally recognized multifamily developer based in Altamonte Springs, FL, is pleased to announce the commencement of construction of 500 Ocean, a best in class, mixed use apartment and retail community in Boynton Beach, Florida. Combining the elegance and desirable features sought by today's savvy apartment resident, the single tower, six story community is ideally positioned to showcase your business on the highly-trafficked corner of Federal Highway (U.S. Highway 1) and E. Ocean Avenue. Situated to showcase stunning views of the Intracoastal Waterway and the Atlantic Ocean, the property is zoned to accommodate approximately 20,000

square feet of retail and office space, ideal for a dynamic marketplace of health, wellness, and active living retailers – with a shared commitment to provide renowned medicinal, fitness, and nutritional services to a sophisticated residential demographic.

Today's active resident is drawn to the accessibility of maintaining a healthful lifestyle. At 500 Ocean, community amenities abound, including an elaborate clubhouse, theater room, bowling center, private dining room, cyber café, game room, lounge, summer kitchen, and two courtyards complete with lush landscaping and an expansive pool. As discerning consumer

preferences evolve and the convergence of health and wellness priorities permeate quality of life sustainability, neighboring retailers provide an added cosmopolitan approach to healthy living in a mixed-use environment. The benefit: an unsurpassed retail experience, complete with convenient access to a wide array of restaurants, spas, personal, and medical services. At 500 Ocean, Boynton Beach residents and the surrounding footprint have easy access to a refined "cross-shopping", community-centric approach to active living.





CRA BOARD MEETING OF: February 12, 2019

NEW BUSINESS

AGENDA ITEM: 15.C.

SUBJECT:

Discussion and Consideration of Transfer of Vacant Lot located on NE 11th Avenue to the City

SUMMARY:

On April 10, 2018 the CRA Board approved the purchase of a vacant lot on NE 11th Avenue. (Attachment I - April 10, 2018 Minutes) (Attachment II - Map) for the amount equal to the appraised value of \$9,000.

The lot is 0.06 acre and was purchased knowing it is considered unbuildable under the City's LDRs due to size. However, the property is located adjacent to the City's existing Right-of-Way and ownership of the property would ultimately be better under either the CRA or City.

CRA staff met with the Development/Planning/Utilities staff on October 19, 2018 to discuss the possibilities for the property. In order for any alternate land disposition to take place under the City's Right-of-Way or Alleyway abandonment process, the appropriate action would be for the CRA to transfer lot ownership to the City of Boynton Beach.

FISCAL IMPACT:

To be determined.

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan - HOB District

CRA BOARD OPTIONS:

1. Approve the transfer of the vacant lot located on NE 11th Avenue to the City and authorize staff to work with the CRA legal counsel and the City for the land transfer process.
 2. Do not approve the transfer of the vacant lot located on NE 11th Avenue to the City.
 3. Provide alternative direction to CRA staff for the vacant lot.
-

ATTACHMENTS:

Description

- ▯ **Attachment I - April 10, 2018 Minutes**
- ▯ **Attachment II - Location Map**

the City and incorporated into the Cityscape. If the Church wants to keep it and the Board did not include it as a stipulation, he did not want to see the deal fall through. He believed the church would preserve it and hopefully they would offer ideas. Mr. Simon explained the CRA is purchasing the building and inside the building there is recognized art. The property is owned by the Church, but the artwork is affixed into the structure so to sell the structure, a fixture is generally thought of as non-removal. If the artwork was on the site and the Church owns it and wants to take it, it should be written in the contract. The CRA did not buy the property with the added value of the art included in the value of the property. Board Member Casello thought the CRA could incorporate it into its own landscape or buildings, or if it is important to the Church, he would not object if they took it with them. He wanted the art preserved. Chair Grant understood, if it is a fixture and an exterior window it is purchased as part of the building as opposed to a painting on a wall. He proposed staff discuss it with the congregation to ensure the CRA will preserve any type of art in the building and any fixture they are also willing to preserve those artworks as well. There was consensus.

