



CRA Advisory Board Meeting
Thursday, December 6, 2018 - 6:30 PM
Intracoastal Park Clubhouse, 2240 N. Federal Highway, Boynton Beach, FL 33435
561-737-3256

ADVISORY BOARD AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Agenda Approval**
 - A. Additions, Deletions, Corrections to the Agenda
 - B. Adoption of Agenda
- 4. Information Only**
 - A. Financial Report Period Ending October 31, 2018
 - B. Financial Report Period Ending November 30, 2018
 - C. Neighborhood Officer Program 4th Quarter Report for FY 2017 - 2018
 - D. December 2018 Event Schedule
- 5. Public Comment**
- 6. Consent**
 - A. Approval of CRA Advisory Board Meeting Minutes - October 4, 2018
 - B. Approval of CRA Advisory Board Meeting Minutes - November 1, 2018
 - C. Approval of 2019 CRA Advisory Board Meeting Dates
- 7. Assignments**
 - A. Pending Assignments
 1. Consideration and Discussion of the Letter Submitted by the Community Caring Center Boynton Beach, Inc. (CCC), for their property located at 145 NE 4th Ave, Boynton Beach, Florida **Tabled (8/2/18)**
 - B. Reports on Pending Assignments
 1. None
 - C. New Assignments
 1. None
- 8. CRA Board Items for CRA Advisory Board Review and Recommendations**

A. Old Business

1. None

B. New Business

1. Consideration of Grant Funding for the Boynton Beach CRA FY 2018-19 Nonprofit Organization Grant Program

9. Future Agenda Items

10. Adjournment

Notice

THE CRA SHALL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD AN INDIVIDUAL WITH A DISABILITY AN EQUAL OPPORTUNITY TO PARTICIPATE IN AND ENJOY THE BENEFITS OF A SERVICE, PROGRAM OR ACTIVITY CONDUCTED BY THE CRA. PLEASE CONTACT THE CRA, (561) 737-3256, AT LEAST 48 HOURS PRIOR TO THE PROGRAM OR ACTIVITY IN ORDER FOR THE CRA TO REASONABLY ACCOMMODATE YOUR REQUEST.

ADDITIONAL AGENDA ITEMS MAY BE ADDED SUBSEQUENT TO THE PUBLICATION OF THE AGENDA ON THE CRA'S WEBSITE. INFORMATION REGARDING ITEMS ADDED TO THE AGENDA AFTER IT IS PUBLISHED ON THE CRA'S WEBSITE CAN BE OBTAINED FROM THE CRA OFFICE.



ADVISORY BOARD ITEM 4.A.

INFORMATION ONLY

SUBJECT:

Financial Report Period Ending October 31, 2018

SUMMARY:

Attached is the monthly budget report representing the revenues and expenses for October 2018 (Attachment I); Statement of Revenues, Expenditures and Changes in Fund Balance Report (Attachment II); and Budget Comparison Schedule - General Fund (Attachment III).

FISCAL IMPACT:

None.

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan and FY 2018-2019 CRA Budget

CRA BOARD OPTIONS:

Approve the CRA's Monthly Financial Report for the Period Ending October 31, 2018.

ATTACHMENTS:

Description

- ▣ **Attachment I - Monthly Financial Report October 2018**
- ▣ **Attachment II - Statement of Revenues, Expenditures and Changes in Fund Balance Report**
- ▣ **Attachment III - Budget Comparison Schedule**

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY							
T.I.F.INCOME	11,461,518	12,421,686	0.00	0.00	0.00	12,421,686.00	100.00
MARINA RENT & GRANT INC	1,000,000	1,000,000	(4,649.89)	(4,649.89)	0.00	1,004,649.89	100.46
MISCELLANEOUS	0	0	744.00	744.00	0.00	(744.00)	0.00
TOTAL REVENUES	12,461,518	13,421,686	(3,905.89)	(3,905.89)	0.00	13,425,591.89	100.03
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
LEGISLATIVE	30,500	30,000	212.00	212.00	0.00	29,788.00	99.29
ADMINISTRATIVE	445,240	514,533	21,721.39	21,721.39	0.00	492,811.61	95.78
FINANCE	186,060	189,408	9,520.55	9,520.55	0.00	179,887.45	94.97
INSURANCES	172,500	172,500	110,996.89	110,996.89	0.00	61,503.11	35.65
PROFESSIONAL SERVICES	274,000	282,720	881.83	881.83	60,000.00	221,838.17	78.47
PLANNING	115,290	119,760	3,702.75	3,702.75	0.00	116,057.25	96.91
BUILDINGS & PROPERTY	592,770	723,545	14,496.08	14,496.08	85,978.67	623,070.25	86.11
MARINA	1,000,000	1,000,000	39,382.22	39,382.22	0.00	960,617.78	96.06
COMMUNICATIONS & TECHNOLO	80,550	79,500	294.70	294.70	0.00	79,205.30	99.63
CONTINGENCY	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
MARKETING	167,620	147,208	3,500.43	3,500.43	5,940.00	137,767.57	93.59
SPECIAL EVENTS	86,870	68,065	2,916.08	2,916.08	0.00	65,148.92	95.72
EMPLOYEE BEBEFITS	367,938	395,679	15,395.77	15,395.77	0.00	380,283.23	96.11
DEBT SERVICE	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TRANSFER OUT	6,701,225	7,462,303	0.00	0.00	0.00	7,462,303.00	100.00
TOTAL EXPENDITURES	12,461,518	13,421,686	223,020.69	223,020.69	151,918.67	13,046,746.64	97.21
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0	(226,926.58)	(226,926.58)	(151,918.67)	378,845.25	0.00

01 -GENERAL FUND

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
T.I.F.INCOME							
01-41000 T.I.F. COLLECTIONS	11,461,518	12,421,686	0.00	0.00	0.00	12,421,686.00	100.00
TOTAL T.I.F.INCOME	11,461,518	12,421,686	0.00	0.00	0.00	12,421,686.00	100.00
MARINA RENT & GRANT INC							
01-42115 MARINA RENTS	100,000	100,000 (2,664.92) (2,664.92)	0.00	102,664.92	102.66
01-42116 MISCELLANEOUS RENTS FRO PROPE	0	0	600.00	600.00	0.00 (600.00)	0.00
01-42117 MARINA FUEL SALES	900,000	900,000	0.00	0.00	0.00	900,000.00	100.00
01-42118 MARINA MISC INCOME	0	0 (2,584.97) (2,584.97)	0.00	2,584.97	0.00
TOTAL MARINA RENT & GRANT INC	1,000,000	1,000,000 (4,649.89) (4,649.89)	0.00	1,004,649.89	100.46
MARKETING INCOME							
FESTIVALS & EVENT INCOME							
INVESTMENT INCOME							
CONTRIBUTIONS & DONATION							
MISCELLANEOUS							
01-48100 MISCELLANEOUS INCOME	0	0	744.00	744.00	0.00 (744.00)	0.00
TOTAL MISCELLANEOUS	0	0	744.00	744.00	0.00 (744.00)	0.00
OTHER FINANCING SOURCES							
TOTAL REVENUES	12,461,518	13,421,686 (3,905.89) (3,905.89)	0.00	13,425,591.89	100.03

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
LEGISLATIVE

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51010-200 CONTRACTUAL EXPENSE	7,500	7,500	113.00	113.00	0.00	7,387.00	98.49
01-51010-216 ADVERTISING & PUBLIC NOTI	6,500	6,500	0.00	0.00	0.00	6,500.00	100.00
01-51010-225 ASSOC. MEETINGS & SEMINAR	15,000	14,500	99.00	99.00	0.00	14,401.00	99.32
01-51010-227 DELIVERY SERVICES	750	750	0.00	0.00	0.00	750.00	100.00
TOTAL PURCHASED/CONTRACT SERV	29,750	29,250	212.00	212.00	0.00	29,038.00	99.28
SUPPLIES							
01-51010-310 OFFICE SUPPLIES	750	750	0.00	0.00	0.00	750.00	100.00
TOTAL SUPPLIES	750	750	0.00	0.00	0.00	750.00	100.00
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TOTAL LEGISLATIVE	30,500	30,000	212.00	212.00	0.00	29,788.00	99.29

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
ADMINISTRATIVE

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PERSONNEL SERVICES							
01-51230-100 PERSONNEL SERVICES	384,900	449,303	20,712.00	20,712.00	0.00	428,591.00	95.39
01-51230-115 CAR ALLOWANCE	5,220	5,220	240.92	240.92	0.00	4,979.08	95.38
TOTAL PERSONNEL SERVICES	390,120	454,523	20,952.92	20,952.92	0.00	433,570.08	95.39
PURCHASED/CONTRACT SERV							
01-51230-225 ASSOC. MEETINGS & SEMINAR	16,500	16,900	375.37	375.37	0.00	16,524.63	97.78
01-51230-226 MEMBERSHIP DUES	11,385	11,085	0.00	0.00	0.00	11,085.00	100.00
01-51230-227 DELIVERY SERVICES	500	500	0.00	0.00	0.00	500.00	100.00
01-51230-229 CAREER DEVELOPMENT	16,500	19,500	81.00	81.00	0.00	19,419.00	99.58
TOTAL PURCHASED/CONTRACT SERV	44,885	47,985	456.37	456.37	0.00	47,528.63	99.05
SUPPLIES							
01-51230-310 OFFICE SUPPLIES	3,000	3,000	89.42	89.42	0.00	2,910.58	97.02
01-51230-315 POSTAGE	2,500	2,500	0.00	0.00	0.00	2,500.00	100.00
01-51230-340 CELLULAR PHONES	2,880	3,420	222.68	222.68	0.00	3,197.32	93.49
01-51230-355 SUBSCRIPTIONS	605	605	0.00	0.00	0.00	605.00	100.00
01-51230-360 BOOKS & PUBLICATIONS	250	500	0.00	0.00	0.00	500.00	100.00
TOTAL SUPPLIES	9,235	10,025	312.10	312.10	0.00	9,712.90	96.89
CAPITAL EXPENDITURES							
01-51230-400 EQUIPMENT COSTS	1,000	2,000	0.00	0.00	0.00	2,000.00	100.00
TOTAL CAPITAL EXPENDITURES	1,000	2,000	0.00	0.00	0.00	2,000.00	100.00
DEPRECIATION & AMORT							
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TOTAL ADMINISTRATIVE	445,240	514,533	21,721.39	21,721.39	0.00	492,811.61	95.78

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
FINANCE

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
PERSONNEL SERVICES							
01-51325-100 PERSONNEL SERVICES	158,000	163,368	7,540.08	7,540.08	0.00	155,827.92	95.38
TOTAL PERSONNEL SERVICES	158,000	163,368	7,540.08	7,540.08	0.00	155,827.92	95.38
PURCHASED/CONTRACT SERV							
01-51325-200 CONTRACTUAL EXPENSE	250	250	175.00	175.00	0.00	75.00	30.00
01-51325-201 BANK FEES	3,000	3,000	266.29	266.29	0.00	2,733.71	91.12
01-51325-225 ASSOC. MEETINGS & SEMINAR	10,450	8,450	0.00	0.00	0.00	8,450.00	100.00
01-51325-226 MEMBERSHIP DUES	820	1,300	0.00	0.00	0.00	1,300.00	100.00
01-51325-227 DELIVERY COSTS	500	500	0.00	0.00	0.00	500.00	100.00
01-51325-229 CAREER DEVELOPMENT	5,000	5,000	270.00	270.00	0.00	4,730.00	94.60
TOTAL PURCHASED/CONTRACT SERV	20,020	18,500	711.29	711.29	0.00	17,788.71	96.16
SUPPLIES							
01-51325-310 OFFICE SUPPLIES	2,500	2,500	112.67	112.67	0.00	2,387.33	95.49
01-51325-340 CELLULAR PHONES	1,440	1,440	57.51	57.51	0.00	1,382.49	96.01
01-51325-355 SUBSCRIPTIONS	1,300	1,300	1,099.00	1,099.00	0.00	201.00	15.46
01-51325-360 BOOKS & PUBLICATIONS	700	700	0.00	0.00	0.00	700.00	100.00
01-51325-365 OFFICE PRINTING COSTS	600	600	0.00	0.00	0.00	600.00	100.00
TOTAL SUPPLIES	6,540	6,540	1,269.18	1,269.18	0.00	5,270.82	80.59
CAPITAL EXPENDITURES							
01-51325-400 EQUIPMENT COSTS	1,500	1,000	0.00	0.00	0.00	1,000.00	100.00
TOTAL CAPITAL EXPENDITURES	1,500	1,000	0.00	0.00	0.00	1,000.00	100.00
DEPRECIATION & AMORT							
TOTAL FINANCE	186,060	189,408	9,520.55	9,520.55	0.00	179,887.45	94.97

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 201801 -GENERAL FUND
INSURANCES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51410-213 GENERAL PROPERTY COVERAGE	172,500	172,500	110,996.89	110,996.89	0.00	61,503.11	35.65
TOTAL PURCHASED/CONTRACT SERV	172,500	172,500	110,996.89	110,996.89	0.00	61,503.11	35.65
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TOTAL INSURANCES	172,500	172,500	110,996.89	110,996.89	0.00	61,503.11	35.65

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
PROFESSIONAL SERVICES

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51420-200 CONTRACTUAL EXPENSE	152,000	160,720	881.83	881.83	0.00	159,838.17	99.45
01-51420-201 CONTRACT LEGAL	100,000	100,000	0.00	0.00	60,000.00	40,000.00	40.00
01-51420-204 CITY STAFF COSTS	22,000	22,000	0.00	0.00	0.00	22,000.00	100.00
TOTAL PURCHASED/CONTRACT SERV	274,000	282,720	881.83	881.83	60,000.00	221,838.17	78.47
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TOTAL PROFESSIONAL SERVICES	274,000	282,720	881.83	881.83	60,000.00	221,838.17	78.47

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
PLANNING

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PERSONNEL SERVICES							
01-51440-100 PERSONNEL SERVICES	75,000	76,650	3,537.72	3,537.72	0.00	73,112.28	95.38
TOTAL PERSONNEL SERVICES	75,000	76,650	3,537.72	3,537.72	0.00	73,112.28	95.38
PURCHASED/CONTRACT SERV							
01-51440-225 ASSOC. MEETINGS & SEMINAR	29,820	29,820	99.00	99.00	0.00	29,721.00	99.67
01-51440-226 MEMBERSHIP DUES	350	1,350	0.00	0.00	0.00	1,350.00	100.00
01-51440-227 DELIVERY SERVICES	300	300	0.00	0.00	0.00	300.00	100.00
01-51440-229 CAREER DEVELOPMENT	4,300	6,300	0.00	0.00	0.00	6,300.00	100.00
TOTAL PURCHASED/CONTRACT SERV	34,770	37,770	99.00	99.00	0.00	37,671.00	99.74
SUPPLIES							
01-51440-310 OFFICE SUPPLIES	1,500	1,500	66.03	66.03	0.00	1,433.97	95.60
01-51440-340 CELLULAR PHONES	720	540	0.00	0.00	0.00	540.00	100.00
01-51440-355 SUBSCRIPTIONS	1,500	1,500	0.00	0.00	0.00	1,500.00	100.00
01-51440-360 BOOKS & PUBLICATIONS	300	300	0.00	0.00	0.00	300.00	100.00
01-51440-365 OFFICE PRINTING COSTS	1,500	1,500	0.00	0.00	0.00	1,500.00	100.00
TOTAL SUPPLIES	5,520	5,340	66.03	66.03	0.00	5,273.97	98.76
CAPITAL EXPENDITURES	_____	_____	_____	_____	_____	_____	_____
DEPRECIATION & AMORT	_____	_____	_____	_____	_____	_____	_____
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TOTAL PLANNING	115,290	119,760	3,702.75	3,702.75	0.00	116,057.25	96.91

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
BUILDINGS & PROPERTY

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51620-200 CONTRACTUAL EXPENSE	3,045	3,045	20.00	20.00	0.00	3,025.00	99.34
01-51620-201 PROPERTY TAXES & ASSOC. D	75,000	75,000	2,253.49	2,253.49	0.00	72,746.51	97.00
01-51620-205 RENTAL OF OFFICES	100,725	104,000	5,978.66	5,978.66	0.00	98,021.34	94.25
01-51620-208 EQUIPMENT LEASES	20,000	11,500	141.33	141.33	4,858.67	6,500.00	56.52
01-51620-209 PROPERTY MAINTENENCE COST	355,000	490,000	3,650.32	3,650.32	81,120.00	405,229.68	82.70
01-51620-224 SIGNAGE	15,000	10,000	0.00	0.00	0.00	10,000.00	100.00
TOTAL PURCHASED/CONTRACT SERV	568,770	693,545	12,043.80	12,043.80	85,978.67	595,522.53	85.87
SUPPLIES							
01-51620-325 ELECTRICITY COSTS	12,000	15,000	1,989.66	1,989.66	0.00	13,010.34	86.74
01-51620-326 WATER CHARGES	12,000	15,000	462.62	462.62	0.00	14,537.38	96.92
TOTAL SUPPLIES	24,000	30,000	2,452.28	2,452.28	0.00	27,547.72	91.83
CAPITAL EXPENDITURES	_____	_____	_____	_____	_____	_____	_____
DEPRECIATION & AMORT	_____	_____	_____	_____	_____	_____	_____
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TOTAL BUILDINGS & PROPERTY	592,770	723,545	14,496.08	14,496.08	85,978.67	623,070.25	86.11

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
MARINA

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51630-200 CONTRACTUAL	500	500	0.00	0.00	0.00	500.00	100.00
01-51630-209 PROPERTY MAINTENENCE	25,000	28,000	1,213.90	1,213.90	0.00	26,786.10	95.66
01-51630-241 MARINA FUEL MANAGEMENT	181,435	187,180	15,573.17	15,573.17	0.00	171,606.83	91.68
01-51630-242 MARINE FUEL STATION OVERH	29,500	29,500	2,582.65	2,582.65	0.00	26,917.35	91.25
TOTAL PURCHASED/CONTRACT SERV	236,435	245,180	19,369.72	19,369.72	0.00	225,810.28	92.10
SUPPLIES							
01-51630-310 OFFICE SUPPLIES	1,000	1,000	0.00	0.00	0.00	1,000.00	100.00
01-51630-325 ELECTRIC COSTS	8,100	8,100	0.00	0.00	0.00	8,100.00	100.00
01-51630-326 WATER COSTS	15,000	12,000	540.98	540.98	0.00	11,459.02	95.49
01-51630-327 GASOLINE & DEISEL FUEL PU	727,465	721,720	18,454.30	18,454.30	0.00	703,265.70	97.44
01-51630-328 MARINA DIESEL SALES TAX	12,000	12,000	1,017.22	1,017.22	0.00	10,982.78	91.52
TOTAL SUPPLIES	763,565	754,820	20,012.50	20,012.50	0.00	734,807.50	97.35
CAPITAL EXPENDITURES							
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TOTAL MARINA	1,000,000	1,000,000	39,382.22	39,382.22	0.00	960,617.78	96.06

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
COMMUNICATIONS & TECHNOLO

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51650-200 CONTRACTUAL EXPENSE	3,000	3,000	0.00	0.00	0.00	3,000.00	100.00
01-51650-210 CITY IT SUPPORT	27,000	27,000	0.00	0.00	0.00	27,000.00	100.00
01-51650-211 COMPUTER SOFTWARE & LICEN	4,550	3,500	0.00	0.00	0.00	3,500.00	100.00
01-51650-212 FINANCIAL SOFTWARE MAINTEN	29,000	29,000	0.00	0.00	0.00	29,000.00	100.00
TOTAL PURCHASED/CONTRACT SERV	63,550	62,500	0.00	0.00	0.00	62,500.00	100.00
SUPPLIES							
01-51650-330 TELEPHONE LINES	8,000	8,000	294.70	294.70	0.00	7,705.30	96.32
TOTAL SUPPLIES	8,000	8,000	294.70	294.70	0.00	7,705.30	96.32
CAPITAL EXPENDITURES							
01-51650-400 EQUIPMENT COSTS	9,000	9,000	0.00	0.00	0.00	9,000.00	100.00
TOTAL CAPITAL EXPENDITURES	9,000	9,000	0.00	0.00	0.00	9,000.00	100.00
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TOTAL COMMUNICATIONS & TECHNOLO	80,550	79,500	294.70	294.70	0.00	79,205.30	99.63

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
CONTINGENCY

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PURCHASED/CONTRACT SERV							
01-51990-200 CONTRACTUAL EXPENSE	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
TOTAL PURCHASED/CONTRACT SERV	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
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TOTAL CONTINGENCY	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
MARKETING

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PERSONNEL SERVICES							
01-57400-100 PERSONNEL SERVICES	61,035	62,713	2,894.40	2,894.40	0.00	59,818.60	95.38
TOTAL PERSONNEL SERVICES	61,035	62,713	2,894.40	2,894.40	0.00	59,818.60	95.38
PURCHASED/CONTRACT SERV							
01-57400-216 ADVERTISING & PUBLIC NOTI	58,540	40,000	0.00	0.00	0.00	40,000.00	100.00
01-57400-218 ANNUAL REPORT & BROCHURES	5,000	6,000	0.00	0.00	0.00	6,000.00	100.00
01-57400-225 ASSOC. MEETINGS & SEMINAR	5,900	4,400	0.00	0.00	0.00	4,400.00	100.00
01-57400-226 MEMBERSHIP DUES	5,800	5,850	0.00	0.00	0.00	5,850.00	100.00
01-57400-227 DELIVERY SERVICES	4,000	4,000	0.00	0.00	0.00	4,000.00	100.00
01-57400-229 CAREER DEVELOPMENT	2,500	2,500	0.00	0.00	0.00	2,500.00	100.00
01-57400-236 PHOTOGRAPHY / VIDEOS	15,000	15,000	540.00	540.00	5,940.00	8,520.00	56.80
TOTAL PURCHASED/CONTRACT SERV	96,740	77,750	540.00	540.00	5,940.00	71,270.00	91.67
SUPPLIES							
01-57400-310 OFFICE SUPPLIES	1,500	1,500	66.03	66.03	0.00	1,433.97	95.60
01-57400-340 CELLULAR PHONES	720	540	0.00	0.00	0.00	540.00	100.00
01-57400-355 SUBSCRIPTIONS	1,425	1,005	0.00	0.00	0.00	1,005.00	100.00
01-57400-360 BOOKS & PUBLICATIONS	200	200	0.00	0.00	0.00	200.00	100.00
01-57400-365 OFFICE PRINTING COSTS	6,000	3,500	0.00	0.00	0.00	3,500.00	100.00
TOTAL SUPPLIES	9,845	6,745	66.03	66.03	0.00	6,678.97	99.02
DEPRECIATION & AMORT							
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TOTAL MARKETING	167,620	147,208	3,500.43	3,500.43	5,940.00	137,767.57	93.59

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
SPECIAL EVENTS

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PERSONNEL SERVICES							
01-57500-100 PERSONNEL SERVICES	55,000	56,375	2,601.96	2,601.96	0.00	53,773.04	95.38
TOTAL PERSONNEL SERVICES	55,000	56,375	2,601.96	2,601.96	0.00	53,773.04	95.38
PURCHASED/CONTRACT SERV							
01-57500-225 ASSOC. MEETINGS & SEMINAR	6,100	6,100	0.00	0.00	0.00	6,100.00	100.00
01-57500-226 MEMBERSHIP DUES	500	500	0.00	0.00	0.00	500.00	100.00
01-57500-229 CAREER DEVELOPMENT	2,500	2,500	0.00	0.00	0.00	2,500.00	100.00
TOTAL PURCHASED/CONTRACT SERV	9,100	9,100	0.00	0.00	0.00	9,100.00	100.00
SUPPLIES							
01-57500-310 OFFICE SUPPLIES	1,500	1,500	314.12	314.12	0.00	1,185.88	79.06
01-57500-340 CELLULAR PHONES	720	540	0.00	0.00	0.00	540.00	100.00
01-57500-355 SUBSCRIPTIONS	250	250	0.00	0.00	0.00	250.00	100.00
01-57500-360 BOOKS & PUBLICATIONS	300	300	0.00	0.00	0.00	300.00	100.00
TOTAL SUPPLIES	2,770	2,590	314.12	314.12	0.00	2,275.88	87.87
CAPITAL EXPENDITURES							
01-57500-400 EQUIPMENT & EVENTS SUPPOR	20,000	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	20,000	0	0.00	0.00	0.00	0.00	0.00
DEPRECIATION & AMORT							
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TOTAL SPECIAL EVENTS	86,870	68,065	2,916.08	2,916.08	0.00	65,148.92	95.72

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
EMPLOYEE BEBEBITS

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
PERSONNEL SERVICES							
01-59000-151 F.I.C.A.	46,558	48,000	2,186.66	2,186.66	0.00	45,813.34	95.44
01-59000-152 MEDICARE	10,889	11,277	511.39	511.39	0.00	10,765.61	95.47
01-59000-153 RETIREMENT PLAN 401(a)	142,907	173,854	250.00	250.00	0.00	173,604.00	99.86
01-59000-154 WORKERS COMP INSURANCE	2,500	2,500	0.00	0.00	0.00	2,500.00	100.00
01-59000-155 HEALTH INSURANCE	99,000	110,000	11,472.08	11,472.08	0.00	98,527.92	89.57
01-59000-156 DENTAL INSURANCE	4,050	4,500	880.86	880.86	0.00	3,619.14	80.43
01-59000-157 LIFE INSURANCE	1,350	1,500	0.00	0.00	0.00	1,500.00	100.00
01-59000-158 SHORT / LONG TERM DISABIL	3,144	3,448	0.00	0.00	0.00	3,448.00	100.00
01-59000-159 UNEMPLOYMENT CHARGES	5,000	5,000	0.00	0.00	0.00	5,000.00	100.00
01-59000-160 VISION INSURANCE	540	600	94.78	94.78	0.00	505.22	84.20
01-59000-161 COMPENSATED ABSENSES	52,000	35,000	0.00	0.00	0.00	35,000.00	100.00
TOTAL PERSONNEL SERVICES	367,938	395,679	15,395.77	15,395.77	0.00	380,283.23	96.11
TOTAL EMPLOYEE BEBEBITS	367,938	395,679	15,395.77	15,395.77	0.00	380,283.23	96.11

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
DEBT SERVICE

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
DEBT SERVICE							
<hr/>							
OTHER FINANCING USES							
01-59800-990 TRANS OUT TO DEBT SERVICE	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TOTAL OTHER FINANCING USES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
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TOTAL DEBT SERVICE	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

01 -GENERAL FUND
TRANSFER OUT

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
OTHER FINANCING USES							
01-59999-990 INTERFUND TRANSFERS OUT	6,701,225	7,462,303	0.00	0.00	0.00	7,462,303.00	100.00
TOTAL OTHER FINANCING USES	6,701,225	7,462,303	0.00	0.00	0.00	7,462,303.00	100.00
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TOTAL TRANSFER OUT	6,701,225	7,462,303	0.00	0.00	0.00	7,462,303.00	100.00
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TOTAL EXPENDITURES	12,461,518	13,421,686	223,020.69	223,020.69	151,918.67	13,046,746.64	97.21
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0	0 (226,926.58) (226,926.58) (151,918.67)	378,845.25	0.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

02 -PROJECTS FUND
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY							
FESTIVALS & EVENT INCOME	0	0	9,475.00	9,475.00	0.00 (9,475.00)	0.00
MISCELLANEOUS	0	0	30.00	30.00	0.00 (30.00)	0.00
OTHER FINANCING SOURCES	10,006,620	10,728,094	0.00	0.00	0.00	10,728,094.00	100.00
TOTAL REVENUES	10,006,620	10,728,094	9,505.00	9,505.00	0.00	10,718,589.00	99.91
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
OPERATING EXPENSES	564,400	429,979	2,353.00	2,353.00	0.00	427,626.00	99.45
CAPITAL OUTLAY	6,447,062	7,192,759	0.00	0.00	0.00	7,192,759.00	100.00
AFFORDABLE HOUSING	50,000	0	0.00	0.00	0.00	0.00	0.00
ECONOMIC DEVELOPMENT	1,870,158	1,841,356	8,215.00	8,215.00	0.00	1,833,141.00	99.55
PROJECTS AND PROGRAMS	1,075,000	1,264,000	256,659.80	256,659.80	0.00	1,007,340.20	79.69
TOTAL EXPENDITURES	10,006,620	10,728,094	267,227.80	267,227.80	0.00	10,460,866.20	97.51
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0 (257,722.80)	(257,722.80)	0.00	257,722.80	0.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
FESTIVALS & EVENT INCOME							
02-44100 FESTIVAL & EVENT INCOME	0	0	9,475.00	9,475.00	0.00 (9,475.00)	0.00
TOTAL FESTIVALS & EVENT INCOME	0	0	9,475.00	9,475.00	0.00 (9,475.00)	0.00
INTERGOVERNMENTAL REV							
INVESTMENT INCOME							
MISCELLANEOUS							
02-48100 MISCELLANEOUS INCOME	0	0	30.00	30.00	0.00 (30.00)	0.00
TOTAL MISCELLANEOUS	0	0	30.00	30.00	0.00 (30.00)	0.00
OTHER FINANCING SOURCES							
02-49100 OTHER FINANCING SOURCES	3,305,395	3,265,791	0.00	0.00	0.00	3,265,791.00	100.00
02-49900 TRANSFERS IN	6,701,225	7,462,303	0.00	0.00	0.00	7,462,303.00	100.00
TOTAL OTHER FINANCING SOURCES	10,006,620	10,728,094	0.00	0.00	0.00	10,728,094.00	100.00
TOTAL REVENUES	10,006,620	10,728,094	9,505.00	9,505.00	0.00	10,718,589.00	99.91

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

02 -PROJECTS FUND
BOND #2 ISSUE COST

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
CAPITAL EXPENDITURES							

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

02 -PROJECTS FUND
OPERATING EXPENSES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PURCHASED/CONTRACT SERV							
02-58100-202 CONTINGENCY EXPENSE	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
02-58100-203 CONTRACTUAL EXPENSE	325,000	204,979	2,353.00	2,353.00	0.00	202,626.00	98.85
02-58100-207 RENT EXPENSE	14,400	0	0.00	0.00	0.00	0.00	0.00
02-58100-213 LEGAL FEES	125,000	125,000	0.00	0.00	0.00	125,000.00	100.00
TOTAL PURCHASED/CONTRACT SERV	564,400	429,979	2,353.00	2,353.00	0.00	427,626.00	99.45
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TOTAL OPERATING EXPENSES	564,400	429,979	2,353.00	2,353.00	0.00	427,626.00	99.45

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

02 -PROJECTS FUND
CAPITAL OUTLAY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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CAPITAL EXPENDITURES							
02-58200-401 BUILDINGS	766,435	475,000	0.00	0.00	0.00	475,000.00	100.00
02-58200-404 CONSTRUCTION IN PROGRESS	200,000	190,000	0.00	0.00	0.00	190,000.00	100.00
02-58200-405 SITE WORK AND DEMOLITION	73,957	66,315	0.00	0.00	0.00	66,315.00	100.00
02-58200-406 INFRASTRUCTURE AND STREET	5,406,670	6,461,444	0.00	0.00	0.00	6,461,444.00	100.00
TOTAL CAPITAL EXPENDITURES	6,447,062	7,192,759	0.00	0.00	0.00	7,192,759.00	100.00
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TOTAL CAPITAL OUTLAY	6,447,062	7,192,759	0.00	0.00	0.00	7,192,759.00	100.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 201802 -PROJECTS FUND
AFFORDABLE HOUSING

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
CAPITAL EXPENDITURES							
02-58300-420 RESIDENTIAL IMPROVEMENT P	50,000	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	50,000	0	0.00	0.00	0.00	0.00	0.00
TOTAL AFFORDABLE HOUSING	50,000	0	0.00	0.00	0.00	0.00	0.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

02 -PROJECTS FUND
ECONOMIC DEVELOPMENT

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
CAPITAL EXPENDITURES							
02-58400-443 DIFA-ECONOMIC DEVELOPMENT	1,230,000	1,207,000	0.00	0.00	0.00	1,207,000.00	100.00
02-58400-444 ECONOMIC DEVELOPMENT GRAN	519,158	554,356	0.00	0.00	0.00	554,356.00	100.00
02-58400-445 MARKETING INCENTIVES	121,000	80,000	8,215.00	8,215.00	0.00	71,785.00	89.73
TOTAL CAPITAL EXPENDITURES	1,870,158	1,841,356	8,215.00	8,215.00	0.00	1,833,141.00	99.55
TOTAL ECONOMIC DEVELOPMENT	1,870,158	1,841,356	8,215.00	8,215.00	0.00	1,833,141.00	99.55

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

02 -PROJECTS FUND
PROJECTS AND PROGRAMS

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
CAPITAL EXPENDITURES							
02-58500-460 COMMUNITY POLICING INNOVA	372,000	370,000	0.00	0.00	0.00	370,000.00	100.00
02-58500-470 COMMUNITY SUPPORT PROJECT	125,000	345,000	0.00	0.00	0.00	345,000.00	100.00
02-58500-480 COMMUNITY SPECIAL EVENTS	578,000	549,000	256,659.80	256,659.80	0.00	292,340.20	53.25
TOTAL CAPITAL EXPENDITURES	1,075,000	1,264,000	256,659.80	256,659.80	0.00	1,007,340.20	79.69
TOTAL PROJECTS AND PROGRAMS	1,075,000	1,264,000	256,659.80	256,659.80	0.00	1,007,340.20	79.69

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

02 -PROJECTS FUND
TRANSFER OUT - ASSET TRA

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
OTHER FINANCING USES							
TOTAL EXPENDITURES	10,006,620	10,728,094	267,227.80	267,227.80	0.00	10,460,866.20	97.51
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0 (257,722.80) (257,722.80)	0.00	257,722.80	0.00

03 -DEBT SERVICE
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY							
OTHER FINANCING SOURCES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TOTAL REVENUES	2,140,955 =====	2,136,465 =====	0.00 =====	0.00 =====	0.00 =====	2,136,465.00 =====	100.00 =====
EXPENDITURE SUMMARY							
DEBT SERVICES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TOTAL EXPENDITURES	2,140,955 =====	2,136,465 =====	0.00 =====	0.00 =====	0.00 =====	2,136,465.00 =====	100.00 =====

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

03 -DEBT SERVICE

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
INVESTMENT INCOME							
OTHER FINANCING SOURCES							
03-49900 TRANSFERS IN	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TOTAL OTHER FINANCING SOURCES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TOTAL REVENUES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2018

03 -DEBT SERVICE
DEBT SERVICES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
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DEBT SERVICE							
03-59800-814 BOND 2012 PRINCIPAL	1,300,000	1,331,000	0.00	0.00	0.00	1,331,000.00	100.00
03-59800-815 BOND 2015 PRINCIPAL	370,000	380,000	0.00	0.00	0.00	380,000.00	100.00
03-59800-824 BOND 2012 INTEREST	328,550	295,270	0.00	0.00	0.00	295,270.00	100.00
03-59800-826 BOND 2015 INTEREST	141,405	129,195	0.00	0.00	0.00	129,195.00	100.00
03-59800-830 FINANCIAL AGENT FEES	1,000	1,000	0.00	0.00	0.00	1,000.00	100.00
TOTAL DEBT SERVICE	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
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OTHER FINANCING USES	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>							
TOTAL DEBT SERVICES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Statement of Revenues, Expenditures and Changes in Fund Balances

Through Year to Date - October 25, 2018

	General Fund	Projects Fund	Debt Service Fund	Total Governmental Funds
REVENUES				
Tax increment revenue	\$ -	\$ -	\$ -	\$ -
Marina Rent & Fuel Sales	(4,650)	-	-	(4,650)
Contributions and donations	-	-	-	-
Interest and other income	744	9,505	-	10,249
Total revenues	<u>(3,906)</u>	<u>9,505</u>	<u>-</u>	<u>5,599</u>
EXPENDITURES				
General government	236,198	-	-	236,198
Redevelopment projects	-	298,250	-	298,250
Debt service:				-
Principal	-	-	-	-
Interest and other charges	-	-	-	-
Total expenditures	<u>236,198</u>	<u>298,250</u>	<u>-</u>	<u>534,448</u>
Excess (deficiency) of revenues over expenditures	<u>(240,104)</u>	<u>(288,745)</u>	<u>-</u>	<u>(528,849)</u>
OTHER FINANCING SOURCES (USES)				
Funds Transfers in	-	-	-	-
Funds Transfers out	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(240,104)</u>	<u>(288,745)</u>	<u>-</u>	<u>(528,849)</u>
Fund balances - beginning of year	<u>4,249,519</u>	<u>9,286,312</u>	<u>78,291</u>	<u>13,614,122</u>
Fund balances - end of year	<u>\$ 4,009,415</u>	<u>\$ 8,997,567</u>	<u>\$ 78,291</u>	<u>\$ 13,085,273</u>

Footnote:

Transfers between funds include monies received from TIF and carryover from general fund balance.

The notes to the basic financial statements are an integral part of this statement.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Budgetary Comparison Schedule

General Fund

Through Year to Date - October 25, 2018

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>
REVENUES			
Tax increment revenue	\$ 12,421,686	\$ 12,421,686	\$ -
Marina Rent & Fuel Sales	\$ 1,000,000	1,000,000	(4,650)
Interest and other income	\$ -	-	744
Total revenues	<u>13,421,686</u>	<u>13,421,686</u>	<u>(3,906)</u>
EXPENDITURES			
General government	<u>3,822,918</u>	<u>3,822,918</u>	<u>236,198</u>
Total expenditures	<u>3,822,918</u>	<u>3,822,918</u>	<u>236,198</u>
Excess of revenues over expenditures	<u>9,598,768</u>	<u>9,598,768</u>	<u>(240,104)</u>
OTHER FINANCING SOURCES (USES)			
Carryover fund balance			-
Transfers out	<u>(9,598,768)</u>	<u>(9,598,768)</u>	-
Total other financing sources (uses)	<u>(9,598,768)</u>	<u>(9,598,768)</u>	-
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	<u>(240,104)</u>
Fund balances - beginning of year			<u>4,249,519</u>
Fund balances - end of year			<u>\$ 4,009,415</u>

The notes to the basic financial statements are an integral part of this statement.



ADVISORY BOARD ITEM 4.B.

INFORMATION ONLY

SUBJECT:

Financial Report Period Ending November 30, 2018

SUMMARY:

Attached is the monthly budget report representing the revenues and expenses for November 2018 (Attachment I); Statement of Revenues, Expenditures and Changes in Fund Balance Report (Attachment II); and Budget Comparison Schedule - General Fund (Attachment III).

FISCAL IMPACT:

None.

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan and FY 2018-2019 CRA Budget

CRA BOARD OPTIONS:

Approve the CRA's Monthly Financial Report for the Period Ending November 30, 2018.

ATTACHMENTS:

Description

- ▣ **Attachment I - Monthly Financial Report for Period Ending November 30, 2018**
- ▣ **Attachment II - Statement of Revenues, Expenditures and Changes in Fund Balance Report**
- ▣ **Attachment III - Budget Comparison Schedule**

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY							
T.I.F.INCOME	11,461,518	12,421,686	0.00	0.00	0.00	12,421,686.00	100.00
MARINA RENT & GRANT INC	1,000,000	1,000,000	5,927.74	96,067.50	0.00	903,932.50	90.39
INVESTMENT INCOME	0	0	0.00	1,451.25	0.00	(1,451.25)	0.00
CONTRIBUTIONS & DONATION	0	0	21,157.33	42,314.66	0.00	(42,314.66)	0.00
MISCELLANEOUS	0	0	158.89	2,361.09	0.00	(2,361.09)	0.00
TOTAL REVENUES	12,461,518	13,421,686	27,243.96	142,194.50	0.00	13,279,491.50	98.94
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
LEGISLATIVE	30,500	30,000	113.00	555.48	1,500.00	27,944.52	93.15
ADMINISTRATIVE	445,240	522,480	20,098.51	60,972.39	0.00	461,507.61	88.33
FINANCE	186,060	194,309	6,570.46	22,963.50	420.00	170,925.50	87.97
INSURANCES	172,500	172,500	0.00	110,996.89	0.00	61,503.11	35.65
PROFESSIONAL SERVICES	274,000	264,000	981.50	(10,654.17)	84,180.00	190,474.17	72.15
PLANNING	115,290	122,060	3,177.75	10,257.44	0.00	111,802.56	91.60
BUILDINGS & PROPERTY	592,770	723,545	37,437.13	75,291.98	80,942.61	567,310.41	78.41
MARINA	1,000,000	1,000,000	69,343.29	103,930.03	0.00	896,069.97	89.61
COMMUNICATIONS & TECHNOLO	80,550	79,500	565.08	2,402.28	26,178.00	50,919.72	64.05
CONTINGENCY	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
MARKETING	167,620	149,089	4,303.81	13,020.45	0.00	136,068.55	91.27
SPECIAL EVENTS	86,870	69,756	2,388.48	7,671.96	0.00	62,084.04	89.00
EMPLOYEE BEBEFITS	367,938	395,679	7,878.27	647.67	0.00	395,031.33	99.84
DEBT SERVICE	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TRANSFER OUT	6,701,225	7,462,303	0.00	0.00	0.00	7,462,303.00	100.00
TOTAL EXPENDITURES	12,461,518	13,421,686	152,857.28	398,055.90	193,220.61	12,830,409.49	95.59
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0	(125,613.32)	(255,861.40)	(193,220.61)	449,082.01	0.00

01 -GENERAL FUND

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
T.I.F.INCOME							
01-41000 T.I.F. COLLECTIONS	11,461,518	12,421,686	0.00	0.00	0.00	12,421,686.00	100.00
TOTAL T.I.F.INCOME	11,461,518	12,421,686	0.00	0.00	0.00	12,421,686.00	100.00
MARINA RENT & GRANT INC							
01-42115 MARINA RENTS	100,000	100,000	8,198.50	16,397.00	0.00	83,603.00	83.60
01-42116 MISCELLANEOUS RENTS FRO PROPE	0	0	0.00	600.00	0.00 (600.00)	0.00
01-42117 MARINA FUEL SALES	900,000	900,000	0.00	81,228.63	0.00	818,771.37	90.97
01-42118 MARINA MISC INCOME	0	0 (2,270.76) (2,158.13)	0.00	2,158.13	0.00
TOTAL MARINA RENT & GRANT INC	1,000,000	1,000,000	5,927.74	96,067.50	0.00	903,932.50	90.39
MARKETING INCOME							
FESTIVALS & EVENT INCOME							
INVESTMENT INCOME							
01-46100 INTEREST INCOME	0	0	0.00	1,451.25	0.00 (1,451.25)	0.00
TOTAL INVESTMENT INCOME	0	0	0.00	1,451.25	0.00 (1,451.25)	0.00
CONTRIBUTIONS & DONATION							
01-47200 IN KIND REVENUE	0	0	21,157.33	42,314.66	0.00 (42,314.66)	0.00
TOTAL CONTRIBUTIONS & DONATION	0	0	21,157.33	42,314.66	0.00 (42,314.66)	0.00
MISCELLANEOUS							
01-48100 MISCELLANEOUS INCOME	0	0	158.89	2,361.09	0.00 (2,361.09)	0.00
TOTAL MISCELLANEOUS	0	0	158.89	2,361.09	0.00 (2,361.09)	0.00
OTHER FINANCING SOURCES							
TOTAL REVENUES	12,461,518	13,421,686	27,243.96	142,194.50	0.00	13,279,491.50	98.94

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
LEGISLATIVE

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PURCHASED/CONTRACT SERV							
01-51010-200 CONTRACTUAL EXPENSE	7,500	7,500	113.00	226.00	1,500.00	5,774.00	76.99
01-51010-216 ADVERTISING & PUBLIC NOTI	6,500	6,500	0.00	230.48	0.00	6,269.52	96.45
01-51010-225 ASSOC. MEETINGS & SEMINAR	15,000	14,500	0.00	99.00	0.00	14,401.00	99.32
01-51010-227 DELIVERY SERVICES	750	750	0.00	0.00	0.00	750.00	100.00
TOTAL PURCHASED/CONTRACT SERV	29,750	29,250	113.00	555.48	1,500.00	27,194.52	92.97
SUPPLIES							
01-51010-310 OFFICE SUPPLIES	750	750	0.00	0.00	0.00	750.00	100.00
TOTAL SUPPLIES	750	750	0.00	0.00	0.00	750.00	100.00
<hr/>							
TOTAL LEGISLATIVE	30,500	30,000	113.00	555.48	1,500.00	27,944.52	93.15

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
ADMINISTRATIVE

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PERSONNEL SERVICES							
01-51230-100 PERSONNEL SERVICES	384,900	457,250	17,376.43	54,701.79	0.00	402,548.21	88.04
01-51230-115 CAR ALLOWANCE	5,220	5,220	200.76	642.44	0.00	4,577.56	87.69
TOTAL PERSONNEL SERVICES	390,120	462,470	17,577.19	55,344.23	0.00	407,125.77	88.03
PURCHASED/CONTRACT SERV							
01-51230-225 ASSOC. MEETINGS & SEMINAR	16,500	16,900	2,052.25	2,720.99	0.00	14,179.01	83.90
01-51230-226 MEMBERSHIP DUES	11,385	11,085	0.00	2,000.00	0.00	9,085.00	81.96
01-51230-227 DELIVERY SERVICES	500	500	0.00	0.00	0.00	500.00	100.00
01-51230-229 CAREER DEVELOPMENT	16,500	19,500	95.00	176.00	0.00	19,324.00	99.10
TOTAL PURCHASED/CONTRACT SERV	44,885	47,985	2,147.25	4,896.99	0.00	43,088.01	89.79
SUPPLIES							
01-51230-310 OFFICE SUPPLIES	3,000	3,000	42.40	131.82	0.00	2,868.18	95.61
01-51230-315 POSTAGE	2,500	2,500	108.99	108.99	0.00	2,391.01	95.64
01-51230-340 CELLULAR PHONES	2,880	3,420	222.68	490.36	0.00	2,929.64	85.66
01-51230-355 SUBSCRIPTIONS	605	605	0.00	0.00	0.00	605.00	100.00
01-51230-360 BOOKS & PUBLICATIONS	250	500	0.00	0.00	0.00	500.00	100.00
TOTAL SUPPLIES	9,235	10,025	374.07	731.17	0.00	9,293.83	92.71
CAPITAL EXPENDITURES							
01-51230-400 EQUIPMENT COSTS	1,000	2,000	0.00	0.00	0.00	2,000.00	100.00
TOTAL CAPITAL EXPENDITURES	1,000	2,000	0.00	0.00	0.00	2,000.00	100.00
DEPRECIATION & AMORT							
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TOTAL ADMINISTRATIVE	445,240	522,480	20,098.51	60,972.39	0.00	461,507.61	88.33

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
FINANCE

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
PERSONNEL SERVICES							
01-51325-100 PERSONNEL SERVICES	158,000	168,269	6,471.90	20,710.09	0.00	147,558.91	87.69
TOTAL PERSONNEL SERVICES	158,000	168,269	6,471.90	20,710.09	0.00	147,558.91	87.69
PURCHASED/CONTRACT SERV							
01-51325-200 CONTRACTUAL EXPENSE	250	250	0.00	175.00	0.00	75.00	30.00
01-51325-201 BANK FEES	3,000	3,000	0.00	266.29	0.00	2,733.71	91.12
01-51325-225 ASSOC. MEETINGS & SEMINAR	10,450	8,450	0.00	73.36	420.00	7,956.64	94.16
01-51325-226 MEMBERSHIP DUES	820	1,300	0.00	0.00	0.00	1,300.00	100.00
01-51325-227 DELIVERY COSTS	500	500	0.00	0.00	0.00	500.00	100.00
01-51325-229 CAREER DEVELOPMENT	5,000	5,000	0.00	326.02	0.00	4,673.98	93.48
TOTAL PURCHASED/CONTRACT SERV	20,020	18,500	0.00	840.67	420.00	17,239.33	93.19
SUPPLIES							
01-51325-310 OFFICE SUPPLIES	2,500	2,500	41.05	153.72	0.00	2,346.28	93.85
01-51325-340 CELLULAR PHONES	1,440	1,440	57.51	160.02	0.00	1,279.98	88.89
01-51325-355 SUBSCRIPTIONS	1,300	1,300	0.00	1,099.00	0.00	201.00	15.46
01-51325-360 BOOKS & PUBLICATIONS	700	700	0.00	0.00	0.00	700.00	100.00
01-51325-365 OFFICE PRINTING COSTS	600	600	0.00	0.00	0.00	600.00	100.00
TOTAL SUPPLIES	6,540	6,540	98.56	1,412.74	0.00	5,127.26	78.40
CAPITAL EXPENDITURES							
01-51325-400 EQUIPMENT COSTS	1,500	1,000	0.00	0.00	0.00	1,000.00	100.00
TOTAL CAPITAL EXPENDITURES	1,500	1,000	0.00	0.00	0.00	1,000.00	100.00
DEPRECIATION & AMORT							
TOTAL FINANCE	186,060	194,309	6,570.46	22,963.50	420.00	170,925.50	87.97

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 201801 -GENERAL FUND
INSURANCES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PURCHASED/CONTRACT SERV							
01-51410-213 GENERAL PROPERTY COVERAGE	172,500	172,500	0.00	110,996.89	0.00	61,503.11	35.65
TOTAL PURCHASED/CONTRACT SERV	172,500	172,500	0.00	110,996.89	0.00	61,503.11	35.65
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TOTAL INSURANCES	172,500	172,500	0.00	110,996.89	0.00	61,503.11	35.65

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
PROFESSIONAL SERVICES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51420-200 CONTRACTUAL EXPENSE	152,000	142,000	981.50	540.83	9,680.00	131,779.17	92.80
01-51420-201 CONTRACT LEGAL	100,000	100,000	0.00 (11,195.00)	60,000.00	51,195.00	51.20
01-51420-204 CITY STAFF COSTS	22,000	22,000	0.00	0.00	14,500.00	7,500.00	34.09
TOTAL PURCHASED/CONTRACT SERV	274,000	264,000	981.50 (10,654.17)	84,180.00	190,474.17	72.15
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TOTAL PROFESSIONAL SERVICES	274,000	264,000	981.50 (10,654.17)	84,180.00	190,474.17	72.15

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
PLANNING

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PERSONNEL SERVICES							
01-51440-100 PERSONNEL SERVICES	75,000	78,950	3,036.50	9,716.87	0.00	69,233.13	87.69
TOTAL PERSONNEL SERVICES	75,000	78,950	3,036.50	9,716.87	0.00	69,233.13	87.69
PURCHASED/CONTRACT SERV							
01-51440-225 ASSOC. MEETINGS & SEMINAR	29,820	29,820	0.00	288.29	0.00	29,531.71	99.03
01-51440-226 MEMBERSHIP DUES	350	1,350	0.00	0.00	0.00	1,350.00	100.00
01-51440-227 DELIVERY SERVICES	300	300	0.00	0.00	0.00	300.00	100.00
01-51440-229 CAREER DEVELOPMENT	4,300	6,300	0.00	0.00	0.00	6,300.00	100.00
TOTAL PURCHASED/CONTRACT SERV	34,770	37,770	0.00	288.29	0.00	37,481.71	99.24
SUPPLIES							
01-51440-310 OFFICE SUPPLIES	1,500	1,500	41.05	107.08	0.00	1,392.92	92.86
01-51440-340 CELLULAR PHONES	720	540	0.00	45.00	0.00	495.00	91.67
01-51440-355 SUBSCRIPTIONS	1,500	1,500	100.20	100.20	0.00	1,399.80	93.32
01-51440-360 BOOKS & PUBLICATIONS	300	300	0.00	0.00	0.00	300.00	100.00
01-51440-365 OFFICE PRINTING COSTS	1,500	1,500	0.00	0.00	0.00	1,500.00	100.00
TOTAL SUPPLIES	5,520	5,340	141.25	252.28	0.00	5,087.72	95.28
CAPITAL EXPENDITURES	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION & AMORT	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
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TOTAL PLANNING	115,290	122,060	3,177.75	10,257.44	0.00	111,802.56	91.60

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
BUILDINGS & PROPERTY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PURCHASED/CONTRACT SERV							
01-51620-200 CONTRACTUAL EXPENSE	3,045	3,045	330.00	350.00	0.00	2,695.00	88.51
01-51620-201 PROPERTY TAXES & ASSOC. D	75,000	75,000	201.39	4,708.37	0.00	70,291.63	93.72
01-51620-205 RENTAL OF OFFICES	100,725	104,000	5,978.66	11,957.32	0.00	92,042.68	88.50
01-51620-208 EQUIPMENT LEASES	20,000	11,500	299.56	440.89	4,582.61	6,476.50	56.32
01-51620-209 PROPERTY MAINTENENCE COST	355,000	490,000	7,869.26	10,221.08	76,360.00	403,418.92	82.33
01-51620-210 IN KIND EXPENSE	0	0	21,157.33	42,314.66	0.00 (42,314.66)	0.00
01-51620-224 SIGNAGE	15,000	10,000	387.50	387.50	0.00	9,612.50	96.13
TOTAL PURCHASED/CONTRACT SERV	568,770	693,545	36,223.70	70,379.82	80,942.61	542,222.57	78.18
SUPPLIES							
01-51620-325 ELECTRICITY COSTS	12,000	15,000	645.26	3,290.85	0.00	11,709.15	78.06
01-51620-326 WATER CHARGES	12,000	15,000	568.17	1,621.31	0.00	13,378.69	89.19
TOTAL SUPPLIES	24,000	30,000	1,213.43	4,912.16	0.00	25,087.84	83.63
CAPITAL EXPENDITURES	_____	_____	_____	_____	_____	_____	_____
DEPRECIATION & AMORT	_____	_____	_____	_____	_____	_____	_____
<hr/>							
TOTAL BUILDINGS & PROPERTY	592,770	723,545	37,437.13	75,291.98	80,942.61	567,310.41	78.41

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
MARINA

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51630-200 CONTRACTUAL	500	500	450.00	450.00	0.00	50.00	10.00
01-51630-209 PROPERTY MAINTENENCE	25,000	28,000	2,533.48	3,747.38	0.00	24,252.62	86.62
01-51630-241 MARINA FUEL MANAGEMENT	181,435	187,180	15,573.17	31,146.34	0.00	156,033.66	83.36
01-51630-242 MARINE FUEL STATION OVERH	29,500	29,500	2,434.90	5,017.55	0.00	24,482.45	82.99
TOTAL PURCHASED/CONTRACT SERV	236,435	245,180	20,991.55	40,361.27	0.00	204,818.73	83.54
 SUPPLIES							
01-51630-310 OFFICE SUPPLIES	1,000	1,000	0.00	0.00	0.00	1,000.00	100.00
01-51630-325 ELECTRIC COSTS	8,100	8,100	596.96	612.15	0.00	7,487.85	92.44
01-51630-326 WATER COSTS	15,000	12,000	402.47	943.45	0.00	11,056.55	92.14
01-51630-327 GASOLINE & DEISEL FUEL PU	727,465	721,720	46,697.51	60,341.14	0.00	661,378.86	91.64
01-51630-328 MARINA DIESEL SALES TAX	12,000	12,000	654.80	1,672.02	0.00	10,327.98	86.07
TOTAL SUPPLIES	763,565	754,820	48,351.74	63,568.76	0.00	691,251.24	91.58
 CAPITAL EXPENDITURES							
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TOTAL MARINA	1,000,000	1,000,000	69,343.29	103,930.03	0.00	896,069.97	89.61

