



**CRA Advisory Board Meeting**  
**Thursday, September 6, 2018 - 6:30 PM**  
**CRA Office 710 N. Federal Highway, Boynton Beach, FL 33435**  
**561-737-3256**  
**ADVISORY BOARD AGENDA**

1. **Call to Order**
2. **Roll Call**
3. **Agenda Approval**
  - A. Additions, Deletions, Corrections to the Agenda
  - B. Adoption of Agenda
4. **Information Only**
  - A. Financial Report Period Ending August 31, 2018 **REVISED**
5. **Public Comment**
6. **Consent**
  - A. CRA Advisory Board Meeting Minutes - August 2, 2018
7. **Assignments**
  - A. Pending Assignments
    1. Consideration and Discussion of the Letter Submitted by the Community Caring Center Boynton Beach, Inc. (CCC), for their property located at 145 NE 4th Ave, Boynton Beach, Florida **Tabled (8/2/18)**
  - B. New Assignments from the August 14, 2018 CRA Board Meeting
    1. None
8. **CRA Board Items for CRA Advisory Board Review and Recommendations**
  - A. **Old Business**
    1. Consideration and Discussion of Fiscal Year 2018/2019 Budget
    2. Consideration of Registration and Travel Expenses to Attend the Florida Redevelopment Association 2018 Annual Conference on October 24-26, 2018 in Fort Myers, Florida
  - B. **New Business**
    1. None

## **9. Future Agenda Items**

## **10. Adjournment**

### **Notice**

THE CRA SHALL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD AN INDIVIDUAL WITH A DISABILITY AN EQUAL OPPORTUNITY TO PARTICIPATE IN AND ENJOY THE BENEFITS OF A SERVICE, PROGRAM OR ACTIVITY CONDUCTED BY THE CRA. PLEASE CONTACT THE CRA, (561) 737-3256, AT LEAST 48 HOURS PRIOR TO THE PROGRAM OR ACTIVITY IN ORDER FOR THE CRA TO REASONABLY ACCOMMODATE YOUR REQUEST.

ADDITIONAL AGENDA ITEMS MAY BE ADDED SUBSEQUENT TO THE PUBLICATION OF THE AGENDA ON THE CRA'S WEBSITE. INFORMATION REGARDING ITEMS ADDED TO THE AGENDA AFTER IT IS PUBLISHED ON THE CRA'S WEBSITE CAN BE OBTAINED FROM THE CRA OFFICE.



## **ADVISORY BOARD ITEM 4.A.**

### **INFORMATION ONLY**

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#### **SUBJECT:**

Financial Report Period Ending August 31, 2018

#### **SUMMARY:**

Attached is the monthly budget report representing the revenues and expenses for August 2018 (Attachment I); Statement of Revenues, Expenditures and Changes in Fund Balance Report (Attachment II); and Budget Comparison Schedule - General Fund (Attachment III)

#### **FISCAL IMPACT:**

None.

#### **CRA PLAN/PROJECT/PROGRAM:**

2016 Boynton Beach Community Redevelopment Plan and FY 2017-2018 CRA Budget

#### **CRA BOARD OPTIONS:**

Approve the CRA's Monthly Financial Report for the Period Ending August 31, 2018.

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#### **ATTACHMENTS:**

##### **Description**

- ▣ **Attachment I - Monthly Financial Report for Period Ending August 31, 2018**
- ▣ **Attachment II - Statement of Revenues, Expenditures and Changes in Fund Balance Report**
- ▣ **Attachment III - Budget Comparison Schedule**

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND  
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY							
T.I.F.INCOME	11,461,518	11,461,518	0.00	11,776,328.00	0.00	( 314,810.00)	2.75-
MARINA RENT & GRANT INC	1,000,000	1,000,000	1,619.37	1,063,932.03	0.00	( 63,932.03)	6.39-
INVESTMENT INCOME	0	0	0.00	25,622.35	0.00	( 25,622.35)	0.00
CONTRIBUTIONS & DONATION	0	0	0.00	51,372.91	0.00	( 51,372.91)	0.00
MISCELLANEOUS	0	0	337.13	18,008.74	0.00	( 18,008.74)	0.00
OTHER FINANCING SOURCES	0	2,980,000	0.00	0.00	0.00	2,980,000.00	100.00
TOTAL REVENUES	12,461,518	15,441,518	1,956.50	12,935,264.03	0.00	2,506,253.97	16.23
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
LEGISLATIVE	30,500	30,500	2,408.84	14,785.19	2,657.58	13,057.23	42.81
ADMINISTRATIVE	445,240	445,240	35,776.59	378,872.85	0.00	66,367.15	14.91
FINANCE	186,060	186,060	13,196.22	153,576.78	0.00	32,483.22	17.46
INSURANCES	172,500	172,500	8,190.50	121,495.90	0.00	51,004.10	29.57
PROFESSIONAL SERVICES	274,000	274,000	23,275.58	134,351.75	30,784.00	108,864.25	39.73
PLANNING	115,290	115,290	8,833.67	72,871.46	0.00	42,418.54	36.79
BUILDINGS & PROPERTY	592,770	592,770	32,433.58	406,727.83	65,190.70	120,851.47	20.39
MARINA	1,000,000	1,000,000	126,764.79	999,640.30	0.00	359.70	0.04
COMMUNICATIONS & TECHNOLO	80,550	80,550	7,318.05	53,339.82	6,520.71	20,689.47	25.69
CONTINGENCY	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
MARKETING	167,620	167,620	12,150.90	97,376.75	0.00	70,243.25	41.91
SPECIAL EVENTS	86,870	86,870	5,439.75	59,470.15	0.00	27,399.85	31.54
EMPLOYEE BEBEFITS	367,938	367,938	6,791.23	194,678.46	0.00	173,259.54	47.09
DEBT SERVICE	2,140,955	2,140,955	0.00	2,140,955.00	0.00	0.00	0.00
TRANSFER OUT	6,701,225	9,681,225	0.00	9,681,225.00	0.00	0.00	0.00
TOTAL EXPENDITURES	12,461,518	15,441,518	282,579.70	14,509,367.24	105,152.99	826,997.77	5.36
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0	( 280,623.20)	( 1,574,103.21)	( 105,152.99)	1,679,256.20	0.00

01 -GENERAL FUND

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
T.I.F.INCOME							
01-41000 T.I.F. COLLECTIONS	11,461,518	11,461,518	0.00	11,776,328.00	0.00 (	314,810.00)	2.75-
TOTAL T.I.F.INCOME	11,461,518	11,461,518	0.00	11,776,328.00	0.00 (	314,810.00)	2.75-
MARINA RENT & GRANT INC							
01-42115 MARINA RENTS	100,000	100,000	8,198.50	101,706.97	0.00 (	1,706.97)	1.71-
01-42116 MISCELLANEOUS RENTS FRO PROPE	0	0 (	2,600.00)	14,236.25	0.00 (	14,236.25)	0.00
01-42117 MARINA FUEL SALES	900,000	900,000	0.00	948,146.35	0.00 (	48,146.35)	5.35-
01-42118 MARINA MISC INCOME	0	0 (	3,979.13)	( 157.54)	0.00	157.54	0.00
TOTAL MARINA RENT & GRANT INC	1,000,000	1,000,000	1,619.37	1,063,932.03	0.00 (	63,932.03)	6.39-
MARKETING INCOME							
FESTIVALS & EVENT INCOME							
INVESTMENT INCOME							
01-46100 INTEREST INCOME	0	0	0.00	25,622.35	0.00 (	25,622.35)	0.00
TOTAL INVESTMENT INCOME	0	0	0.00	25,622.35	0.00 (	25,622.35)	0.00
CONTRIBUTIONS & DONATION							
01-47200 IN KIND REVENUE	0	0	0.00	51,372.91	0.00 (	51,372.91)	0.00
TOTAL CONTRIBUTIONS & DONATION	0	0	0.00	51,372.91	0.00 (	51,372.91)	0.00
MISCELLANEOUS							
01-48100 MISCELLANEOUS INCOME	0	0	337.13	18,008.74	0.00 (	18,008.74)	0.00
TOTAL MISCELLANEOUS	0	0	337.13	18,008.74	0.00 (	18,008.74)	0.00
OTHER FINANCING SOURCES							
01-49100 OTHER FINANCING SOURCES	0	2,980,000	0.00	0.00	0.00	2,980,000.00	100.00
TOTAL OTHER FINANCING SOURCES	0	2,980,000	0.00	0.00	0.00	2,980,000.00	100.00
TOTAL REVENUES	12,461,518	15,441,518	1,956.50	12,935,264.03	0.00	2,506,253.97	16.23