Attorney Rossmell requested clarification the Board does not wish to clarify the contract to state that or they do. The Church already signed the contract and the Board did not want to let anything fall through. Under the CRA's interpretation, a stained glass window would be considered a fixture versus a piece of art that is hung up. Staff will have the discussion that any other pieces of art would and the CRA would maintain and preserve for the future. If the Church takes out the stained glass window, they will have done something to the building before the CRA purchases it. The agreement will not be changed, but it is a discussion the Board wants staff to have.

14. New Business

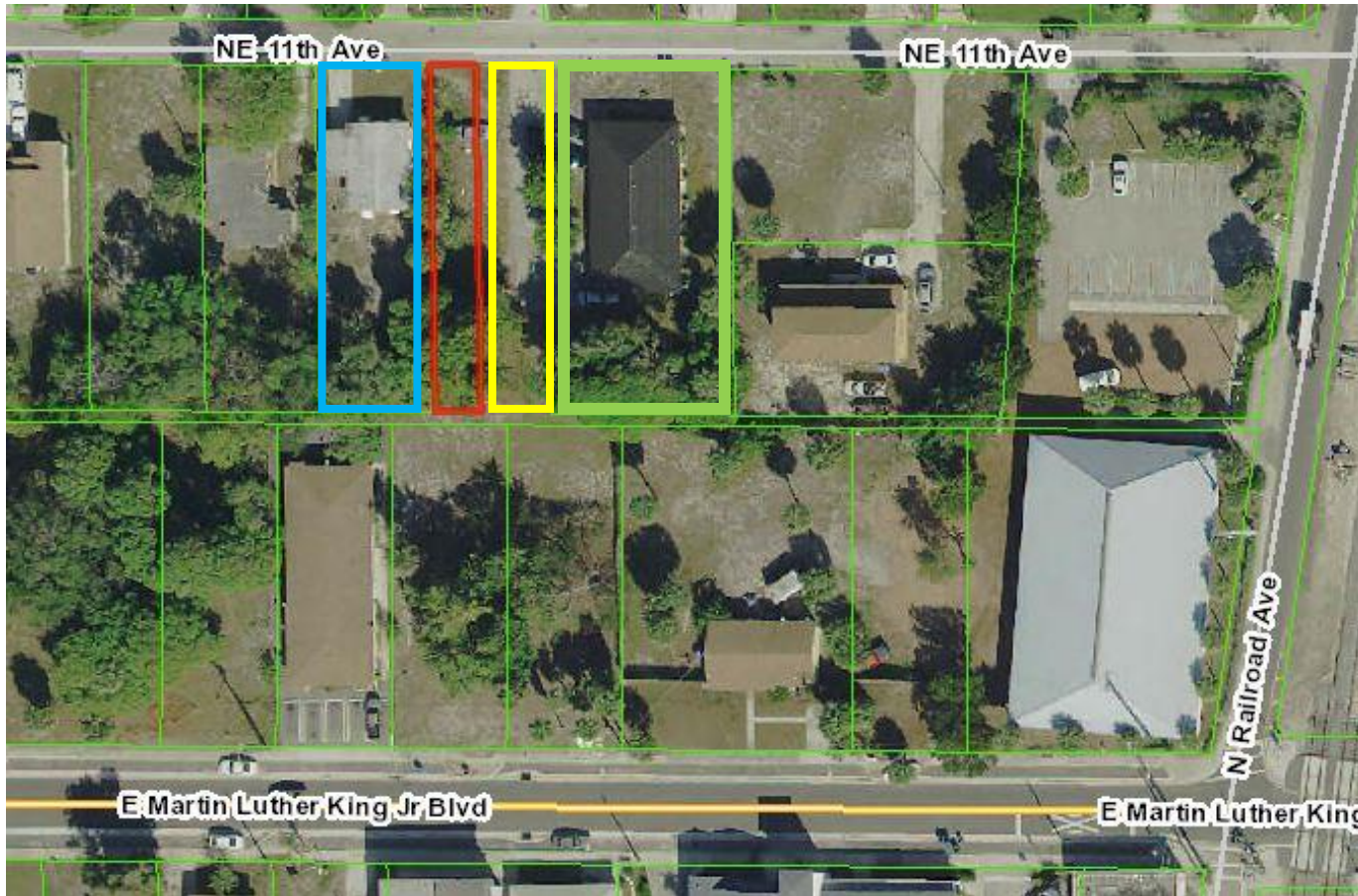
A. Consideration of Purchase and Sale Agreement for the Properties Located at 211 NE 9th Avenue and NE 11th Avenue

Motion

Vice Chair Romelus moved to approve. Board Member McCray seconded the motion that unanimously passed.