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
COMMUNICATIONS & TECHNOLO

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51650-200 CONTRACTUAL EXPENSE	3,000	3,000	0.00	0.00	0.00	3,000.00	100.00
01-51650-210 CITY IT SUPPORT	27,000	27,000	0.00 (6,353.76)	26,178.00	7,175.76	26.58
01-51650-211 COMPUTER SOFTWARE & LICEN	4,550	3,500	0.00	0.00	0.00	3,500.00	100.00
01-51650-212 FINANCIAL SOFTWARE MAINTEN	29,000	29,000	0.00	7,614.08	0.00	21,385.92	73.74
TOTAL PURCHASED/CONTRACT SERV	63,550	62,500	0.00	1,260.32	26,178.00	35,061.68	56.10
SUPPLIES							
01-51650-330 TELEPHONE LINES	8,000	8,000	565.08	1,141.96	0.00	6,858.04	85.73
TOTAL SUPPLIES	8,000	8,000	565.08	1,141.96	0.00	6,858.04	85.73
CAPITAL EXPENDITURES							
01-51650-400 EQUIPMENT COSTS	9,000	9,000	0.00	0.00	0.00	9,000.00	100.00
TOTAL CAPITAL EXPENDITURES	9,000	9,000	0.00	0.00	0.00	9,000.00	100.00
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TOTAL COMMUNICATIONS & TECHNOLO	80,550	79,500	565.08	2,402.28	26,178.00	50,919.72	64.05

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
SOFTWARE & TECHNOLOGY

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
CAPITAL EXPENDITURES							

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 201801 -GENERAL FUND
CONTINGENCY

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51990-200 CONTRACTUAL EXPENSE	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
TOTAL PURCHASED/CONTRACT SERV	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
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TOTAL CONTINGENCY	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
MARKETING

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
PERSONNEL SERVICES							
01-57400-100 PERSONNEL SERVICES	61,035	64,594	2,484.40	7,950.01	0.00	56,643.99	87.69
TOTAL PERSONNEL SERVICES	61,035	64,594	2,484.40	7,950.01	0.00	56,643.99	87.69
PURCHASED/CONTRACT SERV							
01-57400-216 ADVERTISING & PUBLIC NOTI	58,540	40,000	0.00	0.00	0.00	40,000.00	100.00
01-57400-218 ANNUAL REPORT & BROCHURES	5,000	6,000	0.00	0.00	0.00	6,000.00	100.00
01-57400-225 ASSOC. MEETINGS & SEMINAR	5,900	4,400	47.46	47.46	0.00	4,352.54	98.92
01-57400-226 MEMBERSHIP DUES	5,800	5,850	0.00	0.00	0.00	5,850.00	100.00
01-57400-227 DELIVERY SERVICES	4,000	4,000	0.00	0.00	0.00	4,000.00	100.00
01-57400-229 CAREER DEVELOPMENT	2,500	2,500	0.00	0.00	0.00	2,500.00	100.00
01-57400-236 PHOTOGRAPHY / VIDEOS	15,000	15,000	540.00	3,680.00	0.00	11,320.00	75.47
TOTAL PURCHASED/CONTRACT SERV	96,740	77,750	587.46	3,727.46	0.00	74,022.54	95.21
SUPPLIES							
01-57400-310 OFFICE SUPPLIES	1,500	1,500	46.95	112.98	0.00	1,387.02	92.47
01-57400-340 CELLULAR PHONES	720	540	0.00	45.00	0.00	495.00	91.67
01-57400-355 SUBSCRIPTIONS	1,425	1,005	0.00	0.00	0.00	1,005.00	100.00
01-57400-360 BOOKS & PUBLICATIONS	200	200	0.00	0.00	0.00	200.00	100.00
01-57400-365 OFFICE PRINTING COSTS	6,000	3,500	1,185.00	1,185.00	0.00	2,315.00	66.14
TOTAL SUPPLIES	9,845	6,745	1,231.95	1,342.98	0.00	5,402.02	80.09
DEPRECIATION & AMORT							
TOTAL MARKETING	167,620	149,089	4,303.81	13,020.45	0.00	136,068.55	91.27

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
SPECIAL EVENTS

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PERSONNEL SERVICES							
01-57500-100 PERSONNEL SERVICES	55,000	58,066	2,233.30	7,146.60	0.00	50,919.40	87.69
TOTAL PERSONNEL SERVICES	55,000	58,066	2,233.30	7,146.60	0.00	50,919.40	87.69
PURCHASED/CONTRACT SERV							
01-57500-225 ASSOC. MEETINGS & SEMINAR	6,100	6,100	114.13	125.19	0.00	5,974.81	97.95
01-57500-226 MEMBERSHIP DUES	500	500	0.00	0.00	0.00	500.00	100.00
01-57500-229 CAREER DEVELOPMENT	2,500	2,500	0.00	0.00	0.00	2,500.00	100.00
TOTAL PURCHASED/CONTRACT SERV	9,100	9,100	114.13	125.19	0.00	8,974.81	98.62
SUPPLIES							
01-57500-310 OFFICE SUPPLIES	1,500	1,500	41.05	355.17	0.00	1,144.83	76.32
01-57500-340 CELLULAR PHONES	720	540	0.00	45.00	0.00	495.00	91.67
01-57500-355 SUBSCRIPTIONS	250	250	0.00	0.00	0.00	250.00	100.00
01-57500-360 BOOKS & PUBLICATIONS	300	300	0.00	0.00	0.00	300.00	100.00
TOTAL SUPPLIES	2,770	2,590	41.05	400.17	0.00	2,189.83	84.55
CAPITAL EXPENDITURES							
01-57500-400 EQUIPMENT & EVENTS SUPPOR	20,000	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	20,000	0	0.00	0.00	0.00	0.00	0.00
DEPRECIATION & AMORT							
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TOTAL SPECIAL EVENTS	86,870	69,756	2,388.48	7,671.96	0.00	62,084.04	89.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
EMPLOYEE BEBEBITS

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
PERSONNEL SERVICES							
01-59000-151 F.I.C.A.	46,558	48,000	1,662.44	5,761.01	0.00	42,238.99	88.00
01-59000-152 MEDICARE	10,889	11,277	452.13	1,410.66	0.00	9,866.34	87.49
01-59000-153 RETIREMENT PLAN 401(a)	142,907	173,854	0.00	250.00	0.00	173,604.00	99.86
01-59000-154 WORKERS COMP INSURANCE	2,500	2,500	0.00	0.00	0.00	2,500.00	100.00
01-59000-155 HEALTH INSURANCE	99,000	110,000	5,313.96 (8,780.70)	0.00	118,780.70	107.98
01-59000-156 DENTAL INSURANCE	4,050	4,500	314.71	944.13	0.00	3,555.87	79.02
01-59000-157 LIFE INSURANCE	1,350	1,500	96.60	96.60	0.00	1,403.40	93.56
01-59000-158 SHORT / LONG TERM DISABIL	3,144	3,448	0.00	850.10	0.00	2,597.90	75.35
01-59000-159 UNEMPLOYMENT CHARGES	5,000	5,000	0.00	0.00	0.00	5,000.00	100.00
01-59000-160 VISION INSURANCE	540	600	38.43	115.87	0.00	484.13	80.69
01-59000-161 COMPENSATED ABSENSES	52,000	35,000	0.00	0.00	0.00	35,000.00	100.00
TOTAL PERSONNEL SERVICES	367,938	395,679	7,878.27	647.67	0.00	395,031.33	99.84
TOTAL EMPLOYEE BEBEBITS	367,938	395,679	7,878.27	647.67	0.00	395,031.33	99.84

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 201801 -GENERAL FUND
DEBT SERVICE

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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DEBT SERVICE							
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OTHER FINANCING USES							
01-59800-990 TRANS OUT TO DEBT SERVICE	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TOTAL OTHER FINANCING USES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
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TOTAL DEBT SERVICE	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND
TRANSFER OUT

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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OTHER FINANCING USES							
01-59999-990 INTERFUND TRANSFERS OUT	6,701,225	7,462,303	0.00	0.00	0.00	7,462,303.00	100.00
TOTAL OTHER FINANCING USES	6,701,225	7,462,303	0.00	0.00	0.00	7,462,303.00	100.00
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TOTAL TRANSFER OUT	6,701,225	7,462,303	0.00	0.00	0.00	7,462,303.00	100.00
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TOTAL EXPENDITURES	12,461,518	13,421,686	152,857.28	398,055.90	193,220.61	12,830,409.49	95.59
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0	0 (125,613.32) (255,861.40) (193,220.61)	449,082.01	0.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

02 -PROJECTS FUND
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY							
FESTIVALS & EVENT INCOME	0	0	29,515.79	48,990.79	0.00 (48,990.79)	0.00
INVESTMENT INCOME	0	0	0.00	10,408.45	0.00 (10,408.45)	0.00
MISCELLANEOUS	0	0	300.00	330.00	0.00 (330.00)	0.00
OTHER FINANCING SOURCES	10,006,620	10,728,094	0.00	0.00	0.00	10,728,094.00	100.00
TOTAL REVENUES	10,006,620	10,728,094	29,815.79	59,729.24	0.00	10,668,364.76	99.44
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
OPERATING EXPENSES	564,400	429,979	0.00	4,900.66	0.00	425,078.34	98.86
CAPITAL OUTLAY	6,447,062	7,192,759 (558.79) (1,303.27)	14,510.00	7,179,552.27	99.82
AFFORDABLE HOUSING	50,000	0	0.00	0.00	0.00	0.00	0.00
ECONOMIC DEVELOPMENT	1,870,158	1,841,356	3,305.00	12,250.00	6,347.00	1,822,759.00	98.99
PROJECTS AND PROGRAMS	1,075,000	1,264,000	28,503.30	218,816.92	377,412.50	667,770.58	52.83
TOTAL EXPENDITURES	10,006,620	10,728,094	31,249.51	234,664.31	398,269.50	10,095,160.19	94.10
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0	0 (1,433.72) (174,935.07) (398,269.50)	573,204.57	0.00

02 -PROJECTS FUND

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
FESTIVALS & EVENT INCOME							
02-44100 FESTIVAL & EVENT INCOME	0	0	29,515.79	48,990.79	0.00 (48,990.79)	0.00
TOTAL FESTIVALS & EVENT INCOME	0	0	29,515.79	48,990.79	0.00 (48,990.79)	0.00
INTERGOVERNMENTAL REV							
INVESTMENT INCOME							
02-46100 INTEREST INCOME	0	0	0.00	10,408.45	0.00 (10,408.45)	0.00
TOTAL INVESTMENT INCOME	0	0	0.00	10,408.45	0.00 (10,408.45)	0.00
MISCELLANEOUS							
02-48100 MISCELLANEOUS INCOME	0	0	300.00	330.00	0.00 (330.00)	0.00
TOTAL MISCELLANEOUS	0	0	300.00	330.00	0.00 (330.00)	0.00
OTHER FINANCING SOURCES							
02-49100 OTHER FINANCING SOURCES	3,305,395	3,265,791	0.00	0.00	0.00	3,265,791.00	100.00
02-49900 TRANSFERS IN	6,701,225	7,462,303	0.00	0.00	0.00	7,462,303.00	100.00
TOTAL OTHER FINANCING SOURCES	10,006,620	10,728,094	0.00	0.00	0.00	10,728,094.00	100.00
TOTAL REVENUES	10,006,620	10,728,094	29,815.79	59,729.24	0.00	10,668,364.76	99.44

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

02 -PROJECTS FUND
OPERATING EXPENSES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
02-58100-202 CONTINGENCY EXPENSE	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
02-58100-203 CONTRACTUAL EXPENSE	325,000	204,979	0.00	4,900.66	0.00	200,078.34	97.61
02-58100-207 RENT EXPENSE	14,400	0	0.00	0.00	0.00	0.00	0.00
02-58100-213 LEGAL FEES	125,000	125,000	0.00	0.00	0.00	125,000.00	100.00
TOTAL PURCHASED/CONTRACT SERV	564,400	429,979	0.00	4,900.66	0.00	425,078.34	98.86
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TOTAL OPERATING EXPENSES	564,400	429,979	0.00	4,900.66	0.00	425,078.34	98.86

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

02 -PROJECTS FUND
CAPITAL OUTLAY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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CAPITAL EXPENDITURES							
02-58200-401 BUILDINGS	766,435	475,000	0.00	0.00	14,510.00	460,490.00	96.95
02-58200-404 CONSTRUCTION IN PROGRESS	200,000	190,000 (1,658.79) (1,658.79)	0.00	191,658.79	100.87
02-58200-405 SITE WORK AND DEMOLITION	73,957	66,315	0.00	0.00	0.00	66,315.00	100.00
02-58200-406 INFRASTRUCTURE AND STREET	5,406,670	6,461,444	1,100.00	355.52	0.00	6,461,088.48	99.99
TOTAL CAPITAL EXPENDITURES	6,447,062	7,192,759 (558.79) (1,303.27)	14,510.00	7,179,552.27	99.82
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TOTAL CAPITAL OUTLAY	6,447,062	7,192,759 (558.79) (1,303.27)	14,510.00	7,179,552.27	99.82

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 201802 -PROJECTS FUND
AFFORDABLE HOUSING

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
CAPITAL EXPENDITURES							
02-58300-420 RESIDENTIAL IMPROVEMENT P	50,000	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	50,000	0	0.00	0.00	0.00	0.00	0.00
TOTAL AFFORDABLE HOUSING	50,000	0	0.00	0.00	0.00	0.00	0.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

02 -PROJECTS FUND
ECONOMIC DEVELOPMENT

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
CAPITAL EXPENDITURES							
02-58400-443 DIFA-ECONOMIC DEVELOPMENT	1,230,000	1,207,000	0.00	0.00	0.00	1,207,000.00	100.00
02-58400-444 ECONOMIC DEVELOPMENT GRAN	519,158	554,356	0.00	0.00	6,347.00	548,009.00	98.86
02-58400-445 MARKETING INCENTIVES	121,000	80,000	3,305.00	12,250.00	0.00	67,750.00	84.69
TOTAL CAPITAL EXPENDITURES	1,870,158	1,841,356	3,305.00	12,250.00	6,347.00	1,822,759.00	98.99
TOTAL ECONOMIC DEVELOPMENT	1,870,158	1,841,356	3,305.00	12,250.00	6,347.00	1,822,759.00	98.99

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

02 -PROJECTS FUND
PROJECTS AND PROGRAMS

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
CAPITAL EXPENDITURES							
02-58500-460 COMMUNITY POLICING INNOVA	372,000	370,000	0.00 (78,316.10)	370,000.00	78,316.10	21.17
02-58500-470 COMMUNITY SUPPORT PROJECT	125,000	345,000	0.00	0.00	0.00	345,000.00	100.00
02-58500-480 COMMUNITY SPECIAL EVENTS	578,000	549,000	28,503.30	297,133.02	7,412.50	244,454.48	44.53
TOTAL CAPITAL EXPENDITURES	1,075,000	1,264,000	28,503.30	218,816.92	377,412.50	667,770.58	52.83
TOTAL PROJECTS AND PROGRAMS	1,075,000	1,264,000	28,503.30	218,816.92	377,412.50	667,770.58	52.83

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

02 -PROJECTS FUND
TRANSFER OUT - ASSET TRA

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
OTHER FINANCING USES							
TOTAL EXPENDITURES	10,006,620	10,728,094	31,249.51	234,664.31	398,269.50	10,095,160.19	94.10
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0 (1,433.72) (174,935.07) (398,269.50)	573,204.57	0.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

03 -DEBT SERVICE
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY							
INVESTMENT INCOME	0	0	0.00	85.19	0.00 (85.19)	0.00
OTHER FINANCING SOURCES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TOTAL REVENUES	2,140,955	2,136,465	0.00	85.19	0.00	2,136,379.81	100.00
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
DEBT SERVICES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TOTAL EXPENDITURES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0	0.00	85.19	0.00 (85.19)	0.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
INVESTMENT INCOME							
03-46100 INTEREST INCOME	0	0	0.00	85.19	0.00 (85.19)	0.00
TOTAL INVESTMENT INCOME	0	0	0.00	85.19	0.00 (85.19)	0.00
OTHER FINANCING SOURCES							
03-49900 TRANSFERS IN	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TOTAL OTHER FINANCING SOURCES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
TOTAL REVENUES	2,140,955	2,136,465	0.00	85.19	0.00	2,136,379.81	100.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

03 -DEBT SERVICE
DEBT SERVICES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PURCHASED/CONTRACT SERV	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>							
DEBT SERVICE							
03-59800-814 BOND 2012 PRINCIPAL	1,300,000	1,331,000	0.00	0.00	0.00	1,331,000.00	100.00
03-59800-815 BOND 2015 PRINCIPAL	370,000	380,000	0.00	0.00	0.00	380,000.00	100.00
03-59800-824 BOND 2012 INTEREST	328,550	295,270	0.00	0.00	0.00	295,270.00	100.00
03-59800-826 BOND 2015 INTEREST	141,405	129,195	0.00	0.00	0.00	129,195.00	100.00
03-59800-830 FINANCIAL AGENT FEES	1,000	1,000	0.00	0.00	0.00	1,000.00	100.00
TOTAL DEBT SERVICE	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
<hr/>							
OTHER FINANCING USES	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>							
TOTAL DEBT SERVICES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00

BOYNTON BEACH CRA
REVENUE & EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 201803 -DEBT SERVICE
TRANSFER OUT

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
OTHER FINANCING USES							
TOTAL EXPENDITURES	2,140,955	2,136,465	0.00	0.00	0.00	2,136,465.00	100.00
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0	0.00	85.19	0.00 (85.19)	0.00

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Statement of Revenues, Expenditures and Changes in Fund Balances

Through Year to Date - November 26, 2018

	General Fund	Projects Fund	Debt Service Fund	Total Governmental Funds
REVENUES				
Tax increment revenue	\$ -	\$ -	\$ -	\$ -
Marina Rent & Fuel Sales	96,068	-	-	96,068
Contributions and donations	-	-	-	-
Interest and other income	46,127	59,729	85	105,941
Total revenues	<u>142,195</u>	<u>59,729</u>	<u>85</u>	<u>202,009</u>
EXPENDITURES				
General government	520,937	-	-	520,937
Redevelopment projects	-	401,478	-	401,478
Debt service:				-
Principal	-	-	-	-
Interest and other charges	-	-	-	-
Total expenditures	<u>520,937</u>	<u>401,478</u>	<u>-</u>	<u>922,415</u>
Excess (deficiency) of revenues over expenditures	<u>(378,742)</u>	<u>(341,749)</u>	<u>85</u>	<u>(720,406)</u>
OTHER FINANCING SOURCES (USES)				
Funds Transfers in	-	-	-	-
Funds Transfers out	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(378,742)</u>	<u>(341,749)</u>	<u>85</u>	<u>(720,406)</u>
Fund balances - beginning of year	<u>4,249,519</u>	<u>9,286,312</u>	<u>78,291</u>	<u>13,614,122</u>
Fund balances - end of year	<u>\$ 3,870,777</u>	<u>\$ 8,944,563</u>	<u>\$ 78,376</u>	<u>\$ 12,893,716</u>

Footnote:

Transfers between funds include monies received from TIF and carryover from general fund balance.

The notes to the basic financial statements are an integral part of this statement.

BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY

(A Component Unit of the City of Boynton Beach, Florida)

Budgetary Comparison Schedule

General Fund

Through Year to Date - November 26, 2018

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>
REVENUES			
Tax increment revenue	\$ 12,421,686	\$ 12,421,686	\$ -
Marina Rent & Fuel Sales	\$ 1,000,000	1,000,000	96,068
Interest and other income	\$ -	-	46,127
Total revenues	<u>13,421,686</u>	<u>13,421,686</u>	<u>142,195</u>
EXPENDITURES			
General government	<u>3,822,918</u>	<u>3,822,918</u>	<u>520,937</u>
Total expenditures	<u>3,822,918</u>	<u>3,822,918</u>	<u>520,937</u>
Excess of revenues over expenditures	<u>9,598,768</u>	<u>9,598,768</u>	<u>(378,742)</u>
OTHER FINANCING SOURCES (USES)			
Carryover fund balance			-
Transfers out	<u>(9,598,768)</u>	<u>(9,598,768)</u>	-
Total other financing sources (uses)	<u>(9,598,768)</u>	<u>(9,598,768)</u>	-
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	<u>(378,742)</u>
Fund balances - beginning of year			<u>4,249,519</u>
Fund balances - end of year			<u>\$ 3,870,777</u>

The notes to the basic financial statements are an integral part of this statement.



ADVISORY BOARD ITEM 4.C.

INFORMATION ONLY

SUBJECT:

Neighborhood Officer Program 4th Quarter Report for FY 2017 - 2018

SUMMARY:

The CRA funded Neighborhood Officer Program (NOP) has submitted their Unit Activity Report for the fourth quarter (July 1st - September 30th) of Fiscal Year 2017-2018 along with the Heart of Boynton (HOB) Crime Stats for the same time period (see Attachments I and II). The report is required as per the terms of the Interlocal Agreement between the CRA and the City of Boynton Beach dated January 20, 2017 (see Attachment III). The Fiscal Year 2017-2018 NOP Budget is provided as Attachment IV.

FISCAL IMPACT:

FY 2017- 2018 Budget, Project Fund - Line Item 02-58500-460 - \$372,000 (see Attachment IV).

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan, Heart of Boynton District (pages 105-118)

CRA BOARD OPTIONS:

No action required at this time unless otherwise determined by the Board

ATTACHMENTS:

Description

- ▣ **Attachment I - 4th Quarter Unit Activity Report**
- ▣ **Attachment II - Heart of Boynton Crime Stats**
- ▣ **Attachment III - Interlocal Agreement**
- ▣ **Attachment IV - NOPP FY 2017 - 2018 Budget**

NEIGHBORHOOD OFFICER PROGRAM

QUARTERLY REPORT



July 1 – September 30, 2018

Sergeant Henry Diehl
Boynton Beach Police Department

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	• Program Goals and Scope;	page 7
	• Essential Program Criteria;	
	○ Neighborhood Officer Program Organizational Chart	page 8
	○ Neighborhood Officer Program Schedules	page 9
	○ Heart of Boynton Criminal Statistics	page 15
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TABLE OF APPENDIXIES

Appendix A

Heart of Boynton Crime Statistics

page 111



COMMUNITY REDEVELOPMENT AGENCY

BACKGROUND

The Boynton Beach City Commission established its Community Redevelopment Agency (CRA) in August, 1981, in accordance with guidelines of State Statute Chapter 163 Part III.

The Boynton Beach CRA is funded through Tax Increment Financing (TIF). TIF utilizes the increases in tax revenue generated as a result of increases in property values within CRA District boundaries for development efforts without raising taxes.

Authorities of the CRA are contained in Section 163.370, Florida Statutes. Redevelopment activities include, but are not limited to:

- Adopt a community redevelopment plan or plans that outline projects and programs that will be undertaken by the CRA;
- Secure finances to further redevelopment efforts and projects;
- Acquire and hold property in the redevelopment district;
- Demolish buildings;
- Dispose of property;
- Installation, construction, improvement and repair of streets, utilities, parks, infrastructure in accordance with the community redevelopment plan(s);
- Create and implement development incentive strategies and other unique public-private partnerships to stimulate redevelopment activity within the CRA district facade and residential improvement grants;
- Market the CRA;

- Implement community policing innovations;
- Solicit proposals for redevelopment and enter into contracts; AND
- Appropriate funds and make expenditures as necessary to carry out the purpose of the Community Redevelopment Act of 1969.



NEIGHBORHOOD OFFICER PROGRAM

PROGRAM OUTLINE

Community policing definitions typically focus on three components that characterize many programs: some level of community involvement and consultation; decentralization, often increasing discretion to line-level officers; and problem solving. Because community policing is focused on close collaboration with the community and addressing community problems, it has often been seen as an effective way to increase citizen satisfaction and enhance the legitimacy of the police and the evidence is supportive in this regard.

A major goal of this proposed neighborhood officer program is to cultivate high levels of mutual trust, understanding and respect between police the residents of the neighborhoods they patrol. In order to achieve this, it is necessary that these stakeholders develop relationships which transformed the confines of ordinary community policing activities and instead focuses upon building sustainable problem solving partnerships.

Additionally, the building of problem solving partnerships and substantive relationships with invested members of the community will lead to a greater understanding of some of the challenge members of the public face and help the police department garner unique insights which might aid in addressing these challenges. This program helps effectively integrate police personnel into the fabric of our community.

Reducing crime and disorder and improving the quality of life within historically plighted neighborhood requires the development of these types of productive and meaningful relationship between citizens and representatives of their local government.

As the most visible and accessible municipal agency, police personnel are uniquely postured to serve as a catalyst to an array of city services, community resources and organizations which can aid those in need as they work to better their circumstances and work in concert with other stakeholders to confront the challenges they identify within the community.

PROGRAM GOALS AND SCOPE

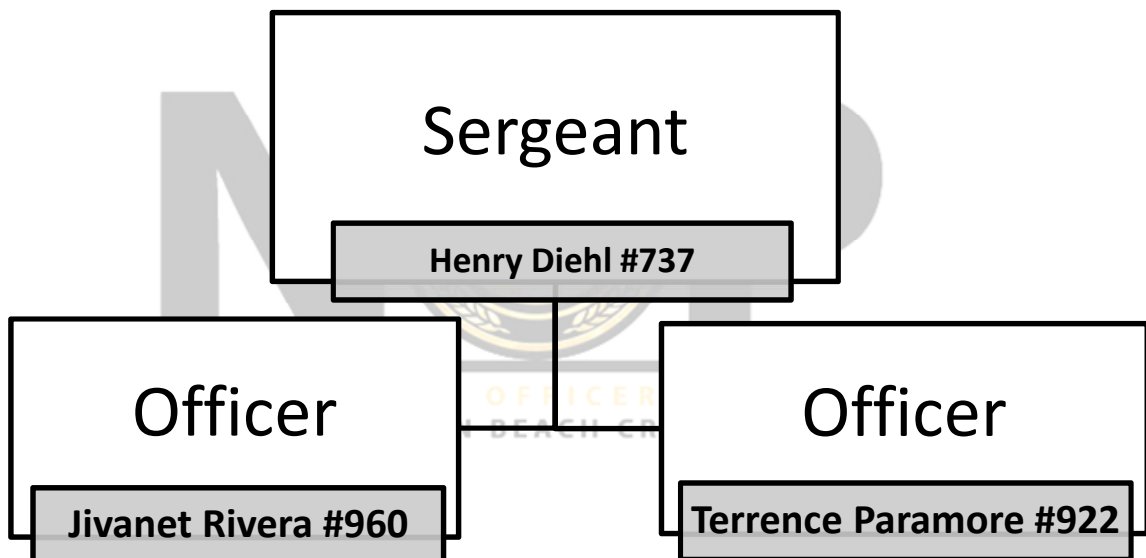
The scope of this quarterly report is to fulfill the Program requirements set forth in the Inter-Local Agreement (ILA) between the City of Boynton Beach and the Boynton Beach Community Redevelopment Agency (CRA); whereas the CRA shall be provided a written report outlining the following:

- Hours worked by the Program Officer;
- Name, rank and badge number of Program officers who have worked the Program during the reporting period;
- Activities undertaken to achieve the goals of the Program; and
- Crime statistics for the reporting period.

The Boynton Beach Police Department shall make all necessary efforts to achieve the aforementioned Program Goals.

ESSENTIAL PROGRAM CRITERIA

Neighborhood Officer Program Organizational Chart during Rating Period



Neighborhood Officer Program Hours Worked during Rating Period

The following Program Officers' scheduling was gleaned from the Boynton Beach Police Department electronic database that monitors staffing needs; entitled KRONOS® – TeleStaff.

Below is the reference guide to decipher the color and numeric codes

Boynton Beach Police Department's TeleStaff Phone System Cheat Sheet (Phone Number 742.6129)

Court Codes:

Court – Standby	11
Court / Time Extended Hours While Off Duty	12

Denial Codes:

Denied – Leave Request	21
Denied – Overtime / Comp Request	22

Not Working Codes:

Not Working – A.W.O.I.	31
Not Working – Admin Leave w/o Pay	32
Not Working – Admin Leave w/ Pay	33
Not Working – Authorized Dr's Visit	34
Not Working – Authorized Leave w/o Pay	35
Not Working – Authorized Leave w/ Pay	36
Not Working – Authorized Therapy	37
Not Working – Bonus Day	38
Not Working – Comp Time Off, Ofc / Det	39
Not Working – Comp Time Off, Sergeant	310
Not Working – Compensatory Leave	311
Not Working – Excused Absence w/o Pay	312
Not Working – Family Sick	313
Not Working – Leave w/o Pay "EAR"	314
Not Working – LA CRA 3.5 hr Differential	315
Not Working – LA Flex Time Off	316
Not Working – LA Holiday	317
Not Working – Personal Time	318
Not Working – Personal Time - Exempt	319
Not Working – Shift Swap	320
Not Working – Sick	321
Not Working – Sick Using Vacation	322
Not Working – Sick – FMLA	323
Not Working – Suspended w/o Pay	324
Not Working – Suspended w/ Pay	325
Not Working – Vacation	326
Not Working – Vacation – Exempt	327
Not Working – Vacation – 11.5 hr Shift – Exempt	328
Not Working – Workers Comp < 40 hours	329

Request Codes:

Request – Comp Time – Call Back, Ofc / Det	41
Request – Comp Time – Call Back, Sgt	42
Request – Comp Time – On Call, Ofc / Det	43
Request – Comp Time – On Call, Sgt	44
Request – Comp Time – Past Occurrence, Ofc / Det	45
Request – Comp Time – Past Occurrence, Sgt	46
Request – Comp Time, Ofc / Det	47
Request – Comp Time, Sgt	48
Request – Holiday Pay @ 150%	51
Request – Overtime	52
Request – Overtime – Call Back OT	53
Request – Overtime – Court / Off-Duty	54
Request – Overtime – K-9 RDO Maintenance	55
Request – Overtime – K-9 Training	56
Request – Overtime – On Call	57
Request – Overtime – Past Occurrence – Call Back	58
Request – Overtime – Past Occurrence	59
Request – Overtime – SWAT Call Back	510
Request – Overtime – SWAT Continuation of Shift	511
Request – Standby Pay – Court, Ofc / Det	61
Request – Standby Pay – Court, Sgt	62

TDY Codes:

TDY – Jury Duty	71
TDY – Light Duty	72
TDY – Military Leave	73
TDY – Other	74
TDY – SWAT Duty 10% / OT Rate	75
TDY – SWAT Duty 10%	76
TDY – Training	77
TDY – Training on RDO	78
TDY – Union Business	79

Working As (Special Classification) Codes:

Working As – Acting [7% Add'l]	81
Working As – Acting Watch Commander	82
Working As – Admin Duty	83
Working As – Admin Sgt Pay [at 150%]	84
Working As – Court Time / While On-Duty	85
Working As – Detail	91
Working As – Detail – City OT	92
Working As – Detail – CRA OT	93
Working As – Detail – Excl Hester	94
Working As – Detail – Library	95
Working As – E-9 Maintenance – Reg Pay	96
Working As – Light Duty	961
Working As – Officer-in-Charge	97
Working As – On-Call TTS Bumper Pay \$75	98
Working As – Regular Duty / Pay	99
Working As – Shift Trade	991

Telephone Keypad Alphanumeric Reference

1	ABC	DEF
2		
3		
4	GHI	JKL
5	MNO	
6		
7	PQRS	TUV
8	WXYZ	
9		
*	0	#

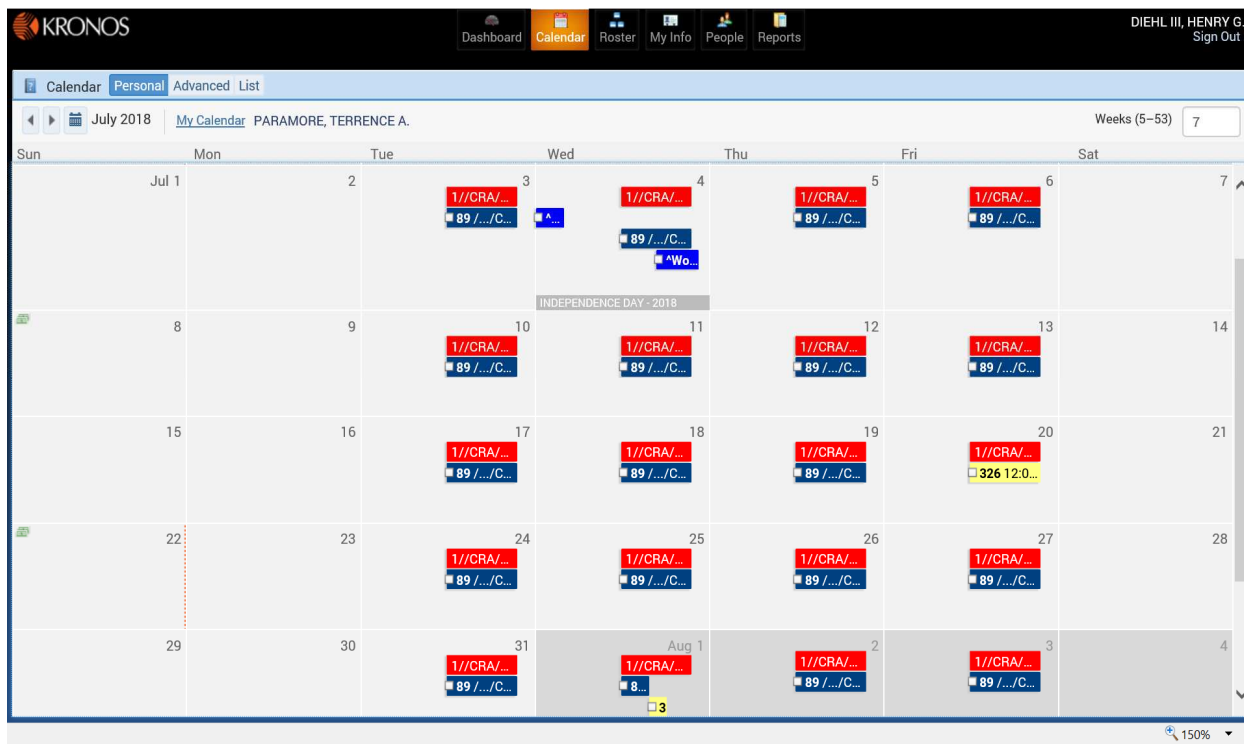
Code Classifications:

Court	1
Denied Request	2
Not Working	3
Requests (Comp)	4
Requests (Overtime)	5
Requests (Standby)	6
TDY	7
Working As	8
Details	9

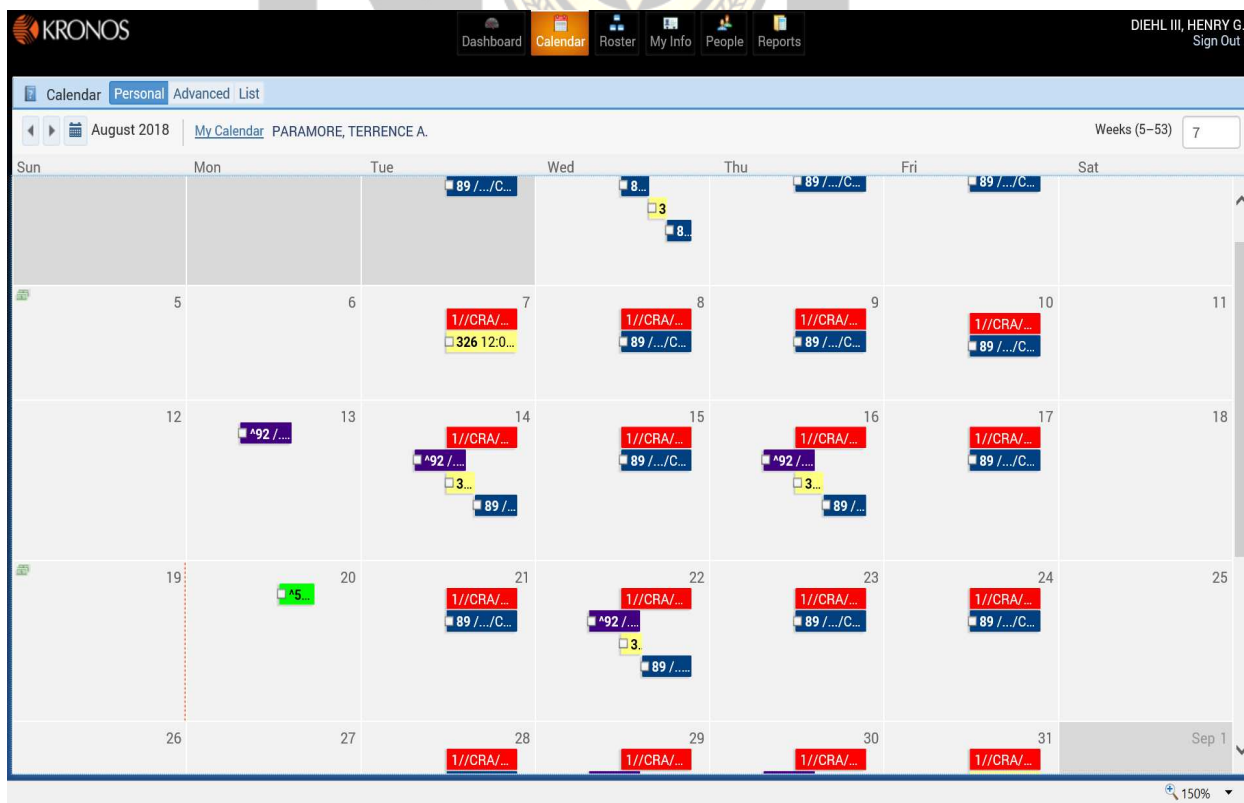
Updated: 07.16.08

Updated: 07.16.08

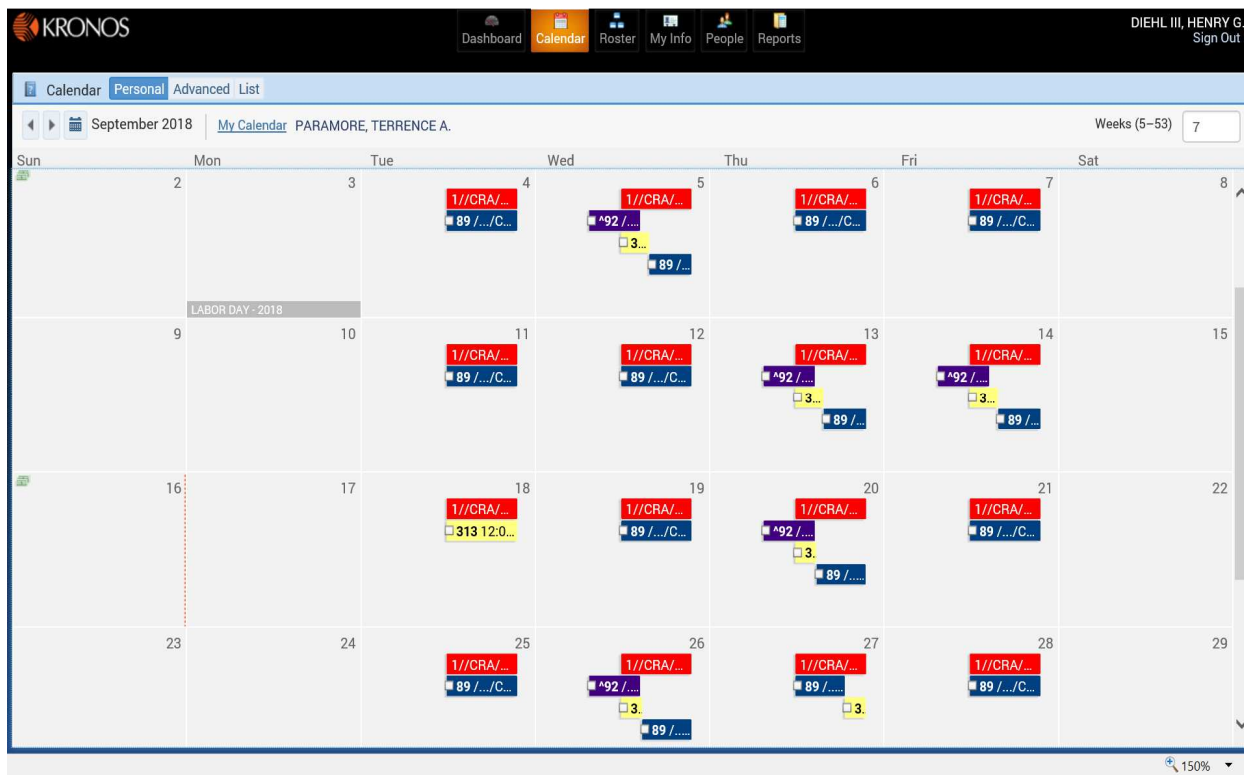
Officer Paramore's Schedule during Rating Period – July 2018



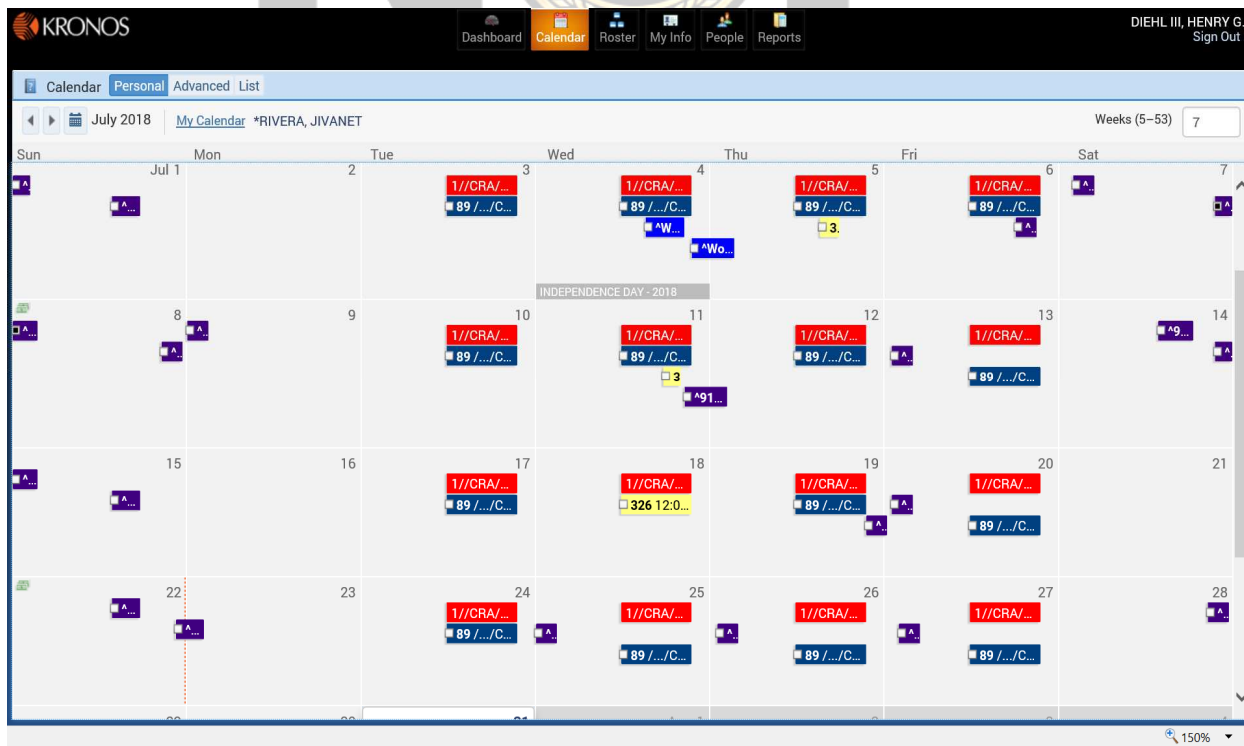
Officer Paramore's Schedule during Rating Period – August 2018



Officer Paramore's Schedule during Rating Period – September 2018



Officer Rivera's Schedule during Rating Period – July 2018



Officer Rivera's Schedule during Rating Period – August 2018 (Light Duty)

KRONOS							DIEHL III, HENRY G. Sign Out	
Dashboard Calendar Roster My Info People Reports								
Calendar Personal Advanced List								
August 2018 My Calendar *RIVERA, JIVANET							Weeks (5-53) 7	
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
29 A *91 / ... S	30 A	31 1//CRA/... 89 /.../C...	1 1//CRA/... 89 /.../C...	2 1//CRA/... 89 /.../C...	3 1//CRA/... 89 /.../C...	4		
5	6	7 1//CRA/... 89 /.../C...	8 1//CRA/... 89 /.../C...	9 1//CRA/... 89 /.../C... ^77 12.0...	10 1//CRA/... 89 /.../C... ^77 08:...	11		
12	13 1//Lig... Cancel	14 1//Lig... 89 /.../C...	15 1//Lig... 89 /.../C...	16 1//Lig... 326 0...	17 1//Lig... 326 0...	18		
19	20 1//Lig... 89 /.../C... Cancel	21 1//Lig... 89 /.../C...	22 1//Lig... 89 /.../C...	23 1//Lig... 89 /.../C...	24 1//Lig... 89 /.../C...	25		
26	27 1//Lig... 89 /.../C...	28 1//Lig... 89 /.../C...	29 1//Lig... 89 /.../C...	30 1//Lig... 326 0...	31 1//Lig... 326 0...	Sep 1		

Officer Rivera's Schedule during Rating Period – September 2018 (Light Duty)

KRONOS							DIEHL III, HENRY G. Sign Out	
Dashboard Calendar Roster My Info People Reports								
Calendar Personal Advanced List								
September 2018 My Calendar RIVERA, JIVANET							Weeks (5-53) 7	
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
26	27 1//Lig... 89 /.../C...	28 1//Lig... 89 /.../C...	29 1//Lig... 89 /.../C...	30 1//Lig... 326 0...	31 1//Lig... 326 0...	Sep 1		
2	3	4 1//Lig... 89 /.../C... 326 0...	5 1//Lig... 326 0... 89 /.../C...	6 1//Lig... 326 0...	7 1//Lig... 326 0...	8		
9	10 LABOR DAY - 2018	11 1//Lig... 89 /.../C...	12 1//Lig... 89 /.../C...	13 1//Lig... 89 /.../C...	14 1//Lig... 321 0...	15		
16	17 1//Lig... 89 /.../C...	18 1//Lig... 89 /.../C...	19 1//Lig... 8... 3...	20 1//Lig... 8... 3...	21 1//Lig... 321 0...	22		
23	24 1//Lig... 321 0...	25 1//Lig... 321 0...	26 1//Lig... 321 0...	27 1//Lig... 321 0...	28 1//Lig... 321 0...	29		

Sergeant Diehl's Schedule during Rating Period – July 2018

KRONOS							DIEHL III, HENRY G. Sign Out	
Calendar Personal Advanced List								
July 2018 DIEHL III, HENRY G.							Weeks (5-53) 7	
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
Jul 1	2 1//CRA/S... 89 /.../C...	3 1//CRA/S... 89 /.../C...	4 1//CRA/S... 89 /.../C...	5 1//CRA/S... 89 /.../C...	6	7		
8	9 1//CRA/S... 89 /.../C...	10 1//CRA/S... 89 /.../C...	INDEPENDENCE DAY - 2018		12 1//CRA/S... 89 /.../C...	13	14	
15	16 1//CRA/S... 89 /.../C...	17 1//CRA/S... 89 /.../C...	18 1//CRA/S... 89 /.../C...	19 1//CRA/S... 89 /.../C...	20	21		
22	23 1//CRA/S... 89 /.../C...	24 1//CRA/S... 89 /.../C...	25 1//CRA/S... 89 /.../C...	26 1//CRA/S... 89 /.../C...	27	28		
29	30 1//CRA/S... 89 /.../C...	31 1//CRA/S... 89 /.../C...	Aug 1 1//CRA/S... 89 /.../C... 326 12:0...	2 1//CRA/S... 326 12:0...	3	4		

Sergeant Diehl's Schedule during Rating Period – August 2018

KRONOS							DIEHL III, HENRY G. Sign Out	
Calendar Personal Advanced List								
August 2018 DIEHL III, HENRY G.							Weeks (5-53) 7	
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
29	30 1//CRA/S... 89 /.../C...	31 1//CRA/S... 89 /.../C...	Aug 1 1//CRA/S... 89 /.../C... 326 12:0...	2 1//CRA/S... 326 12:0...	3	4		
5	6 1//CRA/S... 89 /.../C...	7 1//CRA/S... 89 /.../C...	8 1//CRA/S... 89 /.../C...	9 1//CRA/S... 89 /.../C...	10	11		
12	13 1//CRA/S... 89 /.../C... 4	14 1//CRA/S... 89 /.../C... 4	15 1//CRA/S... 89 /.../C... 4	16 1//CRA/S... 89 /.../C... 32...	17 4	18		
19	20 1//CRA/S... 89 /.../C...	21 1//CRA/S... 89 /.../C...	22 1//CRA/S... 89 /.../C...	23 1//CRA/S... 89 /.../C...	24	25		
26	27 1//CRA/S... 89 /.../C...	28 1//CRA/S... 89 /.../C...	29 1//CRA/S... 326 12:0...	30 1//CRA/S... 326 12:0...	31	Sep 1		

Sergeant Diehl's Schedule during Rating Period – September 2018

KRONOS Dashboard Calendar Roster My Info People Reports DIEHL III, HENRY G. Sign Out

Calendar | Personal | Advanced | List

September 2018 | DIEHL III, HENRY G. | Weeks (5-53) | 7

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27 1//CRA/S... ■ 89 /.../C...	28 1//CRA/S... ■ 89 /.../C...	29 1//CRA/S... □ 326 12:0...	30 1//CRA/S... □ 326 12:0...	31	Sep 1
2	3 LABOR DAY - 2018	4 1//CRA/S... ■ 89 /.../C...	5 1//CRA/S... ■ 89 /.../C...	6 1//CRA/S... ■ 89 /.../C...	7	8
9	10 1//CRA/S... ■ 89 /.../C...	11 1//CRA/S... ■ 89 /.../C...	12 1//CRA/S... □ N ■ 89 /.../C...	13 1//CRA/S... ■ 89 /.../C... □ N	14	15
16	17 1//CRA/S... □ 326 12:0...	18 1//CRA/S... ■ 89 /.../C...	19 1//CRA/S... ■ 89 /.../C...	20 1//CRA/S... ■ 89 /.../C...	21	22
23	24 1//CRA/S... ■ 89 /.../C...	25 1//CRA/S... ■ 89 /.../C...	26 1//CRA/S... ■ 89 /.../C...	27 1//CRA/S... ■ 89 /.../C...	28	29

150%



Heart of Boynton Criminal Statistics for Rating Period

The following criminal statistics was gleaned from the Boynton Beach Police Department Records Management System (RMS); entitled Acuity/QED - *Web/Partner™*.

APPENDIX A



Neighborhood Officer Program S.M.A.R.T. Goals

When setting goals, it is very important to remember that the goals must be consistent with the mission statement of both the Boynton Beach Community Redevelopment Agency (CRA) and the Boynton Beach Police Department. As part of the essential criteria for the Neighborhood Officer Program is to create a **Specific, Measurable, Attainable, Realistic, and Timely** goal that the program wants to accomplish. The purpose of distributing CSI – SmartWater™ is to reduce burglaries and associated thefts, while simultaneously distracting trespassers and vandals from committing crimes.

During this quarter, the Neighborhood Officer Program collaborated with the Boynton Beach Police Department's Crime Prevention Unit to provide CSI – SmartWater™ to the residents and business owners of the Heart of Boynton. The distribution of FREE CSI – SmartWater™ Forensic Coding System/Packets was provided at community meetings and displayed at the Neighborhood Officer Program Office.

Our S.M.A.R.T. goal was to **normalize** CSI – SmartWater™ presence in the Heart of Boynton in the 4th Quarter of Fiscal Year 2017/18.

We successfully provided **8** FREE CSI – SmartWater™ Forensic Coding Packets to residents in the community – This is a decrease of **2** in comparison of last quarter. The decrease is contributed on the lack of full-time office.

Neighborhood Officer Program Expenditures

The Neighborhood Officer Program utilized the following expenditures during this quarter:

Other than salary and benefits for the officers assigned to the Neighborhood Officer Program; no known expenditures were made during this rating period.

The above was gleaned from the Boynton Beach Community Redevelopment Agency (CRA) – Office of Budget and Finance.



Neighborhood Officer Program Activity Log

We continued our partnerships with our other community stakeholders – Heart of Boynton Association, Habitat for Humanity, Cub Scout – Pack #243, Boynton Beach Pathways to Prosperity, the Boynton Beach Coalition of Clergy and the Boynton Beach Community Redevelopment Agency (CRA).

July 2018

July 1st – Sergeant Diehl assisted “**Boynton Cares**” by conducting an extra patrol/presence at **Intracoastal Park** – located at 2240 N. Federal Highway; during their park clean-up efforts. I made contact with **Kevin Homer** and **Mayor Steven Grant**; during the clean-up efforts – reference our case 18-034049.

July 2nd – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

July 2nd – Sergeant Diehl conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration** – during this extra patrol several community interactions.

July 2nd – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR’s was off-line.

July 2nd – Sergeant Diehl worked on **3rd Quarterly Report (FY 2017/18)** for the **Neighborhood Officer Program**.

July 2nd – The **Heart of Boynton – Homeowner’s Association Meeting** at Carolyn Sims Center was canceled due to the holiday week.

July 2nd – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

July 2nd – Sergeant Diehl conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 2nd – Sergeant Diehl conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 2nd – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 3rd – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at **461 W. Boynton Beach Blvd., Boynton Beach, FL** – during this extra patrol several community interactions.

July 3rd – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

July 3rd – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 3rd – **Sergeant Diehl worked on 3rd Quarterly Report (FY 2017/18) for the Neighborhood Officer Program.**

July 3rd – The Neighborhood Officer Program facilitated with **Frank Ireland**, Event Coordinator at **Carolyn Sims Center**, regarding the Neighborhood Officer Program mentoring children at his literacy initiative – dubbed **“Get Lit for Literacy.”**

July 3rd – Officer Rivera met with Mrs. Hunter (who was assisting Willie Aikens), in the **Heart of Boynton**. Mrs. Hunter provided perishable food to be distributed to families' in-need in the Heart of Boynton.

July 3rd – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mrs. Hunter) within the **Heart of Boynton** – **four (4) families served**.

July 3rd – Officer Paramore and Officer Rivera assisted/supported **“Peace in the Hood – Boynton Strong Summer Camp”** by playing it forward. Donated hamburger buns that were earlier donated by the local food bank/Mrs. Hunter.

July 3rd – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 3rd – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 3rd – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #1**; however, these LPR's was off-line.

July 3rd – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 4th – Officer Paramore attended **SWAT Operation** – at Intracoastal Park.

July 5th – Officer Paramore assisted **“Peace in the Hood – Boynton Strong Summer Camp”** – at Carolyn Sims Center – during this extra patrol several community interactions.

July 5th – The Neighborhood Officer Program facilitated with **Frank Ireland**, Event Coordinator at **Carolyn Sims Center**, regarding the Neighborhood Officer Program mentoring children at his literacy initiative – dubbed “**Get Lit for Literacy.**”

July 5th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 5th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL. Although the speed measurement trailer was operational; the LPR was off-line.

July 5th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

July 5th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 5th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 5th – The Neighborhood Officer Program conducted two (2) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 5th – The **Community Redevelopment Agency – Advisory Board (CRAAB) Meeting** at City Hall was canceled.

July 5th – Sergeant Diehl completed/sent the Neighborhood Officer Program 3rd Quarterly Report (FY 2017/18).

July 5th – Sergeant Diehl logged in and monitored the Mobile License Plate Reader as it monitored traffic the Heart of Boynton/District II.

July 5th – The Neighborhood Officer Program conducted two (2) extra patrol of the Galaxy Park located at 301 NW 4th Avenue, Boynton Beach, FL.

July 6th – Officer Paramore logged in and monitored the Speed Measurement Trailer #1 as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

July 6th – Officer Rivera conducted one (1) extra patrol of the Palmetto Greens Park located at 500 block of NE 13th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

July 6th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the Avirom Survey Crew located at Sara Sims Park – our attendance was requested by CRA Executive Director Mike Simon and Police Administration.