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND  
LEGISLATIVE

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51010-200 CONTRACTUAL EXPENSE	7,500	7,500	1,051.57	4,495.87	1,457.58	1,546.55	20.62
01-51010-216 ADVERTISING & PUBLIC NOTI	6,500	6,500	450.00	5,337.10	0.00	1,162.90	17.89
01-51010-225 ASSOC. MEETINGS & SEMINAR	15,000	15,000	888.00	4,573.02	1,200.00	9,226.98	61.51
01-51010-227 DELIVERY SERVICES	750	750	19.27	328.62	0.00	421.38	56.18
TOTAL PURCHASED/CONTRACT SERV	29,750	29,750	2,408.84	14,734.61	2,657.58	12,357.81	41.54
SUPPLIES							
01-51010-310 OFFICE SUPPLIES	750	750	0.00	50.58	0.00	699.42	93.26
TOTAL SUPPLIES	750	750	0.00	50.58	0.00	699.42	93.26
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TOTAL LEGISLATIVE	30,500	30,500	2,408.84	14,785.19	2,657.58	13,057.23	42.81

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND  
ADMINISTRATIVE

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PERSONNEL SERVICES							
01-51230-100 PERSONNEL SERVICES	384,900	384,900	31,049.87	348,134.72	0.00	36,765.28	9.55
01-51230-115 CAR ALLOWANCE	5,220	5,220	401.52	4,657.60	0.00	562.40	10.77
TOTAL PERSONNEL SERVICES	390,120	390,120	31,451.39	352,792.32	0.00	37,327.68	9.57
PURCHASED/CONTRACT SERV							
01-51230-225 ASSOC. MEETINGS & SEMINAR	16,500	16,500	1,565.85	7,596.48	0.00	8,903.52	53.96
01-51230-226 MEMBERSHIP DUES	11,385	11,385	320.00	6,430.12	0.00	4,954.88	43.52
01-51230-227 DELIVERY SERVICES	500	500	0.00	155.88	0.00	344.12	68.82
01-51230-229 CAREER DEVELOPMENT	16,500	16,500	1,447.00	5,640.70	0.00	10,859.30	65.81
TOTAL PURCHASED/CONTRACT SERV	44,885	44,885	3,332.85	19,823.18	0.00	25,061.82	55.84
SUPPLIES							
01-51230-310 OFFICE SUPPLIES	3,000	3,000	17.16	1,603.49	0.00	1,396.51	46.55
01-51230-315 POSTAGE	2,500	2,500	108.99	1,027.90	0.00	1,472.10	58.88
01-51230-340 CELLULAR PHONES	2,880	2,880	267.20	2,506.46	0.00	373.54	12.97
01-51230-355 SUBSCRIPTIONS	605	605	0.00	262.50	0.00	342.50	56.61
01-51230-360 BOOKS & PUBLICATIONS	250	250	0.00	0.00	0.00	250.00	100.00
TOTAL SUPPLIES	9,235	9,235	393.35	5,400.35	0.00	3,834.65	41.52
CAPITAL EXPENDITURES							
01-51230-400 EQUIPMENT COSTS	1,000	1,000	599.00	857.00	0.00	143.00	14.30
TOTAL CAPITAL EXPENDITURES	1,000	1,000	599.00	857.00	0.00	143.00	14.30
DEPRECIATION & AMORT							
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TOTAL ADMINISTRATIVE	445,240	445,240	35,776.59	378,872.85	0.00	66,367.15	14.91





BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND  
FINANCE

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
PERSONNEL SERVICES							
01-51325-100 PERSONNEL SERVICES	158,000	158,000	12,566.79	145,460.95	0.00	12,539.05	7.94
TOTAL PERSONNEL SERVICES	158,000	158,000	12,566.79	145,460.95	0.00	12,539.05	7.94
PURCHASED/CONTRACT SERV							
01-51325-200 CONTRACTUAL EXPENSE	250	250	0.00	175.00	0.00	75.00	30.00
01-51325-201 BANK FEES	3,000	3,000	292.55	1,886.92	0.00	1,113.08	37.10
01-51325-225 ASSOC. MEETINGS & SEMINAR	10,450	10,450	0.00	1,286.99	0.00	9,163.01	87.68
01-51325-226 MEMBERSHIP DUES	820	820	0.00	554.00	0.00	266.00	32.44
01-51325-227 DELIVERY COSTS	500	500	0.00	278.77	0.00	221.23	44.25
01-51325-229 CAREER DEVELOPMENT	5,000	5,000	0.00	356.45	0.00	4,643.55	92.87
TOTAL PURCHASED/CONTRACT SERV	20,020	20,020	292.55	4,538.13	0.00	15,481.87	77.33
SUPPLIES							
01-51325-310 OFFICE SUPPLIES	2,500	2,500	17.16	1,111.76	0.00	1,388.24	55.53
01-51325-340 CELLULAR PHONES	1,440	1,440	102.39	1,082.07	0.00	357.93	24.86
01-51325-355 SUBSCRIPTIONS	1,300	1,300	0.00	1,099.00	0.00	201.00	15.46
01-51325-360 BOOKS & PUBLICATIONS	700	700	0.00	0.00	0.00	700.00	100.00
01-51325-365 OFFICE PRINTING COSTS	600	600	217.33	284.87	0.00	315.13	52.52
TOTAL SUPPLIES	6,540	6,540	336.88	3,577.70	0.00	2,962.30	45.30
CAPITAL EXPENDITURES							
01-51325-400 EQUIPMENT COSTS	1,500	1,500	0.00	0.00	0.00	1,500.00	100.00
TOTAL CAPITAL EXPENDITURES	1,500	1,500	0.00	0.00	0.00	1,500.00	100.00
DEPRECIATION & AMORT							
TOTAL FINANCE	186,060	186,060	13,196.22	153,576.78	0.00	32,483.22	17.46

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 201801 -GENERAL FUND  
INSURANCES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51410-213 GENERAL PROPERTY COVERAGE	172,500	172,500	8,190.50	121,495.90	0.00	51,004.10	29.57
TOTAL PURCHASED/CONTRACT SERV	172,500	172,500	8,190.50	121,495.90	0.00	51,004.10	29.57
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TOTAL INSURANCES	172,500	172,500	8,190.50	121,495.90	0.00	51,004.10	29.57

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 201801 -GENERAL FUND  
PROFESSIONAL SERVICES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51420-200 CONTRACTUAL EXPENSE	152,000	152,000	5,161.24	71,561.58	7,715.00	72,723.42	47.84
01-51420-201 CONTRACT LEGAL	100,000	100,000	17,573.34	60,188.17	11,000.00	28,811.83	28.81
01-51420-204 CITY STAFF COSTS	22,000	22,000	541.00	2,602.00	12,069.00	7,329.00	33.31
TOTAL PURCHASED/CONTRACT SERV	274,000	274,000	23,275.58	134,351.75	30,784.00	108,864.25	39.73
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TOTAL PROFESSIONAL SERVICES	274,000	274,000	23,275.58	134,351.75	30,784.00	108,864.25	39.73

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND  
PLANNING

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
PERSONNEL SERVICES							
01-51440-100 PERSONNEL SERVICES	75,000	75,000	8,107.26	69,154.73	0.00	5,845.27	7.79
TOTAL PERSONNEL SERVICES	75,000	75,000	8,107.26	69,154.73	0.00	5,845.27	7.79
PURCHASED/CONTRACT SERV							
01-51440-225 ASSOC. MEETINGS & SEMINAR	29,820	29,820	444.00	925.39	0.00	28,894.61	96.90
01-51440-226 MEMBERSHIP DUES	350	350	0.00	0.00	0.00	350.00	100.00
01-51440-227 DELIVERY SERVICES	300	300	14.05	193.59	0.00	106.41	35.47
01-51440-229 CAREER DEVELOPMENT	4,300	4,300	0.00	0.00	0.00	4,300.00	100.00
TOTAL PURCHASED/CONTRACT SERV	34,770	34,770	458.05	1,118.98	0.00	33,651.02	96.78
SUPPLIES							
01-51440-310 OFFICE SUPPLIES	1,500	1,500	17.16	925.50	0.00	574.50	38.30
01-51440-340 CELLULAR PHONES	720	720	45.00	495.00	0.00	225.00	31.25
01-51440-355 SUBSCRIPTIONS	1,500	1,500	100.20	916.25	0.00	583.75	38.92
01-51440-360 BOOKS & PUBLICATIONS	300	300	0.00	0.00	0.00	300.00	100.00
01-51440-365 OFFICE PRINTING COSTS	1,500	1,500	106.00	261.00	0.00	1,239.00	82.60
TOTAL SUPPLIES	5,520	5,520	268.36	2,597.75	0.00	2,922.25	52.94
CAPITAL EXPENDITURES							
DEPRECIATION & AMORT							
TOTAL PLANNING	115,290	115,290	8,833.67	72,871.46	0.00	42,418.54	36.79