B. Consideration of Funding of Intersection Improvements Associated with Florida Department of Transportation US 1/Federal Highway Project

Thuy Shutt, Assistant CRA Director, explained this item is not funded in 2017/2018 budget. In August 2017, the Board had discussed what to spend on the enhancements of US 1 as part of the FDOT road resurfacing plans. These were cosmetic items to increase pedestrian safety and/or bike lanes at a larger or more prominent intersection within the corridor that it is not funded by base elements of the resurfacing job. Since the budget had to be adopted, staff did not have the prices and FDOT did not progress far enough along with their plans, the Board did not allocate an amount for improvements.



340 NE 11th Ave.
Private Home

CRA Property 0.0689 Acres -20'x150'

City Right-of-Way

Duplex



CRA BOARD MEETING OF: February 12, 2019

CRA ADVISORY BOARD

AGENDA ITEM: 16.A.

SUBJECT:

CRA Advisory Board Agenda - February 7, 2019

SUMMARY:

See attached.

CRA BOARD OPTIONS:

No action required at this time unless otherwise determined by the Board

ATTACHMENTS:

Description

- ▣ **02.07.19 CRAAB Agenda**



CRA Advisory Board Meeting
Thursday, February 7, 2019 - 6:30 PM
Intracoastal Park Clubhouse, 2240 N. Federal Highway, Boynton Beach, FL 33435
561-737-3256

ADVISORY BOARD AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Agenda Approval**
 - A.** Additions, Deletions, Corrections to the Agenda
 - B.** Adoption of Agenda
- 4. Information Only**
 - A.** Financial Report Period Ending January 31, 2019
 - B.** Neighborhood Officer Program 1st Quarter Report for FY 2018 - 2019
- 5. Public Comment**
- 6. Consent**
 - A.** Approval of CRA Advisory Board Meeting Minutes - December 6, 2018
- 7. Assignments**
 - A.** Pending Assignments
 - B.** Reports on Pending Assignments
 - C.** New Assignments
 - 1.** Discussion Regarding an Educational/Job Training Grant
- 8. CRA Board Items for CRA Advisory Board Review and Recommendations**
 - A. Old Business**
 - B. New Business**
 - 1.** Consideration of Grant Funding for the Boynton Beach CRA FY 2018-19 (Winter) Nonprofit Organization Grant Program
- 9. Future Agenda Items**
- 10. Adjournment**

THE CRA SHALL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD AN INDIVIDUAL WITH A DISABILITY AN EQUAL OPPORTUNITY TO PARTICIPATE IN AND ENJOY THE BENEFITS OF A SERVICE, PROGRAM OR ACTIVITY CONDUCTED BY THE CRA. PLEASE CONTACT THE CRA, (561) 737-3256, AT LEAST 48 HOURS PRIOR TO THE PROGRAM OR ACTIVITY IN ORDER FOR THE CRA TO REASONABLY ACCOMMODATE YOUR REQUEST.

ADDITIONAL AGENDA ITEMS MAY BE ADDED SUBSEQUENT TO THE PUBLICATION OF THE AGENDA ON THE CRA'S WEBSITE. INFORMATION REGARDING ITEMS ADDED TO THE AGENDA AFTER IT IS PUBLISHED ON THE CRA'S WEBSITE CAN BE OBTAINED FROM THE CRA OFFICE.



CRA BOARD MEETING OF: February 12, 2019

CRA ADVISORY BOARD

AGENDA ITEM: 16.B.

SUBJECT:

CRA Advisory Board Meeting Minutes - December 6, 2018

SUMMARY:

See attached minutes.