July 6th – Officer Paramore logged in and monitored the Mobile License Plate Reader and Speed Measurement Trailer #2; however, these LPR's was off-line.

July 6th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the Habitat for Humanity located at 117 NW 10th Avenue – our attendance was requested by CRA Executive Director Mike Simon and Police Administration.

July 6th – The Neighborhood Officer Program conducted one (1) extra patrol of the Habitat for Humanity located at 224 NE 11th Avenue – our assistance was requested by Crystal Spears w/ Habitat for Humanity.

July 6th – Officer Paramore and Officer Rivera had several community interactions with the children who attend the Carolyn Sims “Summer Camp” program.

July 6th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 6th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

July 6th – Officer Rivera conducted one (1) extra patrol of the **Family Dollar** located at **100 NE 10th Avenue, Boynton Beach, FL** – during this extra patrol several community interactions.

July 9th – Sergeant Diehl conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 9th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

July 9th – Sergeant Diehl conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 9th – Sergeant Diehl conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 9th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL. Although the speed measurement trailer was operational; the LPR was off-line.

July 9th – Sergeant Diehl attended the **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center.

July 9th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 9th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored southbound traffic in the 500 W. Boynton Blvd., Boynton Beach, FL. Although the speed measurement trailer was operational; the LPR was off-line.

July 9th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

July 10th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 10th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

July 10th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

July 10th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 10th – Officer Rivera met with Mrs. Aikens, spouse of the president of the **Heart of Boynton Homeowner's Association**, in the Heart of Boynton. Mrs. Aikens provided perishable food to be distributed to families' in-need in the Heart of Boynton.

July 10th – The Neighborhood Officer Program attended the **Community Redevelopment Agency (CRA) Board Meeting** at City Chambers.

July 10th – The Neighborhood Officer Program attended the **Swearing-In Ceremony** of **Chief Michael Gregory** – at the Boynton Beach Library.

July 10th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mrs. Aikens) within the **Heart of Boynton** – **five (5) families provided for.**

July 10th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity.**

July 10th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL. Although the speed measurement trailer was operational; the LPR was off-line.

July 10th – The Neighborhood Officer Program conducted two (2) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 10th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored southbound traffic in the 500 W. Boynton Blvd., Boynton Beach, FL. Although the speed measurement trailer was operational; the LPR was off-line.

July 10th – Officer Rivera conducted one (1) extra patrol of the **Palmetto Greens Park** located at **500 block of NE 13th Avenue, Boynton Beach, FL.**

July 11th – Officer Rivera met with Mrs. Aikens, spouse of the president of the **Heart of Boynton Homeowner's Association**, in the Heart of Boynton. Mrs. Aikens provided perishable food to be distributed to families' in-need in the Heart of Boynton.

July 11th – Officer Rivera mentored the children who attended **Burk’s Early Learning Center** – located at **510 NE 2nd Street, Boynton Beach, FL**.

July 11th – Officer Rivera conducted one (1) extra patrol of the **Family Dollar** located at **100 NE 10th Avenue, Boynton Beach, FL** – during this extra patrol several community interactions.

July 11th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 11th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

July 11th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 11th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 11th – The Neighborhood Officer Program conducted two (2) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 11th – The Neighborhood Officer Program collaborated with the **Carolyn Sims Center supervisors** (Linda/Frank) about the NOP sponsoring an **Italian Ice Day** for the children that attend the summer camp.

July 11th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mrs. Aikens) within the **Heart of Boynton** – **four (4) families provided for.**

July 11th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored southbound traffic in the 500 W. Boynton Blvd., Boynton Beach, FL. Although the speed measurement trailer was operational; the LPR was off-line.

July 11th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

July 11th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL. Although the speed measurement trailer was operational; the LPR was off-line.

July 12th – Officer Rivera conducted one (1) extra patrol of the **Family Dollar** located at **100 NE 10th Avenue, Boynton Beach, FL** – during this extra patrol several community interactions.

July 12th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration.**

July 12th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

July 12th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

July 12th – The Neighborhood Officer Program conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon.**

July 12th – The Neighborhood Officer Program facilitated with **Frank Ireland**, Event Coordinator at **Carolyn Sims Center**, regarding the Neighborhood Officer Program mentoring children at his literacy initiative – dubbed “**Get Lit for Literacy.**”

July 12th – The **Neighborhood Officer Program** distributed the remaining items (i.e. bread, pastries, and vegetables) that were donated by Mrs. Aikens on July 11th – all within the **Heart of Boynton** – **three (3) families provided for.**

July 12th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration.**

July 12th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity.**

July 12th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the **1300 N. Seacrest Blvd., Boynton Beach, FL.** Although the speed measurement trailer was operational; the LPR was off-line.

July 12th – The Neighborhood Officer Program conducted two (2) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 12th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored southbound traffic in the **500 W. Boynton Blvd., Boynton Beach, FL.** Although the speed measurement trailer was operational; the LPR was off-line.

July 13th – Sergeant Diehl purchased/donated (2) 3-gallon containers of Italian Ice from **Boardwalk Italian Ice & Creamery (totaling \$120.00.)** The Italian Ice was distributed to the eighty (80) children that attend **Carolyn Sims “Summer Camp.”**

July 13th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration.**

July 13th – The Neighborhood Officer Program conducted two (2) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon.**

July 13th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

July 13th – Officer Paramore logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

July 13th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration.**

July 13th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 13th – Officer Paramore logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR’s were off-line.

July 13th – The Neighborhood Officer Program purchased an edible arrangement and card (totaling \$100.00) for **Willie Aikens**, President of the **Heart of Boynton**; as he was hospitalized earlier this week. Officer Paramore and Officer Rivera dropped off and visited with **Mr. and Mrs. Aikens** at **Bethesda Memorial Hospital**.

July 16th – Sergeant Diehl conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

July 16th – The **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center was canceled; due to Mr. Aikens recovering from being hospitalized last week.

July 16th – Sergeant Diehl conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration** – during this extra patrol several community interactions.

July 16th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

July 16th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

July 16th – Sergeant Diehl conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 16th – Sergeant Diehl conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 16th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

July 16th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 17th – Officer Rivera met with Mrs. Aikens, spouse of the president of the **Heart of Boynton Homeowner's Association**, in the Heart of Boynton. Mrs. Aikens provided perishable food to be distributed to families' in-need in the Heart of Boynton/District II.

July 17th – Officer Rivera conducted one (1) extra patrol of the **Family Dollar** located at **100 NE 10th Avenue, Boynton Beach, FL** – during this extra patrol several community interactions.

July 17th – Officer Rivera conducted one (1) extra patrol of the **Palmetto Greens Park** located at **500 block of NE 13th Avenue, Boynton Beach, FL**.

July 17th – The Neighborhood Officer Program conducted two (2) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

July 17th – The Neighborhood Officer Program conducted three (3) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration**.

July 17th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

July 17th – The Neighborhood Officer Program conducted two (2) extra patrol of the **Galaxy Park** located at **301 NW 4th Avenue, Boynton Beach, FL**.

July 17th – The Neighborhood Officer Program facilitated with **Frank Ireland**, Event Coordinator at **Carolyn Sims Center**, regarding the Neighborhood Officer Program mentoring children at his literacy initiative – dubbed **“Get Lit for Literacy.”**

July 17th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 17th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 17th – Officer Paramore attended **SWAT Training**.

July 17th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mrs. Aikens) within the **Heart of Boynton/District II – one (1) family provided for.**

July 17th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

July 17th – The Neighborhood Officer Program conducted two (2) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 18th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 18th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

July 18th – The Neighborhood Officer Program conducted two (2) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

July 18th – Sergeant Diehl assisted patrol operations regarding case number 18-037190 – locating/recovery of **habitual juvenile runaway** – at the Carolyn Sims Center.

July 18th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

July 18th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 18th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 18th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

July 18th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 19th – Officer Rivera conducted one (1) extra patrol of the **Family Dollar** located at **101 NE 10th Avenue, Boynton Beach, FL** – during this extra patrol several community interactions.

July 19th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 19th – The Neighborhood Officer Program conducted two (2) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

July 19th – Officer Rivera met with Mr. Aikens, President of the **Heart of Boynton Homeowner's Association**, in the Heart of Boynton. Mr. Aikens provided perishable food to be distributed to families' in-need in the Heart of Boynton/District II.

July 19th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

July 19th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

July 19th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 19th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 19th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

July 19th – The Neighborhood Officer Program conducted two (2) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 19th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

July 19th – Sergeant Diehl and Officer Paramore assisted patrol operations regarding case number 18-037280 – locating/recovery of **a stolen vehicle** – at Palmetto Greens Park.

July 19th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mr. Aikens) within the **Heart of Boynton/District II – five (5) family provided for.**

July 19th – The Neighborhood Officer Program facilitated with **Frank Ireland**, Event Coordinator at **Carolyn Sims Center**, regarding the Neighborhood Officer Program mentoring children at his literacy initiative – dubbed “**Get Lit for Literacy.**”

July 19th – Officer Paramore met with **Bernard Wright**, at the Carolyn Sims Center. **Mr. Wright** requested a police report regarding someone stealing his bicycle from alongside the Carolyn Sims Center – reference our case number **18-037338**.

July 19th – Officer Rivera met with **Bishop Kenneth Jones**, Pastor of the **Boynton Beach Church of God**, located at 135 NE 7th Avenue, Boynton Beach. Bishop Jones provided several bicycle helmets and other giveaways for the up-coming **Back-to-School/Health Fair** at **St. John’s Church**.

July 20th – Officer Rivera conducted one (1) extra patrol of the **Cherry Hill Mini-Mart** located at **1203 NW 4th Street, Boynton Beach, FL** – during this extra patrol several community interactions.

July 20th – Officer Rivera conducted one (1) extra patrol of the **Family Dollar** located at **101 NE 10th Avenue, Boynton Beach, FL** – during this extra patrol several community interactions.

July 20th – Officer Rivera conducted one (1) extra patrol of the **Palmetto Greens Park** located at **500 block of NE 13th Avenue, Boynton Beach, FL**.

July 20th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 20th – The Neighborhood Officer Program distributed Italian Ice to eighty (80) children that attend **Carolyn Sims “Summer Camp.”** This was portioned/continuance from the (2) 3-gallon containers purchased on July 13, 2018.

July 20th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

July 20th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration.**

July 20th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity.**

July 20th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 23rd – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored northbound traffic in the 3000 N. Seacrest Blvd., Boynton Beach, FL.

July 23rd – Sergeant Diehl conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration.**

July 23rd – Sergeant Diehl conducted two (2) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon.**

July 23rd – Sergeant Diehl attended the **Heart of Boynton – Homeowner’s Association Meeting** at Carolyn Sims Center.

July 23rd – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

July 23rd – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL – during this extra patrol several community interactions.

July 23rd – Sergeant Diehl conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 23rd – Sergeant Diehl conducted two (2) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 23rd – Sergeant Diehl conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 23rd – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

July 24th – Officer Rivera conducted one (1) extra patrol of the **Family Dollar** located at **100 NE 10th Avenue, Boynton Beach, FL.**

July 24th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** as it monitored northbound traffic in the 3000 N. Seacrest Blvd., Boynton Beach, FL.

July 24th – The Neighborhood Officer Program facilitated with **Frank Ireland**, Event Coordinator at **Carolyn Sims Center**, regarding the Neighborhood Officer Program mentoring children at his literacy initiative – dubbed **“Get Lit for Literacy.”**

July 24th – Officer Rivera met with Mr. Aikens, President of the **Heart of Boynton Homeowner's Association**, in the Heart of Boynton. Mr. Aikens provided perishable food to be distributed to families' in-need in the Heart of Boynton/District II.

July 24th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

July 24th – The Neighborhood Officer Program conducted two (2) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

July 24th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration**.

July 24th – The Neighborhood Officer Program conducted two (2) extra patrol of the **Galaxy Park** located at **301 NW 4th Avenue, Boynton Beach, FL**.

July 24th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration**.

July 24th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 24th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

July 24th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mrs. Aikens) within the **Heart of Boynton/District II** – **three (3) family provided for.**

July 24th – The **Neighborhood Officer Program** facilitated a “**Kids Crime Prevention Demonstration**” – hosted by **Boynton Beach Police Department Crime Prevention Unit**. A demonstration of the Segways® was provided – the event was held at *Carolyn Sims Center*.

January 24th – The Neighborhood Officer Program facilitated the **Boynton Beach Summer Campers** at the **Carolyn Sims Center** – today we mentored/read/played with them.

July 24th – The Neighborhood Officer Program conducted two (2) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 25th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored northbound traffic in the 3000 N. Seacrest Blvd., Boynton Beach, FL. Although the speed measurement trailer was operational; the LPR was off-line.

July 25th – The Neighborhood Officer Program conducted two (2) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

July 25th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 25th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

July 25th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at **301 NW 4th Avenue, Boynton Beach, FL**.

January 25th – Officer Paramore facilitated the **Boynton Beach Summer Campers** at the **Carolyn Sims Center** – today he had lunch with the campers and mentored them as well.

July 25th – The Neighborhood Officer Program conducted two (2) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 25th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 25th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 25th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

July 26th – Officer Rivera assisted patrol operations regarding case number 18-038474 – traffic crash.

July 26th – Officer Rivera attended a **deposition** today – reference to case number 18-013881.

July 26th – Officer Paramore attended **SWAT Training**.

July 26th – The Neighborhood Officer Program conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

July 26th – Officer Rivera met with Mr. Aikens, President of the **Heart of Boynton Homeowner's Association**, in the Heart of Boynton. Mr. Aikens provided perishable food to be distributed to families' in-need in the Heart of Boynton/District II.

July 26th – The Neighborhood Officer Program facilitated with **Frank Ireland**, Event Coordinator at **Carolyn Sims Center**, regarding the Neighborhood Officer Program mentoring children at his literacy initiative – dubbed “**Get Lit for Literacy.**”

July 26th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mrs. Aikens) within the **Heart of Boynton/District II – four (4) family provided for.**

July 26th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration.**

July 26th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration.**

July 27th – Officer Rivera conducted one (1) extra patrol of the **Family Dollar** located at **100 NE 10th Avenue, Boynton Beach, FL.**

July 27th – The Neighborhood Officer Program conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon.**

July 27th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration.**

July 27th – The **Neighborhood Officer Program** in partnership with **Habitat for Humanity** sponsored “**Home Dedication Event – Women Build**” at 731 NW 2nd Street, Boynton Beach, FL. In addition, Chief Michael Gregory was present for the dedication event.

July 27th – The **Neighborhood Officer Program** attended the **Carolyn Sims “Summer Camp Talent Show.”** The talent show preempted the previously planned distribution of Italian Ice to eighty (80) children that attend Carolyn Sims “Summer Camp.”

July 27th – Officer Rivera conducted one (1) extra patrol of the **Palmetto Greens Park** located at **500 block of NE 13th Avenue, Boynton Beach, FL.**

July 27th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity.**

July 27th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 28th – The **Neighborhood Officer Program** attended the **“2nd Annual Campus Beautification Day”** at the **Boynton Beach High School.** The NOP assisted with **painting and general gardening** at the Boynton Beach High School.

July 30th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #1** as it monitored northbound traffic in the 3000 N. Seacrest Blvd., Boynton Beach, FL.

July 30th – Sergeant Diehl conducted two (2) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon.**

July 30th – Sergeant Diehl attended the **Heart of Boynton – Homeowner’s Association Meeting** at Carolyn Sims Center.

July 30th – Officer Rivera was re-assigned to the Boynton Beach Police Department – Training Unit until further notice. Notification was sent, via email, to **Michael Simon – Executive Director of the Community Redevelopment Agency (CRA.)**

July 30th – Sergeant Diehl conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 30th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

July 30th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

July 30th – Sergeant Diehl conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

July 30th – Sergeant Diehl conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

July 30th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 31st – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #1** as it monitored northbound traffic in the 3000 N. Seacrest Blvd., Boynton Beach, FL.

July 31st – The Neighborhood Officer Program conducted two (2) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

July 31st – The Neighborhood Officer Program facilitated with **Frank Ireland**, Event Coordinator at **Carolyn Sims Center**, regarding the Neighborhood Officer Program mentoring children at his literacy initiative – dubbed “**Get Lit for Literacy.**”

July 31st – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration.**

July 31st – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

July 31st – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration.**

July 31st – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity.**

July 31st – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR’s were off-line.

July 31st – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

July 31st – Sergeant Diehl purchased twenty-five (25) back-to-school book bags with additional miscellaneous school supplies (totaling \$162.25) later to be **donated to school children** in the **Heart of Boynton/District II.**

August 2018

August 1st – Officer Paramore assisted with distributing Italian Ice to eighty (80) children that attend **Carolyn Sims “Summer Camp.”** This was portioned/continuance from the (2) 3-gallon containers purchased on July 13, 2018.

August 1st – Officer Paramore conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon.**

August 1st – Officer Paramore conducted one (1) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration.**

August 1st – Officer Paramore conducted one (1) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration.**

August 1st – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 2nd – Officer Paramore conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon.**

August 2nd – Officer Paramore facilitated with **Frank Ireland**, Event Coordinator at **Carolyn Sims Center**, regarding the Neighborhood Officer Program mentoring children at his literacy initiative – dubbed **“Get Lit for Literacy.”**

August 2nd – Officer Paramore attended the **Community Redevelopment Agency – Advisory Board (CRAAB) Meeting** at City Hall – Chambers.

August 2nd – Officer Paramore conducted one (1) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 2nd – Officer Paramore conducted one (1) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 2nd – Officer Paramore conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

August 2nd – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 6th – Sergeant Diehl met with **Jon Velez** (community resident) who donated **forty (40) back-to-school book bags with school supplies** – these book bags are designated for **Ms. Blackmon's Pre-Kindergarten Head Start** class starting school on August 13, 2018.

August 6th – Sergeant Diehl conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

August 6th – Sergeant Diehl attended the **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center.

August 6th – Sergeant Diehl and Jon Velez (community resident) met with **Lisa Steele** (Galaxy Elementary Principal) and **Phyllis Blackmon**, Family and Community Engagement Specialist at **Galaxy Elementary School**. We dropped off **forty (40) back-to-school book bags w/ school supplies** – these book bags will go to the children enrolled in the **Pre-K Head Start**.

August 6th – Sergeant Diehl conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 6th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored northbound traffic in the 2200 N. Seacrest Blvd., Boynton Beach, FL.

August 6th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

August 6th – Sergeant Diehl conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 6th – Sergeant Diehl conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

August 6th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 6th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #1**; however, these LPR's were off-line.

August 7th – Sergeant Diehl met with Mr. Aikens, President of the **Heart of Boynton Homeowner's Association**, in the Heart of Boynton. Mr. Aikens provided perishable food to be distributed to families' in-need in the Heart of Boynton/District II.

August 7th – Sergeant Diehl conducted two (2) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

August 7th – Sergeant Diehl logged in and monitored **Mobile License Plate Reader** as it monitored traffic in District II.

August 7th – Sergeant Diehl conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration**.

August 7th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

August 7th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #2** and **Speed Measurement Trailer #1**; however, these LPR's were off-line.

August 7th – Sergeant Diehl conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration**.

August 7th – Sergeant Diehl conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

August 7th – Sergeant Diehl attended the **City Commission Meeting** at City Hall – Chambers.

August 7th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mrs. Aikens) within the **Heart of Boynton/District II – two (2) family provided for.**

August 7th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 8th – Officer Paramore assisted patrol operations regarding case number 18-040816 – **police assist - standby** located at 537 NW 9th Avenue, Boynton Beach, FL.

August 8th – The Neighborhood Officer Program conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon.**

August 8th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration.**

August 8th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored northbound traffic in the 2200 N. Seacrest Blvd., Boynton Beach, FL.

August 8th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

August 8th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration.**

August 8th – Officer Paramore facilitated a “**Vendor Job Fair**” event – hosted by **the City of Boynton Beach** - located at 2240 N. Federal Highway, Boynton Beach.

August 8th – Sergeant Diehl completed “**School Resource Officer Continuity of Operations**” training hosted by the Palm Beach County School District Police.

August 8th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; which monitored traffic in District II.

August 8th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

August 8th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 8th – Sergeant Diehl logged in and monitored the **Speed Measurement Trailer #1**; however, this LPR was off-line.

August 9th – Officer Rivera attended “**Beyond the Victim Label**” training at Intracoastal Park.

August 9th – Officer Paramore logged in and monitored **Speed Measurement Trailer #2** as it monitored northbound traffic in the 2200 N. Seacrest Blvd., Boynton Beach, FL.

August 9th – Officer Paramore conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

August 9th – Officer Paramore conducted one (1) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 9th – Officer Paramore attended **SWAT Training**.

August 9th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 9th – Officer Paramore conducted one (1) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 9th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #1**; however, these LPR's were off-line.

August 10th – Officer Rivera attended **“Building Resilience in the Aftermath of Victimization”** training at Intracoastal Park.

August 10th – Officer Paramore conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

August 10th – Officer Paramore conducted one (1) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 10th – Officer Paramore logged in and monitored **Speed Measurement Trailer #2** as it monitored northbound traffic in the 2200 N. Seacrest Blvd., Boynton Beach, FL.

August 10th – Officer Paramore attended **“Meet the Teacher”** at **Poinciana Elementary School**.

In addition, made available CSI-SmartWater® - **5 kits distributed**. In addition, during this interaction we endeavored to build bridges of cooperation and trust between law enforcement and our next generation of leaders.

August 10th – Officer Paramore completed “**School Resource Officer Continuity of Operations**” training hosted by the Palm Beach County School District Police.

August 10th – Officer Paramore conducted one (1) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 10th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 10th – Officer Paramore logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #1**; however, these LPR’s were off-line.

August 11th – Sergeant Diehl and Officer Paramore attended “**Meet the Teacher**” at **Galaxy Elementary School**. In addition, made available CSI-SmartWater® - **3 kits distributed**.

August 11 – Sergeant Diehl and Officer Paramore facilitated a “**Back-to-School/Health Fair**” – hosted by **Bridges of Boynton Beach**. The event was held at **St. John’s Church** – 900 N. Seacrest Blvd., Boynton Beach, FL. In addition, during this community event we endeavored to build bridges of cooperation and trust between law enforcement and our next generation of leaders.

August 11 – Sergeant Diehl and Officer Paramore in collaboration with **Heart of Boynton Association** facilitated a “**Back-to-School**” event – hosted by **MetroPCS™/Fairweather** - located at 1815 S. Federal Highway, Boynton Beach. In addition, during this interaction we endeavored to build bridges of cooperation and trust between law enforcement and our next generation of leaders.

August 13th – Sergeant Diehl and Officer Paramore participated in the “**Back-to-School**” traffic/security detail for **Poinciana Elementary School** (before and after school). During this initiative, the officers provided selective traffic enforcement and security – The scope was during the first week of school.

August 13th – Sergeant Diehl conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

August 13th – Sergeant Diehl conducted two (2) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 13th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored northbound traffic in the 2200 N. Seacrest Blvd., Boynton Beach, FL.

August 13th – Sergeant Diehl conducted two (2) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

August 13th – Sergeant Diehl conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 13th – Sergeant Diehl conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

August 13th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 13th – Sergeant Diehl attended *Paragon Legacy LLC's "Community Discussion – Cottage District"* meeting at Carolyn Sims Center. The meeting was hosted by **Pathways to Prosperity and Healthier Boynton Beach** – Paragon Legacy is submitting a proposal to build 23 homes in the area dubbed the "Cottage District."

August 13th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #1**; however, these LPR's were off-line.

August 14th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #1**; however, these LPR's were off-line.

August 14th – Sergeant Diehl conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

August 14th – Sergeant Diehl conducted one (1) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration**.

August 14th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored northbound traffic in the 2200 N. Seacrest Blvd., Boynton Beach, FL.

August 14th – Sergeant Diehl conducted one (1) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration**.

August 14th – Sergeant Diehl conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

August 14th – Sergeant Diehl and Officer Paramore attended the **Community Redevelopment Agency (CRA) Board Meeting** at City Hall – Chambers.

August 14th – Sergeant Diehl and Officer Paramore participated in the “**Back-to-School**” traffic/security detail for **Poinciana Elementary School** (before and after school). During this initiative, the officers provided selective traffic enforcement and security – The scope was during the first week of school.

August 14th – Officer Paramore attended **SWAT Operations**.

August 14th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 15th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

August 15th – The Neighborhood Officer Program conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

August 15th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 15th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored northbound traffic in the 2200 N. Seacrest Blvd., Boynton Beach, FL.

August 15th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at **301 NW 4th Avenue, Boynton Beach, FL.**

August 15th – Sergeant Diehl and Officer Paramore participated in the “**Back-to-School**” traffic/security detail for **Poinciana Elementary School** (before and after school). During this initiative, the officers provided selective traffic enforcement and security – The scope was during the first week of school.

August 15th – Sergeant Diehl and Officer Paramore met with Ms. Bell, at “**King’s Early Learning Center**” (*former Treasure Chest.*) In collaboration with the **Literacy Coalition**, we read a book to the children in attendance. Moreover, this was an effort to form a partnership between new daycare center and the Neighborhood Officer Program.

August 15th – Officer Paramore assisted patrol operations regarding case number 18-042112 – **burglary in progress (residential)** located at 433 SW 2nd Avenue, Boynton Beach, FL.

August 15th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

August 15th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration.**

August 15th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity.**

August 15th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 15th – Officer Paramore assisted patrol operations regarding case number 18-042161 – **fight with weapons** located at 1005 N. Seacrest Blvd., Boynton Beach, FL.

August 15th – Sergeant Diehl met with Mrs. Aikens, spouse of the President of the **Heart of Boynton Homeowner’s Association**, in the Heart of Boynton. Mrs. Aikens provided perishable food to be distributed to families’ in-need in the Heart of Boynton/District II.

August 15th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mrs. Aikens) within the **Heart of Boynton/District II – two (2) family provided for.**

August 16th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

August 16th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored northbound traffic in the 2200 N. Seacrest Blvd., Boynton Beach, FL.

August 16th – The Neighborhood Officer Program conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon.**

August 16th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

August 16th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration.**

August 16th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

August 16th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon and Police Administration.**

August 16th – Sergeant Diehl and Officer Paramore participated in the **“Back-to-School”** traffic/security detail for **Poinciana Elementary School** (before and after school). During this initiative, the officers provided selective traffic enforcement and security – The scope was during the first week of school.

August 16th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 17th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

August 17th – The Neighborhood Officer Program conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

August 17th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

August 17th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 17th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored northbound traffic in the 2200 N. Seacrest Blvd., Boynton Beach, FL.

August 17th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 17th – Sergeant Diehl and Officer Paramore participated in the **“Back-to-School”** traffic/security detail for **Poinciana Elementary School** (before and after school). During this initiative, the officers provided selective traffic enforcement and security – The scope was during the first week of school.

August 17th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 20th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

August 20th – Sergeant Diehl conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**.

August 20th – Sergeant Diehl conducted one (1) separate extra patrols of the **Avirom Survey Crew** located at **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 20th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

August 20th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

August 20th – Sergeant Diehl conducted two (2) separate extra patrols of the **Habitat for Humanity** located at **117 NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**.

August 20th – Sergeant Diehl conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

August 20th – Sergeant Diehl attended the **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center.

August 20th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

August 20th – Officer Paramore attended **SWAT Operations**.

August 20th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building.

August 21st – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

August 21st – The Neighborhood Officer Program conducted one (1) extra patrol of the **new City Library** located at **115 N. Federal Highway, Boynton Beach, FL** – our assistance was requested by **CRA Executive Director Michael Simon**. During our patrol(s) several community interactions were conducted.

August 21st – The Neighborhood Officer Program conducted two (2) separate extra patrols of **Sara Sims Park**; this includes the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 21st – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #1** as it monitored southbound traffic in the **1300 N. Seacrest Blvd., Boynton Beach, FL**.

August 21st – Sergeant Diehl attended the **City Commission Meeting** at City Hall – Chambers.

August 21st – Sergeant Diehl met with Mr. Aikens, President of the **Heart of Boynton Homeowner's Association**, in the Heart of Boynton. Mr. Aikens provided perishable food to be distributed to families' in-need in the Heart of Boynton/District II.

August 21st – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mr. Aikens) within the **Heart of Boynton/District II – two (2) family provided for.**

August 21st – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

August 21st – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 21st – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

August 21st – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

August 21st – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL.

August 22nd – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

August 22nd – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

August 22nd – Sergeant Diehl and Officer Paramore met with Ms. Bell, at “**King’s Early Learning Center**” (*former Treasure Chest.*) In collaboration with the **Literacy Coalition**, we read a book to the children in attendance. Moreover, this was an effort to form a partnership between new daycare center and the Neighborhood Officer Program.

August 22nd – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

August 22nd – Sergeant Diehl conducted one (1) separate extra patrols of **Sara Sims Park**; this includes the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 22nd – Sergeant Diehl conducted X (X) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

August 22nd – Sergeant Diehl conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 22nd – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

August 22nd – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

August 23rd – Officer Paramore assisted patrol operations regarding case number 18-043507 – **suicide attempt** located at **Carolyn Sims Center** – 225 NW 12th Avenue, Boynton Beach, FL.

August 23rd – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

August 23rd – The Neighborhood Officer Program conducted two (2) separate extra patrols of **Sara Sims Park**; this includes the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 23rd – logged in and monitored **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

August 23rd – Sergeant Diehl conducted two (2) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

August 23rd – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 23rd – The Neighborhood Officer Program conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

August 23rd – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

August 23rd – Sergeant Diehl conducted an extra patrol at **Galaxy Elementary School** – during this extra patrol several community interactions with local children. In addition, **I donated the remaining school supplies and backpacks** (that I purchased on 7/31) to **Ms. Dinsion** at Galaxy Elementary School.

August 23rd – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

August 24th – Officer Paramore logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR's were off-line.

August 24th – Officer Paramore conducted one (1) separate extra patrols of **Sara Sims Park**; this includes the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 24th – Officer Paramore logged in and monitored **Speed Measurement Trailer #1** as it monitored southbound traffic in the 1300 N. Seacrest Blvd., Boynton Beach, FL.

August 24th – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 24th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

August 24th – Officer Paramore conducted one (1) extra patrol of the **Habitat for Humanity** located at **224 NE 11th Avenue** – our assistance was requested by **Crystal Spears w/ Habitat for Humanity**.

August 24th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

August 27th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

August 27th – Sergeant Diehl conducted two (2) separate extra patrols of **Sara Sims Park**; this includes the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 27th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

August 27th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

August 27th – Sergeant Diehl conducted an extra patrol at **Galaxy Elementary School** – during this extra patrol several community interactions with children that attend the school.

August 27th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

August 27th – Sergeant Diehl facilitated children at the **Galaxy Elementary** (morning) cross-walk – during this extra patrol several community interactions with local children. The extra police presence was at the request of **CRA Board Member Mack McCray**.

August 27th – Sergeant Diehl attended the **Heart of Boynton – Homeowner’s Association Meeting** at Carolyn Sims Center.

August 27th – Sergeant Diehl logged in to monitor **Speed Measurement Trailer #1** in the 1300 block of N. Seacrest Blvd.; although the speed measurement trailer was operational – the LPR was off-line.

August 27th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

August 27th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 28th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

August 28th – Sergeant Diehl met with Mr. Aikens, President of the **Heart of Boynton Homeowner’s Association**, in the Heart of Boynton. Mr. Aikens provided perishable food to be distributed to families’ in-need in the Heart of Boynton/District II.

August 28th – The Neighborhood Officer Program attended the **Cub Scout Pack #243** meeting at **Poinciana Elementary School**.

August 28th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Mr. Aikens) within the **Heart of Boynton/District II – two (2) family provided for.**

August 28th – The Neighborhood Officer Program conducted two (2) separate extra patrols of **Sara Sims Park**; this includes the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 28th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

August 28th – Sergeant Diehl logged in to monitor **Speed Measurement Trailer #1** in the 1300 block of N. Seacrest Blvd.; although the speed measurement trailer was operational – the LPR was off-line.

August 28th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

August 28th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

August 28th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

August 28th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

August 29th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

August 29th – Officer Paramore logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

August 29th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **Sara Sims Park**; this includes the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 29th – Officer Paramore logged in to monitor **Speed Measurement Trailer #1** in the 1300 block of N. Seacrest Blvd.; although the speed measurement trailer was operational – the LPR was off-line.

August 29th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

August 29th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

August 29th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

August 29th – Officer Paramore logged in and monitored **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 500 W. Boynton Beach Blvd., Boynton Beach, FL.

August 30th – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

August 30th – Officer Paramore logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

August 30th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **Sara Sims Park**; this includes the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

August 30th – Officer Paramore logged in to monitor **Speed Measurement Trailer #1** in the 1300 block of N. Seacrest Blvd.; although the speed measurement trailer was operational – the LPR was off-line.

August 30th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

August 30th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

August 30th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

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September 4th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 4th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader**; however, this LPR was off-line.

September 4th – The Neighborhood Officer Program conducted two (2) separate extra patrols of **Sara Sims Park**; this includes the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 4th – Sergeant Diehl logged in to monitor **Speed Measurement Trailer #1** in the 1300 block of N. Seacrest Blvd.; although the speed measurement trailer was operational – the LPR was off-line.

September 4th – The Neighborhood Officer Program attended the **Cub Scout Pack #243** meeting at **Poinciana Elementary School**.

September 4th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

September 4th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 4th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored southbound traffic in the 3600 N. Seacrest Blvd., Boynton Beach, FL.

September 4th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 4th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 4th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 5th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 5th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

September 5th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 5th – Sergeant Diehl met with Ms. Shirley Aikens, daughter of Willie Aikens or President of the **Heart of Boynton Homeowner's Association**, in District II. Ms. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II**.

September 5th – Sergeant Diehl and Officer Paramore attended “*Curriculum Night*” at **Galaxy Elementary School**. In addition, made available CSI-SmartWater® - **3 kits distributed**.

September 5th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II** – **two (2) family provided for**.

September 5th – The Neighborhood Officer Program conducted two (2) separate extra patrols of **Sara Sims Park**; this includes the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 5th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 5th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 5th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 5th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1 and Speed Measurement Trailer #2**; however, these LPR’s was off-line.

September 6th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 6th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

September 6th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1 and Speed Measurement Trailer #2**; however, these LPR's was off-line.

September 6th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 6th – The Neighborhood Officer Program conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 6th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 6th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 6th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 6th – Sergeant Diehl and Officer Paramore attended the **City Commission Meeting** regarding **Special Budget Meeting for FY 2018/19**.

September 6th – Sergeant Diehl assisted patrol operations regarding case number 18-046098 – **traffic crash** (city vehicle – no injuries) located at **Wilson Pool** – 311 NW 12th Avenue, Boynton Beach, FL.

September 6th – Officer Paramore attended **SWAT Training**.

September 7th – Officer Paramore logged in and monitored **Speed Measurement Trailer #1** as it monitored eastbound traffic in the 100 E. Gateway Blvd., Boynton Beach, FL.

September 7th – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 7th – Officer Paramore logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #2**; however, these LPR's was off-line.

September 7th – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 7th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 7th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 7th – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 10th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #1** as it monitored eastbound traffic in the 100 E. Gateway Blvd., Boynton Beach, FL.

September 10th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 10th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #2**; however, these LPR’s was off-line.

September 10th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 10th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 10th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 10th – Sergeant Diehl attended the **Heart of Boynton – Homeowner’s Association Meeting** at Carolyn Sims Center.

September 10th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 10th – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 11th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #1** as it monitored eastbound traffic in the 100 E. Gateway Blvd., Boynton Beach, FL.

September 11th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 11th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #2**; however, these LPR’s was off-line.

September 11th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 11th – Sergeant Diehl attended the **Special Commission Meeting** regarding **Fire Assessment Rate Resolution for FY 2018/19** – the meeting was held at Intracoastal Park.

September 11th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 11th – Sergeant Diehl and Officer Paramore attended the **Community Redevelopment Agency (CRA) Meeting** regarding **Budget Meeting for FY 2018/19** – the meeting was held at Intracoastal Park.

September 11th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

September 11th – Officer Paramore attended **SWAT Training**.

September 11th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 11th – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 12th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #1** as it monitored eastbound traffic in the 100 E. Gateway Blvd., Boynton Beach, FL.

September 12th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 12th – Sergeant Diehl met with Ms. Shirley Aikens, daughter of Willie Aikens or President of the **Heart of Boynton Homeowner's Association**, in District II. Ms. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II**.

September 12th – Officer Paramore attended **SWAT Operation**.

September 12th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II – two (2) family provided for.**

September 12th – Officer Paramore assisted patrol operations regarding case number 18-047224 – **shooting** located at 449 SW 4th Avenue, Boynton Beach, FL.

September 12th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #2**; however, these LPR's was off-line.

September 12th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 12th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 12th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 12th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 12th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 13th – Sergeant Diehl conversed with **Bonnie Nicklien**, at the CRA offices. Ms. Nicklien requested that we assist with removing a domicile challenged individual residing in a disabled vehicle – which was parked on their property located at **201 NE 11th Avenue, Boynton Beach, FL**. Later, Sergeant Diehl and Officer Paramore provided a 24-hour notice to the individual to remove the property from the property or face having it removed on Friday, September 14, 2018.

September 13th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #1** as it monitored eastbound traffic in the 100 E. Gateway Blvd., Boynton Beach, FL.

September 13th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 13th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #2**; however, these LPR's was off-line.

September 13th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 13th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 13th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

September 13th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 13th – Sergeant Diehl and Officer Paramore attended “**Curriculum Night**” at **Poinciana Elementary School**. In addition, made available CSI-SmartWater® - **5 kits distributed**.

September 13th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 13th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell’s Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 14th – Officer Paramore logged in and monitored **Speed Measurement Trailer #1** as it monitored eastbound traffic in the 100 E. Gateway Blvd., Boynton Beach, FL.

September 14th – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 14th – Officer Paramore logged in and monitored the **Mobile License Plate Reader** and **Speed Measurement Trailer #2**; however, these LPR’s was off-line.

September 14th – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

June 14th – Officer Paramore ensured the removal of the domicile challenged individual residing in a disabled vehicle – which was parked on the **CRA property located at 201 NE 11th Avenue, Boynton Beach, FL.**

September 14th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 14th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 14th – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 18th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 18th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1 and Speed Measurement Trailer #2**; however, these LPR's was off-line.

September 18th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

September 18th – Sergeant Diehl attended the **Cub Scout Pack #243** meeting at **Poinciana Elementary School**.

September 18th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 18th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 18th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 18th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 18th – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 19th – Sergeant Diehl met with Ms. Shirley Aikens, daughter of Willie Aikens or President of the **Heart of Boynton Homeowner's Association**, in District II. Ms. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II**.

September 19th – Sergeant Diehl and Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 19th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II – three (3) family provided for.**

September 19th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 19th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1 and Speed Measurement Trailer #2**; however, these LPR's was off-line.

September 19th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 19th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 19th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 19th – Sergeant Diehl assisted patrol operations regarding case number 18-048390 – **burglary in progress (auto)** located at 550 N. Congress Avenue, Boynton Beach, FL.

September 19th – Officer Paramore assisted patrol operations regarding case number 18-048392 – **fight unknown weapons** located at 1200 NW 1st Street, Boynton Beach, FL.

September 19th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 20th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 20th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1 and Speed Measurement Trailer #2**; however, these LPR's was off-line.

September 20th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

September 20th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 20th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 20th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 20th – Sergeant Diehl attended the **Healthier of Boynton Beach – “Senior Health Fair”** at Ezell Hester Center.

September 20th – Sergeant Diehl assisted patrol operations regarding case number 18-048520 – **ALS (76 YO male – chest pains)** located at 109 E. Boynton Beach Blvd., Boynton Beach, FL.

September 20th – Officer Paramore attended the **City Commission Meeting** regarding **Special Budget Meeting for FY 2018/19**.

September 20th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 20th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 21st – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 21st – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 21st – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 21st – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 21st – Officer Paramore logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1 and Speed Measurement Trailer #2**; however, these LPR's was off-line.

September 21st – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 22nd – Sergeant Diehl and Officer Paramore attended the **Heart of Boynton Association – “Community Festival Pop-Up BBQ”** at Carolyn Sims Center. This event was possible due to a generous grant provided by *Pathways to Prosperity* and *Healthier of Boynton* – in collaboration with the **Neighborhood Officer Program**.

September 24th – Sergeant Diehl attended the **Heart of Boynton – Homeowner's Association Meeting** at Carolyn Sims Center.

September 24th – Sergeant Diehl conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 24th – Sergeant Diehl conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 24th – Sergeant Diehl attended the **Healthier of Boynton Beach – “Community Conversation”** at Carolyn Sims Center.

September 24th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

September 24th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 100 E. Gateway Blvd., Boynton Beach, FL.

September 24th – Sergeant Diehl conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 24th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's was off-line.

September 24th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 24th – Sergeant Diehl conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 24th – Sergeant Diehl conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 25th – The Neighborhood Officer Program attended the **Cub Scout Pack #243** meeting at **Poinciana Elementary School**.

September 25th – The Neighborhood Officer Program conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 25th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 25th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader and Speed Measurement Trailer #1**; however, these LPR's was off-line.

September 25th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 25th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 25th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 25th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 25th – Officer Paramore assisted patrol operations regarding case number 18-049419 – **Robbery/Stolen Vehicle** located at 1901 N. Congress Avenue, Boynton Beach, FL.

September 25th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

September 25th – Sergeant Diehl logged in and monitored **Speed Measurement Trailer #2** as it monitored eastbound traffic in the 100 E. Gateway Blvd., Boynton Beach, FL.

September 26th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 26th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #2 and Speed Measurement Trailer #1**; however, these LPR's was off-line.

September 26th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 26th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 26th – Sergeant Diehl met with Ms. Shirley Aikens, daughter of Willie Aikens or President of the **Heart of Boynton Homeowner's Association**, in District II. Ms. Aikens provided perishable food to be distributed to families' in-need in the **Heart of Boynton/District II**.

September 26th – The Neighborhood Officer Program conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 26th – The **Neighborhood Officer Program** distributed bread, pastries, and vegetables (that were earlier donated by Ms. Aikens) within the **Heart of Boynton/District II – three (3) family provided for.**

September 26th – Sergeant Diehl assisted children at **Poinciana Elementary** (after school) traffic parent pick-up loop and crosswalk – I positioned myself in front of Carolyn Sims Center; to monitor the traffic exiting the loop and ensure the children crossing are safe from cross traffic.

September 26th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 26th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 27th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

September 27th – Sergeant Diehl logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1 and Speed Measurement Trailer #2**; however, these LPR's was off-line.

September 27th – Sergeant Diehl facilitated children at the **Galaxy Elementary** (morning) cross-walk – during this extra patrol several community interactions with local children. The extra police presence was at the request of **CRA Board Member Mack McCray**.

September 27th – Sergeant Diehl attended a meeting hosted by **Chief Michael Gregory**.

September 27th – The Neighborhood Officer Program conducted two (2) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 27th – Sergeant Diehl conducted one (1) extra patrol of the **Galaxy Park** located at 301 NW 4th Avenue, Boynton Beach, FL. During our patrol(s) several community interactions were conducted.

September 27th – The Neighborhood Officer Program conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 27th – The Neighborhood Officer Program conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.

September 27th – The Neighborhood Officer Program conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 28th – Officer Paramore conducted one (1) separate extra patrols of the **CDC/Habitat Homes** in the **100 block of NW 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon** and **Police Administration**. During our patrol(s) several community interactions were conducted.

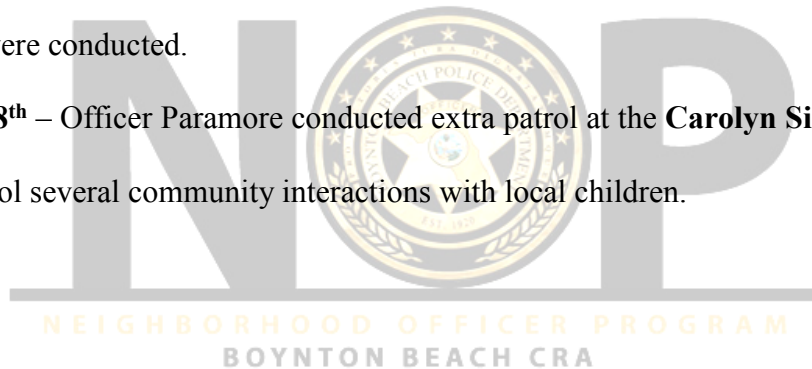
September 28th – Officer Paramore logged in and monitored the **Mobile License Plate Reader, Speed Measurement Trailer #1 and Speed Measurement Trailer #2**; however, these LPR's was off-line.

September 28th – Officer Paramore conducted one (1) separate extra patrols of the **Sara Sims Park** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 28th – Officer Paramore conducted one (1) separate extra patrols of **New Disciples Church** located at **239 NE 11th Avenue, Boynton Beach, FL** – our assistance was requested by **Pastor Richard Dames**; as suspected drug activity is occurring along the west side of the building. During our patrol(s) several community interactions were conducted.

September 28th – Officer Paramore conducted one (1) separate extra patrols of the vacant **CRA lot** (across from Bell's Market) or in the **100 block of NE 10th Avenue** – our attendance was requested by **CRA Executive Director Mike Simon**. During our patrol(s) several community interactions were conducted.

September 28th – Officer Paramore conducted extra patrol at the **Carolyn Sims Center** – during this extra patrol several community interactions with local children.



SEGWAY™ Log

Segway™ Data as of July 2, 2018

```
FAULT LOG
L/R/Max Speed [dmph]:0/0/150  Batt 2/3 Cur [mA]: 850/732
Cmd/Max Current [A]: 0/70      SoC 2/3 [P]: 28/29
Fault Bitmap: 0X00020000      Max Cell Temp 2/3 [C]: 31/31
Drive Mode: ACCESSORY         Max PCB Temp 2/3 [C]: 31/29
Actual Gear: NEUTRAL          Batt 2/3 Volt [mV]: 2585/25914
Input Bitmap: 0X02            Batt 2 Status [F]: 0X1000
Throttle [counts]: 0          Batt 3 Status [F]: 0X1000
Odometer [meters]: 323301     Max Cell V [mV]: 3234/3241
Vehicle State: 5              Min Cell V [mV]: 3230/3237
L/R Batt Current [A]: 0/0     Op Time [s]: 267765
L/R Batt V [V]: 50/50        Enabled Time [s]: 54812
L/R Motor Current [A]: 0/0
L/R Motor V [V]: -1/-1      Fault[0]: 0X00020000
L/R Motor Temp [C]: 39/39   Fault[1]: 0X00020000
L/R Drive Temp [C]: 29/29   Fault[2]: 0X00020000
                             Fault[3]: 0X00020000
```

Segway™ Data as of September 28, 2018

```
DATA VIEWER
L/R/Max Speed [dmph]:0/0/150  Batt 2/3 Cur [mA]: 224/229
Cmd/Max Current [A]: 0/70     SoC 2/3 [P]: 18/28
Fault Bitmap: 0X00000000      Max Cell Temp 2/3 [C]: 28/28
Drive Mode: DRIVE             Max PCB Temp 2/3 [C]: 28/28
Actual Gear: FORWARD          Batt 2/3 Volt [mV]: 2732/27294
Input Bitmap: 0X13            Batt 2 Status [F]: 0X1000
Throttle [counts]: 8          Batt 3 Status [F]: 0X1000
Odometer [meters]: 407946     Max Cell V [mV]: 3535/3488
Vehicle State: 4              Min Cell V [mV]: 3465/3381
L/R Batt Current [A]: 0/0     Op Time [s]: 313232
L/R Batt V [V]: 55/55        Enabled Time [s]: 67554
L/R Motor Current [A]: 0/0    Bad Batt Mags 2/3 [F]: 0
L/R Motor V [V]: -2/-2       Ser Mag Overrun [F]: 0
L/R Motor Temp [C]: 33/34    Ser Framing Errors [F]: 0
L/R Drive Temp [C]: 28/27    Ser Late F Errors [F]: 77
                             Dropped CAN Mags [F]: 0
```

Odometer (meters): 328492 or 217 miles

Odometer (meters): 407946 or 253 miles

Enabled Time: 59340 minutes or 989 hours

Enabled Time: 67554 minutes or 1125 hours

```
FAULT LOG
L/R/Max Speed [dmph]:146/145/150  Batt 2/3 Cur [mA]: 27290/26036
Cmd/Max Current [A]: 19/70      SoC 2/3 [P]: 61/80
Fault Bitmap: 0X00040000      Max Cell Temp 2/3 [C]: 31/31
Drive Mode: DRIVE             Max PCB Temp 2/3 [C]: 35/34
Actual Gear: NEUTRAL          Batt 2/3 Volt [mV]: 25305/25300
Input Bitmap: 0X13            Batt 2 Status [F]: 0X1000
Throttle [counts]: 2069       Batt 3 Status [F]: 0X1000
Odometer [meters]: 310811     Max Cell V [mV]: 3167/3169
Vehicle State: 4              Min Cell V [mV]: 3157/3159
L/R Batt Current [A]: 9/10    Op Time [s]: 302984
L/R Batt V [V]: 50/50        Enabled Time [s]: 62142
L/R Motor Current [A]: 14/14
L/R Motor V [V]: 11145/-10945 Fault[0]: 0X00040000
L/R Motor Temp [C]: 52/59    Fault[1]: 0X00020000
L/R Drive Temp [C]: 35/36    Fault[2]: 0X00040000
                             Fault[3]: 0X00040000
```

```
DATA VIEWER
L/R/Max Speed [dmph]:0/0/150  Batt 2/3 Cur [mA]: 228/231
Cmd/Max Current [A]: 0/70     SoC 2/3 [P]: 59/85
Fault Bitmap: 0X00000000      Max Cell Temp 2/3 [C]: 31/31
Drive Mode: DRIVE             Max PCB Temp 2/3 [C]: 34/36
Actual Gear: FORWARD          Batt 2/3 Volt [mV]: 27631/27368
Input Bitmap: 0X13            Batt 2 Status [F]: 0X1000
Throttle [counts]: 9          Batt 3 Status [F]: 0X1000
Odometer [meters]: 323141     Max Cell V [mV]: 3483/3497
Vehicle State: 4              Min Cell V [mV]: 3403/3394
L/R Batt Current [A]: 0/0     Op Time [s]: 313117
L/R Batt V [V]: 54/54        Enabled Time [s]: 63741
L/R Motor Current [A]: 0/0    Bad Batt Mags 2/3 [F]: 0
L/R Motor V [V]: -1/-1       Ser Mag Overrun [F]: 0
L/R Motor Temp [C]: 35/37    Ser Framing Errors [F]: 0
L/R Drive Temp [C]: 28/29    Ser Late F Errors [F]: 235
                             Dropped CAN Mags [F]: 0
```

Odometer (meters): 310811 or 193 miles

Odometer (meters): 323141 or 200 miles

Enabled Time: 62142 minutes or 1035 hours

Enabled Time: 63741 minutes or 1062 hours

Neighborhood Officer Program Photos



Carolyn Sims Summer Camp – Italian Ice Friday



Carolyn Sims Summer Camp – Italian Ice Friday



Get Lit for Literacy at Carolyn Sims Center



Crime Prevention Presentation w/ Summer Campers at Carolyn Sims Center



Crime Prevention Presentation w/ Summer Campers at Carolyn Sims Center



Get Lit for Literacy at Carolyn Sims Center



Women Build 2018

Home Blessing and Dedication Ceremony

You and a guest are cordially invited to see the impact of your generosity and hands-on building and to be part of the very special Home Blessing Ceremony, tour Dreamer & Willie's (Women Build Home) and enjoy camaraderie and light refreshments with your fellow builders.

Friday, July 27th, 2018
 4:00 p.m. - 5:00 p.m.
 731 NW 2nd Street
 Boynton Beach, FL 33435

Host Committee

Jeanne Applebaum	Miki Draper	Michelle Jackson	Kari Oeljen
Michelle Adams	Sue Carter	Bonnie Kaye	Lisa Orr
Rhonda Banks	Katharine Grooms	Bethany Nejes	Melany Sullivan
Clara Bennett	Deborah Feder	Patricia Macdon	Danielle Reese
Cheryl Budd	Arlene Heron	Rosie Martin	Elaine Russell
Pat Cooper	Pat Howard	Doreen Morgan	Debby Thomas
Alisa Cohen	Ellen Isaacs Williams	Ruby Raphael Dymov	

Presenting Home Sponsor



Boca West Foundation
Boca West University Foundation, Inc.



www.habitatsouthpalmbeach.org
 Please RSVP to your Sister of the Pink Hard Hats, Kari Oeljen,
 Vice President & CDO at koeeljen@hfboca.org

Habitat for Humanity – Women Build 2018



Habitat for Humanity – Women Build 2018

Boynton Beach Community High School
2ND ANNUAL
Campus Beautification Day
SATURDAY, JULY 28TH



VOLUNTEERS NEEDED
Painting, Gardening, Cleaning, and more!
COMMUNITY GROUPS NEEDED
Event time: 7am – 1pm

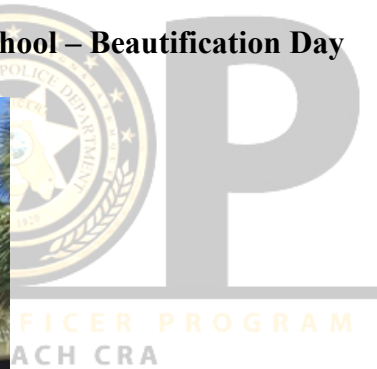
Boynton Beach High School – Beautification Day



Boynton Beach High School – Beautification Day



Boynton Beach High School – Beautification Day



Jon Velez donating book bags to the NOP



Jon Velez and Sergeant Diehl donating book bags to Ms. Steele at Galaxy Elementary



Sara Sims Park "Vendor Job Fair" at Intracoastal Park



Poinciana Elementary School Back-to-School/Meet the Teacher



Galaxy Elementary School Back-to-School/Meet the Teacher

BRIDGES
at BOYNTON BEACH
IN COLLABORATION WITH
SAINT JOHN MISSIONARY BAPTIST CHURCH

PRESENT
**THE 10TH ANNUAL BACK-TO-SCHOOL
COMMUNITY HEALTH & RESOURCE FAIR**

Date: Saturday, August 11, 2018
Time: 10:00 am to 2:00 pm
Location: St. John Missionary Baptist Church
4440 NW 1st Avenue West
West Boynton Beach, FL 33411

Please Join Us For **FREE**:
Food • Entertainment • Games • Prizes
****BACKPACKS WITH SCHOOL SUPPLIES****

FREE Services to be provided:
STD & Pregnancy Testing • Health Screenings •
Nutritional Information • Physicals • **Diabetes** •
AND Much, Much More!!!