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND  
BUILDINGS & PROPERTY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51620-200 CONTRACTUAL EXPENSE	3,045	3,045	0.00	2,054.73	0.00	990.27	32.52
01-51620-201 PROPERTY TAXES & ASSOC. D	75,000	75,000	2,253.49	24,178.30	30,000.00	20,821.70	27.76
01-51620-205 RENTAL OF OFFICES	100,725	100,725	7,842.88	93,867.68	0.00	6,857.32	6.81
01-51620-208 EQUIPMENT LEASES	20,000	20,000	347.18	17,704.15	2,295.85	0.00	0.00
01-51620-209 PROPERTY MAINTENENCE COST	355,000	355,000	18,957.34	190,416.79	32,894.85	131,688.36	37.10
01-51620-210 IN KIND EXPENSE	0	0	0.00	51,372.91	0.00 (	51,372.91)	0.00
01-51620-224 SIGNAGE	15,000	15,000	540.00	5,205.50	0.00	9,794.50	65.30
TOTAL PURCHASED/CONTRACT SERV	568,770	568,770	29,940.89	384,800.06	65,190.70	118,779.24	20.88
SUPPLIES							
01-51620-325 ELECTRICITY COSTS	12,000	12,000	917.37	11,661.23	0.00	338.77	2.82
01-51620-326 WATER CHARGES	12,000	12,000	1,575.32	10,266.54	0.00	1,733.46	14.45
TOTAL SUPPLIES	24,000	24,000	2,492.69	21,927.77	0.00	2,072.23	8.63
CAPITAL EXPENDITURES	_____	_____	_____	_____	_____	_____	_____
DEPRECIATION & AMORT	_____	_____	_____	_____	_____	_____	_____
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TOTAL BUILDINGS & PROPERTY	592,770	592,770	32,433.58	406,727.83	65,190.70	120,851.47	20.39

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND  
MARINA

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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PURCHASED/CONTRACT SERV							
01-51630-200 CONTRACTUAL	500	500	0.00	450.00	0.00	50.00	10.00
01-51630-209 PROPERTY MAINTENENCE	25,000	25,000	2,027.75	16,065.10	0.00	8,934.90	35.74
01-51630-241 MARINA FUEL MANAGEMENT	181,435	181,435	15,119.60	166,315.60	0.00	15,119.40	8.33
01-51630-242 MARINE FUEL STATION OVERH	29,500	29,500	4,159.23	26,720.87	0.00	2,779.13	9.42
TOTAL PURCHASED/CONTRACT SERV	236,435	236,435	21,306.58	209,551.57	0.00	26,883.43	11.37
 SUPPLIES							
01-51630-310 OFFICE SUPPLIES	1,000	1,000	0.00	921.02	0.00	78.98	7.90
01-51630-325 ELECTRIC COSTS	8,100	8,100	618.38	5,390.24	0.00	2,709.76	33.45
01-51630-326 WATER COSTS	15,000	15,000	0.00	7,112.11	0.00	7,887.89	52.59
01-51630-327 GASOLINE & DEISEL FUEL PU	727,465	727,465	103,330.71	764,337.08	0.00 (	36,872.08)	5.07-
01-51630-328 MARINA DIESEL SALES TAX	12,000	12,000	1,509.12	12,328.28	0.00 (	328.28)	2.74-
TOTAL SUPPLIES	763,565	763,565	105,458.21	790,088.73	0.00 (	26,523.73)	3.47-
 CAPITAL EXPENDITURES							
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TOTAL MARINA	1,000,000	1,000,000	126,764.79	999,640.30	0.00	359.70	0.04

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND  
COMMUNICATIONS & TECHNOLO

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PURCHASED/CONTRACT SERV							
01-51650-200 CONTRACTUAL EXPENSE	3,000	3,000	0.00	0.00	0.00	3,000.00	100.00
01-51650-210 CITY IT SUPPORT	27,000	27,000	6,353.76	18,894.96	6,520.71	1,584.33	5.87
01-51650-211 COMPUTER SOFTWARE & LICEN	4,550	4,550	599.88	1,557.93	0.00	2,992.07	65.76
01-51650-212 FINANCIAL SOFTWARE MAINTEN	29,000	29,000	0.00	20,226.43	0.00	8,773.57	30.25
TOTAL PURCHASED/CONTRACT SERV	63,550	63,550	6,953.64	40,679.32	6,520.71	16,349.97	25.73
SUPPLIES							
01-51650-330 TELEPHONE LINES	8,000	8,000	364.41	6,712.28	0.00	1,287.72	16.10
TOTAL SUPPLIES	8,000	8,000	364.41	6,712.28	0.00	1,287.72	16.10
CAPITAL EXPENDITURES							
01-51650-400 EQUIPMENT COSTS	9,000	9,000	0.00	5,948.22	0.00	3,051.78	33.91
TOTAL CAPITAL EXPENDITURES	9,000	9,000	0.00	5,948.22	0.00	3,051.78	33.91
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TOTAL COMMUNICATIONS & TECHNOLO	80,550	80,550	7,318.05	53,339.82	6,520.71	20,689.47	25.69

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BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

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01 -GENERAL FUND  
SOFTWARE & TECHNOLOGY

	ORIGINAL	AMENDED	MONTHLY	YEAR-TO-DATE	TOTAL	UNENCUMBERED	% OF
DEPARTMENTAL EXPENDITURES	BUDGET	BUDGET	ACTIVITY	BALANCE	ENCUMBERED	BALANCE	BUDGET REMAINING
CAPITAL EXPENDITURES							



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BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
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01 -GENERAL FUND  
CONTINGENCY

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PURCHASED/CONTRACT SERV							
01-51990-200 CONTRACTUAL EXPENSE	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
TOTAL PURCHASED/CONTRACT SERV	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
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TOTAL CONTINGENCY	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00





BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND  
MARKETING

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PERSONNEL SERVICES							
01-57400-100 PERSONNEL SERVICES	61,035	61,035	4,824.00	56,209.68	0.00	4,825.32	7.91
TOTAL PERSONNEL SERVICES	61,035	61,035	4,824.00	56,209.68	0.00	4,825.32	7.91
PURCHASED/CONTRACT SERV							
01-57400-216 ADVERTISING & PUBLIC NOTI	58,540	58,540	4,063.00	21,141.90	0.00	37,398.10	63.88
01-57400-218 ANNUAL REPORT & BROCHURES	5,000	5,000	0.00	354.96	0.00	4,645.04	92.90
01-57400-225 ASSOC. MEETINGS & SEMINAR	5,900	5,900	0.00	712.02	0.00	5,187.98	87.93
01-57400-226 MEMBERSHIP DUES	5,800	5,800	1,775.00	5,100.00	0.00	700.00	12.07
01-57400-227 DELIVERY SERVICES	4,000	4,000	0.00	0.00	0.00	4,000.00	100.00
01-57400-229 CAREER DEVELOPMENT	2,500	2,500	618.00	618.00	0.00	1,882.00	75.28
01-57400-236 PHOTOGRAPHY / VIDEOS	15,000	15,000	800.00	10,678.95	0.00	4,321.05	28.81
TOTAL PURCHASED/CONTRACT SERV	96,740	96,740	7,256.00	38,605.83	0.00	58,134.17	60.09
SUPPLIES							
01-57400-310 OFFICE SUPPLIES	1,500	1,500	25.90	985.95	0.00	514.05	34.27
01-57400-340 CELLULAR PHONES	720	720	45.00	462.00	0.00	258.00	35.83
01-57400-355 SUBSCRIPTIONS	1,425	1,425	0.00	1,113.29	0.00	311.71	21.87
01-57400-360 BOOKS & PUBLICATIONS	200	200	0.00	0.00	0.00	200.00	100.00
01-57400-365 OFFICE PRINTING COSTS	6,000	6,000	0.00	0.00	0.00	6,000.00	100.00
TOTAL SUPPLIES	9,845	9,845	70.90	2,561.24	0.00	7,283.76	73.98
DEPRECIATION & AMORT							
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TOTAL MARKETING	167,620	167,620	12,150.90	97,376.75	0.00	70,243.25	41.91