CRA BOARD OPTIONS:

No action required at this time unless otherwise determined by the Board

ATTACHMENTS:

Description

- ▢ **December 6, 2018 CRAAB Minutes**



MINUTES OF THE CRA ADVISORY BOARD MEETING
INTRACOASTAL PARK CLUBHOUSE
2240 N. FEDERAL HIGHWAY
BOYNTON BEACH, FLORIDA 33435
HELD ON THURSDAY, DECEMBER 6, 2018, AT 6:30 P.M.

PRESENT:

Linda Cross, Chair
Robert Pollock, Vice Chair
Anthony Barber
Allen Hendricks
Rick Maharajh

STAFF:

Michael Simon, CRA Executive Director
Thuy Shutt, CRA Assistant Director
Theresa Utterback, CRA Dev. Svcs. Mgr.
Bonnie Nicklien, Administrative Services
and Grant Manager, CRA
Lisa Tayar, Prototype, Inc.

ABSENT:

James DeVoursney

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

Roll was called, and it was determined a quorum was present.

3. Agenda Approval

- A. Additions, Deletions, Corrections to the Agenda – None
- B. Adoption of Agenda

4. Information Only

- A. Financial Report Period Ending October 31, 2018 – None
- B. Financial Report Period Ending November 30, 2018 – None
- C. Neighborhood Officer Program 4th Quarter Report for FY 2017-2018
Chair Cross wondered why the license plate camera is often not working.
Mr. Simon will ask and email a response to the Board.
- D. December 2018 Event Schedule
The first Rock the Plaza is Saturday, December 8, from 4 to 8 p.m., at
Sunshine Square. All stores and vendors are engaging to make for an
excellent event.

5. Public Comment – None

6. Consent

- A. Approval of CRA Advisory Board Meeting Minutes – October 4, 2018
- B. Approval of CRA Advisory Board Meeting Minutes – November 1, 2018

- C. Approval of 2019 CRA Advisory Board Meeting Dates (taken out of order)
Noting that the July 4th date needs to be changed, after discussion it was suggested to schedule for July 8th.

Motion made by Mr. Maharajh, seconded by Mr. Hendricks, to approved the meeting dates with a change of July 8th. In a voice vote, the motion passed unanimously (5-0).

4. Information Only (taken out of order)

- C. Neighborhood Officer Program 4th Quarter Report for FY 2017-2018
Sgt. Henry Diehl, Boynton Beach Police Department, arrived and took questions from the Board, first explaining about the license plate reader, that it only registers locations and if cameras are on or off, and that the department is not in charge of operations. The readers are battery operated and require maintenance. Also explained was how the speed measurement trailers operate in conjunction with police cars and officer operations for mobile coverage. Mr. Hendricks and Mr. Simon contributed to the explanation of CRA's funding as part of the police program. Discussion followed on how the program functions with permanent and fixed locations, and how regular reports could be compiled to show increased or decreased statistics for crime reports and action to track and curtail crime. It was noted that crime for the first six months of 2018 was reduced by 13% in Boynton Beach. Finally, Sgt. Diehl said Officer Rivera is returning to active duty.

7. Assignments

A. Pending Assignments

1. Consideration and Discussion of the Letter Submitted by the Community Caring Center Boynton Beach, Inc. (CCC) for their Property Located at 145 NE 4th Avenue, Boynton Beach, Florida – Tabled from August 2, 2018

[Mr. Hendricks recused due to a conflict of interest.]

Sherry Johnson, Executive Director, Community Caring Center, presented the latest proposal for the project, noting that the project has been divided into the phases and, for this session, Phase 1 for the ground floor is as follows:

- Kitchen and job training center.
- Tight constraints in development at Secret Garden.
- Other possibilities for office space; focus now is on the kitchen.
- Cost is about \$1 million.
- Asking for one time purchase for \$500,000:
 - Relocation expenses;
 - Equipment; and
 - Purchase of three lots.
- First year organization has exceeded \$1 million in revenues.
- Financial support already included \$200,000 in pledges, a challenge grant, PNC committed to do mortgage.