For more information, please contact Pathways to Prosperity at (561) 369-2323 ext. 124



St. John's Back-to-School/Health Fair



Sergeant Diehl talking to someone at the Health Fair



St. John's Back-to-School/Health Fair

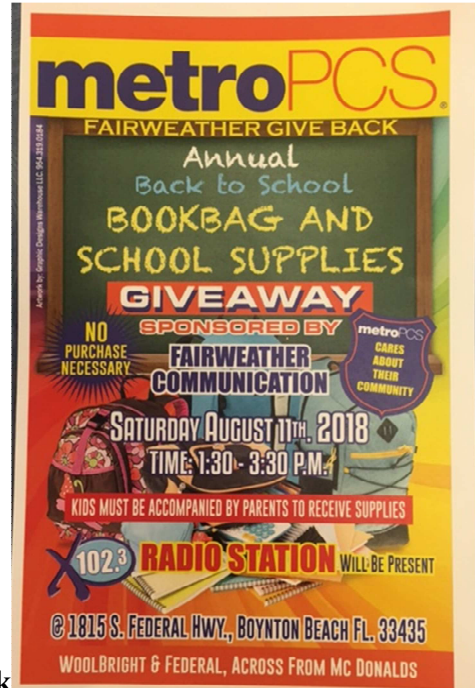
St. John's Back-to-School/Health Fair



St. John's Back-to-School/Health Fair



St. John's Back-to-School/Health Fair



MetroPCS®/Fairweather Back-to-School Give Back



MetroPCS® Back-to-School Give Back



MetroPCS® Back-to-School Give Back



MetroPCS® Back-to-School Give Back



MetroPCS® Back-to-School Give Back

NEIGHBORHOOD OFFICER PROGRAM
BOYNTON BEACH CRA



MetroPCS® Back-to-School Give Back



RAISING THE FLAG on the 1st day of School – Poinciana Elementary

BOYNTON BEACH CRA



Kings Early Center – Honorary Officer



Kings Early Learning Center – Literacy Coalition – Read to the Children



Galaxy Elementary Curriculum Night



Cub Scout Pack #243 Enrollment at Galaxy Elementary



Cub Scout Pack #243 Enrollment at Galaxy Elementary



Assisted CRA Staff to remove vehicle from CRA property



Poinciana Elementary Curriculum Night



Cub Scout Pack #243 Enrollment at Poinciana Elementary



Heart of Boynton – Community BBQ at Carolyn Sims



Heart of Boynton – Community BBQ at Carolyn Sims



Heart of Boynton – Community BBQ



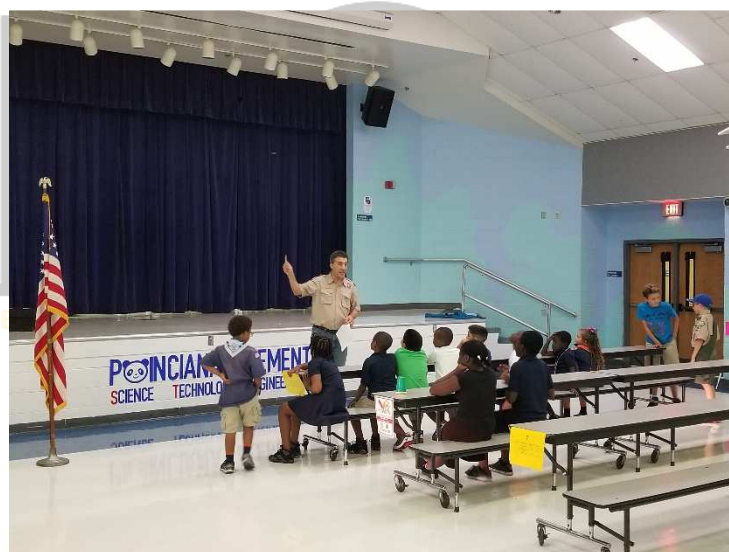
Healthier Boynton Beach – Community Meeting Flyer



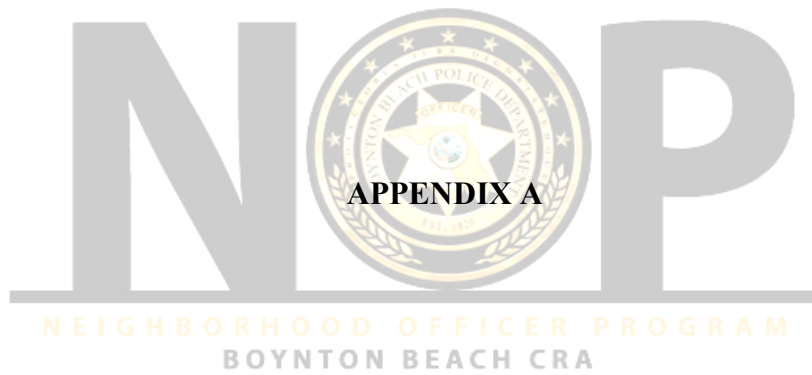
Healthier Boynton Beach – Community Meeting

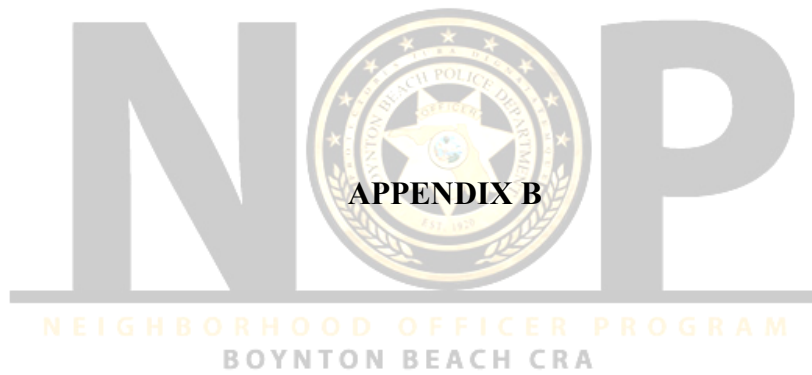


Healthier Boynton Beach – Community Meeting at Carolyn Sims



Cub Scout – Pack #243 Meeting at Poinciana Elementary







BOYNTON BEACH INCIDENTS - 07/01/2018 TO 09/29/2018

All Incident Types

Reporting Areas Selected: 301, 302, 305, 306

For: All Days of the Week with No Time Restrictions, Excluding All Filtered Addresses



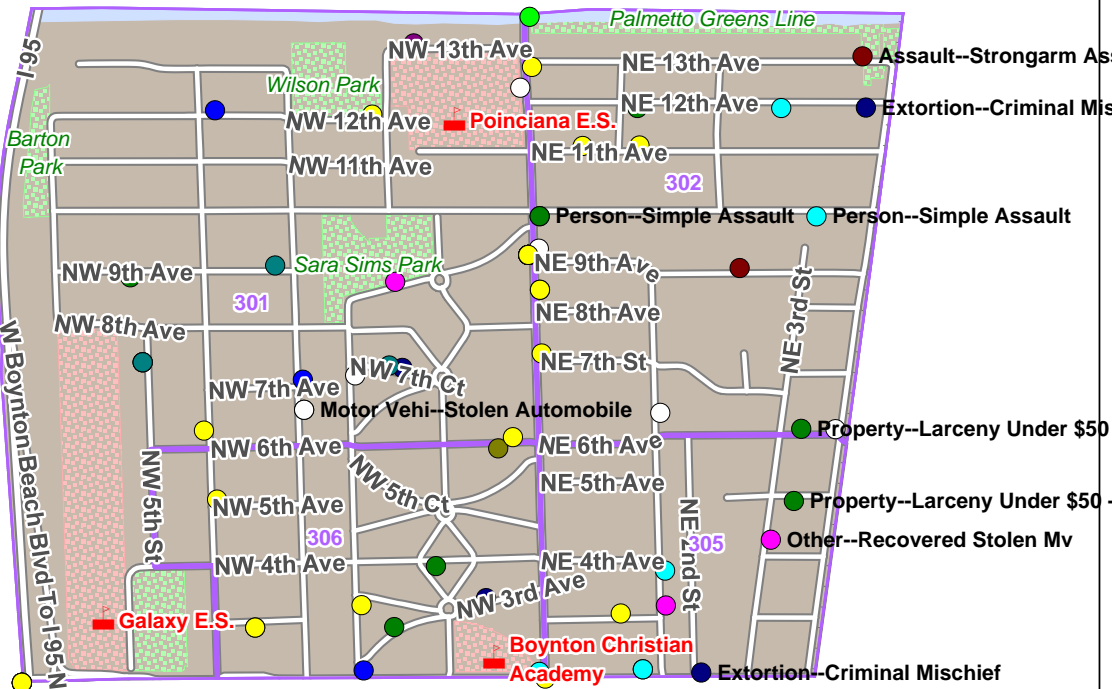
LEGEND

Incident Types

Total Incidents Selected = 71

- Assault--Assault - Other Dang (1)
- Assault--Strongarm Assault - (2)
- Extortion--Criminal Mischief (4)
- Motor Vehi--Stolen Automobile (5)
- Other Offe--Offenses Not Covered (27)
- Other--Recovered Stolen Mv (3)
- Person--Simple Assault (8)
- Possess Op--Possession Of Opium/ (3)
- Property--Larceny Over \$200 - (1)
- Property--Larceny Under \$50 - (7)
- Property--Lrcny Blwn \$50 & \$20 (1)
- Simple Ass--Disorderly Conduct (2)
- All Others (7)

Reporting Areas



Scale: 1 inch = 1,073 feet

Map Produced on 10/02/2018
By CrimeInfo™ Version 11

M11-019

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF BOYNTON BEACH
AND THE BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY
FOR THE FUNDING OF THE NEIGHBORHOOD SUSTAINABILITY
COMMUNITY STANDARDS OUTREACH COORDINATOR**

THIS AGREEMENT is made this 20 day of Jan, 2017 by and between the CITY OF BOYNTON BEACH, a Florida Municipal Corporation, ("City"), and the BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY, ("CRA") (individually and collectively, the "Party" or "Parties").

WITNESSETH:

WHEREAS, the CRA's Neighborhood Sustainability, Community Standards Program ("Program") is intended to improve the quality of life for area residents and to increase private investment within the Community Redevelopment Area ("Redevelopment Area") by ensuring customers receive a high level of service, customer accessibility, timely communications, effective outreach, education and problem resolution with the goal of strengthening the relationship with residents and business community and ensuring the highest level of customer satisfaction with respect to the provisions of the City and ordinances and policies, including those specific to the Redevelopment Area; and

WHEREAS, the goal of the CRA's Redevelopment Plan is the elimination of slum and blighted conditions in the Redevelopment Area is; and

WHEREAS, the Program has jurisdiction within the Redevelopment Area; and

WHEREAS, the City desires to provide the CRA with the management for the Program under the terms of the Program shown in Exhibit "A;" and

WHEREAS, the CRA Board finds that this Agreement, and the use of the CRA's funds to implement a portion of the Program that specifically serves the Redevelopment Area is consistent with the Community Redevelopment Plan and Florida Statutes; and

WHEREAS, due to the intended elimination of slum and blighted conditions, and the beneficial economic impact of the Program, the CRA and the City find that this funding agreement serves a municipal and public purpose, and is in the best interest of the health, safety, and welfare of the residents and business owners of the City, including those within the Redevelopment Area;

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the Parties hereby agree as follows:'

- 1. Recitals.** The recitals set forth above are hereby incorporated herein.
- 2. Obligations of the CRA.** The CRA shall provide funding to the City in the maximum amount of One Hundred Thirty Four Thousand and 00/100 Dollars (\$134,000.00), for the Program to be used for reimbursement of the costs associated with employing and equipping one Community Standards Outreach Coordinator specifically dedicated to the Redevelopment Area ("Coordinator"), as further described in Exhibit "A." Upon receipt of a complete, written request from the City, the CRA shall make payments to the City on a quarterly basis for the reimbursement of direct expenses related to the Coordinator. In order to be deemed complete, the written request from the City for payment must include all payroll and program documentation, a copy of the Coordinator's work schedule, and copies of receipts indicating the amount and the purpose for the payment for which the City is seeking reimbursement. The CRA shall remit payment to the City within thirty (30) days of receipt of a complete request from the City.

- 3. Obligations of the City.** On a quarterly basis, the City shall provide a report to the CRA regarding the Program as it was implemented within the Redevelopment Area for that quarter. The report shall detail the activities of the Coordinator for that quarter and all other information Exhibit "A" states will be contained the quarterly report.

4. The City shall indemnify, save, and hold harmless the CRA, its agents, and its employees from any liability, claim, demand, suit, loss, cost, expense or damage which may be asserted, claimed, or recovered against or from the CRA, its agents, or its employees, by reason of any property damages or personal injury, including death, sustained by any person whomsoever, which damage is incidental to, occurs as a result of, arises out of, or is otherwise related to the negligent or wrongful conduct or the faulty equipment (including equipment installation and removal) of the Coordinator or the Program. Nothing in this Agreement shall be deemed to affect the rights, privileges, and sovereign immunities of the CRA as set forth in Section 768.28, Florida Statutes. This paragraph shall not be construed to require the City to indemnify the CRA for its own negligence, or intentional acts of the CRA, its agents or employees. Each party assumes the risk of personal injury and property damage attributable to the acts or omissions of that party and its officers, employees and agents.

5. **Term of the Agreement.** This Agreement shall become valid and commence upon execution by the last Party to this Agreement, and shall terminate on September 30, 2017 ("Termination Date"). The CRA shall not be required to reimburse the City for any requests submitted after the Termination Date. The term of the Agreement may be extended one time and may only be extended upon approval by the CRA Board and upon the appropriation of CRA funds for this Agreement in the subsequent fiscal year's budget . Such extension is only effective upon the execution of a written amendment signed by both Parties. Nothing in this paragraph shall be construed so as to affect a Party's right to terminate this Agreement in accordance with other provisions in this Agreement.

6. **Records.** The City and the CRA each shall maintain their own records and documents associated with this Agreement in accordance with the requirements set forth in Chapter 119, Florida Statutes. All such records shall be adequate to justify all charges, expenses, and costs incurred in accordance with generally accepted accounting principles. Each Party shall have access to the other Party's books, records and documents as required in this Agreement for the purpose of inspection or audit during normal business hours during the term of this Agreement and at least 1 year after the termination of the Agreement.

7. **Filing.** The City shall file this Interlocal Agreement pursuant to the requirements of Section 163.01(11) of the Florida Statutes

8. **Default.** If either Party defaults by failing to perform or observe any of the material terms and conditions of this Agreement for a period of ten (10) calendar days after receipt of written notice of such default from the other Party, the Party giving notice of default may terminate this Agreement through written notice to the other Party, and may be entitled, but is not required, to seek specific performance of this Agreement on an expedited basis, as the performance of the material terms and conditions contained herein relate to the health, safety, and welfare of the residents of the City and Redevelopment Area. . Failure of any Party to exercise its right in the event of any default by the other Party shall not constitute a waiver of such rights. No Party shall be deemed to have waived any rights related to the other Party's failure to perform unless such waiver is in writing and signed by both Parties. Such waiver shall be limited to the terms specifically contained therein. This section shall be without prejudice to the rights of any Party to seek a legal remedy for any breach of the other Party as may be available to it in law or equity.

9. **No Third Party Beneficiaries.** Nothing in this Agreement shall be deemed to create any rights in any third parties that are not signatories to this Agreement.

10. **Compliance with Laws.** The City and the CRA shall comply with all statutes, laws, ordinances, rules, regulations and lawful orders of the United States of America, State of Florida and of any other public authority which may be applicable.

11. **Entire Agreement.** This Agreement represents the entire and sole agreement and understanding between the Parties concerning the subject matter expressed herein. No terms herein may be altered, except in writing and then only if signed by all the Parties hereto. All prior and contemporaneous agreements, understandings, communications, conditions or representations, of any kind or nature, oral or written, concerning the subject matter expressed herein, are merged into this Agreement and the terms of this Agreement supersede all such other agreements. No extraneous information may be used to alter the terms of this Agreement.

12. **Severability.** If any part of this Agreement is found invalid or unenforceable by any court, such invalidity or unenforceability shall not affect the other parts of the Agreement if the rights and obligations of the parties contained herein are not materially prejudiced and if the intentions of the parties can continue to be achieved. To that end, this Agreement is declared severable..

13. **Governing Law and Venue.** The validity, construction and effect of this Agreement shall be governed by the laws of the State of Florida. Any and all legal actions necessary to enforce the terms of this Agreement shall be conducted in the Fifteenth Judicial Circuit in and for Palm Beach County, Florida, or, if in federal court, in the United States District Court for the Southern District of Florida, to which the Parties expressly agree and submit.

14. **No Discrimination.** Parties shall not discriminate against any person on the basis of race, color, religion, ancestry, national origin, age, sex, marital status, sexual orientation or disability for any reason in its hiring or contracting practices associated with this Agreement.

15. **Notice.** Whenever either Party desires to give notice to the other, such notice must be in writing and sent by United States mail, return receipt requested, courier, evidenced by a delivery receipt, or by overnight express delivery service, evidenced by a delivery receipt, addressed to the Party for whom it is intended at the place last specified; and the place for giving of notice shall remain until it shall have been changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving of notice.

CITY:	Lori LaVerriere, City Manager City of Boynton Beach 100 E. Boynton Beach Boulevard Boynton Beach, FL 33435
CRA:	Michael Simon, Interim Executive Director Boynton Beach CRA 710 N. Federal Highway Boynton Beach, Florida 33435
Copies To:	James A. Cherof Goren, Cherof, Doody & Ezrol, P.A. 3099 East Commercial Boulevard, Suite 200 Fort Lauderdale, Florida 33308 Tara Duhy, Esquire Lewis, Longman & Walker, P.A. 515 North Flagler Drive, Suite 1500 West Palm Beach, Florida 33401

16. **No Transfer.** The Parties shall not, in whole or in part, subcontract, assign, or otherwise transfer this Agreement or any rights, interests, or obligations hereunder to

any individual, group, agency, government, non-profit or for-profit corporation, or other entity without first obtaining the written consent of the other Party.

17. **Interpretation.** This Agreement shall not be construed more strictly against one Party than against the other merely by virtue of the fact that it may have been prepared by counsel for one of the Parties.

IN WITNESS WHEREOF, the City and the CRA hereto have executed this Agreement as of the date set forth above.

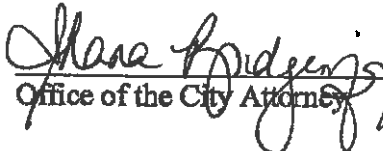
ATTEST:


Judith Pyle, City Clerk

CITY OF BOYNTON BEACH,
a Florida municipal corporation

By: 
Steven B. Grant, Mayor

Approved as to Form:


Office of the City Attorney

(SEAL)



Approved as to Form:


Office of the CRA Attorney

BOYNTON BEACH COMMUNITY
REDEVELOPMENT AGENCY

By: 
Steven B. Grant, Chair

EXHIBIT A



BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY NEIGHBORHOOD SUSTAINABILITY, COMMUNITY STANDARDS OUTREACH PROGRAM 2016-2017

Community Standard Outreach Program Defined

The Neighborhood Sustainability, Community Standards Program is designed to assist the public, including private residents and business owners, to ensure customers within the Community Redevelopment Area receive a high level of service, customer accessibility, timely communications, effective outreach, education and problem resolution with the goal of strengthening the relationship between the City of Boydton Beach Community Standards Department and residents and business community to ensure the highest level of education, outreach and satisfaction with respect to the provisions of the City of Boydton Beach code of ordinances and policies.

A major goal of the Neighborhood Sustainability, Community Standards Outreach Program is to cultivate high levels of mutual trust, understanding and respect between the CRA Community Standards Outreach Coordinator and the residents and business within the Community Redevelopment Area. In order to achieve this, it is necessary that the Community Standards Outreach Coordinator develop relationships which transcend the confines of ordinary community standards activities and instead focuses upon building sustainable problem solving partnerships.

Additionally, building problem solving partnerships and substantive relationships with invested members of the community will lead to a greater understanding of some of the challenges members of the public and businesses face and will help the Community Standards Outreach Coordinator garner unique insights which might aid in addressing these challenges. This program is designed to help effectively integrate the assigned Community Standards Outreach Coordinator into the fabric of the CRA community.

Reducing slum and blight and improving the quality of life within the Community Redevelopment Area requires the development of these types of productive and meaningful relationships between citizens and representatives of their local government.

Neighborhood Sustainability, Community Standards personnel are postured to serve as a catalyst to an array of CRA and City services, community resources and organizations which can aid those in need as they work to better their circumstances and work in concert with other community partners to confront the challenges they identify within the community.

Boynton Beach Community Redevelopment
"Neighborhood Sustainability, Community Standards Outreach Program"

The City of Boynton Beach Community Standards Department shall make all necessary efforts to achieve the following CRA Program Goals and Activities. The assigned CRA Community Standards Outreach Coordinator will, in addition to the Essential Function of the job description:

- Understand the CRA Redevelopment Plans and goals.
- Have a working knowledge of CRA grants and programs.
- Meet with the CRA Executive Director twice a month.
- Assist in establishing goals which are SMART (Specific, Measurable, Attainable, Realistic, & Timebound)
- Engage residents and business owners.
- Provide emphasis on responsible community code enforcement.
- Implement special initiatives to resolve neighborhood-specific solutions to comply with City Codes, State Laws, and Regulations.
- Provide CRA residents and businesses with solution-oriented issue resolutions.
- Assist with public education and violation prevention within the Community Redevelopment Area.
- Identify specific problems within the Community Redevelopment Area and help with the coordination of CRA resources and other City services to resolve violation issues.
- Work a minimum of 40 hours a week. Thirty of these hours will be spent in the community, building relationships, collecting information and providing resources and information to residents and business owners who seek to promote positive change within their neighborhood. Specific emphasis should be given to those actions which will contribute to the attainment of the goals established with Community Standards Program within the Community Redevelopment Area.

Further, the CRA and the City agree:

- Personnel assigned to this function will be furnished with equipment as specified in the budget for FY2016-2017, provided such equipment does not violate statutory designated expenditures.

- CRA staff shall be informed of the Neighborhood Sustainability, Community Standards Outreach Coordinator's hours on a regular basis.
- The CRA shall be provided with an organizational chart of the Community Standards department.
- The CRA shall be provided a quarterly written report outlining the following:
 - Hours worked by the CRA Community Standards Outreach Coordinator
 - Activities undertaken to achieve the goals of the Program
 - Relevant statistics for the reporting period.
- At the end of the fiscal year, the Community Standards Department shall provide a written report summarizing the goals achieved along with a statistical report and associated map. Included in the report shall be recommendations for Neighborhood Sustainability, Community Standards Program changes for the next fiscal year.
- Funding for the Neighborhood Sustainability, Community Standards Program shall be appropriated annually at the discretion of the CRA Board.
- The CRA Board approved funding for the Neighborhood Sustainability, Community Standards Program for Fiscal year 2016-17 shall be in the amount of \$134,000 as described in Attachment I to this Exhibit, which is hereby incorporated as if fully set forth herein.
- This document may be incorporated as an Exhibit to an Interlocal Agreement between the City and the CRA for the reimbursement of certain eligible and direct expenses incurred by the City associated with the Neighborhood Sustainability, Community Standards Program. The City shall invoice the CRA each quarter for direct program expenses while the Neighborhood Sustainability, Community Standards Program is operational, not to exceed the approved funding.
- While the CRA will provide funding to support this program, operational and supervisory control remains with the City's Community Standards Department.

ATTACHMENT 1

City of Chicago Police Department Code Enforcement FY 2016-2017				
Category	Quantity	Actual Cost per unit	Schedule	Notes
Personnel				
Neighborhood Outreach Coordinator	1	\$68,000.00	\$68,000	Salary, Education Incentive Pension-32.24% Healthcare, Dental, Vision, Fica
Neighborhood Outreach Coord-Pension	1	\$21,925.00	\$21,925	
Neighborhood Outreach Benefits	1	\$13,800.00	\$13,800	
			\$103,725	Personnel Costs Total
Equipment				
Laptop	1	\$1,500.00	\$1,500	
Vehicle	1	\$25,000.00	\$25,000	
Radio	1	\$2,500.00	\$2,500	
			\$28,500	Equipment Costs Total
Office Expenses				
Cell Phones Service Plan	1	\$675.00	\$675	
	1	\$0.00	\$0	
	1	\$0.00	\$0	
	1	\$0.00	\$0	
	1	\$0.00	\$0	
			\$675	Office Expenses Total
Total Proposed Program Expenses			\$133,500	

Contingency

\$000.00

Total

\$134,000

ILA Amount for FY 16-17

\$ 134,000

NOTE: All amounts provided by City Finance Department for FY 2016-2017

CITY OF BOYNTON BEACH
BUDGET YEAR 2016-2017
PERSONNEL ALLOCATION

ATTACHMENT 1

DEPARTMENT: Fire		FUND: 001					
DIVISION: Community Standards		DEPT. NO.: 2211					
Position Title	Position Number	Pay Grade	2014/15 Actual	2015/16 Actual	2014/17 Inc/(Dec)	2016/17 Requested	2016/17 Proposed
Full-Time Positions:							
Community Standards Director		39	0.0	0.0	1.0	1.0	1.0
Community Standards Supervisor		23	0.0	0.0	1.0	1.0	1.0
Community Standards Outreach Coordinator*		20	0.0	0.0	3.0	3.0	3.0
Unspecified Personnel **			7.0	7.0	(2.0)	5.0	5.0
Community Standards Specialist I	11792	14	-	-	-	-	-
Community Standards Specialist II	11752	16	-	-	-	-	-
Community Standards Specialist III	11762	18	-	-	-	-	-
Code Compliance Coordinator	11729	20	1.0	1.0	(1.0)	0.0	0.0
Community Standards Associate		12	3.0	3.0	0.0	3.0	3.0
Fire Marshal	15009	34	1.0	1.0	(1.0)	0.0	0.0
Deputy Fire Marshal		32	0.0	0.0	1.0	1.0	1.0
Fire Protection Engineer	00023	23	1.0	1.0	0.0	1.0	1.0
Fire Inspector	15272	17	1.0	1.0	0.0	1.0	1.0
Assistant Fire Marshal	15252	19	4.0	4.0	0.0	4.0	4.0
Administrative Assistant	00259	14	1.0	1.0	0.0	1.0	1.0
Business Compliance Officer		16	0.0	0.0	1.0	1.0	1.0
Total Personnel:			19.0	19.0	3.0	22.0	22.0

* One (1) outreach coordinator position reimbursed by CRA

** An unspecified number of positions not to exceed 6 will be allowed.

*** One (1) community standards specialist position transferred from Solid Waste (Fund 431)

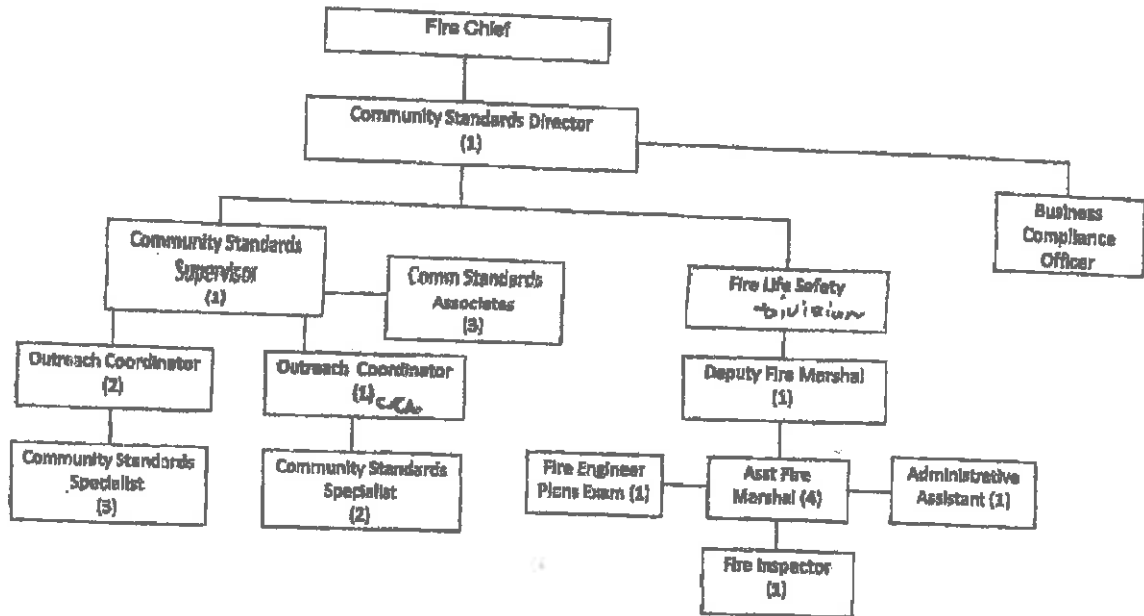
This division was merged with the Police Administrative Services division in FY 14/15 & FY 15/16.

BUDGET YEAR 2016-2017
ORGANIZATIONAL CHART

ATTACHMENT 1

DEPARTMENT: Fire
DIVISION: Community Standards

FUND: 001
DEPT. NO.: 2211



CRA Neighborhood Policing Program - FY 2017-2018

Category	Quantity	Actual Cost per Unit	Subtotal	Notes
Personnel				
Sergeant Salary & Incentive(Diehl)	1	\$ 90,500	\$ 90,500	Salary, Education Incentive
Sergeant Benefits-Pension	1	\$ 43,000	\$ 43,000	Pension
Sergeant Benefits	1	\$ 15,755	\$ 15,755	Healthcare, Dental, Vision, Fica
Officer Salary & Incentive(Paramore)	1	\$ 61,250	\$ 61,250	Salary, Education Incentive
Officer Benefits-Pension	1	\$ 29,100	\$ 29,100	Pension
Officer Benefits	1	\$ 13,335	\$ 13,335	Healthcare, Dental, Vision, Fica
Officer Salary & Incentive(NEW)	1	\$ 50,000	\$ 50,000	Salary, Education Incentive
Officer Benefits-Pension	1	\$ 23,750	\$ 23,750	Pension
Officer Benefits	1	\$ 13,335	\$ 13,335	Healthcare, Dental, Vision, Fica
		\$ -	\$ -	
			\$ 340,025	Personnel Costs Total
Equipment				
Radio and Related Equipment	1	\$ 2,000	\$ 2,000	
Bike Rack	1	\$ 250	\$ 250	
Misc. Equipment - As needed	1	\$ 2,500	\$ 2,500	
			\$ -	
			\$ 4,750	Equipment Costs Total
Office Expenses				
Cell Phones Service Plan	3	\$ 675	\$ 2,025	
Office Supplies	1	\$ 2,000	\$ 2,000	Paper, Pens etc.
Office Cleaning	1	\$ 1,500	\$ 1,500	
Misc. Supplies	12	\$ 125	\$ 1,500	
Printer-Copier-Scanner	1	\$ 1,000	\$ 1,000	For Community Events
			\$ 8,025	Office Expenses Total
Total Proposed Program Expenses			\$ 352,800	

Promotional/Marketing \$ 7,500

Contingency \$ 11,700

ILA Amount for FY 17-18 \$ 372,000

NOTE: All amounts provided by Police Department with exception of Contingency and ILA amount for FY 2017-2018 Revised by CRA to include promotional/marketing materials and additional equipment.



ADVISORY BOARD ITEM 4.D.

INFORMATION ONLY

SUBJECT:

December 2018 Event Schedule

SUMMARY:

Boynton Beach Holiday Parade and Holiday Lighting - Saturday, December 1, 2018 at 6:00 p.m.

- The City of Boynton Beach will be hosting the annual holiday parade on Federal Highway on Saturday, December 1, 2018. Following the parade, at 6:00 p.m. there will be a holiday lighting of the Banyan trees at Dewey Park located at the northeast corner of the E. Ocean Avenue and SE 4th Street intersection. More event details to follow.

Rock the Plaza - Saturday, December 8, 2018 from 4:00 p.m. to 8:00 p.m.

- The *Rock the Plaza* event series will provide a spotlight on plazas located within the CRA District, while providing businesses with specific opportunities to promote their products and services to guests. The event will feature live music, cocktails, and food offerings from restaurants within the specific plazas. Businesses will be encouraged to set-up displays at their storefronts and offer some type of incentive (coupon, BOGO, gift with purchase, etc.) for event patrons.

This event would also serve as plaza activation to showcase available retail space within the various plazas. Retail space that is currently built out could potentially be utilized to showcase art work, craft vendors, pop-up market, or an engaging activity that would encourage event patrons to enter the designated space.

The first event will be held on Saturday, December 8, 2018 from 4:00 p.m. to 8:00 p.m. at the Sunshine Square Plaza located on the southwest corner of the Woolbright Road and US1/Federal Highway intersection. More event details to follow.

47th Annual Boynton Beach & Delray Beach Holiday Boat Parade - Friday, December 14, 2018 at 6:30 p.m.

- The parade starts at 6:30 p.m. and will travel south from the Lantana Road Bridge to the C-15 Canal in Delray Beach. The public can view the parade for free at various locations in Boynton Beach including: The Boynton Harbor Marina, Intracoastal Park, Magrove Park, and Jaycee Park.

The Boynton Harbor Marina will feature live music, children's activities, and a visit from Santa Claus. Event attendees are encouraged to bring a new, unwrapped toy to donate to Toys for Tots.

We are accepting applications for the Holiday Boat Parade - visit www.catchboynton.com to download the application.

FISCAL IMPACT:

Boynton Beach Holiday Parade and Holiday Lighting: Not to exceed \$20,000

Rock the Plaza: \$7,500

47th Annual Boynton Beach & Delray Beach Holiday Boat Parade: \$10,000

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan



ADVISORY BOARD ITEM 6.A.

CONSENT

SUBJECT:

Approval of CRA Advisory Board Meeting Minutes - October 4, 2018

SUMMARY:

See attached minutes.

CRAAB RECOMMENDATION:

Approve the October 4, 2018 CRA Advisory Board Minutes

ATTACHMENTS:

Description

- ▣ **October 4, 2018 CRAAB Minutes**



MINUTES OF THE CRA ADVISORY BOARD MEETING
INTRACASTAL PARK CLUBHOUSE
2240 N. FEDERAL HIGHWAY
BOYNTON BEACH, FLORIDA 33435
HELD ON THURSDAY, OCTOBER 4, 2018, AT 6:30 P.M.

PRESENT:

Robert Pollock, Vice Chair
James DeVoursney
Rick Maharajh
Allen Hendricks

Michael Simon, CRA Executive Director
Thuy Shutt, CRA Assistant Director
Theresa Utterback, CRA Dev. Svcs. Mgr.
Bonnie Nicklien, Administrative Services
and Grant Manager, CRA
Lisa Tayar, Prototype, Inc.

ABSENT:

Linda Cross, Chair
Anthony Barber

1. Call to Order
The meeting was called to order at 6:35 p.m.

2. Roll Call

Roll was called, and it was determined a quorum was present.

3. Agenda Approval
 - A. Additions, Deletions, Corrections to the Agenda – None
 - B. Adoption of Agenda

Motion made duly made and seconded to adopt the agenda. In a voice vote, the motion passed unanimously (4-0).

4. Information Only
 - A. Financial Report Period Ending September 30, 2018 – None

5. Public Comment – None

6. Consent
 - A. Approval of CRA Advisory Board Meeting Minutes – September 6, 2018

Motion made by Mr. DeVoursney, seconded by Mr. Maharajh, to approve the minutes of the September 6, 2018 meeting. In a voice vote, the motion passed unanimously (4-0).

7. Assignments
 - A. Pending Assignments
 1. Consideration and Discussion of the Letter Submitted by the Community Caring Center Boynton Beach, Inc. (CCC) for their Property Located at 145 NE 4th Avenue, Boynton Beach, Florida – Tabled
 - B. Reports on Pending Assignments
 1. None
 - C. New Assignments from September 11, 2018 CRA Board Meeting
 1. None
8. CRA Board Items for CRA Advisory Board Review and Recommendations
 - A. Old Business
 1. Consideration of the FY 2018-19 Non-Profit Organization Grand Funding Program

Ms. Shutt gave a brief update. The CRA Board asked Staff to draft the program last year, this is the first year granting for non-profits for four categories. Two categories were funded last year for \$125,000: 1) Affordable Housing and 2) Economic Business Development. The first round for Pathway to Prosperity application did not get high-enough score. CRAAB recommended not be funded but CRA Board approved funding for \$13,000. That group has withdrawn their request and funds were returned to the Program to roll over. A second round of grants produced two qualified applicants:

- Habitat for Humanity, for four new units plus maintenance of existing affordable units
- Community Caring Center, \$57,000+ for Economic Development Culinary Incubator

New Budget Allocations are \$95,000 to be used this fiscal year; CRA Board wants CRAAB to make recommendations before sending processes to the Board.

This Board, at the August 2nd Budget Planning Meeting, recommended to the CRA Board that out of the grant allocated to this program, 80% should go to Affordable Housing. Grant is not to be used for personal development of finances, fixing credit, etc., but for Business Incubation only. Pathway to Prosperity marginally met the requirements. The need for those programs is great; however, the non-profits that do those types of businesses need to separate social services (not fundable) vs. Business Economic Development which is linked to job creation. The remaining 20% is for Economic Business Development category.

Three choices are:

- Recommend approval for \$76,000 (80%) to Affordable Housing and 20% to Economic Business Development;
- Not to approve; or
- Any alternative chosen upon discussion.

Mr. Maharajh suggested have the Director of Economic Development show what the pipeline looks like, where the funds are being disbursed, and what is lined up for next year. It was recommended to not vote at this time, as more exploration is needed. Ms. Shutt reminded the Board this is for non-profits, and does not fall under Economic Development Department. This is a CRA Program only.

Mr. DeVoursney clarified CCC is asking for \$750,000 for building to go towards construction, but wonders where the money is coming from. Mr. Simon noted that item is not for discussion and has been tabled, and that there most likely be a change to the proposal. Discussion followed on how the CRAAB recommendations to CRA this year will be a formula of percentages rather than first come first served as last year. Benchmarks, deliverables, and related criteria were also discussed. Ms. Shutt noted that the program is based on demonstrated capacity of a non-profit to leverage other funding sources and in-kind services.

Mr. Maharajh wondered if the funds can be used to purchase lots for Affordable Housing. Ms. Shutt said, no, acquisition is not permitted and cannot fund overhead for non-profit; it has to be direct program or project expenses.

Mr. Pollock wondered about the criteria. Ms. Shutt noted the application packet which includes forms and how they're used, followed by the grant agreement which explains milestones and specifics.

Motion made by Mr. Hendricks, seconded by Mr. DeVoursney, for approval of the grants at 80% for Affordable/Workforce Housing and 20% for Economic Business Development. In a voice vote, the motion passed unanimously (4-0).

B. New Business

1. Consideration of Purchase of a Portion of the Property Located at 1003 NE 3rd Street

Mr. Hendricks began a discussion re: possible conflict; Mr. Simon said that there is no conflict as to the right of way and there is no need to recuse. Tonight's question is whether or not to acquire the triangle piece to make a road.

Motion made by Mr. DeVoursney, seconded by Mr. Maharajh, to approve the acquisition of the roadway to come out to MLK Jr. Blvd. In a voice vote, the motion passed unanimously (4-0).

9. Future Agenda Items – None

10. Adjournment

Upon motion duly made and seconded, the meeting was adjourned at 6:59 p.m.

Attachments: Fiscal Year 2018-19 Non-Profit Organization Grand Funding Program

[Minutes transcribed by M. Moore, Prototype, Inc.]



ADVISORY BOARD ITEM 6.B.

CONSENT

SUBJECT:

Approval of CRA Advisory Board Meeting Minutes - November 1, 2018

SUMMARY:

See attached minutes.

CRAAB RECOMMENDATION:

Approve the November 1, 2018 CRA Advisory Board Minutes

ATTACHMENTS:

Description

- ▣ **November 1, 2018 CRAAB Minutes**



MINUTES OF THE CRA ADVISORY BOARD MEETING
INTRACASTAL PARK CLUBHOUSE
2240 N. FEDERAL HIGHWAY
BOYNTON BEACH, FLORIDA 33435
THURSDAY, NOVEMBER 1, 2018, AT 6:30 P.M.

PRESENT:

Linda Cross, Chair
Robert Pollock, Vice Chair
James DeVoursney
Anthony Barber

Michael Simon, CRA Executive Director
Thuy Shutt, CRA Assistant Director
Theresa Utterback, CRA Dev. Svcs. Mgr.
Bonnie Nicklien, Administrative Services
and Grant Manager, CRA
Lisa Tayar, Prototype, Inc.

ABSENT:

Rick Maharajh
Allen Hendricks

1. Call to Order
The meeting was called to order at 6:48 p.m.
2. Roll Call

As Dr. DeVoursney would be excusing himself from voting on item 7.A.1., there would be no quorum for voting, therefore, the meeting was adjourned at 6:49 p.m. with all items deferred to the next meeting.



ADVISORY BOARD ITEM 6.C.

CONSENT

SUBJECT:

Approval of 2019 CRA Advisory Board Meeting Dates

SUMMARY:

CRA Advisory Board meetings are held on the first Thursday of every month at 6:30 p.m. at the Intracoastal Park Clubhouse located at 2240 N. Federal Highway, Boynton Beach, FL 33435. The following is a list of the 2019 CRA Advisory Board meeting dates:

- January 3
- February 7
- March 7
- April 4
- May 2
- June 6
- July 4**
- August 1
- September 5
- October 3
- November 7
- December 5

**Due to the 4th of July holiday, CRA staff is proposing Monday, July 1, 2019 at 6:30 p.m. as the alternative date and time.

FISCAL IMPACT:

None

CRAAB RECOMMENDATION:

1. Approve the 2019 CRA Advisory Board meeting dates and reschedule the July 4, 2019 meeting to Monday, July 1, 2019 at 6:30 p.m.
 2. Approve alternative dates and times after further discussion.
-



ADVISORY BOARD ITEM A.1.

PENDING ASSIGNMENTS

SUBJECT:

Consideration and Discussion of the Letter Submitted by the Community Caring Center Boynton Beach, Inc. (CCC), for their property located at 145 NE 4th Ave, Boynton Beach, Florida

SUMMARY:

As part of the redevelopment of the proposed Cottage District project, CRA staff has been working with Sherry Johnson, Executive Director of the Community Caring Center (CCC) over the past 5+/- years to formulate a mutually beneficial plan for the acquisition and relocation of the CCC. The CCC's existing property and operation is located within the CRA's Cottage District Project site area at 145 NE 4th Avenue and was appraised in July 2018 with a estimated market value of \$171,000 (see Attachment I).

While the community outreach functions of the CCC are well received, the nonresidential nature of the activities provided by the Center create a less than ideal situation for neighboring residential uses. This conflicting, quasi-commercial use has been identified by staff and development professionals, as an obstacle to consumer appeal as a future residential redevelopment project if not relocated.

Since June 2018, the CRA has received several variations of the CCC's desired funding structure and development summary along with cost breakdowns. At the July 10, 2018 CRA Board meeting, the Board assigned the CRA Advisory Board (CRAAB) the task of reviewing the proposal provided by Ms. Johnson on July 3, 2018 (see Attachment II). However, at the request of Ms. Johnson, the item was tabled at the August CRAAB meeting.

CRA staff received a revised request and project description from the CCC on October 19, 2018, outlining their request for funding and relocation to the three lots currently owned by the CRA and the City located at the NE corner of NE 9th Avenue and NE 3rd Street (see Attachment III.A&B). The request from the CCC would consist of the CRA funding a total amount of \$550,000, which breaks down as \$200,000 for the acquisition of the CCC owned property at 145 NE 4th Avenue and \$350,000 for relocation/development funding.

The revised proposal also describes the CCC's decision to construct a smaller 5,500 square foot building to house their current business incubator and commercial kitchen currently located on E. Boynton Beach Boulevard, as well as their need to occupy the 145 NE 4th Avenue property after the sale to the CRA until the new building is completed in approximately two years.

FISCAL IMPACT:

To be determined based on CRA board discussion and consideration.

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan; Heart of Boynton District

CRA BOARD OPTIONS:

To be determined based on CRA Board discussion and consideration.

ATTACHMENTS:

Description

- ▣ **Attachment I - Appraisal - 145 NE 1st Ave. - July 2018**
- ▣ **Attachment II - July 10, 2018 CRA Board Agenda Item**
- ▣ **Attachment III.A. October 2018 CCC Funding Request Letter and Email**
- ▣ **Attachment III.B. - Proposed Site Plan at NE 3rd St/NE 9th Ave**

A P P R A I S A L R E P O R T

**COMMUNITY CARING CENTER OF BOYNTON BEACH
145 NORTHEAST 4 AVENUE
BOYNTON BEACH, FLORIDA 33435**

by

**Vance Real Estate Service
7481 Northwest Fourth Street
Plantation, Florida 33317-2204**

for

**Boynton Beach Community Redevelopment Agency
710 North Federal Highway
Boynton Beach, FL 33435**

July 16, 2018



July 16, 2018

Boynton Beach Community Redevelopment Agency
710 North Federal Highway
Boynton Beach, FL 33435

RE: Community Caring Center of Boynton Beach, 145 NE 4 Avenue, Boynton Beach, FL 33435
(Legal description is in the report.)

Ladies and Gentlemen:

In fulfillment of our agreement, we transmit our Appraisal Report, in which we develop an opinion of market value for the fee simple estate in the referenced real property as of July 16, 2018. The report sets forth our value conclusion, along with data and reasoning supporting our opinion.

This report was prepared for and our professional fee billed to Boynton Beach Community Redevelopment Agency. Our analyses have been prepared in conformance with the Uniform Standards of Professional Appraisal Practice (USPAP 2018-2019). This report is for possible acquisition of the appraised property.

Jesse B. Vance, Jr. and Claudia Vance visited the property. If you have questions or further needs, please contact the undersigned.

As a result of our analyses, we have developed the following opinion of the market value of the appraised property, subject to definitions, certifications, and limiting conditions set forth in the attached report.

ONE HUNDRED SEVENTY-ONE THOUSAND DOLLARS
\$171,000

(THIS LETTER MUST REMAIN ATTACHED TO THE REPORT WITH SEVENTY-ONE (71) NUMBERED PAGES PLUS ADDENDA FOR THE VALUE OPINION SET FORTH TO BE CONSIDERED VALID.)

Respectfully submitted,

Jesse B. Vance, Jr., MAI, SRA, ASA
State-Certified General Real Estate Appraiser RZ-85

Claudia Vance, MAI
State-Certified General Real Estate Appraiser RZ-173

“MBA” REAL ESTATE MANAGEMENT AND DEVELOPMENT

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INTRODUCTION



Looking North @ Front of Building



Subject East Elevation



Subject Rear (North) Elevation



Front Building Elevation



Subject East Building Elevation



Office Space



Office Space



Office Space

PHOTOS OF THE VALUED PROPERTY

**145 NE 4th Avenue
Boynton Beach, Florida 33435**



Office Area



1 of 2 Bathrooms



Pantry



2 of 2 Bathrooms



Kitchen



NE 1st Street Looking North



NE 1st Street Looking South

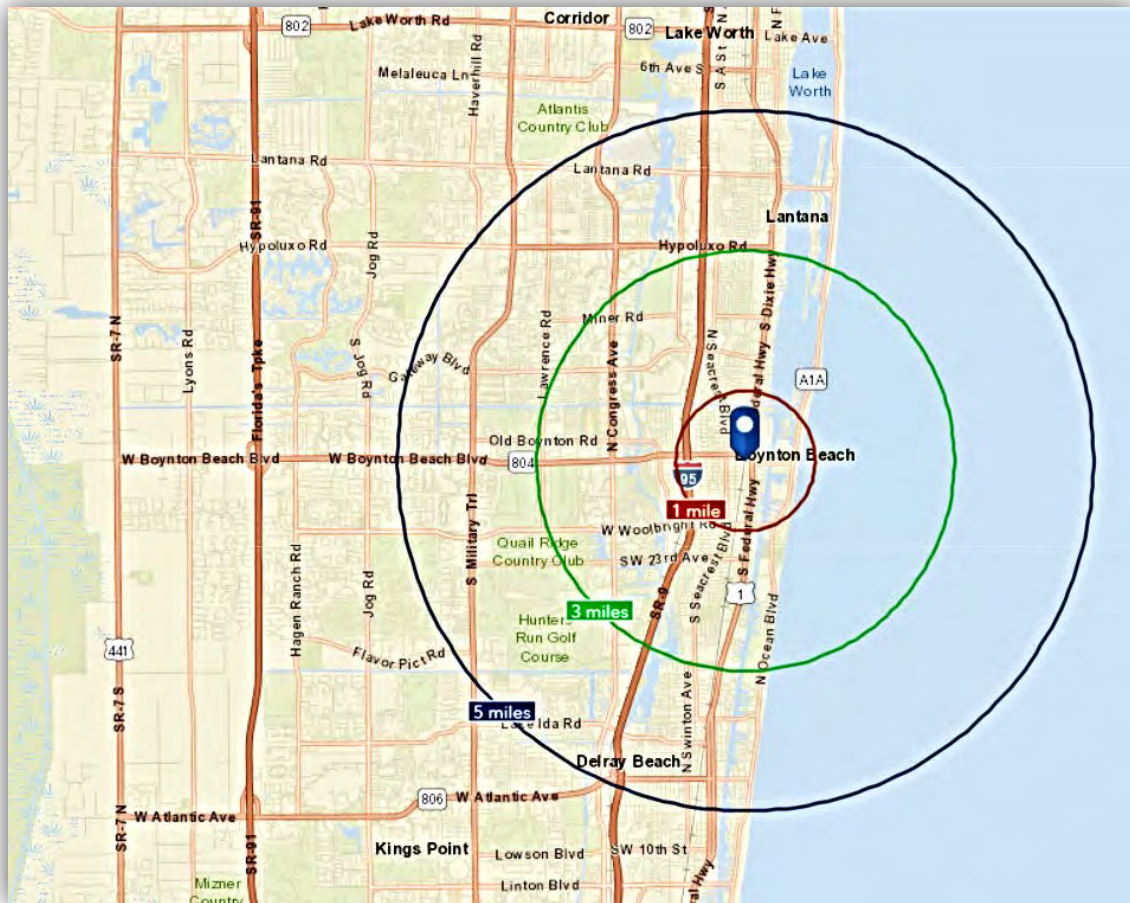


NE 4 Avenue Looking West

ADDITIONAL PHOTOS OF THE SUBJECT AND ENVIRONS



**AERIAL VIEW OF THE APPRAISED PROPERTY
145 NORTHEAST 4 AVENUE
BOYNTON BEACH, FL**



1-3-5 MILE RADII FROM THE VALUED PROPERTY
145 NE 4 Avenue
Boynton Beach, Florida 33435



Demographics

145 NE 4 Avenue, Boynton Beach, Florida, 33435
Rings: 1, 3, 5 mile radii

VANCE REAL ESTATE SERVICE

Latitude: 26.53516
Longitude: -80.05966

	1 mile	3 miles	5 miles
Population			
2000 Population	12,806	69,365	156,123
2010 Population	13,125	78,255	173,509
2018 Population	14,721	85,903	188,637
2023 Population	15,781	91,738	199,776
2000-2010 Annual Rate	0.25%	1.21%	1.06%
2010-2018 Annual Rate	1.40%	1.14%	1.02%
2018-2023 Annual Rate	1.40%	1.32%	1.15%
2018 Male Population	49.0%	47.9%	47.9%
2018 Female Population	51.0%	52.1%	52.1%
2018 Median Age	43.2	43.6	46.5

In the identified area, the current year population is 188,637. In 2010, the Census count in the area was 173,509. The rate of change since 2010 was 1.02% annually. The five-year projection for the population in the area is 199,776 representing a change of 1.15% annually from 2018 to 2023. Currently, the population is 47.9% male and 52.1% female.

Median Age

The median age in this area is 43.2, compared to U.S. median age of 38.3.

Race and Ethnicity

2018 White Alone	39.9%	59.8%	65.1%
2018 Black Alone	53.8%	31.4%	25.5%
2018 American Indian/Alaska Native Alone	0.5%	0.3%	0.4%
2018 Asian Alone	0.9%	2.0%	2.2%
2018 Pacific Islander Alone	0.0%	0.0%	0.0%
2018 Other Race	2.6%	3.6%	4.0%
2018 Two or More Races	2.3%	2.8%	2.7%
2018 Hispanic Origin (Any Race)	11.5%	17.2%	18.3%

Persons of Hispanic origin represent 18.3% of the population in the identified area compared to 18.3% of the U.S. population. Persons of Hispanic Origin may be of any race. The Diversity Index, which measures the probability that two people from the same area will be from different race/ethnic groups, is 65.7 in the identified area, compared to 64.3 for the U.S. as a whole.

Households

2000 Households	4,950	30,172	68,292
2010 Households	5,150	33,357	74,509
2018 Total Households	5,820	36,589	80,526
2023 Total Households	6,265	39,132	85,225
2000-2010 Annual Rate	0.40%	1.01%	0.88%
2010-2018 Annual Rate	1.49%	1.13%	0.95%
2018-2023 Annual Rate	1.48%	1.35%	1.14%
2018 Average Household Size	2.50	2.32	2.32

The household count in this area has changed from 74,509 in 2010 to 80,526 in the current year, a change of 0.95% annually. The five-year projection of households is 85,225, a change of 1.14% annually from the current year total. Average household size is currently 2.32, compared to 2.30 in the year 2010. The number of families in the current year is 46,473 in the specified area.

Data Note: Income is expressed in current dollars

Source: U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2018 and 2023. Esri converted Census 2000 data into 2010 geography.

July 14, 2018



Demographics

145 NE 4 Avenue, Boynton Beach, Florida, 33435
Rings: 1, 3, 5 mile radii

VANCE REAL ESTATE SERVICE

Latitude: 26.53516
Longitude: -80.05966

	1 mile	3 miles	5 miles
Median Household Income			
2018 Median Household Income	\$40,374	\$50,482	\$52,899
2023 Median Household Income	\$47,124	\$56,774	\$60,348
2018-2023 Annual Rate	3.14%	2.38%	2.67%
Average Household Income			
2018 Average Household Income	\$63,934	\$71,020	\$77,890
2023 Average Household Income	\$75,604	\$83,907	\$91,982
2018-2023 Annual Rate	3.41%	3.39%	3.38%
Per Capita Income			
2018 Per Capita Income	\$25,648	\$30,804	\$33,621
2023 Per Capita Income	\$30,401	\$36,320	\$39,582
2018-2023 Annual Rate	3.46%	3.35%	3.32%

Current median household income is \$52,899 in the area, compared to \$58,100 for all U.S. households. Median household income is projected to be \$60,348 in five years, compared to \$65,727 for all U.S. households

Current average household income is \$77,890 in this area, compared to \$83,694 for all U.S. households. Average household income is projected to be \$91,982 in five years, compared to \$96,109 for all U.S. households

Current per capita income is \$33,621 in the area, compared to the U.S. per capita income of \$31,950. The per capita income is projected to be \$39,582 in five years, compared to \$36,530 for all U.S. households

Housing			
2000 Total Housing Units	6,171	36,101	81,620
2000 Owner Occupied Housing Units	3,288	21,743	51,219
2000 Renter Occupied Housing Units	1,662	8,429	17,073
2000 Vacant Housing Units	1,221	5,929	13,328
2010 Total Housing Units	6,895	42,369	93,463
2010 Owner Occupied Housing Units	3,142	21,536	51,847
2010 Renter Occupied Housing Units	2,008	11,821	22,662
2010 Vacant Housing Units	1,745	9,012	18,954
2018 Total Housing Units	7,588	45,651	99,238
2018 Owner Occupied Housing Units	3,262	21,412	51,671
2018 Renter Occupied Housing Units	2,558	15,178	28,855
2018 Vacant Housing Units	1,768	9,062	18,712
2023 Total Housing Units	8,095	48,297	104,468
2023 Owner Occupied Housing Units	3,649	23,264	55,642
2023 Renter Occupied Housing Units	2,616	15,867	29,582
2023 Vacant Housing Units	1,830	9,165	19,243

Currently, 52.1% of the 99,238 housing units in the area are owner occupied; 29.1%, renter occupied; and 18.9% are vacant. Currently, in the U.S., 56.0% of the housing units in the area are owner occupied; 32.8% are renter occupied; and 11.2% are vacant. In 2010, there were 93,463 housing units in the area - 55.5% owner occupied, 24.2% renter occupied, and 20.3% vacant. The annual rate of change in housing units since 2010 is 2.70%. Median home value in the area is \$215,208, compared to a median home value of \$218,492 for the U.S. In five years, median value is projected to change by 2.66% annually to \$245,448.

Data Note: Income is expressed in current dollars

Source: U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2018 and 2023. Esri converted Census 2000 data into 2010 geography.