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND  
SPECIAL EVENTS

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PERSONNEL SERVICES							
01-57500-100 PERSONNEL SERVICES	55,000	55,000	4,336.60	50,639.02	0.00	4,360.98	7.93
TOTAL PERSONNEL SERVICES	55,000	55,000	4,336.60	50,639.02	0.00	4,360.98	7.93
PURCHASED/CONTRACT SERV							
01-57500-225 ASSOC. MEETINGS & SEMINAR	6,100	6,100	141.00	776.42	0.00	5,323.58	87.27
01-57500-226 MEMBERSHIP DUES	500	500	0.00	0.00	0.00	500.00	100.00
01-57500-229 CAREER DEVELOPMENT	2,500	2,500	0.00	321.15	0.00	2,178.85	87.15
TOTAL PURCHASED/CONTRACT SERV	9,100	9,100	141.00	1,097.57	0.00	8,002.43	87.94
SUPPLIES							
01-57500-310 OFFICE SUPPLIES	1,500	1,500	17.15	1,058.05	0.00	441.95	29.46
01-57500-340 CELLULAR PHONES	720	720	45.00	447.00	0.00	273.00	37.92
01-57500-355 SUBSCRIPTIONS	250	250	0.00	0.00	0.00	250.00	100.00
01-57500-360 BOOKS & PUBLICATIONS	300	300	0.00	0.00	0.00	300.00	100.00
TOTAL SUPPLIES	2,770	2,770	62.15	1,505.05	0.00	1,264.95	45.67
CAPITAL EXPENDITURES							
01-57500-400 EQUIPMENT & EVENTS SUPPOR	20,000	20,000	900.00	6,228.51	0.00	13,771.49	68.86
TOTAL CAPITAL EXPENDITURES	20,000	20,000	900.00	6,228.51	0.00	13,771.49	68.86
DEPRECIATION & AMORT							
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TOTAL SPECIAL EVENTS	86,870	86,870	5,439.75	59,470.15	0.00	27,399.85	31.54

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	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
INTERFUND/INTERDEPTMENTL							

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND  
EMPLOYEE BEBEBITS

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
PERSONNEL SERVICES							
01-59000-151 F.I.C.A.	46,558	46,558	3,741.57	41,078.11	0.00	5,479.89	11.77
01-59000-152 MEDICARE	10,889	10,889	875.01	9,616.20	0.00	1,272.80	11.69
01-59000-153 RETIREMENT PLAN 401(a)	142,907	142,907	0.00	111,502.00	0.00	31,405.00	21.98
01-59000-154 WORKERS COMP INSURANCE	2,500	2,500	0.00	1,791.46	0.00	708.54	28.34
01-59000-155 HEALTH INSURANCE	99,000	99,000	1,839.00	23,585.77	0.00	75,414.23	76.18
01-59000-156 DENTAL INSURANCE	4,050	4,050 (	97.82)	2,639.80	0.00	1,410.20	34.82
01-59000-157 LIFE INSURANCE	1,350	1,350	150.00	1,545.00	0.00 (	195.00)	14.44-
01-59000-158 SHORT / LONG TERM DISABIL	3,144	3,144	245.68	2,472.19	0.00	671.81	21.37
01-59000-159 UNEMPLOYMENT CHARGES	5,000	5,000	0.00	0.00	0.00	5,000.00	100.00
01-59000-160 VISION INSURANCE	540	540	37.79	447.93	0.00	92.07	17.05
01-59000-161 COMPENSATED ABSENSES	52,000	52,000	0.00	0.00	0.00	52,000.00	100.00
TOTAL PERSONNEL SERVICES	367,938	367,938	6,791.23	194,678.46	0.00	173,259.54	47.09
TOTAL EMPLOYEE BEBEBITS	367,938	367,938	6,791.23	194,678.46	0.00	173,259.54	47.09

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 201801 -GENERAL FUND  
DEBT SERVICE

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
DEBT SERVICE							
<hr/>							
OTHER FINANCING USES							
01-59800-990 TRANS OUT TO DEBT SERVICE	2,140,955	2,140,955	0.00	2,140,955.00	0.00	0.00	0.00
TOTAL OTHER FINANCING USES	2,140,955	2,140,955	0.00	2,140,955.00	0.00	0.00	0.00
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TOTAL DEBT SERVICE	2,140,955	2,140,955	0.00	2,140,955.00	0.00	0.00	0.00



BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND  
TRANSFER OUT

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
OTHER FINANCING USES							
01-59999-990 INTERFUND TRANSFERS OUT	6,701,225	9,681,225	0.00	9,681,225.00	0.00	0.00	0.00
TOTAL OTHER FINANCING USES	6,701,225	9,681,225	0.00	9,681,225.00	0.00	0.00	0.00
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TOTAL TRANSFER OUT	6,701,225	9,681,225	0.00	9,681,225.00	0.00	0.00	0.00
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TOTAL EXPENDITURES	12,461,518	15,441,518	282,579.70	14,509,367.24	105,152.99	826,997.77	5.36
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0 (	280,623.20)	( 1,574,103.21)	( 105,152.99)	1,679,256.20	0.00

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

02 -PROJECTS FUND  
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY							
FESTIVALS & EVENT INCOME	0	0	0.00	56,888.43	0.00 (	56,888.43)	0.00
INVESTMENT INCOME	0	0	0.00	78,662.38	0.00 (	78,662.38)	0.00
MISCELLANEOUS	0	0	3,885.82	1,070,256.08	0.00 (	1,070,256.08)	0.00
OTHER FINANCING SOURCES	10,006,620	12,986,620	0.00	9,681,225.00	0.00	3,305,395.00	25.45
TOTAL REVENUES	10,006,620	12,986,620	3,885.82	10,887,031.89	0.00	2,099,588.11	16.17
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
OPERATING EXPENSES	564,400	443,188	43,994.03	181,579.14	49,639.32	211,969.54	47.83
CAPITAL OUTLAY	6,447,062	9,598,274	652,867.00	3,941,720.14	3,696,534.56	1,960,019.30	20.42
AFFORDABLE HOUSING	50,000	0	0.00	0.00	0.00	0.00	0.00
ECONOMIC DEVELOPMENT	1,870,158	1,870,158	4,455.00	1,238,548.33	459,873.06	171,736.61	9.18
PROJECTS AND PROGRAMS	1,075,000	1,075,000	799.44	719,197.99	291,239.99	64,562.02	6.01
TOTAL EXPENDITURES	10,006,620	12,986,620	702,115.47	6,081,045.60	4,497,286.93	2,408,287.47	18.54
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0	0 (	698,229.65)	4,805,986.29	( 4,497,286.93) (	308,699.36)	0.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
FESTIVALS & EVENT INCOME							
02-44100 FESTIVAL & EVENT INCOME	0	0	0.00	56,888.43	0.00 (	56,888.43)	0.00
TOTAL FESTIVALS & EVENT INCOME	0	0	0.00	56,888.43	0.00 (	56,888.43)	0.00
INTERGOVERNMENTAL REV							
INVESTMENT INCOME							
02-46100 INTEREST INCOME	0	0	0.00	78,662.38	0.00 (	78,662.38)	0.00
TOTAL INVESTMENT INCOME	0	0	0.00	78,662.38	0.00 (	78,662.38)	0.00
MISCELLANEOUS							
02-48100 MISCELLANEOUS INCOME	0	0	3,885.82	1,070,256.08	0.00 (	1,070,256.08)	0.00
TOTAL MISCELLANEOUS	0	0	3,885.82	1,070,256.08	0.00 (	1,070,256.08)	0.00
OTHER FINANCING SOURCES							
02-49100 OTHER FINANCING SOURCES	3,305,395	325,395	0.00	0.00	0.00	325,395.00	100.00
02-49900 TRANSFERS IN	6,701,225	12,661,225	0.00	9,681,225.00	0.00	2,980,000.00	23.54
TOTAL OTHER FINANCING SOURCES	10,006,620	12,986,620	0.00	9,681,225.00	0.00	3,305,395.00	25.45
TOTAL REVENUES	10,006,620	12,986,620	3,885.82	10,887,031.89	0.00	2,099,588.11	16.17

02 -PROJECTS FUND  
BOND #2 ISSUE COST

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
CAPITAL EXPENDITURES							

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

02 -PROJECTS FUND  
OPERATING EXPENSES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PURCHASED/CONTRACT SERV							
02-58100-202 CONTINGENCY EXPENSE	100,000	100,000	0.00	0.00	0.00	100,000.00	100.00
02-58100-203 CONTRACTUAL EXPENSE	325,000	203,788	5,878.03	59,138.14	49,639.32	95,010.54	46.62
02-58100-207 RENT EXPENSE	14,400	14,400	0.00	6,000.00	0.00	8,400.00	58.33
02-58100-213 LEGAL FEES	125,000	125,000	38,116.00	116,441.00	0.00	8,559.00	6.85
TOTAL PURCHASED/CONTRACT SERV	564,400	443,188	43,994.03	181,579.14	49,639.32	211,969.54	47.83
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TOTAL OPERATING EXPENSES	564,400	443,188	43,994.03	181,579.14	49,639.32	211,969.54	47.83