- Sale of house, capital campaign, mortgage in place takes close to almost 85% of what is need to accomplish project.
- Committee for capital campaign estimates another \$250,000 can be raised.
- Can begin project once house is purchased and lots are transferred.
- Already have consulting firm; ready to hire architect once funds are all in place from CRA.

An aerial representation of the three lots and surrounding properties was shown and discussed. Mr. Simon asked that the three lots be transferred from the City to the CRA within the next 30-60 days. Community Caring Center agrees the new location would be best. Ms. Johnson stated the phase being discussed in 100% incubator; if an additional \$1 million can be raised, Phase 2 will provide a second floor to house office, which will provide another business incubator space.

A discussion ensued on the financial aspects of the sale and property trade, the funding needed to buy and build, as well as the unincorporated site utility improvements, road work, and other costs, for a full picture of what all is entailed. Mr. Barber noted the CCC has been beneficial to the community; however, is concerned about vehicular access into the area until a road is built, which opened a further discussion of more funding to complete the project instead of a grant. The request for Phase 1 is not for a loan and CRAAB has not recommended a grant for a loan, but options could include a 0% interest loan; secure financial investment made outside the acquisitions as a "quiet second mortgage"; ways to get investments back and ways to secure it. The Board could investigate loan options, which ultimately are up to the applicant. All these options and hypotheticals were discussed further by the Board. Mr. Simon summarized that the CRA is comfortable to provide all monies for incubator space; and other office space is on less secure ground for support by CRA. However, it is recommended that all of the funding, however much that is, on the 6,000 square feet that is the incubator. While more could be given, the focus should be on Phase 1, and Ms. Johnson explained likely scenarios for Phase 2. CCC is fine with the mortgage concept, but not comfortable with a lease as there is a need to show equity in the project for further funding. The Board continued to discuss the options, minimums and maximums, for funding needed for Phase 1 in order to come to the motion. Chair Cross commended CCC for coming to the CRA with matching funds, cap campaign, and other supporting foundations.

Motion made by Mr. Barber, seconded by Mr. Pollock, to advise the CRA Board to provide Community Caring Center (CCC) with a minimum funding of \$550,000 plus three lots and a maximum of \$850,000 for construction of the new CCC. In a voice vote, the motion passed unanimously (4-0) with Mr. Hendricks recused.

- B. Reports on Pending Assignments
1. None

- C. New Assignments from November 13, 2018 CRA Board Meeting
 - 1. None
- 8. CRA Board Items for CRA Advisory Board Review and Recommendations
 - A. Old Business
 - 1. None
 - B. New Business
 - 1. Consideration of Grant funding for the Boynton Beach CRA FY 2018-2019
Nonprofit Organization Grant Program

Chair Cross gave an overview of the funds allocated for economic development, and that, at the time, the Community Caring Center was the only applicant (which was not anticipated at the onset). \$95,000 was the whole amount budgeted, 80% of that was for Workforce, etc. Ms. Shutt noted that another interested party applied for Workforce housing. Mr. Simon qualified the funding as \$19,000 for economic development purposes, the amount approved for affordable housing out of the \$95,000 was \$76,000. An application has been received from a economic development entity for the total amount allocated. No applications were received for affordable housing and only one entity applied for a portion of economic development. Ms. Shutt noted the first round is closed, another published round closes on January 4, 2019. Updates include: some applicants are no longer in business (not to the fault of CCC); safeguards in grant agreement; other information needs to be updated; and while some have not remained in operation, some of these have yielded businesses as a result of the program.

Motion made by Mr. Maharajh, seconded by Mr. Pollock, to recommend approval of the application and funding request as submitted by Community Caring Center of Greater Boynton Beach, Inc.(CCC) in the amount not to exceed \$19,000 over a funding period of six months under the Nonprofit Organization Grant Program (NOGP) and direct staff to work with legal counsel to bring back a Grant Agreement for Board Approval at the January 8, 2019 CRA Board meeting. In a voice vote, the motion passed unanimously (5-0).

- 9. Future Agenda Items – None
- 10. Adjournment
 - Upon motion duly made and seconded, the meeting was adjourned at 7:50 p.m.