July 14, 2018

SUMMARY OF IMPORTANT FACTS AND CONCLUSIONS

PROPERTY APPRAISED:	Community Caring Center of Boynton Beach 145 Northeast 4 Avenue Boynton Beach, FL 33435
OWNERSHIP:	Community Caring Center of Boynton Beach, Inc. P O Box 100 Boynton Beach, FL 33425
LAND AREA:	7,500 square feet
IMPROVEMENTS:	Originally constructed as a two dwelling residential property, later remodeled to offices and food pantry, containing a total of 1,554 square feet of building area, constructed in 1955. Units formerly consisted of two bedrooms and one bathroom. Average unit size was 777 square feet.
ZONING:	“R-2”, Single and two-family residential district in the city of Boynton Beach
APPRAISAL PURPOSE:	To develop an opinion of market value
INTEREST APPRAISED:	Fee simple
CURRENT USE:	Offices and food pantry
HIGHEST AND BEST USE:	As vacant: Single residence or two dwelling residence As improved: Conversion back to two dwelling units

VALUE BY THE SALES COMPARISON APPROACH:

ONE HUNDRED SEVENTY-ONE THOUSAND DOLLARS
\$171,000

VALUATION DATE: July 16, 2018

Exposure Time: 6 months prior to selling at the appraised value

DESCRIPTIONS, ANALYSES, CONCLUSIONS

APPRAISAL REPORT

This is an APPRAISAL REPORT that complies with Standard Rule 2-2(a) of the Uniform Standards of Professional Appraisal Practice (USPAP 2018 - 2019)

2-2(a)(i) *State the identity of the client and any intended users, by name or type;*

The client and intended user of this report is the Boynton Beach Community Redevelopment Agency.

2-2(a)(ii) *State the intended use of the appraisal;*

The intended use of the appraisal is for possible acquisition of the appraised property. Any other use is not intended.

2-2(a)(iii) *Summarize information sufficient to identify the real involved in the appraisal, including the physical, legal and economic property characteristics relevant to the assignment;*

Owner: Community Caring Center of Boynton Beach, Inc.
P O Box 100
Boynton Beach, FL 33425

Property Address: 145 Northeast 4 Avenue
Boynton Beach, FL 33435

Legal Description: The south 75 feet of Lot 1, Block 3, SHEPARD
ADDITION OF BOYNTON, Plat Book 2, page
59, Palm Beach County, FL

Census Tract No. 61

APPRAISAL REPORT (continued)

2-2(a)(iii) *Summarize information sufficient to identify the real estate involved in the appraisal, including the physical, legal and economic characteristics relevant to the assignment; (continued)*

Real Estate Tax:	Parcel Control Number: 08 43 45 21 29 003 0014
	Land Value: \$22,932
	Improvement Value: <u>75,002</u>
	Total Value: \$97,934
	Assessed Value: \$97,030
	Exemption Amount: \$97,030
	Ad Valorem Tax: \$ -0-
	Non Ad Valorem Tax: \$ 436
	Total Tax: \$ 436

This property is exempt from ad valorem taxation because it is owned by a charitable organization.

Properties are assessed in arrears by the county property appraiser. The tax bill is issued in November and a 4% discount is given to a tax payer if the amount is paid in November. The discount diminishes until March, when the tax is due and payable.

In Florida, the taxable (assessed) value for non-homesteaded properties can be increased to a maximum of 10% per year, from tax year 2009 going forward, based on a constitutional amendment voted on by the electorate of the state. There are some exceptions which relate to school taxing districts. However, the millage of the city can increase; thus, real estate taxes can continue to increase from year to year. The 10% per year increase cap accounts for the difference between the Total Value of the appraised property and the Assessed Value.

APPRAISAL REPORT (continued)

2-2(a)(iii) *Summarize information sufficient to identify the real estate involved in the appraisal, including the physical, legal and economic characteristics relevant to the assignment; (continued)*

Market Area Description:

Boundaries and Market Composition & Transportation Infrastructure

The general market area is the City of Boynton Beach in eastern-central Palm Beach County. Population of the city is about 72,000 residents; land area of the municipality is about 16 square miles situated between Delray Beach on the south and Lake Worth on the north. The town was named for an early developer, Nathan Boynton, a former major in the Union Army in the Civil War. The city was founded in 1898 and incorporated in 1920. Most of the original buildings were destroyed in the hurricane of 1926, though a few remain. Others which were constructed in the early 1920's are still in use with repairs and replacements over the decades. Time and economic trends take a toll on properties; thus, in 1984 a redevelopment plan was adopted for the Community Redevelopment Area (CRA) in the city. It covers 1,650 acres in the central part of the municipality west of the Intracoastal Waterway.

One of the districts in the CRA is the immediate subject market area known as the Heart of Boynton (HOB), containing 380 acres. This area is the historic, older part of the CRA, with the following boundaries: Boynton Beach Canal (C-16) on the north, Florida East Coast (FEC) Railroad on the east, Interstate 95 on the west, and jagged line a few blocks north of Boynton Beach Boulevard as the south boundary, at about NE 3 Avenue.

Agriculture and farming had been important activities in past centuries in Boynton Beach. Commerce came to the area when Henry Flagler extended the Florida East Coast Railway from West Palm Beach to Miami in 1896. The railroad was the main mode of transportation to bring visitors and manufactured products to the city as well as transporting produce grown in the vicinity out of the area to other cities in the southeastern United States.

APPRAISAL REPORT (continued)

2-2(a)(iii) Summarize information sufficient to identify the real estate involved in the appraisal, including the physical, legal and economic characteristics relevant to the assignment; (continued)

Boynton Beach Boulevard is the principal east-west artery in the subject market area, having an interchange with Interstate 95 on the west side of the neighborhood. The boulevard continues west through Palm Beach County to its terminus at State Road 7/ U S Highway 441. Two miles east of State Road 7, it has an interchange with Florida's Turnpike. Boynton Beach Boulevard commences on the east at U S Highway 1, just to the east of the FEC Railroad. U S Highway 1 is the main north-south artery through eastern Palm Beach County and extends along the eastern seaboard of the United States.

Seacrest Boulevard is a main north-south artery through the City of Boynton Beach and south into Delray Beach. Martin Luther King, Jr. Boulevard is an east-west thoroughfare through the Heart of Boynton. The immediate subject market area is easily accessible by main roads and Interstate 95.

Property types in the Heart of Boynton are smaller commercial establishments along the main roads, light industrial close to the FEC Railroad, municipal facilities, single family residential, small multi-family dwellings, a few apartment buildings and places of worship. As mentioned, some structures date back to the 1920's, but most which are still usable were built in the mid-twentieth century. Municipal facilities in the immediate subject market area include parks, two elementary schools and a community center.

Recent projects implemented in the Heart of Boynton are:

- Seacrest Boulevard Streetscape
- Carolyn Sims Center
- Ocean Breeze West - 21 homes –joint venture with Habitat for Humanity
- Construction of single family residences on Martin Luther King, Jr. Boulevard

APPRAISAL REPORT (continued)

2-2(a)(iii) Summarize information sufficient to identify the real estate involved in the appraisal, including the physical, legal and economic characteristics relevant to the assignment; (continued)

Future projects are:

- Revitalization of Martin Luther King, Jr. Boulevard and surroundings
- Redevelopment of the Public Works site
- Establishment of mixed use districts of residential and commercial
- Expansion of light industrial near the FEC Railroad
- Widening and extension of NW 11 Avenue, west of Seacrest Boulevard.

Population Trends

The demographic survey in the beginning of the report of 1, 3, and 5 mile radial circles from the appraised property shows the median household income for 2018 in the one-mile radius is \$45,884, for three miles it is \$50,362, and \$52,739 for the five mile circle. All are lower than the median household income for Palm Beach County of \$54,400, and the east part of the circles include the residents all the way to the Atlantic Ocean. In the one-mile circle, population is 14,302. In three miles, population increases to 79,981; at five miles, it is 186,974. However, about one-third of the three and five mile circles are over the Atlantic Ocean. Annual growth rate is anticipated to be 1.16% to 1.73% in the three circles during the next five years as the economy and job market improves in South Florida, and new multi-family residential complexes are constructed. 53% of the housing units are owner occupied, with 29% rented. The percentage of renters is higher in this market because many of the single family houses are owned by investors who purchased them after the economic crash in 2008. Vacancy is reported to be 18%; however, this amount is high due to the undercount of the other two categories. Median home value in the five-mile area is \$217,000, including the highly priced homes fronting the Atlantic Ocean and Intracoastal Waterway, compared to median home value of \$218,492 in the United States.

The life cycle stage of the market area is stability, a period of equilibrium without marked gains or losses, after a period of decline.

APPRAISAL REPORT (continued)

2-2(a)(iii) Summarize information sufficient to identify the real estate involved in the appraisal, including the physical, legal and economic characteristics relevant to the assignment; (continued)

The purpose of the Heart of Boynton Community Redevelopment Plan is to revitalize the market area with new housing options and business opportunities. There are examples of new houses along Martin Luther King, Jr. Boulevard, with more planned in the immediate vicinity.

Economic Trends

During 2005-2006, the subject market area was experiencing a rise in property prices due primarily to the availability of financing with adjustable rate mortgages. Interest rates adjusted upward, but rental rates of multi-family properties did not. For single family residences, interest rates on mortgages adjusted upward, but homeowners' incomes did not increase. Scenarios were the same for many property types, all with the same result of owners' inability to make the payments and mortgages foreclosed. This situation was exacerbated by the economic crash in late 2008, followed by the Great Recession. The foreclosure cycle appears to be near the end. Currently, sales are between individuals or investors who previously purchased the properties from foreclosing lenders and private parties who will reside in the properties or hold them in their investment portfolios.

Third party lenders are providing financing to investors and residents, at high loan to price ratios. Sale prices for single-family residences in the subject market area and close vicinity are in the range of \$85,000 to \$180,000, depending on building size, age and condition. Price range for multi-family dwellings are from about \$70,000 to \$100,000 per unit based on the same factors. Land unit prices are from about \$4.00 to \$7.00 per square foot.

Family Dollar Store is an addition to the subject market area; it consists of an 8,100 square foot commercial building at the southeast corner of the signalized intersection of Martin Luther King, Jr. Boulevard and North Seacrest Boulevard. More revitalization in the CRA is taking place along US Highway 1, in the southern part of the corridor near Ocean Avenue and Boynton Beach Boulevard with projects such as 500 Ocean, with 341 residential units, 20,000 square feet of retail space and 6,000 square feet of office.

APPRAISAL REPORT (continued)

2-2(a)(iii) Summarize information sufficient to identify the real estate involved in the appraisal, including the physical, legal and economic characteristics relevant to the assignment; (continued)

Ocean One at 114 N Federal Highway is planned for 358 apartments, 12,075 square feet of retail, 120 hotel room and 439 parking spaces. The Villages at East Ocean Avenue were approved for 371 dwelling units and 15,757 square feet of commercial space.

Town Square, a major redevelopment project, will take place in three sections extending from the south side of Boynton Beach Boulevard south to SE 2 Avenue, encompassing 16.5 acres of land. The north section covers the area of the old city hall and police station which will be demolished and removed. The project consists of the following:

- North parcel – 225 residential units, 120 hotel rooms, 65,000 square feet of office/ retail space and 927 space parking garage
- Middle parcel – 200 residential units, 18,887 square feet of retail space
- South parcel – 280 residential units, 820 space parking garage, 4,000 public space

Included in the project are spaces for a new city hall, police station, fire station and park. Renovation of the historic high school is part of the project. The first phase of the project is underway.

Boynton Beach Community Redevelopment Agency (BB CRA) issued a Request for Proposals and Developer Qualifications for the Heart of Boynton Cottage District Infill Housing Redevelopment Project located in the block surrounding the appraised property between NE 4 Avenue on the south and NE 5 Avenue on the north. Land area is 4.29 acres owned by the BB CRA. The RFP is seeking a developer to construct owner-occupied single family detached or attached units. Rental is not being considered. The land is to be sold as-is, without the proposed zoning district implemented. The appraised property is one of the few lots in the block not owned by the BB CRA and not part of the RFP. However, a new development in the block will be a boost to the value of the subject.

The redevelopment goal of the RFP and private development is to transform Boynton Beach from a retirement community to a vibrant city where residents can enjoy living and working in an attractive setting.

APPRAISAL REPORT (continued)

2-2(a)(iii) *Summarize information sufficient to identify the real estate involved in the appraisal, including the physical, legal and economic characteristics relevant to the assignment; (continued)*

Conclusion

The immediate subject market area of the Heart of Boynton (HOB) has the components of an appealing neighborhood with schools, parks and recreation. HOB is easily accessible by main roads and Interstate 95. Goods and services are nearby on Boynton Beach Boulevard and U S Highway 1. With the involvement of the City of Boynton Beach and the Community Redevelopment Agency, Heart of Boynton Community Redevelopment Plan can continue to succeed in revitalizing the area.

Land Use:

Land use is Medium Density Residential, maximum density 9.58 dwelling units per acre. The site is also located in the Downtown Overlay District with a 25% density bonus if the site were improved with a mixed use project of commercial and residential. Recommended Land Use is High Density Residential, with a density of 15 dwelling units per acre.

Zoning:

“R-2”, Single and Two-family Residential District with the purpose to implement the medium density residential future land use map classification of the comprehensive plan. The intent of the district is to stabilize and protect existing residential neighborhoods with density no greater than 10 dwelling units per acre, and allow limited types of non-residential uses. Minimum lot area is 4,500 square feet per unit for a duplex; minimum lot frontage is 75 feet. However, there is a provision for a site with two lots platted prior to the enacting of the current zoning regulation to be improved with a duplex.

APPRAISAL REPORT (continued)

2-2(a)(iii) *Summarize information sufficient to identify the real estate involved in the appraisal, including the physical, legal and economic characteristics relevant to the assignment; (continued)*

Single family dwellings shall be constructed on lots that are no less than 6,000 square feet with a width of at least 60 feet and follow the building and site regulations of the “R-1”, Single Family District. Excerpts from the zoning codes are in the Addenda.

The appraised site is a portion of one lot platted prior to the current zoning code. Lot frontage is 75 feet, but size of 7,500 square feet. The “R-2” code specifies 4,500 square feet x 2 = 9,000 square feet to be able to be improved with a duplex. The other provision to permit a duplex is for there to be two platted lots. The subject site does not even contain one platted lot, which is required for a single family dwelling. The site under appraisal appears to be a non-conforming use. **Determination of use and non-conformities of the site are made by Boynton Beach City officials.**

Social service agencies are permitted in the “R-2” district when located on arterials or collectors streets. NE 4 Avenue is a local, two-laned road; thus, the subject social service agency is most probably a non-conforming use in the “R-2” district.

Parking:

Two parking spaces are required for apartments with two or more bedrooms. Thus, four parking spaces would be required for the subject if it were converted back to dwelling units. There seems to be adequate land to comply with this requirement.

Platting:

The appraised land consists of a portion on a platted lot.

APPRAISAL REPORT (continued)

2-2(a)(iii) *Summarize information sufficient to identify the real estate involved in the appraisal, including the physical, legal and economic characteristics relevant to the assignment; (continued)*

Site Description: The shape of the site is rectangular. Approximate dimensions and size are from public records.

North boundary on adjacent property:	100 feet
East boundary on NE 1 Street:	75 feet
South boundary NE 4 Avenue:	100 feet
West boundary on adjacent property:	75 feet
Total:	7,500 square feet or 0.1723 of an acre

Utilities: All utilities are available to the site.

Access: The site is accessible via NE 1 Street and NE 4 Avenue, both two laned, local roads with streetlights, but no sidewalks.

Easements: Easements are not noted on original plat. If they exist, utility easements would be most probably be around the perimeter of the lot.

Encroachments: There is no sketch of survey to review to note if there are encroachments.

Improvement Description: The appraised improvement was initially constructed as a one-story, two dwelling residence containing 1,554 square feet of enclosed area in 1955. Building sketch is in the Addenda. The current owner purchased the property in 2000, then converted the duplex into offices and a food pantry. Demising wall between the dwellings was removed, along with room partitions. The appraisers viewed the interior of the building which is divided into the following areas: reception, offices, work area, two bathrooms and a food pantry.

APPRAISAL REPORT (continued)

2-2(a)(iii) *Summarize information sufficient to identify the real estate involved in the appraisal, including the physical, legal and economic characteristics relevant to the assignment; (continued)*

Construction details are:

Historical Age:	63 years
Condition:	Above average
Foundation:	Reinforced concrete slab over concrete footings
Exterior Walls:	Concrete block with concrete columns and tie beams; exterior finish is painted stucco
Floors:	Smooth concrete covered with terrazzo
Interior Walls:	Drywall over metal studs
Roof System:	Hip roof covered with asphalt shingles
Windows:	Newer, storm impact single hung windows
HVAC:	Central system for cooling and heating
Plumbing:	Two bathrooms, one kitchen
Site Improvements:	Asphaltic paving for car storage, wood fence, porches, storage, sod, shrubs and trees
Environmental Assessment:	No assessment was available for review.

APPRAISAL REPORT (continued)

2-2(a)(iv) *State the real property interest appraised;*

A person who owns all the property rights is said to have *fee simple title*. A *fee simple title* implies absolute ownership unencumbered by any other interest or estate. Partial interests in real estate are created by selling, leasing, et cetera. Partial estates include *leased fee* and *leasehold estates*.

The interest appraised is fee simple.

2-2(a)(v) *State the type and definition of value and cite the source of the definition;*

The purpose of the appraisal is to develop an opinion of market value of the subject property as of July 16, 2018.

MARKET VALUE: a type of value, stated as an opinion, that presumes the transfer of a property (i.e., a right of ownership or a bundle of such rights), as of a certain date, under specific conditions set forth in the definition of the term identified by the appraiser as applicable in an appraisal. The conditions included in market value definitions establish market perspectives for development of the opinion. These conditions may vary from definition to definition but generally fall into three categories:

1. the relationship, knowledge, and motivation of the parties (i.e., seller and buyer);
2. the terms of sale (e.g., cash, cash equivalent, or other terms); and
3. the conditions of sale (e.g., exposure in a competitive market for a reasonable time prior to sale).

Market value appraisals are distinct from appraisals completed for other purposes because market value appraisals are based on a market perspective and on a normal or typical premise. These criteria are illustrated in the following definition of *Market Value**, provided here only as an example.

Market value means the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. buyer and seller are typically motivated;
2. both parties are well informed or well advised and acting in what they consider their own best interests;
3. a reasonable time is allowed for exposure in the open market;
4. payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

APPRAISAL REPORT (continued)

* This example definition is from regulations published by federal regulatory agencies pursuant to Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act (FIRREA) of 1989 between July 5, 1990, and August 24, 1990, by the Federal Reserve System (FRS), National Credit Union Administration (NCUA), Federal Deposit Insurance Corporation (FDIC), the Office of Thrift Supervision (OTS), and the Office of Comptroller of the Currency (OCC). This definition is also referenced in regulations jointly published by the OCC, OTS, FRS, and FDIC on June 7, 1994, and in the *Interagency Appraisal and Evaluation Guidelines*, dated December, 2010.

Florida Court Definition: “Market Value is the price that a seller willing, but not compelled to sell, and a buyer willing, but not compelled to buy, would agree to in fair negotiations with knowledge of all the facts.” [Source: *Fla. Power & Light Co., v. Jennings*, 518 So.2d 895 (Fla. 1987)]

2-2(a)(vi) *State the effective date of the appraisal and the date of the report;*

A) Effective Date of the Appraisal: July 16, 2018

B) Date of the Report: July 16, 2018

2-2(a)(vii) *Summarize the scope of work used to develop the appraisal;*

The appraisal problem is to develop an opinion of value of the property based on its highest and best use. The appraiser inspected the property and photographed it. A thorough investigation was made into the physical characteristics of the property that could affect its value. The market area was surveyed to determine its stage of the life cycle. Research was conducted to ascertain economic factors that might influence value. Data research consisted of collecting, confirming, and reporting improved sales and rentals. The process included searches and analyses, inspections and confirmations, and final reporting. The appraiser examined several sources of sales data, including the multiple listing service, Palm Beach County Appraiser’s records, the public records, and data from the appraiser’s plant.

For Sales Comparison Approach, improved sales are compared to each other and to the property under appraisal. Rentals rates of properties which are similar to the subject are reviewed to ascertain market rent for the units. The value opinions by the various techniques of the Sales Comparison Approach are reconciled into a final value.

APPRAISAL REPORT (continued)

- 2-2(a)(viii) *Summarize the information analyzed, the appraisal methods and techniques employed, and the reasoning that supports the analyses, opinions, and conclusions; exclusion of the sales comparison approach, cost approach, or income approach must be explained;***

The information analyzed and appraisal method used is detailed in the valuation section of the report. Further, the reasoning that supports the analyses, opinions, and conclusions is explained in the valuation section. The Cost Approach is not used because of the age of the improvement. The Income Approach is not employed because owners of such properties typically do not manage the operations in a way which could be applied to a traditional Income Approach. Exclusion of these approaches to value still produces a creditable report. However, valuation by Gross Income Multiplier is included in the Sales Comparison Approach

- SR 1-5 *When the value opinion to be developed is market value, if such information is available in the normal course of business:***

- a) analyze all agreements of sale, options, or listings of the subject property current as of the effective date of the appraisal; and**

There are no known agreements for sale, options or listings of the appraised property as of the effective date of the appraisal.

- b) analyze all sales of the subject property that occurred within the three (3) years prior to the effective date of the appraisal.**

The appraised property was acquired by warranty deed on October 5, 2000 for \$65,400. It appears to be have been an arm's length transaction. A copy of the deed is in the Addenda.

- 2-2(a)(ix) *State the use of the real estate existing as of the date of value, and the use of the real estate or personal property reflected in the appraisal;***

The use of the real estate on the date of valuation is a former two dwelling residential property converted to offices and food pantry for a charitable organization. This configuration makes it a limited-market property, one for which there are few potential buyers.

APPRAISAL REPORT (continued)

Zoning does not permit office use in the “R-2” district. The small size of the building precludes it from being converted to another non-residential use such as a church or school. Social service agencies are permitted in the “R-2” district on arterial or collector roads, not on a two-laned local street like NE 4 Avenue. The highest and best use for the property as improved is to adapt it back to residential use of two dwellings, if possible. Therefore, it is this use which is reflected in the appraisal. No personal property is included in the valuation.

2-2(a)(x) *When an opinion of highest and best use was developed by the appraiser, summarize the support and rationale for that opinion.*

HIGHEST AND BEST USE OF THE PROPERTY AS VACANT

Physically Possible as Vacant

No soil or subsoil tests are available for review. However, the site has been supporting a residential structure since the 1950s. The land is level and filled to street grade. Land size is approximately 7,500 square feet and rectangular in shape. All utilities are available to the site. The site is accessible via NE 1 Street and NE 4 Avenue. Physical constraint to develop the site is its size which governs the number of potential improvements which can be placed on it.

Legally Permissible as Vacant

Legal restrictions to the development of the site consist of land use designation, building and zoning codes, platting restrictions and restrictive covenants. Land use designation is medium density residential, maximum density of 9.58 dwelling units per acre. Zoning is “R-2”, Single family and Two-family Residential District in the City of Boynton Beach. Maximum number of dwelling units per lot in “R-2” district is two if the lot size meets current code. There is another zoning provision permitting two dwellings to be constructed if there are two lots platted prior to the current code. However, the subject site is only part of one platted lot and appears to be a legal non-conformity in the “R-2” district. The site has the potential of legally being improved with two dwelling units, with the alternative of single family use. Boynton Beach officials make the decisions as to the number of units which could be constructed on the parcel.

HIGHEST AND BEST USE OF THE PROPERTY AS VACANT

The Boynton Beach CRA future land use plan for the appraised land and surrounding blocks is for High Density Residential of 11dwelling units per acre. A change in the comprehensive plan is required for the implementation of a new land use.

Financially Feasible as Vacant

The third test of Highest and Best Use is economic feasibility. Demand for a certain property type must be evident for it to be feasible. For it to be financially feasible, the use must be marketable and provide the investor with a competitive return when compared with alternate uses. The immediate subject market area has been improved with single-family residences and small multi-family dwellings for almost 100 years. Residences come to the end of their economic lives, improvements are razed and the sites are redeveloped with modern structures. There are examples of this cycle throughout the subject market area. New redevelopment projects in the subject vicinity are Ocean Breeze West with 21 homes, Eastview Park with market rate houses ranging from \$255,000 to \$300,000 constructed by D R Horton, and four new houses on West Martin Luther King, Jr. Boulevard sold from \$166,000 to \$195,000. The four houses are the result of the work of the Boynton Beach CRA and Boynton Beach Faith-Based Community Development Corporation.

Although, the subject site might be able to be improved with two dwelling units, there are no new duplexes being constructed in the subject market area. The existing duplexes date back to the 1950s and 1960s, with small, functionally obsolete units. Single family homeownership is encouraged to build the community with permanent residents rather than populate it with transient occupants. As mentioned, community organizations are constructing single family homes and selling them to people who will reside there. Financial assistance to the buyers is facilitating this plan.

Financially feasible use of the subject site is to improve it with two residential units of as large a size as can meet the zoning standards. The most probably buyer would be a local investor familiar with the subject market area. Instead, the land could be improved with a single family residence which would better fit the community redevelopment plans of the neighborhood. The most likely buyer would be a community agency which would construct the single family residence then sell the land and house to an end-user.

HIGHEST AND BEST USE OF THE PROPERTY AS VACANT

Maximally Productive as Vacant

In summary, the current Highest and Best Use of the property appraised as vacant is for a two dwelling residence. Such uses would be physically possible, probably legally permissible, financially feasible and maximally productive as an individual site. Otherwise, the site would most probably be permitted to be improved with a single family residence.

There is a current Request for Proposal to develop the 4.29 acres of land surrounding the subject site with a residential project. The alternative highest and best use for the appraised land is for it to become part of the new project.

HIGHEST AND BEST USE OF THE PROPERTY AS IMPROVED

Physically Possible Improved

The improvement appraised was a two dwelling residence constructed in 1955. It was upgraded and converted to offices and food pantry after 2000. The condition of the property is superior to others in the immediate subject market area. It is physically possible to convert the structure back to two dwelling units. If necessary or desired, demolition is physically possible.

Legally Permissible Improved

A two dwelling residence appears to be legally permissible. There is sufficient space to have car storage for four vehicles on site with the removal of wood fencing and shrubs.

Financially Feasible Improved

There is an active market for two dwelling residences in the subject market area in the price range of the appraised value. Exposure time to the market for these properties is short, typically a few weeks. Although, most of the sales are in cash, third party lenders are taking high loan to price mortgages on them.

HIGHEST AND BEST USE OF THE PROPERTY AS VACANT

The appraised property is in better than average condition in its current arrangement. However, neither social service agencies nor business occupants would be permitted to operate in the subject's location. Financially feasible use of the property is a two dwelling residence for it to be marketable to buyers or tenants. Calculation of the costs to make the conversion is beyond the scope to this appraisal. However, the basic structure is in adequate condition to make the changes possible. Each side of the building has a full bathroom and separate entrances. Financial feasibility of the property is to revert to two dwellings, then maintain them through repairs to the end of the structure's useful life. The most probable buyer is a local investor or owner-occupant in one side of the building.

Maximally Productive Improved

The maximally productive use of the property as improved is to remodel it to two dwelling residence, which use is physically possible, probably legally permissible, financially feasible, and maximally productive.

2-2(a)(xi) Clearly and Conspicuously: State all extraordinary assumptions and hypothetical conditions; and state that their use might have affected the assignment result.

There are no extraordinary assumptions or hypothetical conditions in this report.

2-2(a)(xii) Include a signed certification in accordance with Standards Rule 2-3

See signed certification in report.

SALES COMPARISON APPROACH

Subject & Improved Sale Location Map

Map showing the location of the Subject property and four improved sale locations (SALE 1, SALE 2, SALE 3, SALE 4) in Boynton Beach, Florida. The map includes a grid of streets, major roads (Gateway Blvd, Boynton Canal, US Highway 95), and a scale bar (0 to 2000 feet). The Subject property is located near the intersection of NW 1st St and NE 1st Ave.

SALE 1

SALE 2

SALE 3

SALE 4

SUBJECT

Map includes a scale bar (0 to 2000 feet) and a north arrow. The map is titled "Subject & Improved Sale Location Map".

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www.delorme.com

MN (6.7° W)

Data Zoom 14-0

MULTI-FAMILY BUILDING SALES

SALE NO.	1
LEGAL DESCRIPTION	Lots 78 and 80, less the west 25 feet for road, C W COPP'S ADDITION TO BOYNTON, Plat Book 7, page 56, Palm Beach County Public Records.
RECORDED	O.R. Book 28974, Page 1287 of Palm Beach County Public Records
GRANTOR	GSAMP Trust 2005-WMC2
GRANTEE	Duckens Aristilde
DATE OF SALE	March 28, 2017
LOCATION	525 NE 2 Street Boynton Beach, Florida
ZONING	"R-2", Single and two-family residential district
SALE PRICE	\$155,364
PROPERTY DESCRIPTION	One-story CBS duplex, constructed in 1955 containing 1,876 square feet of enclosed building area. The building consists 2(2/2) units. Land size is 6,621 square feet.
UNITS OF COMPARISON	\$82.82 per square foot of building, including land \$77,682 per Unit 938 sq.ft. average unit size 3.53:1 Land to Building Ratio
FOLIO NUMBER	08-43-45-21-05-000-0780
CONDITIONS OF SALE	Cash sale. Arm's length transaction.
CONFIRMATION	Todd Faber, attorney for grantor
COMMENTS	Deutsche Bank acquired title in December, 2015 to this property by foreclosure of a mortgage which financed a prior purchase. A representative of the bank was the grantor of the most recent sale. The property was unoccupied and in fair condition when recently sold. Some work was done subsequent to the transaction, but not completed.



PHOTO OF IMPROVED SALE 1
525 NE 2nd Street
Boynton Beach, Florida

MULTI-FAMILY BUILDING SALES

SALE NO.	2
LEGAL DESCRIPTION	Lots 289 and 290, CHERRY HILLS, Plat Book 4, page 58 Palm Beach County Public Records.
RECORDED	O.R. Book 29387, Page 697 of Palm Beach County Public Records
GRANTOR	J & T Florida Investments, LL
GRANTEE	Samir's Development, Inc.
DATE OF SALE	September 15, 2017
LOCATION	522 NW 11 Avenue Boynton Beach, Florida
ZONING	"R-2", Single and two-family residential district
SALE PRICE	\$143,500
PROPERTY DESCRIPTION	One-story CBS, duplex, constructed in 1973 containing 1,600 square feet of enclosed building area. The building consists of one (1/1) unit rented at \$650 per month and one (2/1) unit rented at \$900 per month. Land size is 5,088 square feet.
UNITS OF COMPARISON	\$89.69 per square foot of building, including land \$71,750 per Unit 800 sq.ft. average unit size 7.72 Gross Income Multiplier 3.18:1 Land to Building Ratio
FOLIO NUMBER	08-43-45-21-14-000-2890
CONDITIONS OF SALE	Cash sale. Arm's length transaction.
CONFIRMATION	Tricia Bustos, grantor
COMMENTS	Prior sale of the property at \$115,000 in September, 2016. Repairs were made to the property before the current sale occurred.



PHOTO OF IMPROVED SALE 2
522 NW 11 Avenue
Boynton Beach, FL

MULTI-FAMILY BUILDING SALES

SALE NO.	3												
LEGAL DESCRIPTION	Lot 16, WILMS WAY, Plat Book 23, page 110, Palm Beach County Public Records.												
RECORDED	O.R. Book 29162, Page 1337 of Palm Beach County Public Records												
GRANTOR	Thomas Mills												
GRANTEE	Jason Bradshaw et al												
DATE OF SALE	June 9, 2017												
LOCATION	620 NE 12 Avenue Boynton Beach, Florida												
ZONING	"R-3", Multi-family residential												
SALE PRICE	\$142,000												
PROPERTY DESCRIPTION	One-story CBS, duplex, constructed in 1950 containing 1,787 square feet of enclosed building area. The building consists of one (2/1) unit with market rent at \$900 per month and one (1/1) unit with market rent at \$750 per month. Land size is 11,325 square feet.												
UNITS OF COMPARISON	<table><tr><td>\$79.46</td><td>per square foot of building, including land</td></tr><tr><td>\$71,000</td><td>per Unit</td></tr><tr><td>894 sq.ft.</td><td>average unit size</td></tr><tr><td>7.17</td><td>Gross Income Multiplier</td></tr><tr><td>8.10%</td><td>Overall rate</td></tr><tr><td>6.34:1</td><td>Land to Building Ratio</td></tr></table>	\$79.46	per square foot of building, including land	\$71,000	per Unit	894 sq.ft.	average unit size	7.17	Gross Income Multiplier	8.10%	Overall rate	6.34:1	Land to Building Ratio
\$79.46	per square foot of building, including land												
\$71,000	per Unit												
894 sq.ft.	average unit size												
7.17	Gross Income Multiplier												
8.10%	Overall rate												
6.34:1	Land to Building Ratio												
FOLIO NUMBER	08-43-45-22-08-000-0160												
CONDITIONS OF SALE	Cash sale. Arm's length transaction.												
CONFIRMATION	Thomas Miller, seller												
COMMENTS	Larger duplex, east of Federal Highway. A relative of the buyer owns the property to the east.												



PHOTO OF IMPROVED SALE 3
620 Northeast 12 Avenue
Boynton Beach, Florida

MULTI-FAMILY BUILDING SALES

SALE NO.	4
LEGAL DESCRIPTION	Lots 58, 60, 62, 64, 66, 68, 70, 72, less the west 25 feet for road, C W Copp's Addition to Boynton, Plat Book 7, page 56, Palm Beach County Public Records
RECORDED	O.R. Book 29334, Pages 1842 and 1853 of Palm Beach County Public Records
GRANTOR	Sandra S. Bailey, et al
GRANTEE	Chamo 770, LLC
DATE OF SALE	August 29, 2017
LOCATION	507 & 513 NE 2 Street Boynton Beach, Florida
ZONING	"R-2", Single and two-family residential
SALE PRICE	\$340,000 + \$170,000 = \$510,000
PROPERTY DESCRIPTION	Three one-story CBS duplexes managed as a complex. Each duplex consists of two (2/1) units. Date of construction was 1984. Each building contains 1,458 square feet for a total of 4,374 square feet of building area. At the time of the sale, rental rate was \$850 per unit per month. Land size is a total of 26,454 square feet.
UNITS OF COMPARISON	\$116.60 per square foot of building, including land \$85,000 per Unit 729 sq.ft. average unit size 8.33 Gross Income Multiplier 7.06% Overall rate 6.05:1 Land to Building Ratio
FOLIO NUMBER	08-43-45-21-05-000-0580 & 0700
CONDITIONS OF SALE	Cash sale. Arm's length transaction.
CONFIRMATION	Sandra Bailey, seller
COMMENTS	Units were upgraded prior to the sale.



PHOTO OF IMPROVED SALE 4
507 & 513 NE 2nd STREET (2 Buildings)
Boynton Beach, Florida

MULTI-FAMILY BUILDING SALE COMPARISON & ADJUSTMENT CHART

No. Location	Sale Price Sale Date	Bldg (SF) Year Built	Land SF Size	L:B Ratio Zoning	Unit # Average size SF	PGIM	Price/ Unit	Price/ SF	Physical Condition Adj.	Adj. Sale Price	Adj. Price/ Unit
1 525 NE 2 St Boynton Beach	\$155,364 03/27/17	1,876 1955	6,621	3.53:1 R-2	2 938 SF	----	\$77,682	\$82.82	Inferior +\$15,536	\$170,900	\$85,450
2 522 NW 11 Ave Boynton Beach	\$143,500 09/15/17	1,600 1973	5,088	3.18:1 R-2	2 800 SF	7.72	\$71,750	\$89.69	----	\$143,500	\$71,750
3 620 NE 12 Ave Boynton Beach	\$142,000 06/09/17	1,787 1950	11,325	6.34:1 R-3	2 894 SF	7.17	\$71,000	\$79.46	----	\$142,000	\$71,000
4 507 & 513 NE 2 St Boynton Beach	\$340,000 <u>170,000</u> \$510,000 08/29/17	1,458 <u>2,916</u> 4,374 1984	6,617 <u>19,837</u> 26,454	6.05:1 R-2	6 729 SF	8.33	\$85,000	\$116.60	----	\$510,000	\$85,000
Subject 145 NE 4 Ave Boynton Beach	07/16/18	1,554 1955	7,500	4.83:1 R-2	Originally 2 777 SF	----	----	----	----	VALUE \$171,000	VALUE \$85,000

SALES COMPARISON APPROACH

OVERVIEW

In the Sales Comparison Approach, the appraiser compares the appraised property to sales of similar properties. This approach to value simulates the actions and attitudes of typical buyers and sellers in the market. The approach is based on the Principle of Substitution that affirms the maximum value of a property is set by the cost of acquisition of an equally desirable and valuable substitute property, assuming no costly delays in making the substitution. The steps of this approach are:

- 1) Collect information of recent sales of properties most similar to the property being appraised.
- 2) Verify the sales information from the best available sources.
- 3) Select relevant units of comparison and develop a comparative analysis for each unit.
- 4) Adjust the sales to the subject using the significant, market-derived units of comparison.
- 5) Reconcile value indications from the comparisons into a value opinion by this approach.

For the value opinion by this approach to be meaningful, there must be an adequate number of sales of similar properties for comparison to the subject. Data acquired in the Sales Comparison Approach such as rental amounts, vacancy factors, and expense ratios, are used in the Income Approach. A reliable Sales Comparison Approach sets a strong foundation for the entire value process.

The property appraised was built as two residential units, later converted to offices and food pantry. Location is 145 NE 4 Avenue, Boynton Beach, containing 1,554 square feet of enclosed area, constructed in 1955. Land size is approximately 7,500 square feet; zoning is “R-2”, Single and Two-family residential district.

A search was conducted to find sales of facilities similar to the subject in residentially zoned neighborhoods; none were found. The highest and best use of the property as improved is to reconfigure it back to two dwelling units. As mentioned, condition of the building is above average and superior to other properties in the neighborhood. There would be costs to make the alterations; however, a buyer would take into consideration the better condition of the subject structure when considering a purchase price. Therefore, recent sales of duplexes are compared to the subject in developing an opinion of value for the property.

UNITS OF COMPARISON

Units of comparison are components into which a property may be divided for comparison. The purpose of using units of comparison is to relate sales of similar properties to the property being appraised on the basis of significant measures such as price per square foot, price per cubic foot, et cetera. The appropriate units of comparison come from the market. For the property appraised and the comparable sales, the pertinent units are: sale price per square foot of building, including land, sale price per unit and Gross Income Multiplier, GIM (sale price/ gross income).

Continued

SALES COMPARISON APPROACH

(Continued)

ELEMENTS OF COMPARISON

*Elements of comparison are the characteristics of properties and transactions that cause the prices paid for real estate to vary. **The Appraisal of Real Estate** continues by stating that there are ten basic elements of comparison that should be considered in sales comparison analysis. The first group is termed transactional elements being: real property rights conveyed, financing terms, conditions of sale, expenditures made immediately after purchase and market conditions. The second group is property elements consisting of location, physical characteristics, economic characteristics, use, and non-realty components of value. Each is hereafter addressed.*

Real Property Rights Conveyed

A transaction price is always predicated on the real property interest conveyed. Property interests conveyed can either be fee simple (without tenants) or leased fee (subject to leases). An adjustment for property rights conveyed is based on whether a leased fee interest was sold with leases at, below, or above market rent. When a property is sold without leases, its value is normally based on the market rent that it can command and the financing that could be obtained.

The improved sales are rented to tenants on a short term basis of one year or less. The property interest conveyed in improved sales is fee simple, the same interest appraised for the subject. No numerical adjustment is warranted for this element of comparison.

Financing Terms

Financing terms may have a bearing on the price paid for a property. Such terms that may affect price include assuming a mortgage at lower than current interest rates, the seller paying a buydown for the buyer to have a lower interest rate, or the seller providing financing for a transaction at lower than typical institutional rates. In all of these cases, the buyer could have paid higher prices in such transactions to obtain favorable financing. The reverse is also a possibility in which lower sale prices result from above market financing. If financing affected the price paid, a cash equivalency adjustment is warranted.

All of the improved sales were cash transactions, thus avoiding scrutiny of the properties by third party lenders. Since there were no financing terms to review, no adjustment is made for this element of comparison.

Conditions of Sale

Condition of sale addresses the motivation of buyers and sellers. Such motivations include a seller accepting a lower than market price for needed cash, a lender selling a previously foreclosed property to comply with regulations imposed on the institution, or a buyer purchasing an adjacent property. Even arm's length transactions may be the result of atypical motivation, such as lack of exposure time to the market, the result of an eminent domain proceeding, or tax consideration.

(Continued)

SALES COMPARISON APPROACH

(Continued)

Improved Sale 1 is the resale of the property after the foreclosure of a mortgage which financed a prior transaction. This property was exposed to the open market for a reasonable period of time. With few two dwelling properties on the market for sale, the grantor of No. 1 seems to have been able to obtain a price which is in-line with other non-distressed transferred. Conditions of sale for the comparable properties are typical for the market; hence, no adjustments made.

Expenditures Made Immediately After Purchase

No major expenditures were made to Sales 2, 3 and 4 immediately after purchase. Upgrades were started for Improved Sale 1, but not completed. The inferior physical characteristic of No. 1 to the other sales and the subject is addressed as a property element of comparison later in this valuation section.

Market Conditions

Comparable sales that occurred under different market conditions than those applicable to the subject on the effective date of the value estimate require adjustment for any differences that affect their value. The most common adjustment for market condition is time; however, the passage of time itself is not the cause of the adjustment. Market conditions which change over time are the reason to make the adjustment, such as appreciation or depreciation due to building inventory, changes in tax laws, investor's criteria, building moratoriums, fluctuation in supply and demand, et cetera. It is also possible that there is no change in market condition over time.

From 2015-2017, there had been an upward price trend because of resales of previously foreclosed properties. That market seems to have ended. In 2017, prices plateaued because they reached a level above which investors were not willing to pay. The investments would not be profitable if the sale prices were higher. Thus, there is not a discernable change in market conditions from the closing dates of the sales in 2017 to the effective date of the appraisal in 2018. Thus, no adjustment is made for this element of comparison.

Adjustments for transactional elements of comparison were considered. Now, the improved sales are compared to the subject and to each other for the remaining property elements of comparison for possible adjustments.

Location

The location of a property is a key factor in prompting a buyer to purchase it. Location encompasses many aspects such as road frontage, access, proximity to other competing properties, proximity to a market that will use the goods and services housed in a property, governmental influences, et cetera. Typically, properties in a neighborhood share some of the same location characteristics such as age, condition, and style. However, there may be differences such as corner location, view, and zoning, to name a few.

(Continued)

SALES COMPARISON APPROACH

(Continued)

Properties of a similar type may be in different locations, yet the locations may share enough similarities to justify comparison. Factors of similarity between locations include average daily traffic counts, zoning and/or land use, and market composition.

The improved sales and appraised property are in the central section of the city of Boynton Beach. Improved Sales 1 and 4 are in the immediate subject market area, one avenue to the east of the appraised property. More weight is placed on these properties for the element of comparison of location. Sale 2 is located in the northwest section of the Heart of Boynton; No. 3 is located to the east of Federal Highway, outside of the Community Redevelopment Area. Improved Sales 1, 2 and 4 are in the same zoning district as the subject, being "R-2." No. 3 is zoned "R-3." The locational characteristic of the property concerned would put its unit value in the upper end of the range of the sale unit prices.

Physical Characteristics

Physical characteristics to be considered for adjustments are those that cause a difference in price to be paid by the market. A wide range of such items includes property type, building size, land size, land to building ratio, amount of parking, year of construction, current property condition, functional utility, market appeal, complete build-out of interior space, et cetera. Adjustments for physical characteristics are best derived from the market by paired sales comparison. *The value added or lost by the presence or absence of a differing item in a comparable property does not usually equal the cost of installing or removing the item.*

Through the process of searching for comparable sales, the physical characteristics are of great import. From the universe of possible comparable sales, those that are most similar to the property appraised are presented in the report for analysis and comparison to the subject. The lesser the number of physical differences, the better.

The improved sales have building sizes in the range of 1,050 to 1,876 square feet, with the subject mid-range at 1,554 square feet. Correspondingly, the subject unit size would be in the middle of the data set. Owners and renters are looking for larger dwellings to accommodate their families and belongings. The lot size of the subject of 7,500 square foot is at the upper end of the range of the sales. The combination of a larger lot and mid-sized building results in a mid to upper-range land to building ratio, with adequate outside space for parking. However, rental rates are more related to the size of the dwelling rather than to yard space.

Dates of construction of the sales and subject are from 1955 to 1984. As discussed, the exterior and interior of the appraised property were upgraded after the purchase in 2000, making its condition similar to that of Improved Sale 4 built in 1984. Improved Sales 1 and 4 are on the same street, just to the east of the subject. Condition of No. 1 at the time of sale was fair; condition of No. 4 was average to good. Comparing the sale unit price of these two properties is about a 10% difference. Sale 1 is adjusted upward 10% for having inferior physical characteristics to Sale 4 and the appraised property. After the adjustment, Sales 1 and 4 have unit prices of \$85,450 and \$85,000. The physical characteristics of Sales 2 and 3 are average, with no adjustment made for this element of comparison.

(Continued)

SALES COMPARISON APPROACH

(Continued)

Economic Characteristics

Economic characteristics of a property include its rental rate, occupancy rate, and expenses; which are the building blocks for the gross income multiplier and overall capitalization rate. Gathering information on the method of leasing, concessions given if any, expenses passed through to the tenants, lease terms, et cetera are important in arriving at the economic units of comparison for the sale. Inclusion of all expenses for the sale property that are incurred by the subject is necessary to arrive at an overall capitalization rate which is relevant to the property in question.

Gross income multiplier (sale price/ gross income) is the more reliable economic characteristic for small income properties. Income data can be readily obtained; however, expenses to develop a full income approach culminating in an overall rate are difficult to attain. Current monthly rental rates in the subject market area are as follows.

- 338 NE 10 Avenue, Boynton Beach: 2 bedrooms/ 1 bath \$1,000
- 1303 N Railroad Ave, Boynton Beach: 1 bedroom/ 1bath \$1,184 and \$900
- 122 NE 13 Avenue, Boynton Beach: 2 bedrooms/ 1 bath \$1,000
- 123 NW 10 Avenue, Boynton Beach: 2 bedrooms/ 1 bath \$ 900

Market rent for the appraised property as dwelling units would be in the range, conservatively, at \$900.00 per unit per month.

\$900.00/ month x 2 units x 12 months = \$21,600 annual gross income

Gross income multipliers (GIM) for the sales are: 7.17, 7.72 and 8.33. Improved Sale 4 with higher sale price has the higher GIM. The most appropriate GIM for the appraised property is 8.00.

Non-Realty Components of Value

Non-realty components of value include personalty, business concerns, or other items that do not constitute real property but are included in the sale price of either the comparable or the subject property. These components should be analyzed separately from the realty.

There were no non-realty components of value to consider for the property appraised.

Use

For properties to be comparable, they should have similar Highest and Best Uses. All of the improved sales cited in this report and the subject have the same Highest and Best Use as two dwelling residences per building, with no adjustment necessary.

(Continued)

SALES COMPARISON APPROACH
(Continued)

FINAL VALUE OPINION

Improved Sales 1, 2, 3 and 4 did not require adjustments for the transactional element of comparison. Improved Sales 1 and 4 are emphasized for locational characteristics as they are essentially across the street from the appraised property. These two sale properties are also most significant for physical characteristics. Improved Sale 1 is adjusted upward to be in similar condition as No. 4 and the subject. With more weight on Improved Sales 1 and 4, the indications of value for the appraised property are \$85,000 per unit and \$110.00 per square foot of building including land.

Market gross monthly rent per dwelling would be \$900.00 or \$21,600 annually for the entire property. The GIM is 8.0.

The quantity of the comparable data is sufficient to have an overview of the market for smaller multi-family residential properties in the central-eastern Boynton Beach. The quality of the data is good in that it provides a sound basis to develop an opinion of value for the property under appraisal. Based on the analysis and conclusions presented within the report, it is our opinion that the Market Value of the Fee Simple Estate of the Subject Property as of July 16, 2018 is as follows.

VALUE BY PRICE/ DWELLING UNIT

Two dwelling units x \$85,000 per unit =	\$170,000
--	-----------

VALUE BY PRICE/ SQUARE FOOT

1,554 square feet x \$110.00 per square foot of building including land =	\$171,000
---	-----------

VALUE BY GROSS INCOME MULTIPLIER

\$21,600 annual gross income x 8 GIM =	\$173,000
--	-----------

The value opinions by all three units of comparison are close and support each other. A final value in the mid-range of the three indications is most acceptable.

FINAL VALUE BY THE SALES COMPARISON APPROACH:

ONE HUNDRED SEVENTY-ONE THOUSAND DOLLARS

\$171,000

CERTIFICATION

I certify that, to the best of my knowledge and belief, the statements contained in this report are true and correct.

The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, unbiased professional analyses, opinions, and conclusions. I have no present or prospective interest in the property that is the subject of this report, and I have no bias or personal interest with the parties involved.

The appraisal assignment was not based on a requested minimum valuation, a specific valuation, or the approval of a loan.

My compensation is not contingent on an action or event resulting from the analyses, opinions, or conclusions in, or the use of, this report. I appraised this property on April 1, 2017.

The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and the Standards of Professional Appraisal Practice of the Appraisal Institute. The analyses, opinions and conclusions were also developed and the report prepared in conformity with the Uniform Standards of Professional Appraisal Practice, which is included in the Appraisal Institute's Standards, and Chapter 475, Part II F.S.

The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives. The use of this report is (*also*) subject to the requirements of the State of Florida relating to review by the Florida Real Estate Appraisal Board.

I have visited the property that is the subject of this report on July 12, 2018.

Jesse B. Vance, Jr. and Claudia Vance are responsible for the analyses, conclusions and opinions concerning real estate set forth in this report. No one else has provided significant professional service to the persons signing this report.

The Appraisal Institute and the American Society of Appraisers each conduct programs of continuing education for their designated members. As of the date of this report, Jesse B. Vance, Jr. and Claudia Vance have completed the requirements of the continuing education program of the Appraisal Institute. Continuing educational requirements are also completed for the American Society of Appraisers and the State of Florida.



July 16, 2018

Jesse B. Vance, Jr., MAI, SRA, ASA
Florida State-Certified General Real Estate Appraiser No. RZ-85



July 16, 2018

Claudia Vance, MAI
Florida State-Certified General Real Estate Appraiser No. RZ-173

CERTIFICATION AND LIMITING CONDITIONS

The statements and conclusions contained in this report, subject to the limiting conditions hereafter cited, are correct to the best of the writers' knowledge.

1. The undersigned have personally visited the subject of this report. No pertinent information has been knowingly withheld.
2. Unless specifically included, the subject is analyzed as though free and clear of liens and encumbrances.
3. No responsibility is assumed for legal matters, nor is an opinion of title rendered. Title is assumed to be good and held in Fee Simple.
4. Legal descriptions and property dimensions have been furnished by others; no responsibility for their correctness is assumed. Sketches which may be in the report are for illustrative purposes only.
5. Possession of any copy of this report does not carry with it the right of publication, duplication, or advertising using the writers' names or professional designations or membership organizations.
6. The writers are not required to testify without prior agreement.
7. Neither the employment to make this appraisal nor compensation therefore is contingent on the value reported.
8. Improvements, if any, are those noted and reported on the date of inspection.
9. The value or values estimated apply ONLY as of the date of valuation stated within the report.
10. The writers certify that they have no present, past or contemplated interest in the subject of this report.
11. This report is the property of the indicated client. It may not be used by any other party for any purpose not consistent with the written function of this report without the express written consent of the writers AND client.
12. The reported analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and the Standards of Professional Practice and Conduct of the Appraisal Institute. The work also conforms to the Uniform Standards of Professional Appraisal Practice.
13. The existence of potentially hazardous material used in the construction or maintenance of buildings, such as the presence of urea formaldehyde foam insulation, and/or existence of toxic waste, which may or may not be present on the property, has not been considered. Additionally, soil or sub-soil contamination may exist from current or prior users, or users outside the property concerned. The appraisers are not qualified to detect such substances. We urge the client to retain an expert in this field if desired.
14. The appraisers have not been provided a Habitat Survey, Endangered Species Survey, or analysis by a qualified environmental specialist indicating the presence of or proximity to environmentally sensitive and/or protected land or species which could affect the use, and possibly, value of the appraised property. The appraisers are not qualified to identify these factors. We recommend that an expert be hired where there may be reasonable cause to expect the presence of any of the cited elements.
15. Jesse B. Vance, Jr. and Claudia Vance were responsible for the analyses, conclusions, and opinions of real estate set forth in this report. (No one else provided significant professional assistance to the report signers).
16. The Americans with Disabilities Act (ADA) became effective January 26, 1992. We have not made a specific compliance survey and analysis of this property to determine whether or not it is in conformity with the various detailed requirements of the ADA. It is possible that a compliance survey of the property would reveal that the property is not in compliance with one or more of the requirements of the act, which could reduce property value.
17. Prospective value estimates are based on current conditions and trends. The appraisers cannot be held responsible for unforeseeable events that might alter market conditions upon which market value has been estimated.
18. The appraisers certify that they have the knowledge and experience required to perform this appraisal assignment.
19. The appraiser reserves the right to amend or change this report at any time additional market information is obtained which would significantly affect the value opinion.



Jesse B. Vance, Jr., MAI, SRA, ASA
State-Certified General Real Estate Appraiser No. RZ 85 July 16, 2018



Claudia Vance, MAI
State-Certified General Real Estate Appraiser No. RZ 173 July 16, 2018

ADDENDA



DOROTHY JACKS
CFA, AAS
Palm Beach County Property Appraiser

Homestead Exemption E-file ▶



Owner Name: COMMUNITY CARING CENTER OF

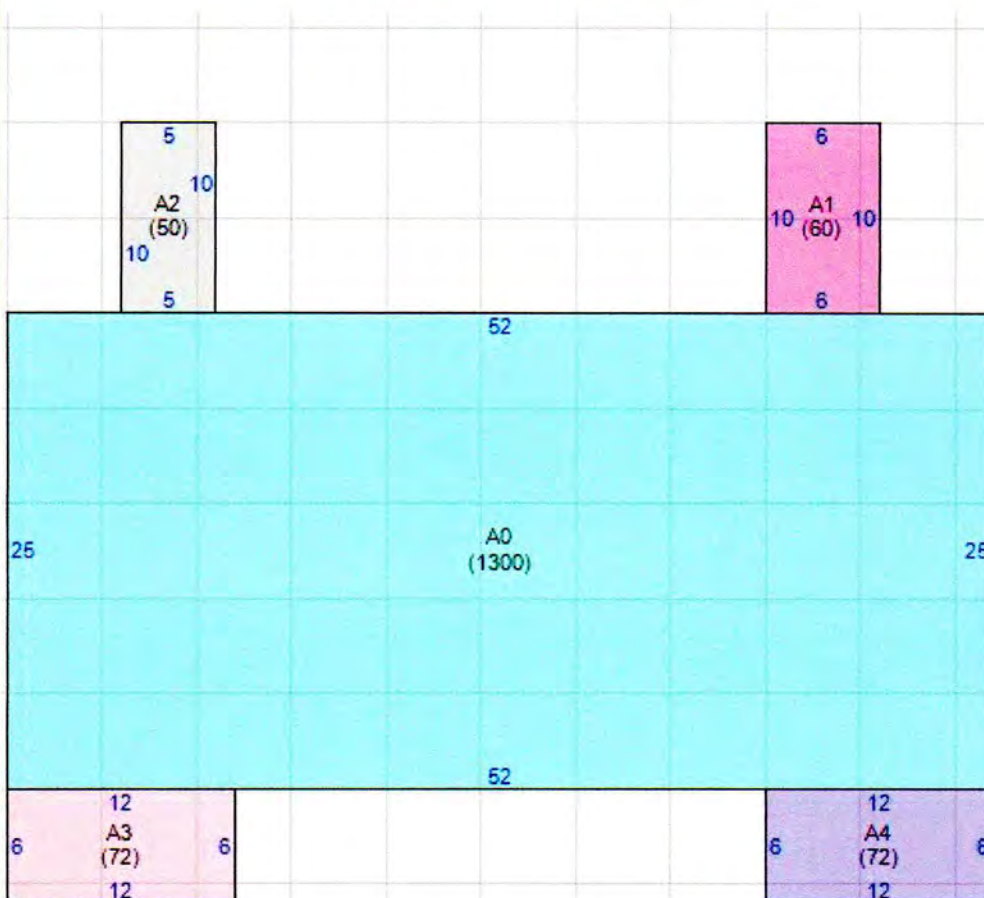
Parcel Control Number: 08-43-45-21-29-003-0014

Location Address: 145 NE 4TH AVE

Structural Element for Building 1

1. BAS BASE AREA 1300
UST
2. UNFINISHED 60
STORAGE
UST
3. UNFINISHED 50
STORAGE
FEP
4. FINISHED 72
ENCLOSED
PORCH
FEP
5. FINISHED 72
ENCLOSED
PORCH

Sketch for Building 1



Subarea and Sq. Footage for Building 1

Code	Sq.
Description	Footage
BAS BASE AREA	1300
UST	
UNFINISHED 60 STORAGE	
UST	
UNFINISHED 50 STORAGE	
FEP	
FINISHED 72 ENCLOSED PORCH	
FEP	
FINISHED 72 ENCLOSED PORCH	
Total Square Footage :	1554

PATIO

1955

306

Unit may represent the perimeter, square footage, linear footage, total number or other measurement of the feature depending on the feature described.