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

02 -PROJECTS FUND  
CAPITAL OUTLAY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
CAPITAL EXPENDITURES							
02-58200-401 BUILDINGS	766,435	3,654,935	5,000.00	3,316,842.09	97,183.56	240,909.35	6.59
02-58200-404 CONSTRUCTION IN PROGRESS	200,000	270,000	0.00	( 36,431.37)	306,431.00	0.37	0.00
02-58200-405 SITE WORK AND DEMOLITION	73,957	73,957	1,800.00	2,884.08	4,758.00	66,314.92	89.67
02-58200-406 INFRASTRUCTURE AND STREET	5,406,670	5,599,382	646,067.00	658,425.34	3,288,162.00	1,652,794.66	29.52
TOTAL CAPITAL EXPENDITURES	6,447,062	9,598,274	652,867.00	3,941,720.14	3,696,534.56	1,960,019.30	20.42
TOTAL CAPITAL OUTLAY	6,447,062	9,598,274	652,867.00	3,941,720.14	3,696,534.56	1,960,019.30	20.42

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REVENUE & EXPENDITURES REPORT (UNAUDITED)  
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02 -PROJECTS FUND  
AFFORDABLE HOUSING

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
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CAPITAL EXPENDITURES							
02-58300-420 RESIDENTIAL IMPROVEMENT P	50,000	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	50,000	0	0.00	0.00	0.00	0.00	0.00
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TOTAL AFFORDABLE HOUSING	50,000	0	0.00	0.00	0.00	0.00	0.00

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
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02 -PROJECTS FUND  
ECONOMIC DEVELOPMENT

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
CAPITAL EXPENDITURES							
02-58400-443 DIFA-ECONOMIC DEVELOPMENT	1,230,000	1,230,000	0.00	1,116,739.00	0.00	113,261.00	9.21
02-58400-444 ECONOMIC DEVELOPMENT GRAN	519,158	569,158	3,715.00	63,164.34	447,518.06	58,475.60	10.27
02-58400-445 MARKETING INCENTIVES	121,000	71,000	740.00	58,644.99	12,355.00	0.01	0.00
TOTAL CAPITAL EXPENDITURES	1,870,158	1,870,158	4,455.00	1,238,548.33	459,873.06	171,736.61	9.18
TOTAL ECONOMIC DEVELOPMENT	1,870,158	1,870,158	4,455.00	1,238,548.33	459,873.06	171,736.61	9.18



BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
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02 -PROJECTS FUND  
PROJECTS AND PROGRAMS

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
CAPITAL EXPENDITURES							
02-58500-460 COMMUNITY POLICING INNOVA	372,000	372,000	0.00	203,947.98	168,051.99	0.03	0.00
02-58500-470 COMMUNITY SUPPORT PROJECT	125,000	125,000	0.00	0.00	92,923.00	32,077.00	25.66
02-58500-480 COMMUNITY SPECIAL EVENTS	578,000	578,000	799.44	515,250.01	30,265.00	32,484.99	5.62
TOTAL CAPITAL EXPENDITURES	1,075,000	1,075,000	799.44	719,197.99	291,239.99	64,562.02	6.01
TOTAL PROJECTS AND PROGRAMS	1,075,000	1,075,000	799.44	719,197.99	291,239.99	64,562.02	6.01

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REVENUE & EXPENDITURES REPORT (UNAUDITED)  
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02 -PROJECTS FUND  
TRANSFER OUT - ASSET TRA

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
OTHER FINANCING USES							
TOTAL EXPENDITURES	10,006,620	12,986,620	702,115.47	6,081,045.60	4,497,286.93	2,408,287.47	18.54
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0 (	698,229.65)	4,805,986.29 (	4,497,286.93)	( 308,699.36)	0.00

BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

03 -DEBT SERVICE  
FINANCIAL SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
REVENUE SUMMARY							
INVESTMENT INCOME	0	0	0.00	8,380.22	0.00	( 8,380.22)	0.00
OTHER FINANCING SOURCES	2,140,955	2,140,955	0.00	2,140,955.00	0.00	0.00	0.00
TOTAL REVENUES	2,140,955	2,140,955	0.00	2,149,335.22	0.00	( 8,380.22)	0.39-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
DEBT SERVICES	2,140,955	2,140,955	0.00	233,808.27	0.00	1,907,146.73	89.08
TOTAL EXPENDITURES	2,140,955	2,140,955	0.00	233,808.27	0.00	1,907,146.73	89.08
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0	0.00	1,915,526.95	0.00	( 1,915,526.95)	0.00



BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

03 -DEBT SERVICE  
DEBT SERVICES

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
<hr/>							
PURCHASED/CONTRACT SERV	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>							
DEBT SERVICE							
03-59800-814 BOND 2012 PRINCIPAL	1,300,000	1,300,000	0.00	0.00	0.00	1,300,000.00	100.00
03-59800-815 BOND 2015 PRINCIPAL	370,000	370,000	0.00	0.00	0.00	370,000.00	100.00
03-59800-824 BOND 2012 INTEREST	328,550	328,550	0.00	163,105.77	0.00	165,444.23	50.36
03-59800-826 BOND 2015 INTEREST	141,405	141,405	0.00	70,702.50	0.00	70,702.50	50.00
03-59800-830 FINANCIAL AGENT FEES	1,000	1,000	0.00	0.00	0.00	1,000.00	100.00
TOTAL DEBT SERVICE	2,140,955	2,140,955	0.00	233,808.27	0.00	1,907,146.73	89.08
<hr/>							
OTHER FINANCING USES	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>							
TOTAL DEBT SERVICES	2,140,955	2,140,955	0.00	233,808.27	0.00	1,907,146.73	89.08

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BOYNTON BEACH CRA  
REVENUE & EXPENDITURES REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2018

PAGE: 4

03 -DEBT SERVICE  
TRANSFER OUT

	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY ACTIVITY	YEAR-TO-DATE BALANCE	TOTAL ENCUMBERED	UNENCUMBERED BALANCE	% OF BUDGET REMAINING
DEPARTMENTAL EXPENDITURES							
OTHER FINANCING USES							
TOTAL EXPENDITURES	2,140,955	2,140,955	0.00	233,808.27	0.00	1,907,146.73	89.08
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0	0	0.00	1,915,526.95	0.00	( 1,915,526.95)	0.00

**BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY**

(A Component Unit of the City of Boynton Beach, Florida)

## Statement of Revenues, Expenditures and Changes in Fund Balances

Through Year to Date - August 28, 2018

	<b>General Fund</b>	<b>Projects Fund</b>	<b>Debt Service Fund</b>	<b>Total Governmental Funds</b>
<b>REVENUES</b>				
Tax increment revenue	\$ 11,776,328	\$ -	\$ -	\$ 11,776,328
Marina Rent & Fuel Sales	1,062,966	-	-	1,062,966
Contributions and donations	-	-	-	-
Interest and other income	114,361	1,205,807	8,380	1,328,548
Total revenues	<u>12,953,655</u>	<u>1,205,807</u>	<u>8,380</u>	<u>14,167,842</u>
<b>EXPENDITURES</b>				
General government	2,742,538	-	-	2,742,538
Redevelopment projects	-	8,616,833	-	8,616,833
Debt service:				-
Principal	-	-	-	-
Interest and other charges	-	-	233,808	233,808
Total expenditures	<u>2,742,538</u>	<u>8,616,833</u>	<u>233,808</u>	<u>11,593,179</u>
Excess (deficiency) of revenues over expenditures	<u>10,211,117</u>	<u>(7,411,026)</u>	<u>(225,428)</u>	<u>2,574,663</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Funds Transfers in	-	9,681,225	2,140,955	11,822,180
Funds Transfers out	(11,822,180)	-	-	(11,822,180)
Total other financing sources (uses)	<u>(11,822,180)</u>	<u>9,681,225</u>	<u>2,140,955</u>	<u>-</u>
Net change in fund balances	<u>(1,611,063)</u>	<u>2,270,199</u>	<u>1,915,527</u>	<u>2,574,663</u>
Fund balances - beginning of year	<u>4,249,519</u>	<u>9,286,312</u>	<u>78,291</u>	<u>13,614,122</u>
Fund balances - end of year	<u>\$ 2,638,456</u>	<u>\$ 11,556,511</u>	<u>\$ 1,993,818</u>	<u>\$ 16,188,785</u>

**Footnote:**

Transfers between funds include monies received from TIF and carryover from general fund fund balance.

The notes to the basic financial statements are an integral part of this statement.