Land Details

Land Line #	Description	52	Zoning	Units	Acres
1.	MULTI-FAMILY	R2		2	0.1723

E. *R-2 Single and Two-family Residential District.*

1. General. The purpose of the R-2 zoning district is to implement the medium density residential (MeDR) future land use map (FLUM) classification of the Comprehensive Plan. The intent of this conventional district is to stabilize and protect existing residential neighborhoods with densities no greater than ten (10) dwelling units per acre, and allowing limited types of non-residential uses.

2. Use(s) Allowed. See "Use Matrix Table 3-28" in Chapter 3, Article IV, Section 3.D.

3. Building and Site Regulations (Table 3-9). Existing and/or planned single-family homes shall conform to the R-1 district requirements; however, for duplex homes, the following lot and building requirements shall be observed:

BUILDING/SITE REGULATIONS R-2 District	
Minimum lot area (per unit):	4,500 s.f. ¹
Minimum lot frontage:	75 feet
Minimum yard setbacks:	
Front:	25 feet ²
Rear:	25 feet ³
Interior side:	10 feet ²
Corner side:	25 feet ^{2,3}
Minimum living area:	750 s.f.
Maximum lot coverage:	40%
Maximum Floor Ratio Area (FAR)	0.10 ⁴
Maximum structure height:	25 feet ⁵

¹ Single-family dwellings shall be constructed on lots that are no less than six thousand (6,000) square feet.

² Pursuant to Section 8.B. below, parcels that have frontage on Martin Luther King Jr. Boulevard and are located within the Martin Luther King Boulevard Overlay Zone shall have front, side interior, and side corner setbacks in accordance with the mixed use-low intensity 1 zoning district (see Section 6.H. below).

³ On corner lots, the side setback adjacent to the street shall be not less than one-half (1/2) the front yard setback. However, where orientation of adjacent lots on both street frontages provide typical front yard setbacks, the corner lot shall provide for front yard setbacks along both streets. When two (2) front yard setbacks are provided for on a corner lot, no rear yard setback shall be required, only side yard setbacks shall be imposed.

⁴ A floor area ratio (FAR) up to 0.10 may be considered for non-residential uses allowed within the R-2 district (see "Use Matrix" – Chapter 3, Article IV, Section 3), pursuant to the medium density residential land use category of the Comprehensive Plan.

⁵ Not to exceed two (2) stories.

D. R-1 Single-family Residential District.

1. General. The purpose of the R-1 zoning district is to implement the moderate density residential (MoDR) future land use map (FLUM) classification of the Comprehensive Plan. The intent of this conventional district is to encourage single-family dwellings and structures at densities no greater than seven and one-half (7.5) dwelling units per acre, and allowing limited types of non-residential uses.

2. Use(s) Allowed. See "Use Matrix Table 3-28" in Chapter 3, Article IV, Section 3.D.

3. Building and Site Regulations (Table 3-8). The following lot and setback requirements shall be observed:

BUILDING/SITE REGULATIONS	
R-1 District	
Minimum lot area:	6,000 s.f.
Minimum lot frontage:	60 feet
Front:	25 feet
Rear:	20 feet
Special rear yard setback reduction for single-story building additions: ¹	
Abutting: I-95 or railroad tracks:	50%
Abutting: Intracoastal:	50%
Abutting: Lakes:	50%
Abutting: Golf Course:	50%
Abutting: Canals wider than 150 ft	50%
Abutting: Canals narrower than 150 ft	33%
Abutting: Perimeter walls of community that abut other than residential:	
Abutting: Commercial or Industrial	50%
Abutting: Public or private park:	50%
Interior side:	7.5 feet
Corner side:	25 feet ²
Minimum living area:	1,200 s.f.
Maximum lot coverage:	50%
Maximum structure height:	30 feet

PART III LAND DEVELOPMENT REGULATIONS***CHAPTER 3. ZONING****ARTICLE III. ZONING DISTRICTS AND OVERLAY ZONES****ARTICLE III. ZONING DISTRICTS AND OVERLAY ZONES****Sec. 1. Overview.**

A. *General.* Pursuant to Chapter 1, Article III, Section 5.B., any given parcel of land in the city shall have a zoning district that corresponds with the future land use map (FLUM) classification of the Comprehensive Plan.

B. *Residential Building and Site Regulations (Table 3-1).*

RESIDENTIAL	R-1 AAB	R-1 AA	R-1 A	R-1	R-2 Duplex	R-3 Multi	IPUD	PUD	MHPD
Density (dwelling units per acre):	5	5.5	6	7.5	10	Flexible ¹³	Flexible ¹³	Flexible ¹³	Flexible ¹³
Project Area, Minimum (acres)	N/A	N/A	N/A	N/A	N/A	N/A	1 to 5	5+	10+
Lot Area per unit, Minimum (square feet):	9,000	8,000 ¹¹	7,500	6,000	4,500	4,000 ¹⁵	Flexible ¹⁰	Flexible ¹⁰	4,200
Lot Frontage, Minimum (feet):	90	75	60	60	75	100	Flexible ¹⁰	Flexible ¹⁰	N/A
Living Area, Minimum A/C (square feet):	1,800	1,600	1,400	1,200	750	750	750	750	N/A
Lot Coverage, Maximum:	45%	45%	45%	50%	40%	40%	50%	N/A	N/A
Floor-Area-Ratio (FAR) for Non-Residential,	N/A	N/A	N/A	N/A	0.10 ⁶	N/A	0.20 ⁶	N/A	N/A

Maximum:									
Structure Height, Maximum (feet):	30	30	30	30	25 ⁷	45 ⁸	45 ⁹	45 ⁸	30
Building Setbacks, Minimum (feet):									
Front:	25	25	25	25	25	40	Flexible ⁵	Flexible ⁵	20
Interior side:	10	10 ¹¹	7.5	7.5	10	20	Flexible ⁵	Flexible ⁵	5
Corner side:	25 ⁴	25 ⁴	25 ⁴	25 ⁴	25 ⁴	40	Flexible ⁵	Flexible ⁵	10 ¹⁴
Rear:	20 ⁴	20 ⁴	20 ⁴	20 ⁴	25 ⁴	40	Flexible ⁵	Flexible ⁵	10 ¹⁴
Special rear yard setback reductions for 1-story building additions abutting:	Maximum Percentage of Reduction:								
I-95 or railroad tracks:	50%	50%	50%	50%	N/A	N/A	N/A	N/A	N/A
Intracoastal Waterway (ICWW):	50%	50%	50%	50%	N/A	N/A	N/A	N/A	N/A
Lake:	50%	50%	50%	50%	N/A	N/A	N/A	N/A	N/A
Golf course:	50%	50%	50%	50%	N/A	N/A	N/A	N/A	N/A
Canal wider than 150 feet:	50%	50%	50%	50%	N/A	N/A	N/A	N/A	N/A
Canal narrower than 150 feet:	33%	33%	33%	33%	N/A	N/A	N/A	N/A	N/A
Commercial/industrial:	50%	50%	50%	50%	N/A	N/A	N/A	N/A	N/A
Public/private park:	50%	50%	50%	50%	N/A	N/A	N/A	N/A	N/A

→ Sec. 11. Nonconforming Regulations.

A. *Lots and Parcels.*

1. R-1 District, R-1A District, R-2 District, and R-3 District. A detached single-family dwelling may be constructed on any parcel located in an R-1, R-1A, R-2, or R-3 district, provided that it meets all of the following requirements:

- a. The parcel contains at least one (1) whole platted lot, platted prior to August 7, 2001;
- b. The parcel, or assemblage of platted parcels which individually meet the requirements of paragraph a. above, has a frontage of not less than fifty (50) feet, and a lot area of not less than five thousand (5,000) square feet (irregular, other than rectangle-shaped lots with less than five thousand (5,000) square feet of area may be developed if in conformance with all other lot regulations);
- c. All such parcels, when developed, shall comply with all provisions of the Land Development Regulations and applicable building code regulations, including without limitation sections of the building code regulations regarding the impact of construction and drainage on or to adjacent properties.

→ 2. R-2 District. Within R-2 districts, in subdivisions platted prior to the effective date of these Regulations, where the platted lots have a frontage of at least forty (40) feet but less than fifty (50) feet, the following rules shall apply:

- a. A detached single-family dwelling may be constructed on any such parcel, provided that the parcel contains at least one (1) whole platted lot.
- b. A duplex dwelling may be constructed on any parcel, provided that it meets the following requirements:
 - (1) The parcel contains at least two (2) whole platted lots;
 - (2) Property cannot be acquired from adjacent parcels so as to make the subject parcel conforming, without causing the adjacent parcels to become nonconforming or more nonconforming.
- c. For any parcel, lot, or combination of lots, where the total frontage is equal or greater than one hundred twenty (120) feet, and the total area is greater than twelve thousand (12,000) square feet, said property shall not be developed except in accordance with the minimum frontage and lot area required in the R-2 zoning district.

d. Ownership of parcels shall be determined by the property tax rolls on file in the Palm Beach County Property Appraiser's Office as of the effective date of these Regulations.

3. R-1AA District. A detached single-family dwelling may be constructed on any parcel located in an R-1AA district, without requiring a variance, provided that it meets the following requirements:

- a. The parcel contains at least one (1) whole platted lot.
- b. The parcel has a frontage of not less than sixty (60) feet, and a lot area of not less than six thousand, seven hundred fifty (6,750) square feet in area.
- c. It would not be possible to acquire property from adjacent parcels so as to make the subject parcel conforming, without causing the adjacent parcels or structures thereon to become nonconforming or more nonconforming.

For any parcel or lot, or combination of lots under the same ownership, where the total frontage and the total area is equal to or greater than that which is required by the R-1AA district building and site regulations, said property shall not be developed except in accordance with the minimum frontage and lot area required in the particular zoning district.

Not more than one (1) parcel or lot, or combination of lots under the same ownership, that is nonconforming but which meets the requirements under b. above may be developed for a single-family house.

Sec. 2. Standards.

A. General.

1. Rules and Methodology.

a. Parking space requirements shall be computed on the basis of the principal use of a structure or lot, and using gross floor area unless stated otherwise in this article. Gross floor area, for the purposes of this subsection, shall include the floor area occupied by the principal use, plus the floor area occupied by all other enclosed spaces, including but not limited to storage rooms, maintenance and mechanical rooms, offices, lounges, restrooms, lobbies, basements, mezzanines, and hallways.

b. Where several principal uses exist in one (1) structure or on one (1) lot, parking space requirements shall be computed separately for each principal use, unless stated otherwise in this article. Where parking spaces are required in this article for each of several principal uses that commonly occur together, this is done for the purpose of clarification only, and shall not limit the application of the requirement contained in this paragraph.

c. A use shall be considered a principal use, for the purposes of this subsection, if it could exist separately from all other uses in the same structure or on the same lot, and would by itself generate significant parking demand.

d. Where several principal uses exist in one (1) building or part of a building, and the floor area of each principal use cannot be clearly delineated, the parking space requirement for the use requiring the greatest number of parking spaces shall apply.

e. Where a use is not listed below, parking space requirements shall be determined by the City Commission after review and recommendation by the Director of Planning and Zoning or designee.

f. Where the number of required parking spaces as computed includes a fraction, the number of required parking spaces shall be the computed number rounded to the next highest whole number.

g. Except as provided in Section 3.E. below, there shall be provided, at the time of the erection of any structure or establishment of any use, a number of off-street parking spaces in accordance with the following minimum requirements, and subject to the parking requirements of this subsection. Where a structure or use is enlarged or increased in capacity by any means, including a change in building occupancy which requires the provision of additional parking spaces, or a change in use to or which requires additional parking spaces, the minimum number of parking spaces shall be computed by applying these requirements to the entire structure or use.

2. Minimum Number of Required Off-Street Spaces for Non-Residential Uses. No fewer than four (4) parking spaces shall be provided for any non-residential use.

3. Location of Off-Street Parking Areas.

a. Residential. Required parking spaces for all dwellings shall be located on the same lot as the dwelling to be served.

b. Non-residential. Required parking spaces for all non-residential uses shall be owned by the owner of the building or lot to be served, and shall be located on the same lot, or not more than three hundred (300) feet distance, unless the property is located within those areas defined within the adaptive re-use section of the Code (Chapter 4, Article 5, Section 4). In those areas, required parking spaces may be leased within three hundred (300) feet of the use in which they serve, subject to Board and City Commission approval, and the property shall be posted with signage indicating to patrons the location of the leased parking.

B. Table 4-17. Residential and Lodging Uses.

Residential and Lodging Uses	Standard Number of Required Parking Spaces
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Building area size is based upon gross floor area (in square feet) unless specifically expressed otherwise.	
Single-family, duplex dwelling, or mobile home:	2 ¹
Efficiency or one (1)-bedroom apartment:	1.5 ^{1,2}
Within mixed use high district:	1.33 ²
Two (2) or more bedroom apartment:	2 ^{1,2}
Within mixed use high district:	1.66 ^{1,2}
Dormitories:	1 per unit
Hotel & motel units containing one (1)-bedroom:	1.25 per unit
Within mixed use high district:	1 per unit
Hotel & motel suite containing two (2) or more bedrooms:	2 per unit
Within mixed use high district:	1 per unit
Group home (types 1 through 4):	1 per 3 beds
Bed & breakfast:	1 ³
Live/work unit:	1 per 2 units ⁴

¹ Residential driveways shall satisfy the parking space requirements for single-family detached dwelling units, duplexes, and multi-family dwelling units containing garages, provided such driveways are of sufficient size to meet the parking space requirements of this subsection. A residential driveway of sufficient size shall be provided prior to the issuance of a certificate of occupancy. For all required parking spaces not located within an enclosed garage, the first parking space shall be the minimum size required for a handicap space, exclusive of public or private rights-of-way, and all other required spaces must be dimensioned in accordance with current city standards. All driveways shall be setback at least two (2) feet from interior side and corner side property lines, and maintained and drained so as to prevent nuisance conditions or a danger to the public and/or adjacent property owners. Any expansion to an existing driveway shall require a zoning permit from the Planning and Zoning Division in accordance with the procedures specified in Chapter 2, Article II, Section 5.B.; however, any driveway expansion (or similar impervious surface) that is equal to or greater than eight hundred (800) square feet shall require the approval of a land development permit in accordance with Chapter 2, Article III, Section 3. Any work, such as a driveway, proposed within the swale (right-of-way) shall require a permit from the Engineering Division in accordance with the procedures specified in Chapter 2, Article III, Section 4.

² Guest parking shall be provided at a rate of 0.15 spaces per unit for residential developments consisting of three (3) or more dwelling units.

³ Required parking shall be calculated on the basis of one (1) space per each employee, manager, or owner and one (1) parking space for each guest unit. Newly created parking may be located only in the rear and side yard.

⁴ In addition to the required parking for the residential unit, the city requires that one (1) parking space per two (2) live/work units be provided to meet business activity needs. Parking provided to meet this requirement shall be located on the lot, built into or under the structure, or within three hundred (300) feet of the unit in which the use is located. The distance shall be a straight line measurement from a point on the boundary line of the property of the subject unit to the closest boundary line of the property on which the parking is located. Parking provided to accommodate said space, including driveways of adequate depth in front of the unit's garage, shall not serve as meeting required parking for the unit's residential use.

SUMMARY OF 2018 – 2019 USPAP (Uniform Standards of Professional Appraisal Practice)

Standard Rule 2: Real Property Appraisal, Reporting

In reporting the results of a real property appraisal, an appraiser must communicate each analysis, opinion, and conclusion in a manner that is not misleading. STANDARD 2 addresses the content and level of information required in a report that communicates the results of the real property appraisal. STANDARD 2 does not dictate the form, format, or style of real property appraisal reports. The form, format, and style of the report are functions of the needs of intended users and appraisers. The substantive content of a report determines its compliance.

STANDARDS RULE 2-1

Each written or oral real property appraisal report must:

- (a) clearly and accurately set forth the appraisal in the manner that will not be misleading;*
- (b) contain sufficient information to enable the intended users of the appraisal to understand the report properly; and*
- (c) clearly and accurately disclose all assumptions, extraordinary assumptions, hypothetical conditions, and limiting conditions used in the assignment.*

STANDARDS RULE 2-2(a)

Each written real property appraisal report must be prepared under one of the following options and prominently state which option is used: Appraisal Report or Restricted Appraisal Report.

The content of an Appraisal Report must be consistent with the Intended Use of the appraisal and, at a minimum:

- (i) state the identity of the client, unless the client has specifically requested otherwise; state the identity of any intended users by name or type;*
- (ii) state the intended use of the appraisal;*
- (iii) summarize information sufficient to identify the real estate involved in the appraisal, including the physical, legal, and economic property characteristics relevant to the assignment;*
- (iv) state the real property interest appraised;*
- (v) state the type and definition of value and cite the source of the definition;*
- (vi) state the effective date of the appraisal and the date of the report;*
- (vii) summarize the scope of work used to develop the appraisal;*
- (viii) summarize the information analyzed, the appraisal methods and techniques employed, and the reasoning that supports the analyses, opinions, and conclusions; exclusion of the sales comparison approach, cost approach or income approach must be explained;*
- (ix) state the use of the real estate existing as of the date of value and the use of the real estate reflected in the appraisal;*
- (x) when an opinion of highest and best use was developed by the appraiser, summarize the support and rationale for that opinion;*
- (xi) clearly and conspicuously:
state all extraordinary assumptions and hypothetical conditions; and
state that their use might have affected the assignment results; and*
- (xii) include a signed certification in accordance with Standards Rule 2-3.*

475.611 Florida Statutes: Definitions.--

(1) As used in this part, the term:

- (a) "Appraisal" or "appraisal services" means the services provided by certified or licensed appraisers or registered trainee appraisers, and includes:
 - 1. "Appraisal assignment" denotes an engagement for which a person is employed or retained to act, or could be perceived by third parties or the public as acting, as an agent or a disinterested third party in rendering an unbiased analysis, opinion, review, or conclusion relating to the nature, quality, value, or utility of specified interests in, or aspects of, identified real property.
 - 2. "Analysis assignment" denotes appraisal services that relate to the employer's or client's individual needs or investment objectives and includes specialized marketing, financing, and feasibility studies as well as analyses, opinions, and conclusions given in connection with activities such as real estate brokerage, mortgage banking, real estate counseling, or real estate consulting.
 - 3. "Appraisal review assignment" denotes an engagement for which an appraiser is employed or retained to develop and communicate an opinion about the quality of another appraiser's appraisal, appraisal report, or work. An appraisal review may or may not contain the reviewing appraiser's opinion of value.
- (b) "Appraisal Foundation" or "foundation" means the Appraisal Foundation established on November 20, 1987, as a not-for-profit corporation under the laws of Illinois.
- (c) "Appraisal report" means any communication, written or oral, of an appraisal, appraisal review, appraisal consulting service, analysis, opinion, or conclusion relating to the nature, quality, value, or utility of a specified interest in, or aspect of, identified real property, and includes any report communicating an appraisal analysis, opinion, or conclusion of value, regardless of title. However, in order to be recognized in a federally related transaction, an appraisal report must be written.
- (d) "Appraisal review" means the act or process of developing and communicating an opinion about the quality of another appraiser's appraisal, appraisal report, or work.
- (e) "Appraisal subcommittee" means the designees of the heads of the federal financial institutions regulatory agencies established by the Federal Financial Institutions Examination Council Act of 1978 (12 U.S.C. ss. 3301 et seq.), as amended.
- (f) "Appraiser" means any person who is a registered trainee real estate appraiser, licensed real estate appraiser, or a certified real estate appraiser.

An appraiser renders a professional service and is a professional within the meaning of s. 95.11(4)(a).
- (g) "Board" means the Florida Real Estate Appraisal Board established under this section.
- (h) "Certified general appraiser" means a person who is certified by the department as qualified to issue appraisal reports for any type of real property.
- (i) "Certified residential appraiser" means a person who is certified by the department as qualified to issue appraisal reports for residential real property of one to four residential units, without regard to transaction value or complexity, or real property as may be authorized by federal regulation.
- (j) "Department" means the Department of Business and Professional Regulation.



Jesse B. Vance, Jr., MAI, SRA, ASA, MBA

Appraiser · Real Estate Analyst · Reviewer · Expert Witness

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Web Page: www.vancerealestateservice.com

Vance Real Estate Service is a Veteran-Owned Small Business (VOSB) and Florida Certified SDVBE Minority Business Enterprise specializing in personalized real estate valuation services in Florida for over 35 years. Currently registered in "SAM" (U.S. Government System for Award Management – DUNS 826494957). Designated appraisers perform the appraisal work, no trainees. Jesse B. Vance, Jr., MAI, SRA, ASA, MBA and Claudia Vance, MAI are qualified as expert witnesses for eminent domain, bankruptcies, deficiency judgments, marriage dissolution, and estate valuations. Our firm values most types of real property interests for sale, mortgage loans, litigation and investment reasonably, timely and professionally. As licensed real estate brokers, we perform most other real property functions. We also do "Valuations for Financial Reporting."

PROFESSIONAL QUALIFICATIONS

A) PROFESSIONAL DESIGNATIONS/ DEGREES/ LICENSES & CERTIFICATIONS

MAI DESIGNATION - APPRAISAL INSTITUTE/Life Member No. 8781

SRA DESIGNATION - APPRAISAL INSTITUTE/Life Member No. 8781

ASA DESIGNATION - AMERICAN SOCIETY OF APPRAISERS (RE-Urban) #003439

MBA DEGREE - REAL ESTATE MANAGEMENT AND DEVELOPMENT

STATE-CERTIFIED GENERAL REAL ESTATE APPRAISER #RZ-85 (Florida)

FLORIDA STATE LICENSED REAL ESTATE BROKER NO. BK. 91050

REGISTERED VETERAN-OWNED SMALL BUSINESS (CCR/Duns 826494957)

FLORIDA CERTIFIED SDVBE BUSINESS ENTERPRISE (Minority Business Enterprise - MBE)

FLORIDA "D.E.P." APPROVED APPRAISER

Currently registered in "SAM" (U.S. Government System for Award Management).

B) QUALIFIED AS AN EXPERT WITNESS IN REAL ESTATE VALUATION

1. U.S. Court of Appeals, Eleventh Circuit
2. U.S. District Court, Southern District of South Florida
3. U.S. District Court, New Jersey
4. U.S. Bankruptcy Court, Southern District of Florida
5. U.S. Bankruptcy Court, District of New Jersey
6. U.S. Bankruptcy Court, Western (Pittsburgh) Division of Pennsylvania
7. Florida Circuit Courts: Broward, Dade, Palm Beach, Lee, Collier, Martin, and Okeechobee Counties
8. Appraiser on landmark eminent domain cases: TESSLER, NESS TRAILER PARK, PATEL, SIMPSON v. FILLICHIO, RUBANO, PALM BEACH COUNTY (FL) vs. COVE CLUB INVESTORS, LTD.

C) EXPERIENCE Over thirty-five (35) years appraising and analyzing real property interests in South Florida.

Partial list: RESIDENCES, RESTAURANTS/BARS, APARTMENT BUILDINGS, OFFICE BUILDINGS, HOTELS/MOTELS, CHURCHES, CONDOMINIUMS/COOPS, HOSPITALS & NURSING HOMES, VACANT LAND, GOLF COURSES, GOLF CLUBS, GASOLINE SERVICE STATIONS, MARINAS, TRAILER PARKS, SHOPPING CENTERS, BANKS/THRIFT INSTITUTIONS, BOWLING ALLEYS, P.U.D.'S, INDUSTRIAL BUILDINGS, TIME-SHARE DEVELOPMENTS, ROCK PITS, SCHOOLS, AGRICULTURAL PROPERTIES, WATER MANAGEMENT DISTRICT, MARKETABILITY, FEASIBILITY ANALYSES, INVESTMENT ANALYSES, AUTO SALES FACILITIES, LEASE VALUATIONS, TAX & ASSESSMENT APPEALS, CONDEMNATION, EXPERT WITNESS (Member National Forensic Center), BUSINESS ENTERPRISE VALUATIONS (BEV), (VFR) VALUATION FOR FINANCIAL REPORTING, AVIGATION & CLEARANCE EASEMENTS, ESTATES, DIVORCES, PLANNING/LAND USE STUDIES, HIGHEST & BEST USE ANALYSES, DEPRECIATION ANALYSES, COMPONENT APPRAISALS, ENVIRONMENTALLY SENSITIVE LAND, CONTAMINATED PROPERTIES, SUGARCANE & TURFGRASS LAND, DAY CARE CENTERS, SELF-STORAGE FACILITIES, FUNERAL HOMES, ANIMAL HOSPITALS, SUBMERGED LAND, CITY CENTERS, etc.

D) PARTIAL LIST OF CLIENTS

PRIVATE INDIVIDUALS AND CORPORATIONS, ATTORNEYS, ACCOUNTANTS, TRUST DEPARTMENTS, **COMMERCIAL BANKS**: Wells Fargo; BankAtlantic; SunTrust; American National Bank; Landmark Bank; City National Bank; BankUnited; Gateway American Bank; State Farm Bank; Englewood Bank & Trust; SAVINGS & LOANS, INSURANCE COMPANIES, REAL ESTATE INVESTMENT TRUSTS, & REAL ESTATE TRANSFER COMPANIES, TITLE INSURANCE COMPANIES; **FLORIDA CITIES**: FORT LAUDERDALE, PLANTATION, COOPER CITY, TAMARAC, LAUDERHILL, BOCA RATON, DEERFIELD BEACH, OAKLAND PARK, WILTON MANORS, HOLLYWOOD, WEST PALM BEACH, DELRAY BEACH, HALLANDALE, PEMBROKE PINES, COOPER CITY, TOWN OF DAVIE, TOWN OF SOUTHWEST RANCHES, MIRAMAR. **FLORIDA COUNTIES**: BROWARD, PALM BEACH, COLLIER, OKEECHOBEE; BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS; OKEECHOBEE BOARD OF COUNTY COMMISSIONERS. **SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**, **BROWARD COUNTY HOUSING AUTHORITY**, **STATE OF FLORIDA** DEPARTMENT OF TRANSPORTATION (DOT); **STATE OF FLORIDA** DIVISION OF GENERAL SERVICES(GSA); N. BROWARD GENERAL HOSPITAL DISTRICT; **STATE OF FLORIDA** DEPARTMENT OF ENVIRONMENTAL PROTECTION (**Approved Vendor**); **U.S. TREASURY DEPARTMENT** (General Counsel, I.R.S.); **U.S. MARSHAL'S SERVICE** – **U.S. ATTORNEY'S OFFICE** CENTRAL DIVISION – U.S. Dept. of Justice; **VETERANS ADMINISTRATION**

E) EDUCATIONAL BACKGROUND - (Partial List)

BACHELOR OF ARTS - Earlham College, Richmond, Indiana (1954)

MBA (Nova University) - Real Estate Management & Development (National Dean's List 1991)

Course 1 (AIREA) - Basic Principles of Appraising
 Course 2 (AIREA) - Urban Property Valuation (Income)
 Course 4 (AIREA) - Condemnation Appraising
 Course 6 (AIREA) - Income Capitalization & Analysis
 Course 101 (SREA) - Introduction to Appraising
 Course 201 (SREA) - Income Property Valuation, Theory
 Course 202 (SREA) - Applied Income Property Valuation
 Course 301 (SREA) - Applications/Appraisal Analysis
 Symposium (SREA) - Market Analysis, 1978, Virginia
 Symposium (SREA) - Market Analysis, 1979, Arizona
 Symposium (SREA) - Market Analysis, 1980, South Carolina
 Symposium (SREA) - Market Analysis, 1981, Tennessee
 Symposium (SREA) - Market Analysis, 1982, New Mexico
 Symposium (SREA) - Market Analysis, 1983, Pennsylvania
 Symposium (SREA) - Market Analysis, 1984, Georgia
 Symposium (SREA) - Market Analysis, 1985, Vancouver, B.C.
 Symposium (SREA) - Market Analysis, 1986, New Jersey
 Clinic (SREA) - #201 Instructor, 1987, U. of Illinois
 Clinic (SREA) - #201 Instructor, 1988, Illinois
 Seminar (SREA) - Professional Practice, 1988, Florida
 Symposium (SREA) - Market Analysis, 1988, California
 Symposium (SREA) - Market Analysis, 1989, Minnesota

MBA Graduate School Courses: 1990 – 1991

Successfully completed the following graduate school courses:

- | | |
|--|--|
| - "Regulation of Real Estate Development" | - "Real Properties Management" |
| - "Legal Issues In Real Estate" | - "Market Analysis and Site Selection" |
| - "Organizational Behavior and Management" | - "Human Resource Management" |
| - "Real Estate Economics" | - "R. E. Finance: Instruments, Institutions & Investment Analysis" |
| - "Urban Infrastructure & Environmental Analysis" | - "Real Estate Accounting" |
| - "Marketing Management for Real Estate" | - "Commercial Real Estate Lending" |
| - "Construction Technology and the Building Development Process" | |

SEMINAR (AI) - Cost Approach (1992/Boston)
 SEMINAR (AI) - Rates & Ratios (1992/Boston)
 SEMINAR (AI) - International Appraising (1992/Boston)
 SEMINAR (AI) - Litigation Valuation/Mock Trial (1993)
 SEMINAR (AI) - ADA ACT (1993/Reno)
 SEMINAR (AI) - Hotel Valuation (1993)
 SEMINAR (AI) - Income Capitalization, Methods (1993)
 SEMINAR (AI) - Powerlines/Electromagnetic Radiation (1994)
 SEMINAR (AI) - Verifying Market Data (1994)
 SEMINAR (AI) - Market Studies for Appraisals (1994)
 SEMINAR (AI) - Florida Appraiser Core Law (USPAP/1994)

E) EDUCATIONAL BACKGROUND - (Partial List, continued)

- SEMINAR (AI) - Limited Appraisals & Reports (USPAP/1994)
- SEMINAR (AI) - Public Safety & Property Values (1995)
- SEMINAR (AI) - Outparcel Valuation (1995)
- SEMINAR (AI) - Computer Technology Video Conference (1995)
- SEMINAR (AI) - The Internet & the Appraiser (1996)
- SEMINAR (AI) - Florida Commercial Construction (1996)
- SEMINAR (AI) - Real Property Rights in Florida (1996)
- COURSE (AI) - USPAP & Florida Real Estate Core Law (1996)
- SEMINAR (AI) - Valuation of Trees (1997)
- 3-DAY COURSE - Environmental Permitting/Mitigation/Mitigation Banking/Contamination Risk Management-
Liability/Wetlands/ Hazardous Wastes/Lender Liability (1997/Marco Beach, FL)
- SEMINAR (AI) - Valuation of Transferable Development Rights [TDR's] (1997)
- COURSE (AI) - Standards of Professional Practice, Part C, 15 hour Course #430 (1997)
- SEMINAR (AI) - Non-Conforming Uses (1998)
- SEMINAR (AI) - The Impact of Contamination on Real Estate Value (1998)
- COURSE (AI) - USPAP & Florida Real Estate Core Law (1998)
- SEMINAR (AI) - Econometrics/Statistical Valuation Methods (1999)
- COURSE (AI) - 14 Hour (2-day) Advanced Spreadsheet Modeling for Valuation Applications
- SEMINAR (AI) - Globalization of Real Estate/What U.S. Appraisers Need to Know (1999)
- SEMINAR (AI) - The Role of the Appraiser in Alternative Dispute Resolution (Mediation/Arbitration) (1999)
- SEMINAR (AI) - Technology Forum Part II/Intermediate (1999)
- SEMINAR (AI) - Client Satisfaction/Retention/Development (1999)
- SEMINAR (AI) - Attacking and Defending an Appraisal (1999)
- SEMINAR (AI) - Federal Appraisal Requirements ("Yellow Book") (2000)
- SEMINAR (AI) - Regression Analysis in Appraisal Practice: Concepts & Applications (2000)
- SEMINAR (AI) - Analyzing Income Producing Properties (2000)
- SEMINAR (ATIF) - 1031 Tax Deferred Exchanges (2000)
- COURSE (AI) - USPAP & Florida Real Estate Core Law (2000)
- SEMINAR (AI) - Mediation & Alternate Dispute Resolution Seminar (2001)
- SEMINAR (AI) - State of the Appraisal Profession (2001)
- 2-Day SEMINAR - Eminent Domain, by CLE International, Tampa, Florida (2001)
- SEMINAR (AI) - Ad Valorem Assessment Process in Florida (2002)
- SEMINAR (AI) - Role of Real Estate Appraisers in Bankruptcy Proceedings (2002)
- SEMINAR (AI) - Appraisers & the Gramm-Leach-Bliley Federal Privacy Act (2002)
- SEMINAR (AI) - How to Appraise the Ugly House (2002)
- COURSE (AI) - 2-Day Course #430, Standards of Professional Practice, Part C (2002)
- SEMINAR (AI) - Market Trends for 2003 (2003)
- SEMINAR (AI) - Update on Code of Professional Ethics (2003)
- PANEL (AI) - Moderator "Industry, Consumer & Congressional Views on Predatory Lending" D.C. (2003)
- SEMINAR (AI) - Florida State Law for Real Estate Appraisers (2003)
- SEMINAR (AI) - Appraisal Agreements (2003)
- SEMINAR (AI) - Analyzing Distressed Real Estate (2004)
- SEMINAR (AI) - Valuation for Financial Reporting Purposes (2004)
- SEMINAR (AI) - 7 Hour National USPAP Update Course #1400 (2004)
- SEMINAR (AI) - Inverse Condemnation (2004)
- SEMINAR (AI) - Appraiser Independence in the Loan Process (2004)
- SUMMIT (AI) - Moderator at 2-day Appraisal Summit in Washington, D.C. (12/2004)
- SEMINAR (AI) - Loss Prevention Program for Real Estate Appraisers (2005)
- SEMINAR (AI) - Valuation of Wetlands (7/2005)
- SEMINAR (AI) - Tri-County Residential Symposium (8/2005)
- SEMINAR (AI) - "Cool Tools" Internet Resources and Use for Valuation (2/2006)
- SEMINAR (AI) - FREAB 7-Hour National USPAP Update (5/2006)
- SEMINAR (AI) - FREAB 3-Hour Florida State Law for Real Estate Appraisers (5/2006)
- SEMINAR (AI) - USPAP Scope of Work & New Requirements (8/2006)
- SEMINAR (AI) - USPAP Reappraising, Readdressing & Reassigning Appraisal Reports (2/2007)
- SEMINAR (AI) - AI Summary Appraisal Report/Residential (4/07)
- COURSE (Fla.) - 14-Hour Continuing Education (including 3-Hour Florida Core Law) (7/2007)
- SEMINAR (AI) - Real Estate Fraud: Appraisers Beware! (8/2007)
- SEMINAR (AI) - Florida Law for Real Estate Appraisers (11/2007)
- COURSE (AI) - Business Practices and Ethics – 8 hours (12/2007)
- SEMINAR (AI) - Supervisor Trainee Roles and Rules (2/2008)
- SEMINAR (AI) - 7 Hour National USPAP (4/2008)
- SEMINAR (AI) - USPAP Hypothetical Conditions & Extraordinary Assumptions (5/2008)
- SEMINAR (AI) - Litigation Skills for the Appraiser – 7-Hour Seminar (9/2008)
- SEMINAR (AI) - Public Sector Appraising (2/2009)

E) EDUCATIONAL BACKGROUND - (Partial List, continued)

- WEBINAR (AI) - Develop an Effective Marketing Plan (3/2009)
- SEMINAR (AI) - Inspecting the Residential “Green House” (4/2009)
- SEMINAR (AI) - Property Tax Assessment (5/2010)
- SEMINAR (AI) - Supervisor Trainee Roles and Rules (7/2010)
- SEMINAR (AI) - Florida Law for Real Estate Appraisers (7/2010)
- SEMINAR (AI) - 7-Hour Introduction to Valuation for Financial Reporting – Chicago (5/2009)
- SEMINAR (AI) - Government Regulations & Their Effect on R.E. Appraising (8/2009)
- SEMINAR (AI) - R.E.Market: How We Got Here, Where We Are, Where We’re Going (10/2009)
- SEMINAR (AI) - 7 Hour National USPAP Update Course (10/1/2010)
- COURSE (AI) - 7 Hour Introduction to Conservation Easement Valuation (12/10/2010)
- SEMINAR (AI) - The Real Estate Market (2/18/2011)
- COURSE (AI) - 16 Hours Uniform Appraisal Standards for Federal Land Acquisitions (“Yellow Book”) (2/25-26/2011)
- WEBINAR (AI) - Real Estate Industry Perspectives on Lease Accounting (4/7/2011)
- COURSE (AI) - 15 Hour Appraisal Curriculum Overview (5/19-20/2011)
- WEBINAR (AI) - 2-hour Investment Property Accounting Standards (6/8/2011)
- SEMINAR (AI) - 3 Hour Spotlight on USPAP – Agreement for Services (7/15/2011)
- COURSE (AI) - 14 Hours (2-day) Advanced Excel Spreadsheet Modeling for Valuation Applications (9/22 & 9/23/2011)
- SEMINAR (AI) - Trial Components (11/4/11)
- SEMINAR (AI) - Lessons from the Old Economy Working in the New (1/20/2012)
- 7-Hour USPAP - National USPAP Update (3/9/2012)
- 3-Hour Fla. Law - State Law Update (3/9/2012)
- SEMINAR (AI) - Appraisal Review for General Appraisers (4/12/2012)
- SEMINAR (AI) - Land Valuation (4/20/2012)
- SEMINAR (AI) - The Valuation of Warehouses (6/22/2012)
- SEMINAR (AI) - Town Hall Meeting: 2012 Appraisal Institute Forum (7/12/2012)
- SEMINAR (AI) - IRS Valuation (7/19/2012)
- SEMINAR (AI) - 7 Hour Business Practices and Ethics Course (12/7/2012)
- SEMINAR (AI) - Real Estate Forecast 2013 (1/25/2013)
- COURSE (AI) - 7 Hour Advanced Marketability Studies (5/6/2013)
- SEMINAR (AI) - Developing a Supportable Workfile (11/15/2013)
- SEMINAR (AI) - Florida Appraisal Law Course (2/7/2014)
- SEMINAR (AI) - Liability Issues for Appraisers performing Litigation & Non-Lending Work (2/24/2014)
- COURSE (AI) - 7 Hour National USPAP Update Course (4/25/2014)
- SEMINAR (AI) - Economic Conditions (5/16/2014)
- SEMINAR (AI) - Fundamentals of Going Concerns (7/16/2014)
- SEMINAR (AI) - Litigation Assignments for Residential Appraisers (7/24/2014)
- SEMINAR (AI) - Economic Engines of Miami-Dade County, Florida (1/23/2015)
- SEMINAR (AI) - Economic Engines Driving Broward County, Florida (5/15/2015)
- 3-Hour Fla.Law - Florida Real Estate Broker 14-hour Continuing Education Course (incl. 3 hour core law) with exam (9/2015)
- SEMINAR (AI) - Drone Technology & its Effect on Real Estate Valuations (11/2015)
- SEMINAR (AI) - Loss Prevention for Real Estate Appraisers (1/22/2016)
- COURSE (AI) - 7-Hour National USPAP Update Course (4/22/2016)
- SEMINAR (AI) - 3-Hour Florida Appraisal Law (4/22/2016)
- SEMINAR (AI) - 4-Hour Appraisals in the Banking Environment (5/6/2016)
- SEMINAR (AI) - Appraising the Tough One: Mixed Use Properties (8/19/2016)
- SEMINAR (AI) - 4-Hour Business Practices & Ethics (12/02/2016) 5-Year Requirement
- WEBINAR (AI) - 2-Hour Yellow Book Changes – Overview for Appraisers (1/11/2017)
- SEMINAR (AI) - 3-Hours Economic Engines Driving Broward County in 2017 (1/27/2017)
- COURSE (AI) - 7-Hours: Introduction to Green Buildings Principles & Concepts (2/24/2017)
- COURSE (AI) - 4 Hours: Another View of the Tough One: Sales Comparison Approach for Mixed-Use Properties (5/19/2017)
- SEMINAR (AI) - 4 Hours: Appraising for Federal Office of Valuation Services & Yellow Book Review (8/18/2017)
- COURSE (BR) - 14 Hours Real Estate Continuing Education, including 3-Hour Florida Real Estate Core Law (9/13/2017)
- COURSE (AI) - 4-Hours: 2-4 Unit Small Residential Income Property Appraisals (11/3/2017)
- COURSE (AI) - 15 Hours “Yellow Book” Uniform Appraisal Standards for Federal Land Acquisitions – Passed Exam (11/10/2017)
- SEMINAR (AI) - 3 Hours “Hot Topics and Myths in Appraiser Liability” (1/26/2018)
- COURSE (AI) - 7-Hour National USPAP Update Course (2/9/2018)
- SEMINAR (AI) - 3 Hours Florida Appraisal Law (2/9/2018)
- SEMINAR (AI) - 3 Hours “Parking Impact on Florida Properties” (5/4/2018)

F) APPRAISAL TEACHING EXPERIENCE

Licensed by the Florida Department of Education to Teach (Certificate No. 275236). Authored and taught Residential and Commercial Real Estate Appraisal Courses for Broward County Adult Education Program. Taught Course 101 - Society of Real Estate Appraisers. Taught Course 201 - Society of Real Estate Appraisers. Taught Appraisal Seminars - Board of Realtors, ASA, SREA, and AI (Appraisal Institute). Adjunct Professor, University of Florida Division of Continuing Education: (taught Course 2, "Real Estate Principles and Practices" to prospective Florida Real Estate Brokers).

G) PROFESSIONAL OFFICES HELD/AWARDS

NATIONAL B.O.D. MEMBER	-	BOARD OF DIRECTORS of APPRAISAL INSTITUTE (2006- 2008)
AWARD	-	Appraisal Institute "NATIONAL PRESIDENTS AWARD" 2008
AWARD	-	Appraisal Institute "LIFETIME ACHIEVEMENT AWARD" 2011 For "high ethical standards, contributions to the Appraisal Institute, Community and Appraisal Profession for at least 20 years."
CHAIR	-	REGION X - All of Florida - Appraisal Institute (2008)
VICE-CHAIR	-	REGION X - All of Florida - Appraisal Institute (2007)
THIRD DIRECTOR	-	REGION X - All of Florida - Appraisal Institute (2006)
FINANCE OFFICER	-	REGION X - All of Florida - Appraisal Institute (2006)
PRESIDENT	-	BROWARD COUNTY, SOCIETY OF REAL ESTATE APPRAISERS
PRESIDENT	-	BROWARD COUNTY, AMERICAN SOCIETY OF APPRAISERS
CHAIR	-	FLA. STATE GOVERNMENT RELATIONS SUBCOMMITTEE OF AI
CHAIR	-	FLA. STATE LEGISLATION & REGULATION SUBCOMMITTEE OF AI

G) PROFESSIONAL OFFICES HELD/AWARDS

CHAIR	-	FLORIDA REALTORS COMMITTEE ON COMMITTEE REFORMS
CHAIR	-	EDUCATION COMMITTEE, FT. LAUDERDALE CHAPTER AI
CHAIR	-	CANDIDATES GUIDANCE COMMITTEE, FT. LAUDERDALE CHAPTER AI
CHAIR	-	NATIONAL Valuation for Financial Reporting PROJECT TEAM OF AI
VICE CHAIR & MEMBER	-	NATIONAL GOVERNMENT RELATIONS COMMITTEE OF AI (15 Years)
MEMBER	-	NATIONAL LONG RANGE PLANNING COMMITTEE OF AI
MEMBER	-	NATIONAL PUBLIC AFFAIRS COMMITTEE OF AI
DIRECTOR	-	REGION X (Florida) Appraisal Institute
MEMBER	-	REGION X (FLORIDA) ETHICS AND COUNSELING PANEL
DIRECTOR	-	BROWARD COUNTY, FLORIDA SOCIETY OF REAL ESTATE APPRAISERS
DIRECTOR	-	SOUTH FLORIDA CHAPTER AMERICAN SOCIETY OF APPRAISERS
MEMBER	-	NATIONAL EXPERIENCE REVIEW PANEL MEMBER OF AI
SPECIAL MASTER	-	BROWARD COUNTY BOARD OF TAX ADJUSTMENT
COMMISSIONER	-	17TH JUDICIAL CIRCUIT COURT, Broward County, FL
MEMBER	-	2013 APPRAISAL INSTITUTE NATIONAL BUSVAL PROJECT TEAM

H) PROFESSIONAL PUBLICATIONS & PRESENTATIONS

Wrote and taught a basic Residential Appraisal Course for the Broward County Adult Education Div. of the Dept. of Education;

Wrote and taught an Income Appraisal Course for the Broward County Adult Education Division of the Department of Education;

Co-authored and taught an appraisal course on Mortgage-Equity Capitalization for the American Society of Appraisers.

Authored and taught a Florida State and Appraisal Institute 3-hour accredited course in "The Legislation, Regulation and Appraisal of Real Property Rights in Florida September 7, 1996.

Presentation on "Gramm-Leach-Bliley" Federal Privacy Act of 1999 for South Florida Chapter of American Society of Appraisers on October 24, 2001.

Presented 3-hour Florida CEU-credit seminar on "Appraisers and the Gramm-Leach-Bliley Act" before the South Florida Chapter of the Appraisal Institute on July 27, 2002.

Presenter at 6.5 Hour CLE-credit Attorney Seminar on Florida Eminent Domain, "Valuation and Damage Issues" February 2, 2006, Fort Lauderdale, Florida

I) CIVIC INVOLVEMENT

MEMBER OF ROTARY INTERNATIONAL / PAUL HARRIS FELLOW

MEMBER OF THE GREATER FORT LAUDERDALE OPERA GUILD

MEMBER FLORIDA PHILHARMONIC BROWARD TRUSTEES

MEMBER OF THE BROWARD COUNTY LIBRARY SUPPORT GROUP ("BYBLOS")

MEMBER CIRCLE OF FRIENDS – NOVA SOUTHEASTERN LIBRARY FOUNDATION

MEMBER NOVA SOUTHEASTERN UNIVERSITY ALUMNI ASSOCIATION

MEMBER OF THE FORT LAUDERDALE HISTORICAL SOCIETY

MEMBER OF THE BROWARD COUNTY MUSEUM OF THE ARTS

MEMBER OF THE FORT LAUDERDALE / BROWARD COUNTY CHAMBER OF COMMERCE

MEMBER OF THE BETTER BUSINESS BUREAU OF SOUTH FLORIDA

LIFETIME HONORARY MEMBER FLORIDA SHERIFF'S ASSOCIATION

MEMBER NATIONAL & FT. LAUDERDALE COUNCILS U.S. NAVY LEAGUE

U.S. ARMY VETERAN WWII (RA 17212681) - HONORABLE DISCHARGE 1949



Claudia Vance, MAI

Appraiser · Real Estate Analyst · Reviewer

Vance Real Estate Service · 7481 NW 4 Street · Plantation · FL · 33317

Office: 954-583-2116 Cell: 954-647-7148 Email: vanceval@att.net

Web Site: www.vancerealestateservice.com

Vance Real Estate Service is a Veteran-Owned Small Business (VOSB) and Florida Certified SDVBE Minority Business Enterprise specializing in personalized real estate valuation services in Florida for over 35 years. Designated appraisers perform the appraisal work, no trainees. Our appraisals are used for financial/ mortgage loan purposes from large mixed use complexes to small owner- occupied properties. We have the qualifications for appraisals submitted to SBA.

Jesse B. Vance, Jr., MAI, SRA, ASA and Claudia Vance, MAI are qualified as expert witnesses for eminent domain, deficiency judgments, marriage dissolution, and estates. Our firm values most types of real property interests, timely, professionally, and at competitive costs.

PROFESSIONAL QUALIFICATIONS

A) PROFESSIONAL DESIGNATIONS/ LICENSES

MAI Designation - APPRAISAL INSTITUTE No. 9451

State-Certified General Real Estate Appraiser No. RZ-173

Florida State Licensed Real Estate Broker No. BK 0161305

VOSB Veteran-Owned Small Business (CCR/Duns 826494957)

B) WORK HISTORY

1983 - Current Vice President - Vance Real Estate Service

1981 – 1983 President - The Appraisal Company, Fort Lauderdale, Florida

1979 – 1981 Staff Appraiser - Real Property Analysts, Inc., Fort Lauderdale, Florida

1976 – 1980 REALTOR-Associate - The Atwood Corporation, Fort Lauderdale, Florida

1973 – 1975 Teacher of Secondary Language Arts in the Jefferson Parish School in Louisiana

C) QUALIFIED AS AN EXPERT WITNESS IN REAL ESTATE VALUATION

U.S. Bankruptcy Court, Southern District of Florida

Florida Circuit Court: Broward County

D) APPRAISER SPECIAL MAGISTRATE FOR THE BROWARD CO VALUE ADJUSTMENT BOARD 2002-2010

E) EXPERIENCE: 35+years appraising and analyzing real property interests in South Florida.

Partial list of real property types valued:

High value residences, Condominiums/ Co-operatives, Office, Industrial, Multi-family, Restaurants/ bars, Auto dealerships, City Centers, Hotels/ motels, Houses of worship, Schools, Child care centers, Self-storage, Funeral home, Animal Hospital, Mixed use, Nursing homes, Gas sales stations, Marinas, Mobile home parks, Shopping centers, Country clubs/ golf courses, Financial institutions, Bowling centers, Vacant land, Agricultural properties, Environmentally sensitive land

Types of Reports:

Market Value, Eminent Domain, Marketability, Feasibility, Highest and Best Use, Investment Analyses, Partial Interests, Easement Valuations, Estate planning, Marriage dissolution, Land use studies, Damage/ Contamination studies

F) PARTIAL LIST OF CLIENTS –

PRIVATE: Individuals, Corporations, Attorneys, Accountants, Habitat for Humanity, Seminole Tribe of Florida

COMMERCIAL BANKS: Wells Fargo; BankAtlantic; SunTrust; Citigroup; Space Coast Credit Union; State Farm Bank; Florida Shores Bank; American National Bank; Landmark Bank; City National Bank; Englewood Bank & Trust

SAVINGS & LOANS, INSURANCE COMPANIES, REAL ESTATE INVESTMENT TRUSTS, & REAL ESTATE TRANSFER COMPANIES, TITLE INSURANCE COMPANIES

FLORIDA CITIES: Fort Lauderdale, Plantation, Cooper City, Deerfield Beach, Tamarac, Oakland Park, Wilton Manors, Davie, Hollywood, Pembroke Pines, Hallandale Beach, Lauderhill, Southwest Ranches, Miramar, Boca Raton, Boynton Beach, West Palm Beach, Delray Beach

FLORIDA COUNTIES and AGENCIES: Broward, Palm Beach, Broward County Board of County Commissioners, School Board of Broward County, Broward County Housing Authority

STATE OF FLORIDA Department of Transportation (FDOT), Department of Environmental Protection

U.S. Department of Veterans Affairs, U.S. Department of Treasury (IRS), U.S Marshall's Service, U.S. Attorney

G) EDUCATIONAL BACKGROUND**Academic:**

Bachelor of Arts Degree – University of New Orleans, New Orleans, LA – Major: English

Professional:

Course 1-A (AIREA) -	Introduction to Appraising Real Property, 1977, Passed Exam
Course 1-B (AIREA) -	Capitalization Theory and Techniques, 1978, Passed Exam
Course VIII (AIREA) -	Residential Appraising, 1978, Passed Exam
Course SPP (AI) -	Standards of Professional Practice, 1992, Passed Exam
Course 2-1 (AIREA) -	Case Studies, 1987, Passed Exam
Course 2-2 (AIREA) -	Report Writing, 1987, Passed Exam
Course R-2 (SREA) -	Report Writing, 1978, Passed Exam
Course 202 (SREA) -	Applied Income Property Valuation, 1983, Passed Exam
Course 301 (SREA) -	Applications/Appraisal Analysis, 1984, No Exam
Course SPP (SREA) -	Standards of Professional Practice, 1989, No Exam
Symposium (SREA) -	Market Analysis, 1983, Philadelphia
Symposium (SREA) -	Market Analysis, 1984, Atlanta
Symposium (SREA) -	Market Analysis, 1985, Vancouver
Symposium (SREA) -	Market Analysis, 1986, Atlantic City
Symposium (SREA) -	Market Analysis, 1988, Los Angeles
SEMINAR (AI)	- Cost Approach (1992/Boston)
SEMINAR (AI)	- Rates & Ratios (1992/Boston)
SEMINAR (AI)	- International Appraising (1992/Boston)
SEMINAR (AI)	- Litigation Valuation/Mock Trial (1993)
SEMINAR (AI)	- ADA ACT (1993/Reno)
SEMINAR (AI)	- Hotel Valuation (1993)
SEMINAR (AI)	- Income Capitalization, Methods (1993)
SEMINAR (AI)	- Powerlines/Electromagnetic Radiation (1994)
SEMINAR (AI)	- Verifying Market Data (1994)
SEMINAR (AI)	- Market Studies for Appraisals (1994)
SEMINAR (AI)	- Florida Appraiser Core Law (USPAP/1994)
SEMINAR (AI)	- Limited Appraisals & Reports (USPAP/1994)
SEMINAR (AI)	- Public Safety & Property Values (1995)
SEMINAR (AI)	- Outparcel Valuation (1995)
SEMINAR (AI)	- Computer Technology Video Conference (1995)
SEMINAR (AI)	- The Internet & the Appraiser (1996)
SEMINAR (AI)	- Florida Commercial Construction (1996)
SEMINAR (AI)	- 1996 Data Exchange (1996)
SEMINAR (AI)	- Real Property Rights in Florida (1996)
COURSE (AI)	- USPAP & Florida Real Estate Core Law (1996)
SEMINAR (AI)	- Valuation of Trees (1997)

G) EDUCATIONAL BACKGROUND (Continued)

SEMINAR (AI)	- Valuation of Transferable Development Rights [TDR's] (1997)
COURSE (AI)	- Standards of Professional Practice, Part C, 15 hour Course #430 (1997)
SEMINAR (AI)	- Non-Conforming Uses (1998)
SEMINAR (AI)	- The Impact of Contamination on Real Estate Value (1998)
COURSE (AI)	- USPAP & Florida Real Estate Core Law (1998)
SEMINAR (AI)	- Econometrics/Statistical Valuation Methods (1999)
SEMINAR (AI)	- Globalization of Real Estate/What U.S. Appraisers Need to Know (1999)
SEMINAR (AI)	- The Role of the Appraiser in Alternative Dispute Resolution (Mediation/Arbitration) (1999)
SEMINAR (AI)	- Technology Forum Part II/Intermediate (1999)
SEMINAR (AI)	- Client Satisfaction/Retention/Development (1999)
SEMINAR (AI)	- Attacking and Defending an Appraisal (1999)
SEMINAR (AI)	- Federal Appraisal Requirements (2000)
SEMINAR (AI)	- Regression Analysis in Appraisal Practice: Concepts & Applications (2000)
SEMINAR (AI)	- Analyzing Income Producing Properties (2000)
COURSE (AI)	- USPAP & Florida Real Estate Core Law (2000)
SEMINAR (AI)	- Mediation & Alternate Dispute Resolution Seminar (2001)
SEMINAR (AI)	- State of the Appraisal Profession (2001)
SEMINAR (AI)	- Ad Valorem Assessment Process in Florida (2002)
SEMINAR (AI)	- Role of Real Estate Appraisers in Bankruptcy Proceedings (2002)
SEMINAR (AI)	- Appraisers & the Gramm-Leach-Bliley Federal Privacy Act (2002)
SEMINAR (AI)	- How to Appraise the Ugly House (2002)
COURSE (AI)	- 2-Day Course #430, Standards of Professional Practice, Part C (2002)
SEMINAR (AI)	- Market Trends for 2003 (2003)
SEMINAR (AI)	- Update on Code of Professional Ethics (2003)
PANEL (AI)	- Moderator "Industry, Consumer & Congressional Views on Predatory Lending" D.C. (2003)
SEMINAR (AI)	- Florida State Law for Real Estate Appraisers (2003)
SEMINAR (AI)	- Appraisal Agreements (2003)
SEMINAR (AI)	- Analyzing Distressed Real Estate (2004)
SEMINAR (AI)	- Valuation for Financial Reporting Purposes (2004)
SEMINAR (AI)	- National USPAP Course (2004)
SEMINAR (AI)	- Inverse Condemnation (2004)
SEMINAR (AI)	- Loss Prevention (2005)
SEMINAR (AI)	- Single Family Fraud Awareness (2005)
SEMINAR (AI)	- Guide to the new URAR form (2005)
SEMINAR (AI)	- Technologies for Real Estate Appraisers (2006)
SEMINAR (AI)	- The Appraiser's Role in New Urbanism (2006)
SEMINAR (AI)	- National USPAP Update (2006)
SEMINAR (AI)	- Florida State Law for Real Estate Appraisers (2006)
SEMINAR (AI)	- Scope of Work and the New USPAP Requirements (2006)
SEMINAR (AI)	- Energy Star and the Appraisal Process (2006)
SEMINAR (AI)	- Reappraising, Readdressing, and Reassigning Appraisals (2007)
SEMINAR (AI)	- Real Estate Fraud (2007)
SEMINAR (AI)	- Forecasting Revenue (2007)
SEMINAR (AI)	- Florida Law for Real Estate Appraisers (2007)
COURSE (AI)	- Business Practice and Ethics #420 (2007)
SEMINAR (AI)	- Supervisor – Trainee Roles and Rules (2008)
COURSE (AI)	- 7 Hour National USPAP Update #400 (2008)
SEMINAR (AI)	- Hypothetical Conditions and Assumptions (2008)
SEMINAR (AI)	- Real Estate Economy (2008)
SEMINAR (AI)	- Public Sector Appraising (2009)
SEMINAR (AI)	- Inspecting the residential "green" house (2009)
WEBINAR (AI)	- Value for Financial Reporting (2009)
SEMINAR (AI)	- The Real Estate Market in 2009
SEMINAR (AI)	- New Government Regulations (2009)
SEMINAR (AI)	- Property Tax Assessment (2010)
SEMINAR (AI)	- 7 Hour National USPAP (2010)
SEMINAR (AI)	- Florida Law for Real Estate Appraisers (2010)
SEMINAR (AI)	- Supervisor/ Trainee Roles and Rules (2010)
SEMINAR (AI)	- The Real Estate Market (2011)
SEMINAR (AI)	- Uniform Appraisal Standards for Federal Land Acquisitions- "Yellow Book" (2011)
COURSE (AI)	- 15 Hour Appraisal Curriculum Overview (2011)
SEMINAR (AI)	- Spotlight on USPAP – Agreement for Services (2011)
SEMINAR (AI)	- Trial Components (2011)

G) EDUCATIONAL BACKGROUND (Continued)

SEMINAR (AI)	- Lessons from the Old Economy Working in the New (2012)
SEMINAR (AI)	- Appraisal Review for General Appraisals (2012)
COURSE (AI)	- National USPAP Update (2012)
SEMINAR (AI)	- Florida Law (2012)
SEMINAR (AI)	- Land Valuation (2012)
SEMINAR (AI)	- Valuation of Warehouses (2012)
SEMINAR (AI)	- IRS Valuation (2012)
SEMINAR (AI)	- Business Practices and Ethics (2012)
SEMINAR (AI)	- Real Estate Forecast (2013)
SEMINAR (AI)	- Advanced Marketability Studies (2013)
SEMINAR (AI)	- Developing a Supportable Workfile (2013)
SEMINAR (AI)	- Florida Appraisal Law (2014)
SEMINAR (AI)	- Liability Issues for Appraisers performing Litigation & Non-Lending Work (2014)
COURSE (AI)	- 7 Hour National USPAP Update Course (2014)
SEMINAR (AI)	- Florida Law (2014)
SEMINAR (AI)	- New Real Estate Economy (2014)
SEMINAR (AI)	- Economic Engines of Miami-Dade County (2015)
SEMINAR (AI)	- Economic Engines of Broward County (2015)
SEMINAR (AI)	- Tightening the Appraisal (2015)
SEMINAR (AI)	- Evaluating Commercial Construction (2015)
SEMINAR (AI)	- Drone Technology (2015)
SEMINAR (AI)	- Loss Prevention for Appraisers (2016)
COURSE (AI)	- 7 Hour National USPAP Update (2016)
SEMINAR (AI)	- Florida Law (2016)
SEMINAR (AI)	- Redefining the Appraisal & Its Role in an Evolving Banking Environment (2016)
SEMINAR (AI)	- The Tough One, Mixed use properties (2016)
SEMINAR (AI)	- Business Practices & Ethics (2016)
SEMINAR (AI)	- Economic Engines Driving Broward County (2017)
SEMINAR (AI)	- Introduction to Green Buildings & passed exam (2017)
SEMINAR (AI)	- Another View of the Tough Ones (2017)
SEMINAR (AI)	- Appraising for the Office of Valuation Services, Department of the Interior (2017)
SEMINAR (AI)	- Case Studies in Appraising Green Residential Buildings & passed exam (2017)
SEMINAR (AI)	- Uniform Appraisal Standards for Federal Land Acquisitions & passed exam (2017)

H) PROFESSIONAL INVOLVEMENT

Region X Representative of the Appraisal Institute 2006 – 2009
 President of the South Florida Chapter of the Appraisal Institute - 2003
 First Vice-President of the South Florida Chapter of the Appraisal Institute -2002
 Second Vice-President of the South Florida Chapter of the Appraisal Institute -2001
 Secretary of the South Florida Chapter of the Appraisal Institute -2000
 Treasurer of the South Florida Chapter of the Appraisal Institute - 1999
 Chair of the Education Committee of the S. Florida Chapter of the Appraisal Institute - 1995, 1996, 1997, 1998, 2007- 2018
 Chair of the University Relations Committee of the South Florida Chapter of the Appraisal Institute - 2006
 Director of the South Florida Chapter of the Appraisal Institute 1996 - 1998
 Member of Region X (Florida) Ethics and Counseling Panel –AI
 Graduate of the Florida REALTORS Institute (GRI)
 Director of the Florida Association of REALTORS (FAR) - 1981
 Committee Member of the Florida Association of REALTORS, Education Committee 1980 & 1981
 Chairman of the Education Committee of the Fort Lauderdale REALTORS - 1981 and 1982; Member 1978, 1979, 1980
 Member of the Long Range Planning and Awards Committees of the Fort Lauderdale REALTORS
 Instructor for the Investment Division of the Fort Lauderdale REALTORS

I) PROFESSIONAL PUBLICATIONS & PRESENTATION

Prepared and taught *Mastering Real Estate Mathematics* at the Fort Lauderdale Area Board of REALTORS
 Prepared and taught *A Guide to Researching Real Estate Information in Broward County* and *Working Through the Basic Approaches to Market Value*, Fort Lauderdale Area Board of REALTORS

J) CIVIC INVOLVEMENT

Member of the Navy League of the United States – Fort Lauderdale Council
 Lifetime Honorary Member- Florida Sheriff's Association
 Member of Zeta Tau Alpha Alumnae Fraternity



CRA BOARD MEETING OF: July 10, 2018

OLD BUSINESS

AGENDA ITEM: 13.E.

SUBJECT:

Consideration and Discussion of the Letter Submitted by the Community Caring Center Boynton Beach, Inc. (CCC), for their property located at 145 NE 4th Ave, Boynton Beach, Florida

SUMMARY:

The Community Caring Center's (CCC) existing property and operation is located within the CRA's Cottage District Project site area and was appraised in April 2017 with a estimated market value of \$171,000 (see Attachment I). While the community outreach functions of the CCC are well received, the commercial nature of the activities provided by the Center create a less than ideal situation for neighboring residential uses. This conflicting, quasi-commercial use has been identified by staff and development professionals, as an obstacle to consumer appeal as a future residential redevelopment project if not relocated.

CRA staff has been working with Sherry Johnson, Executive Director of the CCC over the years to formulate a mutually beneficial acquisition and relocation plan for the CCC. On July 9, 2017, CRA staff received a letter from Ms. Johnson, outlining conceptual terms for the CRA's proposed acquisition of the CCC's existing property and financial conditions necessary for the redevelopment of a new facility. At that time, Ms. Johnson estimated construction costs of approximately \$785,000 to construct. At that time, their offering purchase price to the CRA was \$300,000 with an additional \$100,000 requested in financial assistance toward the construction of their new facility as well as providing the CRA owned relocation site for the sum \$10.00 (see Attachment II).

In January 2017, the CRA purchased the vacant lot located at the corner of NE 3rd Street and NE 9th Avenue, adjacent to two vacant lots owned by the City. According to City Planning and Development staff, combining these three lots would create a parcel large enough for the construction of a new two story, 9,000 square feet building facility and associated parking (see Attachment III). CRA staff and Ms. Johnson met on November 27, 2017 to discuss the status of the proposal and any issues with the site plan or financial terms. During the meeting, Ms. Johnson expressed her desire to explore the possibility of expanding the size of the originally proposed building to accommodate new programs being developed for the future of the CCC.

On June 18, 2018, the CRA's Director and Assistant Director attended the special meeting of the CCC's Board of Directors to discuss new details concerning the proposed construction budget, financial breakdown, size, capacity and timeline for development of the new facility. An email and costs breakdowns were sent to CRA staff on July 3, 2018 (see Attachment IV). The revised

project development budget shows an estimated total cost of construction to be \$2,033,925. The CCC has identified \$875,000 in funding sources and is requesting \$1,158,925 in CRA funding, \$750,000 for acquisition of their current property in FY 2018-2019 and \$408,925 as a site development grant in FY 2019-2020.

FISCAL IMPACT:

To be determined based on CRA board discussion and consideration.

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan; Heart of Boynton District

CRAAB RECOMMENDATION:

Supports the purchase of the CCC property located at 145 NE 4th Ave and providing financial assistance to develop the new site at NE3rd/NE9th with CRA funding not to exceed \$400,000 from a combination of monies from the MLK Corridor and Property Acquisition line items budgeted in FY 17/18 Project Fund.

CRA BOARD OPTIONS:

To be determined based on CRA board discussion and consideration.

ATTACHMENTS:

Description

- ▣ **Attachment IV - July 3, 2018 email from Ms. Sherry Johnson with updated project cost breakdown.**



Community Caring Center of Greater Boynton Beach, Inc.



The Secret Garden Café, A Culinary Incubator Program

<http://www.cccgbb.org>

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 Arturo Wittman

June 30, 2018

Michael Simon, Executive Director
 710 N. Federal Highway
 Boynton Beach, FL 33435

RE: Sale of CCC Property Located at 145 NE 4th Ave and Purchase of CRA Property NE 9th Ave & NE 3rd St

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 Food Preservation Classes



Dear Mr. Simon:

Thank you for allowing us to take some time to really look at this project and for the assistance you've provided helping to resolve our need to create a new campus that allows for CCC to continue to be a valuable resource to the community. To do that, CCC needs to double its current combined spaces of 5,135 sf to 10,270 sf. The project on the NE 9th Ave 3 parcels might be able to accommodate a 2-story, 9,000 sf structure due to required parking constraints. It would cost \$2,033,925. The CCC has identified potential sources of funding totaling \$875,000, leaving a gap of \$1,158,925 for the CRA's consideration. This could be funded through the acquisition of our existing property located at 145 NE 4th Ave, and other CRA site development resources budgeted over the next two fiscal years: FY 2018/19 and 2019/20.

Background

CCC is faced with having out grown both the CCC offices site (1635 sf), as well as, the business development & job training space (3500 sf). Not to mention, our lease for the incubator is going to expire, and the landlord is preparing to start building his project very soon. So, it is imperative that this project be able to solve space issues for both programs.

In the last year, we have obtained grants and contracts for senior meals, chronic meal plans, and job training programs. CCC is now a United Way funded organization with a 3-year chronic meals contract and CCC will be contracting with a major health care agency for a pilot program to provide chronic meals for renal failure patients. ***This one program utilizes both the talent of our incubator chefs and integrates hands on training and experience for our culinary food prep students.*** The program is at its infancy this year and will provide 20,000 meals for this one disease, however, there are plans for additional meal plans for other chronic diseases, like chemotherapy patients.

CCC requires enough space to accommodate 1) the growth of our small businesses and their ability to provide jobs; and 2) the continued expansion of our senior & chronic meals program. This includes the opportunity to incorporate job training classes to provide hands on experience, enhancing student's ability to seek employment.

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 561.364.9501 ext 25

Economic Dev: 410 E. Boynton Beach Blvd., Boynton Beach, FL 33435
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Construction Stats

Our combined square footage is 5,135 for the incubator and offices. We need to try to double that to allow for future programmatic growth for the agency. We have been working with a site planner, Caulfield and Wheeler, Mr. Allan Hendricks. We believe that we can get the first floor footprint on the 3 lots you are offering on NE 9th to about 5,200 sf and then consider going up to a 2nd floor for another 3,800 sf which might be as large as we can go and provide for all the required parking that will be needed.

Looking at a site development of around 9,000 square feet, we obtained enough proposals to feel that the costs associated with the development this project would be approximately \$2M. I'm attaching a preliminary project proforma to this letter you can refer to.

TABLE: IDENTIFIED SOURCES OF PROJECT FUNDING

Site Development Costs:	\$2,033,925		
Funding Sources:			
CCC Fundraising/Capital Campaign		\$250,000	
1 st Presby Delray		\$100,000	
Lost Tree		\$100,000	
Lattner		\$100,000	
JMoran		\$ 50,000	
Kresge		\$100,000	
NY Comm Bank		\$ 75,000	
Others		\$100,000	
CCC Resources:		\$875,000	
GAP	\$2,033,925 less	\$875,000 =	\$1,158,925
CRA purchase of CCC Property			\$ 750,000
CRA Site Development Grant			\$ 250,000
Additional funding short fall			\$ 258,925

NOTES: Should our fundraising or grant applications not produce desired amounts, CCC has a \$300,000 mortgage capacity.

We are requesting that the CRA look at the \$1,158,925 gap in financing as a multi-year commitment to the development of our new Small Business Development and Job Training Center. This could be budgeted over 2 consecutive years: FY 2018/19 \$750,000 & FY 2019/20 \$508,925. Things to consider would be items in the development of the site that could be paid by you like unification of title, alley abandonment, sidewalks, on street improvements, lighting, soil borings, surveys, and soil reports that we might be required as a developer to provide and possibly site development grants for things like engineering drawings, architecture, permitting costs, FPL fees, etc.

Sincerely,

Sherry Johnson

Sherry Johnson, Executive Director

SITE DEVELOPMENT

Site Development					TOTAL	Notes
Expenses:						2-Story 9,000 sf
Land Acquisition						
Presentation	2,000					
Renderings	2,800					
Legal	2,500					
Accounting	1,800					
Title Company	2,800					
Financing \$300,000 construction cost 18 mo @ 6.75	30,375					
Closing Costs 1.5% of \$300,000	4,500					
Acquisition Cost	\$46,775				46,775	
CAULFIELD & WHEELER FEES						

Unification of Properties	1,750				1,750	
Engineering						
Boundary/Surveys	2,900					
Site Plan Development	2,750					
Landscaping Plan	2,250					
Irrigation Plans	1,350					
Tree Mitigation	800					
Photometric Plan	1,670					
Total Engineering	11,720				11,720	
Civil Engineering - Design Phase						
Polution Prevention Plan	405					
Paving, Grading & Drainage Plans	2,700					
Water Distribution Plan	1,215					

Sanitary Sewer Plans	1,200					
Engineer's Opinion of Costs	350					
Traffic Statement	1,000					
Total Civil Engineering Fees	6,870				6,870	
Preparation of Permits Applications and Approvals Fees						
to the City of Boynton Beach	1,080					
to the City of BB Engineering Dept	1,185					
to PBC Health Dept	945					
Total Permil Application Pkg	3,210				3,210	
TOTAL CAULFIELD & WHEELER FEES	\$23,550				\$23,550	

Building 9000 sf @ \$225 sf	\$1,700,000				\$1,700,000	
Exterior						
27 parking spaces @ \$1800 ea	48,600					
Lighting	5,000					
Fencing	6,000					
Security	4,000					
Total Exterior	\$63,600				\$63,600	
Total Expenses	\$1,833,925				\$1,833,925	
Site Development						
Equipment						
contingencies	\$200,000				\$200,000	
	\$2,033,925				\$2,033,925	



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October 2, 2018

Mike Simon, Executive Director
 Boynton Beach Community Redevelopment Agency
 710 N. Federal Highway
 Boynton Beach, FL 33435

RE: Sale of Property located at 145 NE 4th Ave and the disposition of the CRA's 3 lots at NE 3rd St and NE 9th Ave

Dear Mr. Simon:

The Community Caring Center held their board meeting on September 25, 2018. It was decided that we needed to develop the new community caring center campus in at least 2 phases. It may take a substantial amount of time to be able to get to the 2nd phase. So, for the purposes of this discussion, Phase 1 will include a 5,500 to 6,000 sq. ft commercial kitchen that can accommodate our culinary business development and job training programs, better known as the Secret Garden. We would like to rent back from the CRA for \$10 per year, the building located at 145 NE 4th Ave for as long as possible until the development of the site requires it be vacated. We are approaching several churches for office relocation. We feel that it is much easier & less expensive to rent office space for social services, than find a commercial kitchen for our economic development programs.

The CCC is asking \$550,000 NET plus the 3 lots on NE 9th Ave. The NET SALE would require the CRA to pay all closing costs fees, documentary stamps, legal costs, etc. associated with the sale/purchase and disposition of CCC and CRA properties. CRA property to be delivered with unity of title, alley abandonments completed, surveys, and any copies of engineering, soil, and/or appraisals that have been completed to assist with permits and mortgage applications. This price would include costs associated with relocation of both the CRA and the Secret Garden equipment, furniture, and storage fees. CCC requests a simultaneous closing to convey title to our property and your 3 lots on NE 9th Avenue.

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CC: Joyce Portnoy, CCC Board Chair

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Simon, Michael

From: Sherryccc <sherryccc@aol.com>
Sent: Friday, October 19, 2018 11:05 AM
To: Simon, Michael; Shutt, Thuy
Cc: Nicklien, Bonnie; joycecportnoy@yahoo.com; Hill, Vicki; Jenkins, Jobara
Subject: Re: CCC - 145 NRE 4th Ave Property
Attachments: CCC Bldg Financial Structure.pdf

No

Staff made it clear that there would not be a grant available for site development so what we are really saying is:

the property is for sale at \$550,000 plus possession of the 3 lots on NE 9th and want to lease back the building for as long as possible 1 or 2 years until the demolition crew shows up, just give up a few months notice
it would be nice if it were by the time the library moves out of the Congregational Church Bldg, that would be perfect to rent until we get the 2nd floor done or identify a permanent location for social services. Maybe, be able to acquire the Lyon's church property before we build a second floor

It may be easier to do two separate proposals 1) sale of our property yes or no
2) Dispose of NE 9th property to CCC -

make it a clean a possible

The big deal for us is securing the commercial kitchen location before we loose the secret garden space with increased downtown development
Offices space can always be found for social services, so if it take 10 years to get to the 2nd floor that will work for us
also, it is much easier as I have learned from previous meetings and discussions that to keep the site completely focused on economic development, we stand a much greater chance of gaining your support.....

we will:

- 1) take care of relocation expenses for each location as we need to do it, etc
- 2) spend the money all on the construction of the first phase the Culinary Business Development and Job Training Center
- 3) leverage the funds for whatever grants are needed for phase 1
- 4) pay for any costs related to the acquisition of the 3 properties
- 5) provide everything you request for site plan approval

and closing is contingent upon possession of the 3 lots
it will be a simultaneous transfer of property
clean and simple - I really hope that this strategy will work better for both of us

BUT, Mike I'm opened to your lead on this

Funding sources for the 5,500 sf \$1.2 Phase 2 project

- \$ 550,000 - Sale of CCC Property
- \$ 250,000 - CCC Capital Campaign
- \$ 50,000 - Lattner Foundation Challenge Grant
- \$ 50,000 - Lost Tree Village Challenge Grant
- \$ 100,000 - 1st Presbyterian - Delray
- \$ 30,000 - United Way PBC
- \$ 25,000 - Blum Fnd
- \$ 60,000 - Jim Moran Fnd
- \$ 175,000 - Kresge Foundation
- \$1,200,000**

AmTrust Account has recently been set up for our Capital Campaign, we will begin 2019, team is being identified and will be lead by Nancy Flinn and have identified possibilities of donations for at least \$125,000 already Grant strategy is in place, we have already discussed challenge grants with Lattner, 1st Presbyterian, United Way and Jim Moran, will begin to approach Lost Tree, will be setting appointment with Kresge Foundation on the 25th

Should any grant applications or capital campaign fail to be awarded, then CCC currently pays \$4,600 month in rent, at current interest rates we can provide a commitment from TD Bank, AmTrust or PNC for \$300,000 mortgage - all three want to participate with us

we also have a \$100,000 line of credit which is going up to \$150,000 due to the fact that our 1) reimbursement contracts are increasing as well as the increase in the amounts of the contracts.

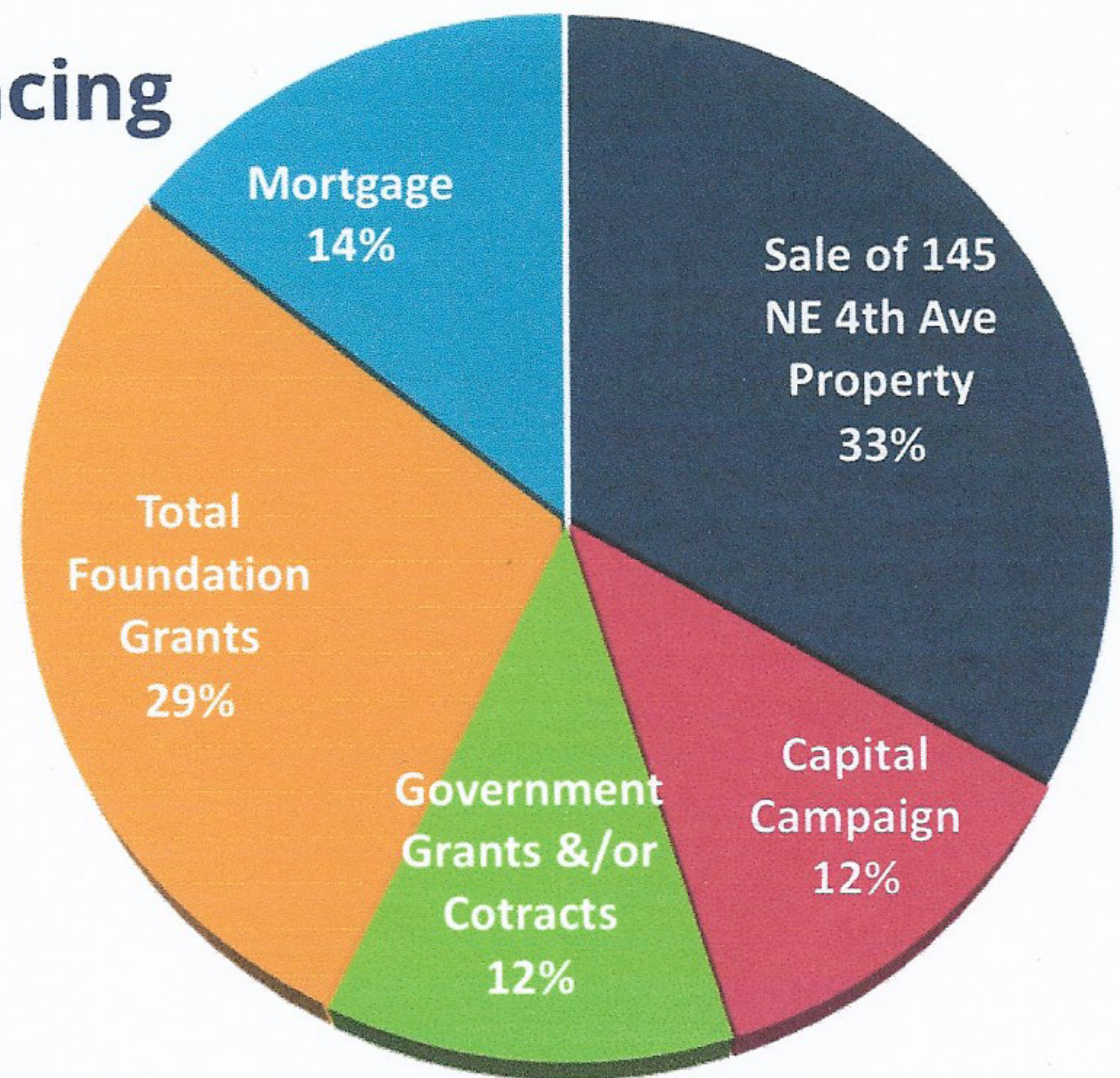
If all grants are awarded, all capital campaign activity be success, and no mortgage be required we are well on our way to the 2nd floor 3,500 sq office floor or the purchase of the church property to the front



Capital Campaign Kick-off!

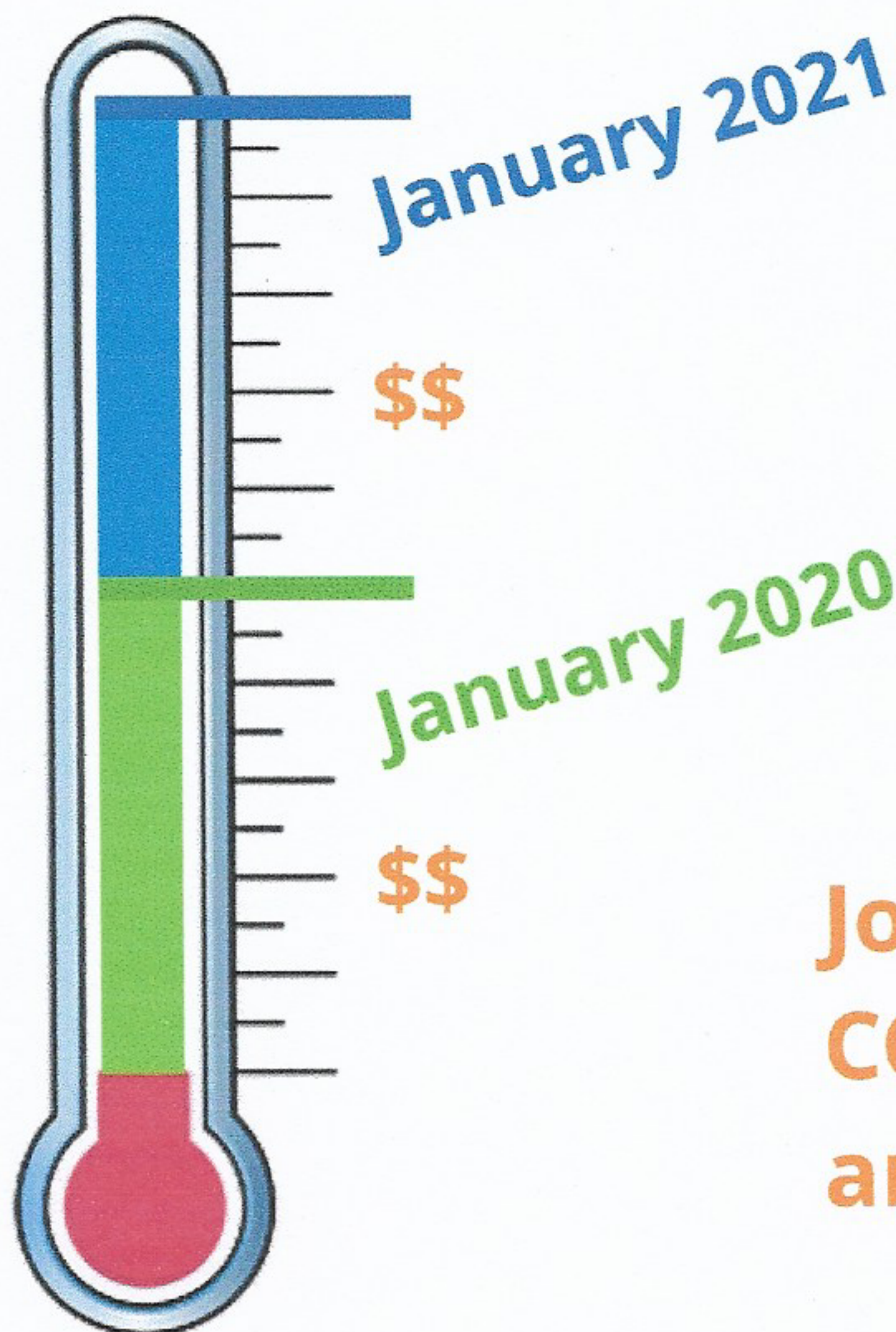
JANUARY 2019!

Anticipated Financing Structure



Fundraising Schedule

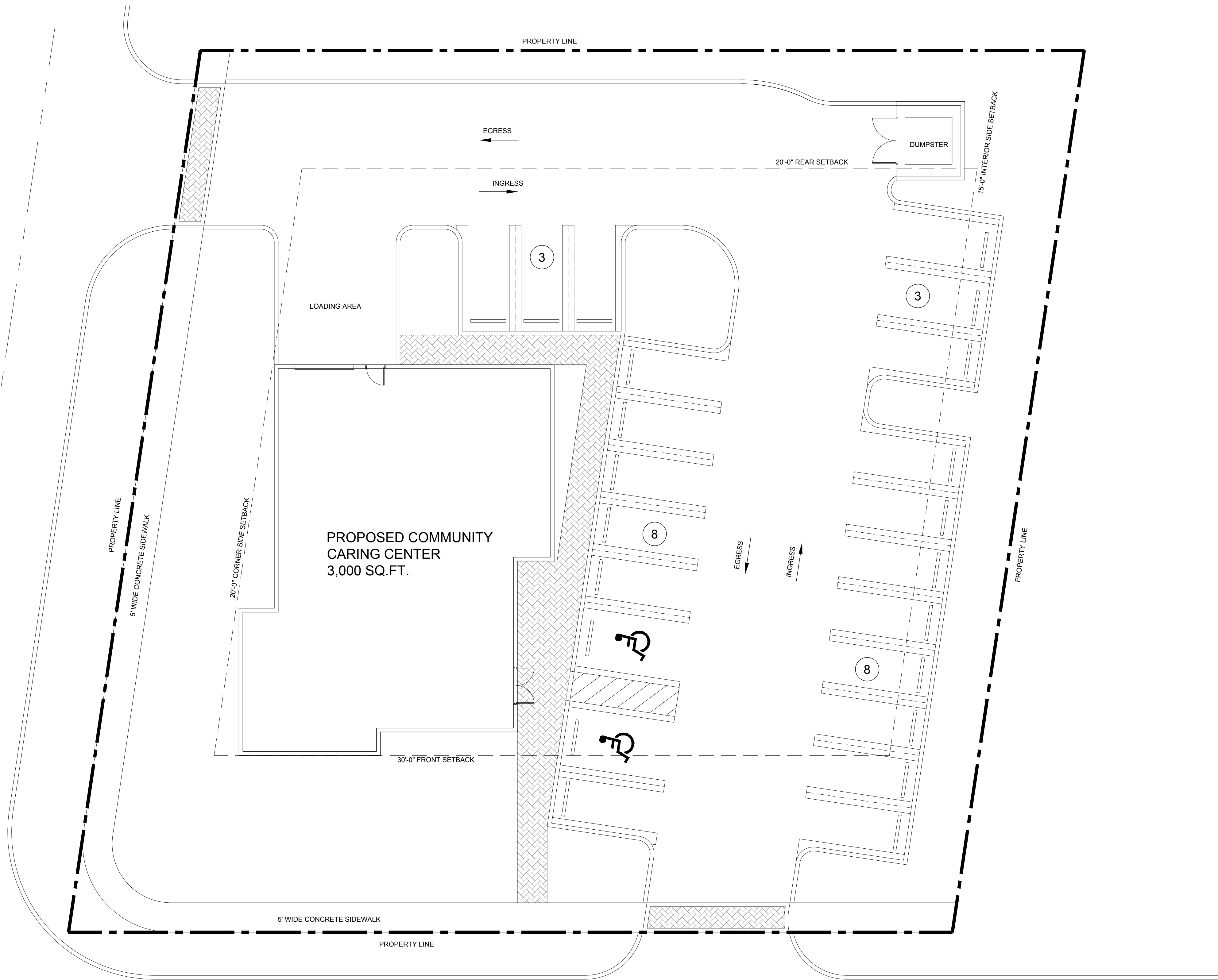
\$250,000 Goal!



- PHASE 1** - 1st Floor 5,500 SF
Culinary Business Development
and Job Training Center
- PHASE 2** - 2nd Floor 3,500 SF
Offices and Co-working Space

Join us in building the **NEW!**
COMMUNITY CARING CENTER
and a healthier community!

NE 3RD STREET



NE 9TH AVE

Site Plan

Scale: 1"=10'
NORTH

SITE CALCULATIONS	
TOTAL SITE AREA	.5135 ACRES
BUILDING AREA	3,000 A/C SQ. FT.
PARKING	22 SURFACE PARKING SPACES



10 S.E. FIRST AVENUE | SUITE 102
DELRAY BEACH, FLORIDA 33444
V 561.274.9186 | F 561.274.9196
AA26001617 | IB26001056

WWW.RJARCHITECTURE.COM

COMMUNITY CARING CENTER

NE 3RD STREET

BOYNTON BEACH, FLORIDA

BOYNTON BEACH, CRA
701 N. FEDERAL HWY.
BOYNTON BEACH, FLORIDA 33435

FLORIDA

LICENSURE

AA26001617 | IB26001056

COMMISSION # 17-017

DESIGNER: RJ

DRAWN BY: JH

PLAN REVIEW: RJ

SUBMITTALS:

CLIENT REVIEW: 4.12.17

REVISIONS:

SITE PLAN

SP-1

RICHARD JONES ARCHITECTURE

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ADVISORY BOARD ITEM B.1.

NEW BUSINESS

SUBJECT:

Consideration of Grant Funding for the Boynton Beach CRA FY 2018-19 Nonprofit Organization Grant Program

SUMMARY:

At the October 9, 2018 CRA meeting, the Board approved the issuance of the FY 2018-19 Nonprofit Organization Grant Program (NOGP) for the Economic/Business Development and Affordable and Workforce Housing categories (see Attachment I). A total of \$95,000 is available with 80% (\$76,000) allocated for the Affordable and Workforce Housing category and the remaining 20% (\$19,000) was allocated for the Economic/Business Development category. Nonprofit organizations with projects and programs that will create jobs and economic opportunities or provide affordable and workforce housing in the CRA area, and further the CRA Plan are eligible to apply.

The NOFA was released on October 15, 2018 with a submission deadline of November 16, 2018 (see Attachments II and III). Two pre-submission workshops were held on October 29, 2018 at 1:00 P.M. and 6:00 P.M. (see Attachment IV). All grant application and supportive documents were made available electronically in editable formats on the CRA's website and printed formats at the CRA Office for interested parties. Additionally, previously funded Nonprofit Partners were notified by email of the new funding cycle in accordance with the NOGP Guidelines.

On November 16, 2018, one application by Community Caring Center of Greater Boynton Beach, Inc. (CCC) was submitted within the deadline (see Attachment V - Excerpts from NOGP Application). The specifics of the organization's funding request are summarized below:

	Nonprofit Organizations
	CCC
	(Culinary Incubator/ Training Program)
FY 2018-19 Budget	\$1,444,177
Overall Weighted Score	87.4%
Programs/Projects Duration	6 months (January 2019 - June 2019)
Funding Requested	\$19,000 (1.3%)
Funding Recommendation	\$19,000

This year's Funding Evaluation Committee consisted of CRA Assistant Director, Thuy Shutt, CRA Finance Director, Vicki Hill, and CRA Development Services Manager, Theresa Utterback. The Committee scored the CCC's application package based on the established NOGP criteria approved by the CRA Board. Criteria used in review of the application were grouped into six categories weighted for a total 100% as indicated below:

Organization Capacity	20%
Need for Project/Program	20%
Project/Program Description	10%
Project/Program Model	20%
Evaluation Plan	10%
Budget & Sustainability	20%

NOGP Funding Evaluation Committee's Recommendation:

The Committee noted that the application contained supportive information that needs to be updated (e.g. specific names of individuals and businesses, businesses that are in the CRA District, etc.). It was a consensus that this information will be required as part of the NOGP grant agreement and all documentation will need to be submitted and reviewed by staff prior to approval of the CCC's reimbursement requests. Staff is currently reviewing the FY 2017-18 grant reimbursements and the verification process is working as envisioned.

The results of the Committee's evaluations are provided in Attachment VI.

FISCAL IMPACT:

FY 2018-19 Budget, \$95,000 - line item 02-58500-470, Project Fund, the Nonprofit Organization Grant Program (NOGP).

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRAAB RECOMMENDATION:

1. Recommend approval of the application and funding request as submitted by Community Caring Center of Greater Boynton Beach, Inc.(CCC) in the amount not to exceed \$19,000 over a funding period of six months under the Nonprofit Organization Grant Program (NOGP) and direct staff to work with legal counsel to bring back a Grant Agreement for Board Approval at the January 8, 2019 CRA Board meeting.
 2. Do not recommend approval of the application and funding request as submitted by Community Caring Center of Greater Boynton Beach, Inc.(CCC) in the amount not to exceed \$19,000 over a funding period of six months under the Nonprofit Organization Grant Program (NOGP) and direct staff to work with legal counsel to bring back a Grant Agreement for Board Approval at the January 8, 2019 CRA Board meeting.
-

ATTACHMENTS:

Description

- ▢ **Attachment I - October 9, 2018 CRA Board Meeting Minutes**
- ▢ **Attachment II - FY 2018-19 NOGP Notice of Funding Availability Flyers**
- ▢ **Attachment III - FY 2018-19 NOGP Guidelines**
- ▢ **Attachment IV - October 29, 2018 NOGP Pre-submission Workshop Sign-in Sheets**
- ▢ **Attachment V - Excerpts from CCC FY 2018-19 NOGP Application**
- ▢ **Attachment VI - FY 2018-19 NOGP Funding Evaluation Committee Results**

downtown environment. It is something people look for and there's a high demand. If there are too many, they will close down and if not enough they will open up and supply and demand will regulate the market.

Board Member McCray asked if there are too many, if they could put a cap and the policy comes back before the Board annually for renewal. It would be permitted for this coming year and then return to the Board. Vice Chair Romelus was fine with the amendment as made by Board Member Katz. Chair Grant asked if they could cap Tier Three businesses for the fiscal year. Attorney Duhy advised she could add flexible language.

Motion

Board Member Casello moved to approve a Tattoo Parlor, Body Piercing/Body Art Shop to a Tier Two business with no more than two approvals per fiscal year and adding a condition to Tier Three business of no more than two approvals per fiscal year. Board Member Katz seconded the motion that unanimously passed.

B. Consideration of the FY 2018-19 Non-Profit Organization Grant Funding Program

Thuy Shutt explained this was the annual allocation for the above program which was being considered because some of the non-profits are not able to utilize the CRA Economic Development Grant Program. To stay in line with the CRA Plan and Legal requirements, staff developed the program last year. There were two grantees last year that successfully applied. Staff recommended two categories which were the same as last year, which was affordable/workforce and Economic Development business category. On October 4th, the CRA Advisory Board recommended approval of both, but with a specific requirement that 80% be allocation for Affordable/workforce housing and 20% be allocated for Economic Development Business Category. The Board can decide on the percentages or leave the allocation at \$95,000 for those two categories or the Board can chose another percentage. Attachment One contained the guidelines and attachment three had the other forms. The flyers and notices advertising the funding will be in both English, Spanish and Creole.

Vice Chair Romelus asked why \$27,000 was allocated for the Historic Woman's Club. Ms. Shutt explained this was a budget discussion when the previous \$92,000 was available and that was the recommendation on August 2nd. Since then, at a later meeting, they knew the allocation the Board had for this particular line item was \$95,000 and they wanted to have the same percentage breakdown because they thought the housing was a more tangible category and there is greater clarity in terms of monitoring a brick and mortar project versus difficulties with the Economic Development categories. The \$27,000 in question had nothing to do with this item.

Chair Grant questioned the deadline of November 5th. He asked if the CRA would provide information as soon as the application is on line. Ms. Shutt explained the program

would be advertised next week. There will be two pre-submission meetings on October 29th, both in the afternoon and evening. Written question inquiries like most the CRA's procurement procedures will ensure staff answers questions adequately and in time for the applicant to meet the final grant deadline in December. Chair Grant queried if they could move the deadline to Friday, at 5 on November 16th and learned it could. Chair Grant also requested providing the Board with the qualifications of the Evaluation Committee members and if the Board wanted someone specifically on the Committee or leave it to the Executive Director's discretion.

Board Member McCray suggested leaving it to the discretion of the Executive Director. Ms. Shutt explained the Funding Evaluation Committee, which was the Executive Director, the Assistant Director, the Finance Director and the Development Services Manager. The recommendation will go to the CRA Advisory Board for their review.

Motion

Board Member McCray moved to approve as amended. Vice Chair Romelus seconded the motion that unanimously passed.

C. Project Update 211 E. Ocean Avenue

Mr. Simon explained the property reverted back to CRA ownership prior to the September meeting. Staff conducted a property cleanup of all the vegetation and researched a company to conduct a Phase I Environment Assessment for that and other adjacent properties. Staff also authorized a complete survey that will be used for construction purposes of the property and adjacent properties. Staff inquired without result, about costs to move the structure if that is something the Board desired, as it was something the Board had given direction to do. The E2L team has approached staff about using the front driveway and back of the 211 E. Ocean property, with great care to manage the look of the property for construction worker parking as well as the property at 106 NE 3rd Avenue. They would fence the property in and screen it in. They are struggling for worker parking. He advised the issue could come back to the Board at the November meeting with an agreement if the board opts to allow them to use it.

Board Member McCray asked how much was spent on 211 E. Ocean Avenue property so far including acquisition. Mr. Simon estimated about \$1.5 million including legal, acquisition and other expenses. The survey and environmental assessment are several thousand dollars and are pre-development expenses. The latter two expenses were estimated to be under \$7,000, and Mr. Simon noted those expenses were for the entire block. Staff would limit expenditures to these types of predevelopment costs to a minimum until direction from the Board is given.

Board Member Casello questioned had any other developer inquired about the property and learned not on the 211 property by itself, but a more micro level development using properties adjacent to or near the CRA site. Board Member Casello asked if the prior

FUNDING AVAILABLE!



The Boynton Beach CRA is accepting applications for the Non-profit Organization Grant Program (NOGP).

Non-profit organizations serving the Boynton Beach community are invited to submit applications for financial assistance with Economic/Business Development or Affordable and Workforce Housing programs and activities in the furtherance of the CRA's Redevelopment Plan.

**Voluntary Pre-submission Workshops at
Boynton Beach CRA Office:
Monday, October 29, 2018
1:00 P.M.
6:00 P.M.**

**Submission Deadline at CRA Office, 710 N. Federal Highway:
November 16, 2018, 5:00 P.M.**

**For More Information Contact
Thuy ("Twee") Shutt
(561) 600-9098
ShuttT@bbfl.us**



¡FINANCIAMIENTO DISPONIBLE!



La CRA de Boynton Beach está aceptando solicitudes para el Programa de subsidio para organización no lucrativa (Non-profit Organization Grant Program, NOGP).

Las organizaciones no lucrativas que atienden a la comunidad de Boynton Beach están invitadas a enviar las solicitudes de asistencia financiera con los programas de Desarrollo económico/empresarial y vivienda asquible y las actividades para la promoción del Plan de remodelación de la CRA.

Talleres voluntarios antes del envío de solicitudes en la oficina de Boynton Beach CRA:

29 de octubre de 2018 a la 1:00 p.m. o 6:00 p.m.

Fecha límite para el envío de solicitudes a la oficina de la CRA, 710 N. Federal Highway:

16 de noviembre de 2018 a las 5:00 p.m.

Las solicitudes están disponibles en CatchBoynton.com

Para obtener más información,
comuníquese con
Thuy ("Twee") Shutt
(561) 600-9098
ShuttT@bbfl.us



GEN FINANSMAN DISPONIB!



Boynton Beach CRA ap aksepte aplikasyon pou Pwogram Sibvansyon Òganizasyon ak Bi Non Likratif (Non-profit Organization Grant Program, NOGP).

N ap envite òganizasyon ak bi non likratif yo sèvi kominote Boynton Beach yo pou soumèt aplikasyon yo pou asistans finansyè ak pwogram ak aktivite Devlopman Ekonomik/Biznis lojman abòdab or kay bon mache avansman Plan Redevlopman CRA a.

Atelye Vonlontè Avan ou Soumèt Aplikasyon nan Boynton Beach CRA:

29 oktob 2018, nan 1:00 PM oswa 6:00 PM

**Delè pou Soumèt nan CRA Office, 710 N. Federal Highway:
16 novanm 2018, 5:00 PM**

Aplikasyon yo disponib nan CatchBoynton.com

**Pou Jwenn Plis Enfòmasyon Kontakte
Thuy ("Twee") Shutt
(561) 600-9098
ShuttT@bbfl.us**





Nonprofit Organization Grant Program

Fiscal Year 2018-19 Funding Cycle (Fall)

**Funding Availability for Economic/Business
Development Projects or Programs**

Boynton Beach Community Redevelopment Agency Nonprofit Organization Grant Program (NOGP)

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Boynton Beach Community Redevelopment Agency

Nonprofit Organization Grant Program (NOGP)

Fiscal Year 2018-19

Funding Framework

The mission of the Boynton Beach Community Redevelopment Agency (CRA) is to foster and directly assist in the redevelopment of the Community Redevelopment Area (CRA Area) in order to eliminate blight, create an economically sustainable downtown, and encourage economic growth, thus improving the attractiveness and quality of life of the CRA Area. The 2016 Boynton Beach Community Redevelopment Plan (CRA Plan) provides the framework for projects and activities intended to accomplish this mission, and offers objectives for redevelopment of the area that is also consistent with the citizens' visions as expressed through various redevelopment plans that have been consolidated into the current CRA Plan. In addition, the CRA Plan must be consistent with the City of Boynton Beach's Comprehensive Plan. In order to remain current in the fast-paced, ever changing economy of South Florida, both the CRA Plan and City of Boynton Beach Comprehensive Plan are periodically reviewed and updated in order to accurately reflect changing conditions and community objectives.

The CRA cannot fund the immense task of redevelopment on its own and encourages leveraged investment by private enterprise. With limited resources available for redevelopment efforts, the CRA allocates funding to projects and programs that will benefit the CRA Area. To assure the CRA is receiving the intended results from its projects and programs it is important that funding decisions be based on expectations of specific, measurable outcomes. In addition, since the implementation of a few strategically placed well-funded programs may have a much greater impact on the overall area than many inadequately funded ones, programs must be evaluated in the context of the CRA Plan, and implemented accordingly.

Therefore, the CRA's funding activities must align with the CRA Plan. Toward that end, the CRA has developed the Nonprofit Organization Grant Program (NOGP) as a methodology for evaluating the effectiveness of the programs and activities the CRA supports in furthering the CRA Plan.

Needs and Priorities for Funding

The CRA provides funding to address "Overall Needs" within the CRA Area. Along with the specific needs identified within the CRA Plan for the various districts of the CRA Area, the following "Overall Needs" are wide in scope and encompass some of the more serious problems that are prevalent throughout the CRA Area and contributed to the overall state of decline. These needs are addressed in previous CRA redevelopment plans and have been consolidated in the 2016 Boynton Beach Community Redevelopment Plan.

Removal of Slum and Blight (Demolition of Blighted Properties and Community Beautification and Clean-up Activities)

Economic/Business Development

Affordable and Workforce Housing Recreation & Cultural Facilities

While the CRA is the primary entity responsible for implementing the CRA Plan, the economic development envisioned by the CRA Plan may also be addressed through partnerships with other organizations. The NOGP has the potential to realize results without duplicating efforts through strategic alliances between the CRA and nonprofits that have a demonstrated capacity to address those needs. This program may be expanded in the future at the discretion of the CRA Board.

In order to better evaluate funding requests from those organizations and potential new non-profit "Partners," and measure the results of activities supported by CRA funds relative to the CRA's goals and objectives, the CRA developed the NOGP process and documents.

Funding Category for FY 2018-19

Economic/Business Development
Affordable and Workforce Housing

Nonprofit Organization Grant Program (NOGP)

The NOGP provides a strategic framework for awarding and evaluating funding for programs and projects that further the CRA Plan, and includes specific guidelines that provide clear and consistent means for the CRA to:

- Inform the community about CRA funding interests and intentions;
- Identify funding in each fiscal year that is eligible for strategic partnerships based on the four "Overall Needs" identified above (Removal of Slum and Blight, Affordable and Workforce Housing, Economic/Business Development, Recreation and Cultural Facilities);
- Advise potential applicants on how they may become partners in accomplishing short and long-term CRA goals;
- Consider and compare funding applications and make funding decisions; and,
- Measure and evaluate organization performance relative to projections once funding is awarded.

For the Economic/Business Development Category funded in FY 2018-19, the NOPG describes the kinds of activities the CRA will fund and the short-term outcomes and long-term impacts the CRA hopes to achieve in collaboration with its nonprofit partner. It includes tools to assist the CRA in assessing the success of projects and programs that receive CRA funding. Funding applications must demonstrate alignment with these guidelines.

Boynton Beach Community Redevelopment Agency (CRA) Funding Framework

	Economic/Business Development
<i>CRA funds these kinds of activities</i>	<ul style="list-style-type: none"> • Business incubator facilities/programs that focus on the following industries, and have the potential to create five or more jobs, such as: <ul style="list-style-type: none"> – Communication/Information Technology – Life Science – Culinary Industries – Arts and cultural Industries – Business & Financial Services – Clean Energy – Emerging Technologies – Corporate Headquarters
<i>To achieve these (short-term) outcomes</i>	<ul style="list-style-type: none"> • Establishment and/or expansion of technology-based businesses, culinary industries, arts and cultural industries, and similar industries • Creation of higher paying jobs located in the CRA Area • Higher occupancy in office buildings • Increased economic activity in the CRA Area • Diversified local economy in the CRA Area
<i>With these long-term impacts</i>	<ul style="list-style-type: none"> • Construction of new mixed-use buildings in the applicable CRA Districts • National recognition of Boynton Beach as a City where companies want to be • Higher tax base • Increased economic development
<i>Demonstrated by these kinds of measures of success</i>	<ul style="list-style-type: none"> • Number and types of new technology based business start-ups • Number of higher paying new jobs • Number of new mixed-use buildings • Number of new arts and cultural venues • Number of technology based businesses relocating to or expanding in the CRA Area • Dollars invested/capital raised • Increases in assessed values • Occupancy rates

The NOGP framework does not replace guidelines for various other CRA grant programs such as Commercial Façade Improvement Grant Program, Commercial Interior Build-Out Grant Program, Commercial Rent Reimbursement Grant Program, and Commercial Construction Permit Grant Program.

Amount of Funding:

The following guidelines regarding the amount of funding for which a potential Nonprofit Partner may apply are effective for Fiscal Year 2018-2019.

- CRA support for Nonprofit Partners will be subject to availability of funds and the quality of their applications relative to these guidelines.
- CRA support may not exceed 25% of an organization's total operating budget for the year or a maximum of \$75,000, whichever is less, for a specific requested project or program, unless approved by the CRA Board as specified below.
- The CRA Board may, at its discretion, approve a grant allocation in excess of 25% of an organization's operating budget for the year, up to a maximum of \$75,000, for a specific requested project or program in the following circumstances:
 - The project or program service area is located within CRA priority area(s);
 - The project or program supports CRA priority project(s); or,
 - CRA funds are leveraged with other investment or private enterprise.
- An organization is permitted to request support for only one project or program in FY 2018-19.
- Applicants may request funding for a maximum one-year period in any application, though applications may be submitted for the same project/program in more than one consecutive year.
- The inclusion of in-kind cash value and/or services as projected and/or current revenue will be given careful review by the CRA. The value of in-kind revenue must be thoroughly documented and in general should not exceed ten percent (10%) of the total project/program budget. For Affordable Housing programs, real estate donations will not be included in the 10% calculation.
- Nonprofit Partners that have received funding in prior years must submit applications annually for future funding; no future funding will be made based on past support.
- Funds will be disbursed quarterly in accordance with the "Funding Agreement" executed by each Nonprofit Partner upon approval of funding.

Along with organizational and programmatic considerations, the CRA will include financial factors in its review of funding proposals to determine whether or not and how much funding will be awarded to each applicant. Financial considerations may include projected and actual revenue and expenses for prior years, financial statements, the proposed program/project budget, committed and potential support from other funders, financial sustainability, and the CRA's own budget and available resources.

Types of Activities

At the CRA's sole discretion and as allowed by Florida Statutes, the CRA may provide the funding for the following types of activities for Nonprofit Partners' projects and programs that are requested in the grant application. Generally speaking, a *project* is defined as a set of activities that has definite start and end points and is relatively short in term (a year or less); the scope is clearly defined and somewhat narrow and not likely to change significantly during the life of the project. A *program* is longer in term or ongoing and may involve multiple related projects; the scope is broad and activities and objectives must be managed over time as the organization environment changes. Projects and programs are usually linked to identifiable organization work units or cost centers. Only expenses for projects or programs that benefit the CRA Area and further the CRA Plan are eligible for funding.