**BOYNTON BEACH COMMUNITY REDEVELOPMENT AGENCY**

(A Component Unit of the City of Boynton Beach, Florida)

## Budgetary Comparison Schedule

## General Fund

Through Year to Date - August 28, 2018

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>
<b>REVENUES</b>			
Tax increment revenue	\$ 11,461,518	\$ 11,461,518	\$ 11,776,328
Marina Rent & Fuel Sales	1,000,000	1,000,000	1,062,966
Interest and other income	-	-	114,361
Total revenues	<u>12,461,518</u>	<u>12,461,518</u>	<u>12,953,655</u>
<b>EXPENDITURES</b>			
General government	<u>3,619,338</u>	<u>3,619,338</u>	<u>2,742,538</u>
Total expenditures	<u>3,619,338</u>	<u>3,619,338</u>	<u>2,742,538</u>
Excess of revenues over expenditures	<u>8,842,180</u>	<u>8,842,180</u>	<u>10,211,117</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Carryover fund balance		2,980,000	-
Transfers out	<u>(8,842,180)</u>	<u>(11,822,180)</u>	<u>(11,822,180)</u>
Total other financing sources (uses)	<u>(8,842,180)</u>	<u>(8,842,180)</u>	<u>(11,822,180)</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	<u>(1,611,063)</u>
Fund balances - beginning of year			<u>4,249,519</u>
Fund balances - end of year			<u>\$ 2,638,456</u>

The notes to the basic financial statements are an integral part of this statement.





## **ADVISORY BOARD ITEM 6.A.**

### **CONSENT**

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#### **SUBJECT:**

CRA Advisory Board Meeting Minutes - August 2, 2018

#### **SUMMARY:**

See attached minutes.

#### **CRAAB RECOMMENDATION:**

Approve the August 2, 2018 CRA Advisory Board Minutes

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#### **ATTACHMENTS:**

##### **Description**

- ▣ **August 2, 2018 CRA Advisory Board Minutes**



MINUTES OF THE CRA ADVISORY BOARD MEETING  
IN CHAMBERS AT CITY HALL  
100 E. BOYNTON BEACH BLVD.  
BOYNTON BEACH, FLORIDA 33435  
HELD ON THURSDAY, AUGUST 2, 2018, AT 6:30 P.M.

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PRESENT:

Linda Cross, Chair  
Anthony Barber  
Allen Hendricks  
Rick Maharajh

Michael Simon, CRA Executive Director  
Thuy Shutt, CRA Assistant Director  
Theresa Utterback, CRA Dev. Svcs. Mgr.  
Lisa Tayar, Prototype, Inc.

ABSENT:

Robert Pollock, Vice Chair  
James DeVoursney  
Thomas Murphy, Jr.

1. Call to Order  
The meeting was called to order at 6:40 p.m.

2. Pledge of Allegiance

3. Roll Call

Roll was called, and it was determined a quorum was present.

4. Agenda Approval
  - A. Additions, Deletions, Corrections to the Agenda
    1. The Chair requested that new business assignments be moved up on Agenda.

**Motion** made by Mr. Maharajh, seconded by Mr. Barber, take three items under New Business and move them up on the agenda for discussion. In a voice vote, the motion passed unanimously (4-0).

- B. Adoption of Agenda

**Motion** made by Mr. Maharajh, seconded by Mr. Hendricks, to adopt the agenda. In a voice vote, the motion passed unanimously (4-0).

5. Information Only
  - A. Financial Report Period Ending for June and July 2018

Mr. Simon stated that the Financial Report is in great shape. Different this month is an attachment to the report called the "In Kind Analysis," which will be a regular update to the Board on decisions made with regard to either a waiver or exception. An explanation of how "in kind" will work followed, including how this has been noted in the past without being part of the Financial Report.

6. Public Comment

Ms. Sherry Johnson, Community Caring Center, announced the Job Fair will be August 7 and thanked the CRAAB for helping to promote it. Mayor Grant and Vice Mayor Romulus will be in the cooking competition. Johnson & Wales University Culinary Arts School will be judging. The Breakers will also attend. Students have handed out flyers and positive interest has been generated. Mr. Barber asked about the goals, in particular in the food industry. There will be 35 businesses looking to hire employees in that industry alone, and not just in the kitchen.

7. Consent

A. Approval of CRA Advisory Board Meeting Minutes – June 7, 2018

**Motion** made by Mr. Maharajh, seconded by Mr. Barber, to approve the minutes of the June 7, 2018 meeting. In a voice vote, the motion passed unanimously (4-0).

8. Assignments

A. Pending Assignments

1. None

B. Reports on Pending Assignments

1. None

C. New Assignments – (Moved to later in the Agenda)

1. Consideration and Discussion of Fiscal Year 2018-2019 Budget

9. CRA Board Items for CRA Advisory Board Review and Recommendations

A. Old Business

1. None

B. New Business

1. Consideration and Discussion of the Letter Submitted by the Community Caring Center Boynton Beach, Inc. (CCC), for their property located at 145 NE 4<sup>th</sup> Ave, Boynton Beach, Florida

Ms. Johnson returned with a presentation of possible solutions for developing a new location for the CCC. Mr. Barber and Mr. Simon openly discussed the reality of the CRA's involvement, grants, and budget considerations for the expanding project. Chair Cross noted that Mr. Hendrick will need to recuse himself from the discussion, so the quorum will be lost. Mr. Simon noted the item can be kept as an assignment and tabled until the quorum needed is present. Mr. Maharajh stated a need for a solid business model with hard numbers going forward; solutions to resolve other funding concerns were discussed.

**Motion** made by Mr. Maharajh, seconded by Mr. Barber, to table to next meeting for a quorum and with Ms. Johnson coming back with solid numbers and business plan as discussed. In a voice vote, the motion passed unanimously (4-0).

2. Consideration of Registration and Travel Expenses to Attend the Florida Redevelopment Association 2018 Annual Conference on October 24-26, 2018 in Fort Myers, Florida

**Motion** made by Mr. Maharajh, seconded by Mr. Hendricks, to nominate Mr. Barber as an attendee, waiting to decide on a second attendee. In a voice vote, the motion passed unanimously (4-0).

3. Consideration of purchase of the property located at 106 NE 3<sup>rd</sup> Avenue.

Mr. Simon gave an overview, concluding that the appraisal was \$80,100 and the owners have agreed to sale price of \$100,000. The property would open up opportunities to start cleaning up Seacrest. Discussion followed on the location and surrounding properties. The owner of Express Food and that shopping center has approached CRA with interest to sell, but was not happy with the appraised value; however, they may be open to negotiations. Discussion ensued on history of the neighboring parcel prices, and expanding clean-up of areas along Seacrest in addition to the Town Square Project. Chair Cross suggested splitting the difference at \$90,000.

**Motion** made by Mr. Hendricks, seconded by Mr. Maharajh, to buy the vacant parcel at NE 3<sup>rd</sup> Avenue at \$100,000. In a voice vote, the motion passed (3-1) with Chair Cross opposed.

## 8. Assignments

- C. New Assignments – (Moved to later in the Agenda)
  1. Consideration and Discussion of Fiscal Year 2018-2019 Budget

Mr. Simon stated the projected tax increment revenue to the CRA is \$12,421,686 with no fund balance allocation rollovers or release of working capital. The estimated annual marina revenue is approximately \$1 million. Total revenue to the Agency is \$13,421,686. The CRA is comprised of the General Fund, the Debt Service Fund, and the Project Fund. The Board reviewed the worksheet numbers as attached to these minutes. The only discretionary money to discuss is the obligations in the Project Fund, such as Casa Costa, Walmart, two phases of Seabourn Cove, the Preserve at 500 Ocean (next fiscal year), Ocean One Phase 1 (Phase 2 has not signed off yet). The CRA recommendations in First Draft were discussed. CRAB has asked CRAAB for a review of the draft, asking to okay allocations or provide alternative recommendations for funding.

TIF agreements, which rely on future TIF generated by a project, were discussed. Construction costs for Town Square are the public portions of the project will total about \$1.1 million (proportionally \$40 million until 2044). This was followed by review of the spreadsheet numbers, including:

- Bonds for high school renovations projects
- Public portion of Town Center (City Hall, Library, public spaces, amphitheater, high school, garages)
- County and City agree CRA funding can be utilized for City Hall
- TIF should generate \$1.2 million for Town Square

Chair Cross summarized the spreadsheet items as presented. Mr. Hendricks had concerns regarding empty retail spaces, specifically at 500 Ocean, would like to work with developers to fill the retail spaces (build-out grants, economic development, marketing, events, etc.) and budget accordingly. Non-profit grants currently are Secret Garden Cafe in the Incubator that Community Caring Center operates, P2P, Habitat for Humanity, and discussion of the priority of funding such projects followed.