Administrative support / overhead expense	Day-to-day operating costs or expenses tied directly to the benefits to be received by the CRA; maximum allowed is 10% of project/program budget
Conferences/seminars	Expenses to hold or sponsor a conference, seminar, workshop, other training event
Consulting services	Professional staff support to assist with a project of mutual interest or to evaluate services provided by an organization
Equipment	Purchase of equipment, furnishings, or other materials
Film/video/radio	Film, video, or radio production
Program/project support	Direct costs to develop and/or implement specific projects or programs
Public relations services	Printing and duplicating, audio-visual and graphic arts production, assistance in planning job fairs or training sessions, public service announcements, and other activities to increase public awareness and promote the organization's project/program to the community and other stakeholders.
Use of facilities	Reduced office space for temporary periods

Eligibility for Funding

Organizations meeting the following criteria are eligible to apply for Nonprofit Partner funding:

- Mission consistent with the mission of the CRA
- Classified as tax-exempt under IRS 501(c)(3), at time of application
- In good standing with the State of Florida
- Priority will be given to principle businesses located in the CRA Area
- Serves residents or businesses of the CRA Area and/or intends to locate a project or program in the CRA Area will that will bring visitors to the district to participate in funded projects or programs.
- Demonstrated commitment by Board of Directors or governing board to the purpose of and accountability for CRA funds
- Demonstrated capacity to create jobs and economic opportunities through the requested project or program funding

Funding Cycle, Fiscal Year 2018-2019

CRA support for Nonprofit Partners will be allocated in an annual cycle, with specific dates and instructions published prior to the beginning of each cycle. Dates for Fiscal Year 2018-2019 (Fall) are as follows:

- October 15, 2018 Application Available online
- October 29, 2018 1 & 6PM Voluntary Pre-submission Workshop (Boynton Beach CRA Office)
- November 5, 2018, 5 PM Deadline for Request for Information or questions
- November 16, 2018, 5 PM Applications due to CRA Office (710 N. Federal Hwy., Boynton Beach)
- November 21 or 26, 2018 Funding Evaluation Committee review of applications
- December 2018 Presentation & potential funding decisions by CRAAB and CRA Board

The CRA has the right to adjust the dates as necessary. All applicants would be notified of any changes.

In addition, from time to time the CRA may offer special funding initiatives for community partners to provide services in response to emerging/changing community needs and resources.

Application Components

To request CRA support, interested organizations must submit an *Application for Funding*. The application, related forms, and instructions to complete and submit the application package are available on the CRA website. The application package is comprised of the following components, which are described in detail in the instructions.

- *Cover Letter* - signed by the Chair of the organization's Board of Directors to demonstrate Board commitment to the purpose of and accountability for the proposed project or program
- *501(c)(3) IRS Determination Letter, at time of application*

- *Evidence of good standing with the State of Florida*
- *Application for Funding* – includes organization information, a comprehensive narrative description of the proposed project/program, and budget data
- *Board of Directors* - List of Board members and officers, brief bio for each, and, if available, policies on Board roles & responsibilities and Board contributions
- *Strategic Plan* – Strategic Plan or other long-term planning document and, if available, policy on long-term planning
- *Budget and Budget Narrative* - past, current, and proposed organization budget figures and line item budget with justification for the proposed project/program
- *Project/Program Model* – graphic presentation to demonstrate how project/program activities deliver immediate products and services (outputs), which result in short-term changes (outcomes), that in the long-term address “Overall Needs” within the CRA Area (impacts)
- *Evaluation Plan* – a written plan to translate outputs and outcomes defined on the Project/Program Model to measureable indicators and identify specific procedures, personnel, schedule, and tools/instruments to collect, analyze, and report data on performance
- *Organization financial information* – most recent Financial Statement, IRS Form 990 or 990 EZ, as applicable, credit report, and Independent Financial Compilation, Review, or Audit (see Application Instructions)
- *Affiliation Agreements* - if applicable, documents describing current or planned collaborative partnerships with specific roles or resources that each partner will provide relative to the proposed project/program
- *Current Balance Sheet* – As of 7/31/18 or more recent

The CRA has the right to determine what documents included on the list are not applicable and request any additional information as necessary.

Application and Review Process

1. Previously funded Nonprofit Partners will be notified by email of the new funding cycle and public notice will be published on the CRA website.
2. Application and related forms and detailed instructions will be available in hard copy at the CRA office and by email on request.

3. Applications delivered to the CRA office in person by an organization representative, U.S. Mail, or courier service will be accepted from the opening of the funding cycle until the due date and time.
4. The CRA Assistant Director or designee will conduct a preliminary review of each application to confirm that the organization is eligible to apply and determine whether application components are present and complete.
5. The Assistant Director will recommend applications for review to the Funding Evaluation Committee, comprised of the CRA Executive Director or CRA Assistant Director, CRA Finance Director, and the CRA Development Services Manager.
6. The Funding Evaluation Committee will review each application according to established criteria and make preliminary funding recommendations to the CRAAB and CRA Board of Commissioners for applications that receives a minimum overall score of 50%.
7. At the discretion of the CRAAB and CRA Board, applicant organizations may be asked to make presentations based on the Project/Program Models and Evaluation Plans included as part of their funding applications to the CRA Board.
8. The CRA Board will consider and make final decisions regarding funding requests.

Application Review Criteria

Criteria to be used by the CRA's Funding Evaluation Committee in reviewing applications for funding are grouped into six categories weighted as follows:

Organization Capacity	20%
Need for Project/Program	20%
Project/Program Description	10%
Project/Program Model	20%
Evaluation Plan	10%
Budget & Sustainability	20%

Specific items will be rated by each member of the Funding Evaluation Committee on a scale of 1 to 5, worst to best possible response: (1) Unacceptable, (2) Minimal, (3) Satisfactory, (4) Good, (5) Excellent.

Specific criteria to be used by the committee to evaluate funding applications are as follows:

ORGANIZATION CAPACITY

- Length of time established, overall growth/stability
- Stability/growth of organization funding
- Board professional composition, role, commitment to program/project
- Demonstrated experience/success with similar project/program

- Project/program leadership and staff qualifications
- Collaborative relationships/affiliations relative to project/program
- Prior CRA funding experience with similar project/program
- External oversight/accreditation/affiliation
- Long term/strategic planning process
- Current strategic plan and status

NEED FOR PROGRAM/PROJECT

- Project/program need consistent with CRA “Overall Needs”
- Project/program need consistent with organization mission
- Documentation of project/program need
- Uniqueness/lack of duplication, or affiliation with similar resources

PROJECT/PROGRAM DESCRIPTION

- Innovative or proven approach and justification
- Target population(s) clearly defined and within guidelines
- Activities clearly described and consistent with project/program model
- Staff and resources adequate to implement activities
- Activities likely to result in stated outputs/outcomes
- Realistic time frame to implement project/program

PROJECT/PROGRAM MODEL/PROJECTED RESULTS

- Stated project/program goal clear and relevant to CRA “Overall Needs”
- Clear relationship between activities, outputs, and outcomes
- Activities appropriate to project/program goal
- Realistic outputs and outcomes relative to organization capacity
- Clear, measurable outputs
- Clear, measurable outcomes
- Project/program results likely to lead to stated impacts

EVALUATION PLAN

- All CRA-funded activities addressed
- Outputs presented with measurable indicators
- Outcomes presented with measurable indicators
- Evaluation processes clearly described (who, how/tools, when)

- Evaluation processes reasonable, appropriate
- Implementation responsibility/process clearly defined
- Application/usefulness of evaluation results

BUDGET & SUSTAINABILITY

- Adequate, appropriate expense budget to implement project/program
- Line item costs explained/justified in narrative
- Use of CRA funds clearly identified, may be tracked
- Sufficient mix of funding secured to implement project/program
- Non-CRA funding solicited/pending
- Financial documents demonstrate responsible financial management
- Realistic plans to sustain project/program

Accountability for Use of CRA Funds

Nonprofit Partners will be required to submit quarterly and annual evaluation and financial reports to provide data to support progress toward projected outcomes and to account for use of CRA funds. Report forms and instructions will be provided to organizations upon execution of funding agreements and will also be available at the CRA office and by email upon request.

Discrepancies in meeting projections included in final funding documents, whether performance fails to meet or exceeds those projections, must be addressed in the organization's Quarterly Evaluation Report, which may include, but not limited to, the following:

- Verifiable cumulative list of clients or location of activities funded by the program;
- Graduates and Job Creation Statistics (e.g. with minimum goal of 25% of clients residing or opening businesses within the CRA Area, etc.), as applicable to funding category;
- Quarterly workshops/training data, as applicable to funding category;
- Financial Statements (quarterly unaudited and annual audited) or supportive documents consistent with approved grant budget; and,
- Marketing and Outreach Plan and Statistics with documentation of efforts towards individuals who are served or residents of the CRA Area or own and operate a small business located in the CRA Area.

At its discretion, the CRA will work with Nonprofit Partners to address discrepancies, adjust projections, and/or improve performance.

Proposed changes to funding-related documents must be approved *in advance* by Thuy Shutt, CRA Assistant Director, as follows:

- *All* changes to the Project/Program Model or Evaluation Plan
- Changes of *more than 10%* in any Budget line item

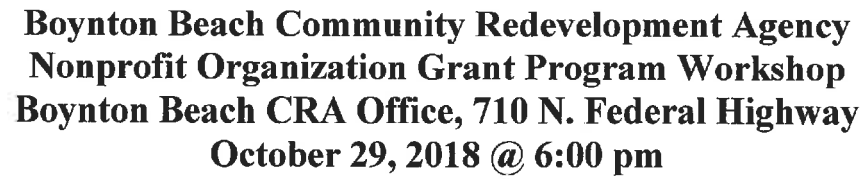
Limitations on Communications – Cone of Silence/No Lobbying

As to any matter relating to the NOGP, any applicant or anyone representing an applicant is advised that they are prohibited from contacting or lobbying the BBCRA Board, BBCRA Advisory Board, BBCRA staff, or any other person working on behalf of the BBCRA on any matter related to or involved with the NOGP. For purposes of clarification, an applicant's representatives shall include, but not be limited to, the proposer's employees, partners, attorneys, officers, directors, consultants, lobbyists, or any actual or potential subcontractor or consultant of the applicant. There will be an opportunity for inquiries to be made of BBCRA staff during the scheduled Voluntary Pre-Submission Meeting. All inquiries must be in writing and directed to the BBCRA Assistant Director, Thuy Shutt, (ShuttT@bbfl.us). Any violation of this condition may result in rejection and/or disqualification of the application. This "Cone of Silence/No Lobbying" is in effect from the date of publication of the Notice of Funding Availability (NOFA) and shall terminate at the time the BBCRA Board selects an organization(s), rejects all application(s), or otherwise takes action which ends the solicitation process.



**Boynton Beach Community Redevelopment Agency
Nonprofit Organization Grant Program Workshop
Boynton Beach CRA Office, 710 N. Federal Highway
October 29, 2018 @ 1:00 pm**

NAME	ADDRESS	CONTACT NUMBER	EMAIL	PREFERRED METHOD OF CONTACT
Mohamed Abdulla	181 St 5 th Ave Delany Beach	901-762-5910	mabdulla@hfbba.org	Email/Cell
IRENE REVELAS	3491 HIGH RIDGE RD, BOYNTON BEACH	561 702-1656	irevelas@gmail.com	CELL
Rachel Waterman	PO Box 100 Boynton Beach, FL	(305) 985-9037	Rwaterman@cccgb.org	email or text
SHERY JOHNSON	1115 NE 4 th AVE	(561) 386-7261	SHERY CUC @ AOL.COM	email

[illegible]

Application for Funding – Nonprofit Partner

Boynton Beach Community Redevelopment Agency

Section I. ORGANIZATION INFORMATION

1 Organization Legal Name: Community Caring Center of Palm Beach County, Inc. (CCC)

dba, if applicable:

2 Address: PO Box 100, Boynton Beach, Florida 33435

3 Telephone: 561-386-4261

4 Fax: 561-364-7288

5 Website: www.cccgbb.org

6 Mission Statement: The mission of the Community Caring Center of Palm Beach County is to create a healthy community through nutrition education, social services and economic development programs. Our vision is to address the root causes of poverty through an innovative integration of social services programs, economic development (through small business incubation), nutrition education, and access to a healthy, affordable, and sustainable food center.

7 Executive Leader: Sherry Johnson

8 Application Contact: Rachel Waterman

9 Title: Grant Writer

10 Contact Telephone: 305-985-9037

11 Email: RWaterman@cccgbb.org

12 Year Established, Organization History and Growth (maximum 1,000 words):

The Community Caring Center of Greater Boynton Beach (CCC) was established in 1987 by a local clergy association to address the needs of the community. After years of giving out emergency cash assistance to people in need, CCC thought to determine why residents were struggling with poverty rather than simply respond to the circumstances caused by it. In 2000, we began a 7-year study of the root causes of poverty and determined that people lacked access to healthy affordable food - resulting in a loss of productivity, increased health care costs, and increased demands for services. Health issues debilitated 55% of our clients needing emergency financial aid: 28% were preventable, nutrition-related diseases like diabetes, high cholesterol, blood pressure, cancer and heart disease. As a result, CCC went through a strategic planning process and updated its mission statement and programming. In addition to meeting emergency needs (food, shelter, and financial assistance), the Community Caring Center addresses the root causes of poverty through an innovative integration of social service and economic development programs, including economic development through small business culinary incubation, nutrition education for adults and children, and access to affordable, healthy food. Our programs recognize the connection between nutrition and economic prosperity; we aim to improve the health of the community and change the attitudes and behaviors of the next generation toward healthier food choices and lifestyles by providing nutrition education & access to healthy affordable food for low-income families, providing avenues for creating wealth and obtaining better paying jobs.

Our Economic Development programs were launched in 2008 to support residents in opening their own businesses, as well as learn money-saving and money-making techniques such as food preservation and backyard gardening. One of the first culinary incubators in the Florida, the Secret Garden Café, was built on residents' strengths helping them, for example, to produce their BBQ sauce or organic ketchup for bottling and sale, start catering businesses and restaurants. We have worked with over 2,000 small businesses to date. In 2017, with a grant from Palm Beach County Community Action Program, we expanded our economic development efforts to include a Certified Food Handlers' Job Training Program for people looking to obtain employment in the food service industry. We forged a partnership with PNC Bank to provide financial education to both entrepreneurs and

trainees, as well as provide Haitian Creole speaking support and instruction. We hosted our first job fair in October 2017, and a second in August 2018. Over 200 jobseekers came to meet 35 participating local employers looking to fill over 2,000 local jobs.

Our programs are well received by participants, the community, funders and the media. We were featured in a recent Sun Sentinel article, "July 5, 2018" and also featured in the Palm Beach County Community Services' 2017 Annual Report to the Board of County Commissioners.

13 Description/Programs (maximum 1,000 words):

Our mission is to "Build a Healthier Community". But, building a healthier community is impossible when food is your enemy. Our 2007 study showed 1/3 of clients coming to us in need of emergency financial assistance had been debilitated a preventable, nutrition-related disease to a point they could no longer work. So, in addition to providing emergency supports, we developed programs to change the community's relationship with food all together to see food as a tool for health and a source of wealth.

Our traditional emergency support includes emergency food, shelter and financial assistance with utilities payments and, in some cases, rent or other expenses; as well as a weekly food pantry, emergency clothing closet, access to computers and support with application for benefits, mail support, and a community health clinic. In addition to these services, we developed programs to increase access to healthy affordable food through our Senior VeggieMobile, Senior Meals Programs, pre-packaged vacuum-packed healthy meals specifically for seniors dealing with chronic conditions such as renal failure, diabetes, hypertension, cancer and other conditions; as well as affordable food packages, nutrition courses, and more.

Our economic development programs build on food as a source of wealth through our Secret Garden Café culinary business development and job training center. Currently, the culinary center serves 28 businesses creating an annual economic impact of \$1M for the Boynton economy and typically creates 10 jobs per year, taking many folks from unemployment to self-employment. We feature a weekend market, regular foodie events, and participate in community events to give both the agency and our culinary entrepreneurs market exposure. We offer a job training program for certified food handlers funded by the Palm Beach County Community Action Program. To date 26 people have graduated from the Food Prep Class and another 46 from the Entrepreneur program. Nine (9) of the Food Prep students have found employment in food-related work. Five (5) have been hired by Secret Garden Incubator businesses, A Perfect Package and Infusions Cafe. Other employers include: Publix bakeries, Troy's BBQ and Le Petit Pain and Sassy Palate. CCC has also hired 2 part-time to assist with our growing senior meals programs. Ten (10) of our job training graduates are going on to pursue their food manager's license three (3) of them enrolled in our entrepreneurship program. We also host workshops and offer classes in food preservation, canning, gardening and more.

14 Long Term/Strategic Planning Process & Status of Current Plan (attach Plan) (maximum 500 words):

Earlier this year we created a Strategic Plan and it has been reviewed by the Board of Directors. It was considered a working first draft with additional revisions expected later this summer. As this is our first strategic plan we started by having our development consultants provide us with some examples of strategic plans. We researched industry best practices for strategic plans. From there, we created an outline of the plan sections. Our Grant Writer created a survey document that was sent out to all board members and staff to solicit their feedback for each of the identified sections. The Grant Writer then compiled the feedback from Board and staff and produced a first draft for discussion. We formed a committee including our Board Chair, our Fundraising Committee Chair, the Executive Director, our Grant Writer and a staff person. This committee provided feedback and edits to the first draft. A new draft was created and provided to the full Board for comment. Revisions were made based on Board feedback to produce a final draft. Board interest in the development of the Strategic

Plan has grown since we started the process.

Our plan is to review the Strategic Plan each October, but this year was delayed since we held our first ever public Annual Board Meeting. The plan attached was approved and last updated April 11, 2018.

15 Board Roles & Responsibilities (maximum 500 words):

We currently have a 10-member Board of Directors, all of whom either live or work (or both) in Boynton Beach. Our board is very diverse. We usually have 10 meetings per year and the Board is very active in the organization, contributing nearly 3,000 volunteer hours already this year to date. They are very involved with fundraising, with 100% of Board members contributing personally and responsible for over \$175,000 in fundraising this year to date.

We have 5 officers: President, Vice President, 2nd Vice President, Treasurer, and Secretary. Board members serve on at least one of 6 committees: Fundraising, Finance, Administrative, Grants, Insurance & Property, and Marketing & Public Relations. Board Member Expectations are detailed and signed by each member. A copy is attached.

16 Policy on Board Contributions (maximum 250 words):

Last year our Board initiated a \$2,500 annual give or get policy. It is a formal policy. Attached.

17 For current fiscal year, number of Board Members contributing:

8 Cash donations 4 Donations raised from others 7 Volunteer hours 6 In-kind donations

18 For current fiscal year, amount/value of Board member contributions:

<u>\$49,740</u>	Cash donations	<u>\$114,472</u>	Donations raised from others
<u>2,911</u>	Volunteer hours	<u>\$19,618</u>	In-kind donations

19 Oversight/Accreditation/Affiliation:

Oversight:

United Way of Palm Beach County - Emergency Food & Shelter Program Local Board & Auditors

Federal Emergency Management Agency - Emergency Food & Shelter Program National Board

Palm Beach County Community Action Program - grant compliance & auditors

City of Boynton Beach Community Improvement Division – annual monitoring

US Dept. of Housing and Urban Development (USHUD) annual random agency audit

DCF licensure

Palm Beach County Client Track licensure

Feeding South Florida annual inspection

Palm Beach County Food Bank annual inspection

State of Florida Dept. of Business and Professional Regulation - Division of Hotels & Restaurants - 2 times per year for CCC and each incubator client = +/- 15 times/year

Dept. of Agriculture annual inspection

Palm Beach County Health Department annual inspection

City of Boynton Beach Annual Fire Inspection

Annual Agency Audit

Accreditation:

Guide Star Rating Silver – Seal of Transparency

Will have started the Nonprofits First certification process and expects to complete it in 2019

Affiliations:

Healthier Boynton Beach

Boynton Beach Mental Health Committee

United Way Hunger Task Force: Senior Hunger Relief Committee

Department of Children and Families Community Partner

Chamber of Commerce of Greater Boynton Beach
South Tech Culinary Academy
Extraordinary Charities in Palm Beach

Section II. PROGRAM/PROJECT INFORMATION

20 Project/Program Title: Secret Garden Café Culinary Incubator & Job Training Center

21 Prior CRA Funding for Same Project/Program <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	22 If Yes, Time Period:
	FY 2014-15 \$20,000
	FY 2015-16 \$50,000
	FY 2016-17 \$70,000 FY 2017-18 \$57,681

23 Boynton Beach CRA Overall Need Addressed: Economic/Business Development

24 Project/Program is <input type="checkbox"/> New or <input checked="" type="checkbox"/> Existing	25 If Existing, Year Established: FY 2008-09
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26 Goal (maximum 150 words):

The Secret Garden Café, Culinary Incubator & Job Training Programs have the unified goals of increasing economic activity in the CRA area, diversifying the economy in the CRA area, and improving the personal economic condition of residents in the HOB. We accomplish this in various ways, including:

1. Through our culinary business incubator, which features a fully-licensed commercial kitchen where culinary entrepreneurs can gain access to kitchen facilities at an affordable rate as well as access to a team of business development professionals to help start and stabilize their young enterprises.
2. With access to the Secret Garden Café licensed restaurant and retail market for entrepreneurs to serve and sell their products.
3. And by providing job training in the culinary industry, certification through ServSafe certified food handler's course and linking graduates with entrepreneurs and other local businesses for internship work experiences and job placement.

27 Documentation of Need for Project/Program (maximum 1,000 words):

The Community Caring Center of Palm Beach shares in the CRA's mission to foster and directly assist in the redevelopment of the Community Redevelopment Area (CRA Area) in order to create an economically sustainable downtown and encourage economic growth, thus improving the quality of life for the residents of Boynton Beach, and the Heart of Boynton, in particular. CCC's Secret Garden Café Culinary Incubator and Job Training Center helps to accomplish this mission with activities consistent with the citizens' visions as expressed through various redevelopment plans that have been consolidated into the current CRA Plan.

According to the CRA Plan, the entire CRA area is expected to grow considerably by 2035. The current population of 12,000 is projected to grow by 52%, to about 18,200ⁱ. It is critical we support programs that directly address the challenging socio-economic conditions of the community. Per capita income is \$16,044 in some census tracts of the CRA area, less than 1/3 that of Palm Beach County as a wholeⁱⁱ. Our program is located in and serves the residents of the CRA area, in particular the HOB neighborhood and the Boynton Beach Boulevard District where there is a great need for business development and economic activity. Educational attainment and income levels are low. Our Job Training participants come from census tracts where more than 20% of adults have not finished high school and where as much as 25% of residents live below the poverty level, 38% are foreign born, 40% speak a language other than English at home and many face great barriers to employmentⁱⁱⁱ. Job training and opportunities for self-employment are critical. And, the incubator businesses provide much needed jobs, as well as contribute to the economic vitality and diversification of the economy

within the Boynton Beach Boulevard District, the Downtown District, the HOB neighborhood and beyond

28 Description (maximum 500 words):

CCC's Economic Development Program serves micro-entrepreneurs and job seekers through our Culinary Business Incubator, retail and restaurant outlets, an urban farming project and vocational training programs. We are currently working with 28 small food businesses and micro-entrepreneur to generate an estimated \$1 million in annual local economic impact - taking many folks from unemployment to self-employment. The Secret Garden Café Culinary Incubator works with food entrepreneurs and our job training program serves residents seeking employment in the food service industries.

The incubator assists small food businesses with all aspects of growth, including business classes, kitchen access and mentorship, within a commercial-grade kitchen and a storefront. We assist entrepreneurs at all stages, from those who are starting from the very beginning and have an idea that they would like to turn into a business, to those who need assistance with stabilizing a small business and need assistance with scaling up, marketing, additional licensing, etc. We assist with any food business model including early-stage catering, retail and wholesale food businesses. We help entrepreneurs to create or strengthen business plans, navigate the intricacies of production and distribution, and comply with regulatory procedures. Many of the businesses we mentored have moved out of the incubator and successfully continued independently. Three are now located within the Boynton CRA area: Hour Cucina, Le Petit Pain, and Grandma's Treasure, currently under construction. Tom's Place, another incubator "graduate" also operated in the HOB neighborhood for 3 years before recently moving to Delray Beach. Six other graduates are independently operating in Palm Beach County, though not within the Boynton municipal boundaries: Island Hopper Food Truck, Cakes by Lara, Andres Sauce (WPB and distributed through Whole Foods), Olde Thyme Kettle Corn, Sunshine Corporation, and Banana Nut Heads LLC. Four businesses have established operations in Broward County: Bridgette's Raw Food & Organic Delights, Joline's Jars. Gyro's El Pasture, and Edible Spreadable Café, all in Ft Lauderdale. Together, these businesses have created nearly 50 full-time jobs, and 10 part-time and seasonal positions; 28 of these jobs are located within the Boynton CRA.

Our Job Training Programs just began last year with a Certified Food Handler's Course. The course covers topics such as sanitation, food borne illnesses, personal hygiene & grooming, OSHA regulations; how to handle and store food, proper time & temperature controls, shipping & receiving food properly, food inspections, kitchen safety, knife use and safety, disaster/risk management basic and facilitated Florida SafeServ Food Handlers Certification. Students are required to volunteer with one of our programs: butchering for the affordable food packages program, prepping for our senior meals or chronic condition care meals, or with our culinary incubator businesses gaining one-the-job experience in the food industry. We have already had 41 students graduated, 26 of them coming from low-income households: 10 have gone on to our entrepreneurship program; 2 have since found employment with Publix bakeries and CCC has hired 3 part-time to assist with the senior meals program.

Since our last CRA grant, 12 people have been employed.

29 Target Audience or Persons Served (maximum 150 words):

1. Culinary Entrepreneurs and start-ups in Boynton Beach CRA area, with limited financial resources but need business development support. CCC is currently working with 28 Entrepreneurs. Thirteen of them are from Boynton Beach, 7 of those are within the CRA District.
2. Low-income residents of Boynton Beach interested in a career in the culinary industry and who require certification to obtain better employment. Twenty-six students have already graduated as certified food handlers in our first training year, 23 are residents of BB, 9 are within the CRA district.

30 Innovative or Proven Approach and Justification (maximum 500 words):

The U.S. Small Business Administration estimates only 44% of small businesses continue to operate after 4 years.^{iv} To nurture companies, incubators provide support that accelerates successful development of startups by providing entrepreneurs with an array of targeted resources and services. The number of incubators in America (all industries) has grown from 12 in 1980 to over 1,000 in 2010 and continues to grow. Specifically, there are currently more than 200 kitchen incubators in the U.S.: 2/3 established within the last 6 years.^v Incubators have the ability to obtain a higher level of success for start-ups. Current rates of survival for graduates of incubators range from 86% to 90%^{vi} within different sectors. In comparison, 50% of small businesses fail within the first year: 95% fail within 5 years.^{vii} The rate for restaurants is even higher: up to 60% of new restaurants will shutter within 12 months.^{viii} Costs of starting a food-related business are particularly high, stopping many from entering the market. Entrepreneurs require access to a commercial-grade kitchen, plus appropriate business knowledge for both production and sales of the good, along with any potential startup costs. Likewise, the central benefit of a kitchen incubator program is access to shared commercial kitchen equipment at a more affordable price than purchasing these items up front, which can reach up to \$100,000 or more.^{ix} The national context is ripe for food-based entrepreneurship, with the \$1.8 trillion food industry comprising about 13% of the total economy.^x These new businesses – up to 84% - tend to stay local.^{xi} According to the National League of Cities, food incubator programs also increase in gender equity in the industry. In kitchen incubators, more than ½ (53%) of all participants are female and almost 1/3 (28%) are minority.^{xii} Locally, since July 2017 alone, employment in food services industries has grown by 4% in Florida and by over 9% in Palm Beach County.^{xiii} Average wages for food services employees in Florida is \$12.24, 50% higher than minimum wage.^{xiv} Opportunities for culinary entrepreneurs and food service employees continue to grow. The Secret Garden Café Culinary Incubator and Job Training Center is strategically-positioned to contribute to the economic development of Boynton Beach and beyond.

31 Uniqueness, or Justification for Duplication of Similar Area Project/Program (maximum 250 words):

The Secret Garden Café is the only culinary business incubator in Palm Beach County and we believe it to have been the 1st in the State of Florida, and one of the first culinary incubators in the country. In recent years other culinary incubators have emerged, however, we have been providing support to culinary entrepreneurs since 2008. In addition to traditional business development supports, CCC's fully-licensed commercial kitchen and restaurant offer entrepreneurs affordable access to production facilities, a retail market location and restaurant service opportunities with a per diem kitchen facility rental expense of as low as \$100/month for mobile food vendors. CCC also manages multiple catering contracts that we pass on to our entrepreneurs and community vending opportunities at public events and weekend green markets. While the most common goods created by chefs in kitchen incubator programs are baked goods, meals for catered events and food trucks, sauces, and spices or rubs, CCC offers clients much more with restaurant availability and our marketplace. The commercial kitchen provides real work experience for our job training participants. The two components - Entrepreneurship and Job Training - are complementary economic development initiatives and support one another. Entrepreneurs have an immediate source for food prep staff and our graduates have readily available opportunities for internships, employment, and/or recommendations for other jobs/employers. Job Training participants gain experience in internships with our entrepreneurs and by participating in our Senior Caregiving Program preparing hot meals for seniors.

32 Prior Experience with Project/Program or Similar (maximum 250 words):

We have been operating the Secret Garden Culinary Incubator since 2008. We have a highly specialized staff and solid community partners. We are subject to various agency's oversight and compliance and have had nearly no incidents reported. We initiated the Food Handler's Certification

Course last year and have already had 41 graduates of the program.

33 Operating Partnerships (maximum 500 words):

Our Job Training program is funded in part by a grant from the Palm Beach County Community Action Program. The partnership agreement (contract) is attached. International Enterprise Development, Inc. provides instructors for our Business Incubator group classes once per week, and also provides one-on-one counseling for incubator clients. They are extremely skilled in working with our entrepreneurs on issues of marketing, branding, and using social media. PNC Bank provides support with financial literacy and business development classes for both our entrepreneurs and Job Training graduates exploring entrepreneurship and other careers in the food industry. Classes include topics such as: Organizational Types, Time Management, Financial Management, Record Keeping, Banking Services, Credit Reporting, Insurance, Selling Your Business and Succession Planning.

34 Implementation Action Plan/Time Line:

January – Entrepreneurial Development & Job Training classes in progress on rolling admissions basis.

February – Kinetic Art Festival Entrepreneur expo

March – Graduate all Food Prep Job Training students. PBC CAP renewal application (Food Prep). [Sherry & Grant Writer]

April - Prepare PNC Foundation grant proposal for FY2019-20. [Sherry & Grant Writer]

May - Taste of Boynton (date TBD) culinary entrepreneur expo opportunity. [Phil & BJ]

June – Begin Food Prep and Entrepreneurial Class Registration for 2019/20 year

Monthly Senior Activities – food prep interns & catering contracts for entrepreneurs. [Sherry & Phil]

35 Key Staff and Qualifications (maximum 500 words):

The Secret Garden Café Culinary Incubator and Job Training Center is supported by a wildly talented, creative and dedicated staff. Sherry Johnson, Executive Director has been with CCC for 18 years and has transformed how we serve the community. She has extensive experience in community-based economic development in South Palm Beach County. Before coming to CCC, she worked with the Delray Beach Community Redevelopment Agency, Local Initiatives Support Corporation (LISC), AmeriCorps and others, and has well-established relationships throughout the Boynton Beach community.

BarbaraJayne DeGolyer (BJ) was a kitchen & restaurant designer for 20 years for commercial and industrial applications, and a caterer for nearly 3 decades. She started her own condiment company, Sassy Palate, in 2013 with support from our culinary incubator and now leads our Job Training Program. She also supports culinary incubator clients with business plan development and recipe development. She holds certification in Hazard Analysis Critical Control Point and ServSafe Food Handling, as well being licensed by the State of Florida Department of Health, USDA, and UF/IFAS Florida Food Entrepreneurship/Food Safety.

Tony Miller is an award-winning Nursing Home Administrator who has managed large teams in professional environments. His business background has made him the perfect liaison to the business community and he organizes an annual job fair for our Job Training Program graduates and creates networking and business opportunities for our culinary entrepreneurs.

Phillip Herman has been with the Secret Garden Café and Culinary Incubator for over 12 years. He is a graduate of the NY Culinary Academy and has been a professional chef for over 50 years, including 10 years as a chef in the merchant marines and over 20 years as a line chef for large catering companies in New York and Florida. He provides supervision for the kitchen practicum component of our Food Handler's Certification Course. He facilitates all the kitchen skills trainings and supervises kitchen interns with CCC's social services programs.

As we continue to build the cooperative umbrella for shared services within the market setting, we continue to look for additional talent needed for administrative, financial, and marketing needs for the development of successful businesses.

36 Potential Challenges and Strategies to Address Them (maximum 500 words):

Our biggest challenge now is space. Our incubator and social service programs have grown to the point that we cannot provide kitchen shifts to any more incubator clients. Although we can provide business development support, workshops, one-on-one counseling and other supports, not being able to rent the kitchen out means we lose access to program revenues needed to operate the program. We have been working to develop a new site in partnership with the City of Boynton Beach and the CRA which will allow us to grow our programs again. The new site will house our new and improved Culinary Business Development and Job Training Center as well as offices and co-working spaces.

Section III. FINANCIAL INFORMATION

37 Total Organization Budget:	Previous FY \$772,482	Current FY \$1,000,096	Proposed \$1,444,179
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38 Project/Program Budget: \$342,574	39 Amount Requested: \$19,000	40 % of Org Budget: 1%
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41 Time Period: Program/Project A: January 1, 2019 – June 30, 2019

42 Type(s) of Support Requested: Program Support

43 Other Support/Status and Plans for Sustainability (maximum 500 words):

We currently receive a Palm Beach County Community Action Program (CAP) grant for the majority of our Job Training program expenses. The grant was renewed this year and we will be reapplying for a new 3-year renewable contract by the end of 2018. We are awaiting release of the RFP now. CAP has been very pleased with our program.

We also received funding from the PNC Foundation. They have also provided a staff person to facilitate financial literacy classes to both culinary incubator clients and graduates of our Job Training Program. They too are very pleased with our program. The Boynton Beach CRA support of the incubator has been absolutely critical in our development to date and we are grateful for continued support. We also have identified several additional sources of funding for both the Incubator and the Job Training Programs including Bank of America Foundation, Wells Fargo Foundation, and the US Economic Development Administration. We plan to pursue these sources in 2019.

Our long-term sustainability is connected to the development of our new facility as without it we cannot continue to expand programs and increase program revenues. Our incubator clients pay fees to use the shared kitchen facilities and currently we generate about \$75,000 each year. We are limited in generating more kitchen usage fees because we have run out of space and cannot accommodate any more incubator client kitchen shifts until we develop the new facility. At our first-ever public Annual meeting in October, we announced our vision for the future including the development of the new Business Development and Job Training Center and the expected launch of our capital campaign in January 2019. We have already received pledges in excess of \$100,000 toward our \$250,000 goal.

Section IV. APPLICATION CHECKLIST		
	A. Cover letter signed by Board President/Chair	
	B. 501(c)(3) IRS Determination Letter, must be classified as tax-exempt at time of application	
	C. Evidence of Good Standing with State of Florida	
	D. Board of Directors list with brief bios	
	E. Policy on Board roles & responsibilities, if applicable	
	F. Policy on Board contributions, if applicable	Included in Board Member Expectations
	G. Strategic Plan or other long-term planning document	
	H. Policy on strategic/long-term planning, if applicable	Included in Strategic Plan
	I. Project/Program Model	
	J. Evaluation Plan	
	K. CRA Project/Program Budget Request	
	L. CRA Project/Program Budget Narrative	
	M. Most recent Financial Statement	
	N. Most recent Form 990 or 990 EZ (as applicable)	Fiscal Year: 2016-17
	O. Completed Credit Authorization Form	
	P. Most or more recent Independent Financial Compilation, Review, or Audit	Fiscal Year: 2016-17
	Q. Affiliation Agreements (if applicable list below):	CAP Contract IED Contract PNC List of Classes
	R. Current Balance Sheet as of 7/31/18	

Section V. CERTIFICATION STATEMENT AND SIGNATURE

CERTIFICATION AND WAIVER OF PRIVACY:

I, the undersigned applicant(s), certify that all information presented in this application, and all of the information furnished in support of the application, is given for the purpose of obtaining a grant under the Boynton Beach Community Redevelopment Agency Nonprofit Organization Grant Program, and it is true and complete to the best of my knowledge and belief.

I further certify that I am aware of the fact that I can be penalized by fine and/or imprisonment for making false statements or presenting false information. I further acknowledge that I have read and understand the terms and conditions set forth and described in the Boynton Beach Community Redevelopment Agency Nonprofit Organization Grant Program Rules and Requirements.

I understand that this application is not a guarantee of grant assistance, and that award of grants is at the sole discretion of the Boynton Beach Community Redevelopment Agency Board. I understand that the purpose of the grant is to further the Boynton Beach Community Redevelopment Plan, and that the Boynton Beach Community Redevelopment Agency may decline my application for any legal reason, including the reason that granting the award will not further the Community Redevelopment Plan. Should my application be approved, I understand that the CRA may, at its sole discretion, discontinue subsidy payments at any time if in its sole and absolute determination it feels such assistance no longer meets the program criteria or is no longer in furtherance of the Boynton Beach Community Redevelopment Plan.

I hereby waive my rights under the privacy and confidentiality provision act, and give my consent to the Boynton Beach Community Redevelopment Agency, its agents and contractors to examine any confidential information given herein. I further grant permission, and authorize any bank, employers or other public or private agency to disclose information deemed necessary to complete this application.

I give permission to the Boynton Beach Community Redevelopment Agency or its agents to take photos of myself and business to be used to promote the program.

As Chief Executive of the applicant organization I certify that (1) the information provided in this application is correct and complete to the best of my knowledge; (2) I am committed to the purpose of the proposed project or program and will work with Board and staff members to accomplish its stated outcomes; and, (3) I will be accountable for compliance with all CRA requirements for operation, evaluation, and reporting.


Chief Executive Signature

10/15/18
Date Submitted

Sherry Johnson, Executive Director

Print Name/Title

SHERRY JOHNSON, EX DIR

ⁱ Boynton Beach Community Redevelopment Plan

ⁱⁱ US Census ACS 2015

ⁱⁱⁱ Ibid.

iii Ibid.

iv <https://incubator.ucf.edu/overview/>

v "Food-Based Business Incubator Programs" NLC Municipal Action Guide.

vi Aernoudt, Rudy. "Incubators: Tool for Entrepreneurship?" Small Business Economics 23.2 (2004): 127-35. Web.

vii Wallace, David. "Infographic: The Most Tried and Failed Small Businesses." Small Business Trends. N.p., 25 Mar. 2013. Web. 2 Jan. 2014

viii Wallace, David. "Infographic: The Most Tried and Failed Small Businesses." Small Business Trends. N.p., 25 Mar. 2013. Web. 2 Jan. 2014

ix Eater, "What are Food Incubators and Do They Create Viable Businesses?" (Tove Danovich - February 26, 2016)

x An Equitable Food System: Good for Families, Communities, and the Economy (PolicyLink, 2016)

xi Aernoudt, Rudy. "Incubators: Tool for Entrepreneurship?" Small Business Economics 23.2 (2004): 127-35. Web

xii "Food-Based Business Incubator Programs" NLC Municipal Action Guide.

xiii Florida Office of Demographic and Economic Research

xiv https://www.bls.gov/oes/current/oes_fl.htm#35-0000 Bureau of Labor Stats

Occupational Employment Stats. May 2017 State Occupational Employment and Wage Estimates Florida

Boynton Beach CRA – Project/Program Model

Organization Community Caring Center of Palm Beach County, Inc. **Contact Person** Rachel Waterman

Project/Program Name Secret Garden Café Culinary Incubator & Job Training Center **Funding Period** FY 2018-19

Project/Program Budget \$342,574 **Request** \$19,000 **CRA Need Area** Economic/Business Development

Brief Description: The Secret Garden Café Culinary Incubator and Job Training Center provides business development support to culinary entrepreneurs, affordable access to a fully-licensed commercial kitchen, retail food market and restaurant, a food handler's certification course, business development classes, one-on-one coaching, internship opportunities, job placement, and other culinary career supports.

GOAL: The Secret Garden Café, Culinary Incubator & Job Training Programs have the unified goals of increasing economic activity in the CRA area, diversifying the economy in the CRA area, and improving the personal economic condition of residents in the HOB.

Key Activities	Outputs	Outcomes	Impact(s)
1. Operate Business Incubator for Culinary Entrepreneurs	1a. 30 culinary micro-enterprises will participate in business development activities 1b. 4 entrepreneur showcases & retail events	<ul style="list-style-type: none"> Establishment and/or expansion of 30 culinary industries in the CRA area. Creation of 3 higher paying jobs in the CRA area. Increased economic activity in the CRA area. Diversified local economy in the CRA area. 	<ul style="list-style-type: none"> Higher tax base Increased economic development
2. Provide Job Training	2a. 10 Certified Food Handlers, 5 from CRA area. 2b. 1 Job Fair	<ul style="list-style-type: none"> Increased economic activity in the CRA area. Attain 5 higher paying jobs in the CRA area and/or for people living in the CRA area. 	<ul style="list-style-type: none"> Higher tax base Increased economic development

Funding Evaluation Plan

Boynton Beach Community Redevelopment Agency (CRA)

Organization: Community Caring Center of Palm Beach County, Inc. **Contact Person:** Rachel Waterman

Project/Program Name: Secret Garden Café Culinary Incubator & Job Training Center

Funding Period: FY 2018-19 Funding Cycle (Fall)

PROGRAM/PROJECT		Activity #1: Operate a Business Incubator for Culinary Entrepreneurs
OUTPUTS / Measurable Indicators →		Evaluation Process - Outputs: Who, Tools, When
<ol style="list-style-type: none"> 30 culinary micro-enterprises will participate in business development activities 4 Entrepreneur showcases &/or community retail events 		<p>Who: Incubator Director, Executive Director, IED Business Counselors, PNC Workshop Facilitators.</p> <p>Tools: Attendance Lists, Business Licenses, Coaching Reports, Participant Enrollment & Income Certification Forms.</p> <p>When: Data entered monthly, reviewed quarterly. Reported annually and more often per various funder requirements.</p>
OUTCOMES / Measurable Indicators →		Evaluation Process - Outcomes: Who, Tools, When
<ul style="list-style-type: none"> Establishment and/or expansion of 30 culinary industries in the CRA area. 3 Higher paying jobs in the CRA area. Increased economic activity in the CRA area. <p>Diversified local economy in the CRA area.</p>		<p>Who: Incubator Director, Executive Director, Development Consultants</p> <p>Tools: Client database, client follow-up surveys.</p> <p>When: Reported annually and more often per various funder requirements.</p>

PROGRAM/PROJECT		Activity # 2: Provide Certified Food Handler's Job Training
OUTPUTS / Measurable Indicators →		Evaluation Process - Outputs: Who, Tools, When
<ol style="list-style-type: none"> 10 Certified Food Handlers, 5 from CRA area. 1 Job Fair 		<p>Who: Job Training Program Coordinator, Chef/Kitchen Skills Instructor, Executive Director.</p> <p>Tools: Attendance Lists, Licensing Exam, Internship Records, and Participant Enrollment & Income Certification Forms.</p> <p>When: Data entered monthly, reviewed quarterly or with each graduating cohort. Reported annually and more often per various funder requirements.</p>
OUTCOMES / Measurable Indicators →		Evaluation Process - Outcomes: Who, Tools, When
<ul style="list-style-type: none"> Increased economic activity in the CRA area. 3 Higher paying jobs in the CRA area and/or for people living in the CRA area. 		<p>Who: Job Training Program Coordinator, Executive Director, Development Consultants</p> <p>Tools: Client database, Client follow-up surveys.</p> <p>When: Reported annually and more often per various funder requirements.</p>

Narrative response:

1. **Describe input, if any, to this Evaluation Plan, or the Project/Program Model(s) on which it is based, from outside consultants, staff, Board, funders, clients, or other organization stakeholders.**

Our evaluation tools and methods have been designed by staff, clients, and our development consultants, and also incorporate indicators and measures as required by our funders and Board of Directors.

2. **Does the organization engage in other evaluation activities and reporting? If so, describe briefly.**

We also provide program outcomes and compliance reports to Palm Beach County Community Action Program regarding Job Training outcomes.

3. **Will any additional cost be incurred to implement this Evaluation Plan? ☒ Yes ☐ No** If yes, describe specific items and amounts.

We have engaged a consultant to develop a custom evaluation system to better track jobs created, increases in business revenues and participants' income, job attained and maintained, and track services provided. The new system will utilize a computer-based data entry form to ensure we are obtaining all necessary contact and outcome data for each program participant and provide real-time reports at the click of a button. We are budgeting \$15,000 for the creation of the evaluation system.

4. **If applicable, have additional costs been included in the project/program budget?**

Yes, we have included a \$5,000 allocation toward evaluation activities.

5. **Who will be responsible for coordinating the evaluation process and preparing quarterly/annual reports?**

The Executive Director will be responsible for coordinating the evaluation process and generating quarterly reports for the Incubator activities. The Job Training Coordinator will be responsible for coordinating the evaluation process and preparing quarterly reports for the job training activities.

6. **How will evaluation data be used for internal performance improvement?**

We monitor data quarterly and address issues as they arise, as able. Evaluation data is reviewed as part of employee evaluations which is done annually or more frequently in the case of new hires or in the event of an improvement plan. Annually, evaluation data is considered regarding program outcomes as part of our annual board meeting.

7. **Will evaluation data/reports be shared with organization staff? Yes.**

8. **Will evaluation data/reports be shared with the organization's Board of Directors? Yes.**

9. The Boynton Beach CRA requires that evaluation data relative to CRA support be reported quarterly and at the end of the year. Will the data/reports be shared with other funders?

Data related to the Job Training Program will be shared with Palm Beach County Community Action Program. Data related to the Incubator will be shared with program funders including PNC Bank Foundation and other new sources. We also issued our 1st ever Agency Annual Report at the October Annual Meeting and distributed the report to all stakeholders including funding partners, program partners, staff, and participants.

10. Who are other organization stakeholders? Will evaluation data/reports be shared with them?

Stakeholders include Palm Beach County Community Action Program, PNC Foundation, and the City of Boynton Beach. Data/reports will be reported as required.

CERTIFICATION AND WAIVER OF PRIVACY:

I, the undersigned applicant(s), certify that all information presented in this application, and all of the information furnished in support of the application, is given for the purpose of obtaining a grant under the Boynton Beach Community Redevelopment Agency Nonprofit Organization Grant Program, and it is true and complete to the best of my knowledge and belief.

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I give permission to the Boynton Beach Community Redevelopment Agency or its agents to take photos of myself and business to be used to promote the program.

Signatures below indicate approval of and commitment to this Evaluation Plan and the Project/Program Model on which it is based:

	
Chief Executive Signature	Chairperson, Board of Directors
10/14/18	11/14/2018
Date	Date
Sherry Johnson/Executive Director	Joyce C. Portnoy
Printed Name/Title	Printed Name

Attachment: Project/Program Model

	A	B	C	D	E	F	G	H	I	J
1	CRA Combined Budget Form - Funding Application FY 2018-19									
2	Organization Name				Community Caring Center of Palm Beach County, Inc.					
3	Executive Leader & Key Financial Manager Names				Sherry Johnson					
4	Current FY (2017-18) Total Organization Budget				\$999,850					
5	Program/Project Name				Secret Garden Café Culinary Incubator & Job Training Center					
6	Application Due Date				16-Nov-18					
7										
8	INCOME		FY 2017-2018 Budget	FY 2017-2018 Organization Fiscal YTD thru 7/31/18	Projected FY 2018-19 Organization Total Budget	FY 2018-19 Projected Total Program/Project				
9	Fees, Tickets, Registration, etc.		75,000	101,558						
10	Corporate Grants/Contributions		12,000			12,000				
11	Individual Donations		210,000	168,741	199,920	50,000				
12	Foundation Grants		188,632	372,867	237,048	22,000				
13	Government - Federal		24,000		20,000					
14	Government- Local/County		118,240		179,753	139,753				
15	Government- State									
16	In-Kind		261,319	379,294	494,319					
17	Interest Income		10	2						
18	Membership		15,000							
19	CRA Actual or Requested		57,681		19,000	19,000				
20	Other: Program Fees Shared Kitchen Rental		75,000	63,009	71,570	61,570				
21	Other: Fundraising				80,411	14,487				
22	Other: SNAP				40,680	26,446				
23	Other: Congregations				22,312					
24	Other: Contracts for meals				69,164					
25	Other: Catering				10,000	10000				
26	Total Income		1,036,882	1,085,471	1,444,177	355,256				
27										
28	CRA % of Total Income		6%	0%	1%	5%				
29										

	A	B	C	D	E	F	G	H	I	J
30	EXPENSES <i>See separate Instructions for line item definitions</i>		FY 2017-2018 Budget		FY 2017-2018 Organization Fiscal YTD thru 7/31/18		Projected FY 2018-19 Organization Total Budget		FY 2018-19 Projected Total Program/Project	
31	Salaries & Related Taxes		198,700		193,372		292,205		57,929	
32	Fringe Benefits						13,271		3,792	
33	Professional Svcs/Consulting		266,000		179,236		202,305		78,850	
34	Insurance		25,000		8,914		33,965		16,865	
35	Licenses, Registration, Permits		2,050		3,691		1,696		1,025	
36	Conferences & Meetings		1,500		2,275		2,880		750	
37	Copying & Printing		500		1,695		750		750	
38	Equipment Rental/Maintenance		16,650		7,613		15,180			
39	Rent/Mortgage & Maintenance		71,500		70,247		75,642		68,508	
40	Utilities		35,000		42,802		35,580		25,392	
41	Telecommunication									
42	Office & Program Supplies		307,500		491,800		153,100		73,613	
43	Postage & Delivery		500		291		1,100		100	
44	Local Travel		10,000		11,501		14,380		3,480	
45	Capital Expenditures				750		27,400		800	
46	Other: Alarm		3,096		1,818		3,000		2,280	
47	Other: Merchant & Bank Fees		12,950		11,674		12,538		3,025	
48	Other: Marketing		5,000		6,134		3,720		3,000	
49	Other: Inkind Services						494,319			
50	Other: Staff Development & Subscriptions		2,000		1,453		251		125	
51	Sub-Total Expenses		957,946		1,035,267		1,383,282		340,284	
52	4.4% Admin/Indirect Expense		42,150				60,864		14,972	
53	Total Expense		1,000,096		1,035,267		1,444,146		355,256	
54										
55	NET INCOME		36,786		50,203		31		(0)	
56										
57	Total Expenses Project						355,256			
58	CRA Request						19,000		-	

	A	B	C	D	E	F
1	CRA Program/Project Budget Narrative Form					
2						
3	Organization Name	Community Caring Center of Palm Beach County, Inc				
4	Program/Project Name	Secret Garden Café Culinary Incubator & Job Training Center				
5						
6	PROGRAM/PROJECT INCOME NARRATIVE	Amount	Justification / basis for budgeted amount (Insert lines for significant specific funding sources beneath line item categories)	C or P (2)	Date of: - P - Decision or - C - Funding Start (3)	
7						
8	Fees, Tickets, Registration, etc.					
9	Corporate Grants/Contributions	12,000	Local companies	P	7/1/2018	
10	Individual Donations	50,000	Fundraising/Board Contributions	C	7/1/18	
11	Foundation Grants	22,000	PNC Foundation(10,000), Forest and Frances Lattner Fdn (10,000), Fleming and Fleming Trust (2,000)	C	PNC 7/18/18; Lattner 3/18; Fleming 8/18	
12	Government- Federal					
13	Government- Local/County	127,072	PBC Community Action Program (75,000), Boynton Beach CDBG (45000), Boynton CRA (7,072)	C	CAP 5/18; CDBG 7/18; CRA 6/18	
14	Government- State					
15	In-Kind					
16	Interest Income					
17	Membership					
18	CRA Request	19,000	See Combined Budget, Revenue Section	P	7/1/18	
19	Other:	61,570	Program Fees: Shared Kitchen Rental	P	7/1/18	
20	Other:	14,486	Fundraising	P	7/1/18	
21	Other:	26,446	SNAP Fees for meals for seniors	P	7/1/18	
22	Other:	10,000	Catering contracts	P	7/1/18	
23	Total Income	342,574	Equals Total Income, Program/Project (Column I)			
24						
25	NOTES:					

	A	B	C	D	E	F
26	PROGRAM/PROJECT					
27	EXPENSE NARRATIVE		Amount	Item Detail/Description		
28	Salaries & Related Taxes:					
29			53,812	Salaries		
30			4,117	Taxes		
31						
32			57,929	Total Salaries & Related Taxes		
33						
34	Fringe Benefits:					
35			3,792			
36			3,792	Total Fringe Benefits		
37						
38	Professional Svcs/Consulting:					
39			1,600	Contract Labor		
40			77,250	Nutritionist, dietician, IED, Exec. Dir, Auditor		
41			78,850	Total Professional Services / Consulting		
42						
43	Insurance:					
44			16,865	Auto, general liability, woman's comp		
45			16,865	Total Insurance		
46						
47	Licenses, Registration, Permits:					
48			1,025			
49			1,025	Total Licenses, Registration, Permits		
50						
51	Conferences & Meetings:					
52			750			
53			750	Total Conferences & Meetings		
54						
55	Copying & Printing		750			
56						
57	Equipment Rental/Maintenance					
58						
59	Rent/Mortgage & Maintenance		65,330	Rent, pest control, maintenance		
60						
61	Utilities		25,422	FPL, telephones, internet		
62						
63	Telecommunications					
64						

	A	B	C	D	E	F
65	Office & Program Supplies		64,613	Program materials and expenses, computer software, equipment, furniture, office supplies		
66						
67	Postage & Delivery		100			
68						
69	Local Travel		3,480	2 vehicles, fuel 12 mos.		
70						
71	Capital Expenditures		800			
72						
73	Other: Alarm		2,280			
74	Other: Merchant & Bank Fees		3,025			
75	Other: Marketing		3,000			
76	Other: Staff Development & Subscriptions		125			
77						
78	4.4 % Admin/Indirect Expense		14,438			
79						
80	TOTAL EXPENSES		342,574	Equals Total Expense, Program/Project, Combined Budget (Column I)		
81						
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**FY 2018-19 (FALL) NOGP FUNDING EVALUATION COMMITTEE'S RESULTS
COMMUNITY CARING CENTER OF GREATER BOYNTON BEACH, INC. (CCC)
NOVEMBER 26, 2018**

No.	Criterion	Max. Points	Funding Evaluation Committee Avg. Rating	Weighted Total (%)
	ORGANIZATION CAPACITY (20%) - ENTER RATINGS HERE			
1	Length of time established, overall growth/stability	5	4.7	
2	Stability/growth of organization funding	5	4.3	
3	Board composition, role, commitment to program/project	5	4.3	
4	Demonstrated experience/success with similar program/project	5	3.7	
5	Program/project leadership and staff qualifications	15	13.7	
6	Collaborative relationships/affiliations relative to program/project	5	4.7	
7	Strategic planning process/current plan	5	3.3	
	Organization Capacity Subtotal	45	38.7	17.2%
	PROJECT/PROGRAM - Enter ratings on attached sheet			
8	Project/Program - Need (20%)	20	17.7	17.7%
9	Project/Program - Description (10%)	30	26.7	8.9%
10	Project/Program Projected Results (20%)	35	30.0	17.1%
11	Project/Program - Evaluation Plan (10%)	35	30.0	8.6%
12	Project/Program - Budget & Sustainability (20%)	35	31.3	17.9%
	Program - Total, including Organization Capacity	200	135.7	87.4%
	FUNDING REQUESTED		\$19,000	
	FUNDING RECOMMENDATION		\$19,000	