Chair Cross asked Staff about the difficulty of administering job creation programs for next year. Ms. Shutt noted the hardest thing to track for non-profits are the administrative costs, preferring entities that have proven track records, as opposed to start-ups with proven, measurable outcomes. The Board needs to look at processing implementation of programs this year without measuring results from last year. Chair Cross suggested moving \$92,000 to economic development grants or even property acquisition.

Mr. Barber wondered why there was no funding from the CRA in 2018-2019 for MLK Unity Day. Mr. Simon explained that CRAs primarily focus on business or promotional events rather than civic-oriented events, so have moved away from sponsoring such events due to statutory

requirements. Discussion followed on various other events and how they relate to actual redevelopment. One idea being explored is “Rock the Plaza” events at various sites that attract people to actual businesses. Mr. Barber proposed \$20,000 from the \$92,000 be reallocated to support various events including MLK Unity Day that do not conflict with the CRA goals. General discussion followed on budget line items, grants, and allocations, especially as relates to best use of the \$92,000.

**Motion** made by Mr. Barber, seconded by Mr. Hendricks, to adopt the budget and propose \$65,000 instead of \$92,712 allocated percentage-wise, 80% to housing development and 20% to business incubation programs. In a voice vote, the motion passed unanimously (4-0).

Discussion: Mr. Hendricks was not sure if this is the right mix and gave examples of reasoning for questioning percentages. Ms. Shutt noted the first round was only authorized for economic development, and in the second round the Board added affordable housing. Mr. Barber was not in favor of P2P receiving funding; CCC will continue to receive money from CRA in several ways; can touch the work that Habitat for Humanity does; and that there is not enough evidence on record that the incubation program uses funds in such a way as to benefit the community.

After passing the motion, further discussion ensued on the remaining \$27,712. Mr. Simon gave examples of how the funds can be allocated, such as the Women’s Club could use funds towards maintenance projects such as painting, flooring, curtains, ceiling tiles, and upkeep for historical building. Also discussed was the MLK Corridor RFP and the Cottage District RFP.

**Motion** made by Mr. Barber, seconded by Mr. Maharajh, to take remaining funding that the CRA Board allocated from non-profit business/housing line item and move to line item for Historic Women’s Club of Boynton Beach exterior and interior prep and paint. In a voice vote, the motion passed unanimously (4-0).

**Motion** made by Mr. Maharajh, seconded by Mr. Barber, to pass budget as amended. In a voice vote, the motion passed unanimously (4-0).

10. Future Agenda Items – None

11. Adjournment

Upon motion duly made and seconded, the meeting was adjourned at 8:53 p.m.

Attachments: Fiscal Year 2018/2019 Budget Worksheets

[Minutes transcribed by M. Moore, Prototype, Inc.]



# Community Caring Center of Greater Boynton Beach, Inc.



The Secret Garden Café, A Culinary Incubator Program

<http://www.cccgbb.org>

## Board of Directors:

Joyce C. Portnoy, *President*  
 Everlene Baker, *1<sup>st</sup> Vice President*  
 Doreen Robinson, *2<sup>nd</sup> Vice President*  
 Josephine Casello  
 Janet Dadia *Secretary*  
 Dr. James DeVoursney  
 Larry Diljohn  
 Maureen Connolly Shannon  
 Sharonda McClendon  
 John E. McGovern, PhD  
 Arturo Wittman

June 30, 2018

Michael Simon, Executive Director  
 710 N. Federal Highway  
 Boynton Beach, FL 33435

## RE: Sale of CCC Property Located at 145 NE 4<sup>th</sup> Ave and Purchase of CRA Property NE 9<sup>th</sup> Ave & NE 3<sup>rd</sup> St

## Advisory Board

Harold Dom  
 Meghan Hayes  
 Dr. Timothy Kehrig  
 Nate Nichols, PhD  
 Dr. Mary Eliz Roth  
 Jane Snell

## Staffing

Sherry Johnson, *Executive Director*  
 Michelle Davis-White, *Senior Care Giving Coordinator*  
 Tony Miller, *Community Outreach*  
 Rachel B Waterman, *Grant Writer*

## Social Services

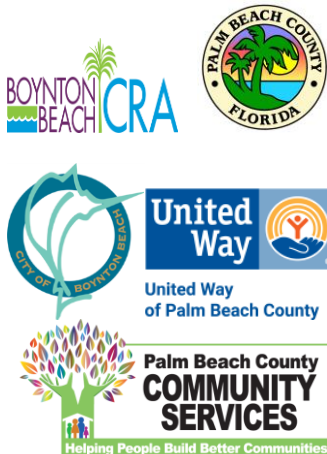
Emergency Food, & Shelter  
 Senior Care Giving  
 Senior Veggie Mobile  
 Home Delivered Meals  
 Chronic Meal Plans

## Economic Development

Culinary Business Development &  
 Job Training Center

## Urban Farming Project

Children's Gardening & Nutrition  
 Education  
 Nutrition Cooking Classes  
 Food Preservation Classes



Dear Mr. Simon:

Thank you for allowing us to take some time to really look at this project and for the assistance you've provided helping to resolve our need to create a new campus that allows for CCC to continue to be a valuable resource to the community. To do that, CCC needs to double its current combined spaces of 5,135 sf to 10,270 sf. The project on the NE 9<sup>th</sup> Ave 3 parcels might be able to accommodate a 2-story, 9,000 sf structure due to required parking constraints. It would cost \$2,033,925. The CCC has identified potential sources of funding totaling \$875,000, leaving a gap of \$1,158,925 for the CRA's consideration. This could be funded through the acquisition of our existing property located at 145 NE 4<sup>th</sup> Ave, and other CRA site development resources budgeted over the next two fiscal years: FY 2018/19 and 2019/20.

## Background

CCC is faced with having out grown both the CCC offices site (1635 sf), as well as, the business development & job training space (3500 sf). Not to mention, our lease for the incubator is going to expire, and the landlord is preparing to start building his project very soon. So, it is imperative that this project be able to solve space issues for both programs.

In the last year, we have obtained grants and contracts for senior meals, chronic meal plans, and job training programs. CCC is now a United Way funded organization with a 3-year chronic meals contract and CCC will be contracting with a major health care agency for a pilot program to provide chronic meals for renal failure patients. ***This one program utilizes both the talent of our incubator chefs and integrates hands on training and experience for our culinary food prep students.*** The program is at its infancy this year and will provide 20,000 meals for this one disease, however, there are plans for additional meal plans for other chronic diseases, like chemotherapy patients.

CCC requires enough space to accommodate 1) the growth of our small businesses and their ability to provide jobs; and 2) the continued expansion of our senior & chronic meals program. This includes the opportunity to incorporate job training classes to provide hands on experience, enhancing student's ability to seek employment.

*Social Services:* 145 NE 4<sup>th</sup> Ave, Boynton Beach, FL 33435  
 M, W, F 9 am to 1 pm  
 561.364.9501 ext 25

*Economic Dev:* 410 E. Boynton Beach Blvd., Boynton Beach, FL 33435  
 Tues thru Friday 11 am to 5 pm  
 561.752.8598

### Construction Stats

Our combined square footage is 5,135 for the incubator and offices. We need to try to double that to allow for future programmatic growth for the agency. We have been working with a site planner, Caulfield and Wheeler, Mr. Allan Hendricks. We believe that we can get the first floor footprint on the 3 lots you are offering on NE 9<sup>th</sup> to about 5,200 sf and then consider going up to a 2<sup>nd</sup> floor for another 3,800 sf which might be as large as we can go and provide for all the required parking that will be needed.

Looking at a site development of around 9,000 square feet, we obtained enough proposals to feel that the costs associated with the development this project would be approximately \$2M. I'm attaching a preliminary project proforma to this letter you can refer to.

**TABLE: IDENTIFIED SOURCES OF PROJECT FUNDING**

<b>Site Development Costs:</b>	<b>\$2,033,925</b>		
<b>Funding Sources:</b>			
CCC Fundraising/Capital Campaign		\$250,000	
1 <sup>st</sup> Presby Delray		\$100,000	
Lost Tree		\$100,000	
Lattner		\$100,000	
JMoran		\$ 50,000	
Kresge		\$100,000	
NY Comm Bank		\$ 75,000	
Others		\$100,000	
<b>CCC Resources:</b>		<b>\$875,000</b>	
<b>GAP</b>	<b>\$2,033,925 less</b>	<b>\$875,000 =</b>	<b>\$1,158,925</b>
CRA purchase of CCC Property			\$ 750,000
CRA Site Development Grant			\$ 250,000
<b>Additional funding short fall</b>			<b>\$ 258,925</b>

**NOTES: Should our fundraising or grant applications not produce desired amounts, CCC has a \$300,000 mortgage capacity.**

We are requesting that the CRA look at the \$1,158,925 gap in financing as a multi-year commitment to the development of our new Small Business Development and Job Training Center. This could be budgeted over 2 consecutive years: FY 2018/19 \$750,000 & FY 2019/20 \$508,925. Things to consider would be items in the development of the site that could be paid by you like unification of title, alley abandonment, sidewalks, on street improvements, lighting, soil borings, surveys, and soil reports that we might be required as a developer to provide and possibly site development grants for things like engineering drawings, architecture, permitting costs, FPL fees, etc.

Sincerely,

*Sherry Johnson*

Sherry Johnson, Executive Director



## SITE DEVELOPMENT

Site Development					TOTAL	Notes
Expenses:						2-Story 9,000 sf
Land Acquisition						
Presentation	2,000					
Renderings	2,800					
Legal	2,500					
Accounting	1,800					
Title Company	2,800					
Financing \$300,000 construction cost 18 mo @ 6.75	30,375					
Closing Costs 1.5% of \$300,000	4,500					
Acquisition Cost	\$46,775				46,775	
CAULFIELD & WHEELER FEES						

<b>Unification of Properties</b>	1,750				1,750	
<b>Engineering</b>						
Boundary/Surveys	2,900					
Site Plan Development	2,750					
Landscaping Plan	2,250					
Irrigation Plans	1,350					
Tree Mitigation	800					
Photometric Plan	1,670					
<b>Total Engineering</b>	11,720				11,720	
<b>Civil Engineering - Design Phase</b>						
Polution Prevention Plan	405					
Paving, Grading & Drainage Plans	2,700					
Water Distribution Plan	1,215					

Sanitary Sewer Plans	1,200					
Engineer's Opinion of Costs	350					
Traffic Statement	1,000					
<b>Total Civil Engineering Fees</b>	<b>6,870</b>				<b>6,870</b>	
<b>Preparation of Permits Applications and Approvals Fees</b>						
to the City of Boynton Beach	1,080					
to the City of BB Engineering Dept	1,185					
to PBC Health Dept	945					
<b>Total Permil Application Pkg</b>	<b>3,210</b>				<b>3,210</b>	
<b>TOTAL CAULFIELD &amp; WHEELER FEES</b>	<b>\$23,550</b>				<b>\$23,550</b>	

Building 9000 sf @ \$225 sf	\$1,700,000				\$1,700,000	
Exterior						
27 parking spaces @ \$1800 ea	48,600					
Lighting	5,000					
Fencing	6,000					
Security	4,000					
Total Exterior	\$63,600				\$63,600	
Total Expenses	\$1,833,925				\$1,833,925	
Site Development						
Equipment						
contingencies	\$200,000				\$200,000	
	\$2,033,925				\$2,033,925	



## ADVISORY BOARD ITEM A.1.

### OLD BUSINESS

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#### SUBJECT:

Consideration and Discussion of Fiscal Year 2018/2019 Budget

#### SUMMARY:

The Boynton Beach CRA is a quasi-governmental, Special District operating under Title XI, Chapter 163, Part III of the Florida Statutes. The agency's annual financial operations run on a fiscal calendar beginning on October 1st and ending on September 30th of each year. The CRA does not obtain its revenue from charging an additional tax. The CRA receives its annual Tax Increment Revenue (TIR) funding based on the property values within the CRA District as share of the existing ad-valorem property taxes paid to the City of Boynton Beach and Palm Beach County. Based on notification received from the Palm Beach County Property Appraiser's office in May 2018, the estimated TIR for Fiscal Year 2018-2019 will be \$12,421,686 (see Attachment I). This amount would represent an 8% increase in property values and TIR over the previous fiscal year.

The CRA's annual budget is comprised of three accounting funds; **1) the General Fund** which contains the administrative, general operation, insurances, property maintenance and CRA/CRAAB and marina related items; and **2) the Project Fund** which contains all of the capital projects, development projects or initiatives, property acquisitions, local business grant programs or promotional events, as well as eligible innovative policing activities such as the Neighborhood Officer Program; and **3) the Debt Service Fund** which contains the CRA's financial debt obligations and encumbrances such as bond repayments and developer's tax increment funding agreements.

The Board's final Project Fund budget allocation exercise will identify the priority projects for the upcoming fiscal year and determine necessary funding amounts. The financial breakdown will identify current bond debt obligations, existing tax increment revenue funding agreements obligations and available funding for priority projects, programs or funding requests (see Attachment III).

Once the CRA Board approves the Year 2018-2019 budget, the City Commission will then review, approve and ratify the agency's budget at their September 20, 2018 meeting along with the City's annual budget.

#### FISCAL IMPACT:

To be determined based on Board discussion and action.

**CRA PLAN/PROJECT/PROGRAM:**

2016 Boynton Beach Community Redevelopment Plan

**CRAAB RECOMMENDATION:**

Assignment: CRAAB to discuss and review the Fiscal Year 2018-2019 Project Fund allocations made by the CRA Board at their August 14, 2018.

**CRA BOARD OPTIONS:**

Approval of the Boynton Beach Community Redevelopment Agency's Fiscal Year 2018-2019 budget.

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**ATTACHMENTS:****Description**

- ▣ **Attachment I - Projected General Fund/Debt Service Expenses**
- ▣ **Attachment II - Project Fund Recommendations**

CRA FINANCIAL OPERATIONS: Budget

ANNUAL REVENUE & FUNDING		FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30
Tax Increment Revenue (TIR) (increase shown in future years using estimated TIR from 500 Ocean and Ocean One)		\$ 12,421,686	\$ 13,245,608.00	\$ 14,069,530.00	\$ 14,893,452.00	\$ 15,717,374.00	\$ 16,541,296.00	\$ 17,365,218.00	\$ 18,189,140.00	\$ 19,013,062.00	\$ 19,836,984.00	\$ 20,660,906.00	\$ 13,245,608.00
Fund Balance Allocation & Rollovers		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Fund - Release of Working Capital		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Estimated Annual Marina Revenue		\$ 1,000,000	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
Total Revenue		\$ 13,421,686	\$ 13,245,608.00	\$ 14,069,530.00	\$ 14,893,452.00	\$ 15,717,374.00	\$ 16,541,296.00	\$ 17,365,218.00	\$ 18,189,140.00	\$ 19,013,062.00	\$ 19,836,984.00	\$ 20,660,906.00	\$ 13,245,608.00
DEBT SERVICE FUND													
Obligated Debt Service (Repayment of 2004/2005 Bonds)		\$ 2,136,465	\$ 2,140,851.80	\$ 2,137,821.60	\$ 2,140,528.40	\$ 2,136,830.00	\$ 2,135,817.40	\$ 2,317,425.20	\$ 2,319,093.00	\$ -	\$ -	\$ -	\$ -
GENERAL FUND													
Agency Operating Expenses (shown as + 3% /per yr)		\$ 2,822,918	\$ 2,907,605.54	\$ 2,994,833.71	\$ 3,084,678.72	\$ 3,177,219.08	\$ 3,272,535.65	\$ 3,370,711.72	\$ 3,471,833.07	\$ 3,575,988.06	\$ 3,683,267.71	\$ 3,793,765.74	\$ 3,907,578.71
Marina Operating Expenses		\$ 1,000,000	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,001.00	\$ 1,000,002.00
Total Debt & Operating Expenses		\$ 5,959,383	\$ 6,048,457.34	\$ 6,132,655.31	\$ 6,225,207.12	\$ 6,314,049.08	\$ 6,408,353.05	\$ 6,688,136.92	\$ 6,790,926.07	\$ 4,575,988.06	\$ 4,683,267.71	\$ 4,793,766.74	\$ 4,907,580.71
PROJECT FUND													
Contractual Obligations: Tax Increment Revenue Funding Agreement (TIRFA) Payments													
Casa Costa (47.5% 10 Years)	Year 9▶	\$ 530,000	\$ 556,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wal-Mart (25% Years 6-10)	Year 7▶	\$ 22,000	\$ 23,100.00	\$ 24,255.00	\$ 25,467.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Seabourn Cove-Phase I (50% - 10 Years)	Year 6▶	\$ 405,000	\$ 425,250.00	\$ 446,512.50	\$ 468,838.13	\$ 492,280.03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Seabourn Cove-Phase II (50% - 10 Years)	Year 5▶	\$ 170,000	\$ 178,500.00	\$ 187,425.00	\$ 196,796.25	\$ 206,636.06	\$ 216,967.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Preserve (75% Yrs 1-5; 25% Yrs 6-10)	Year 4▶	\$ 80,000	\$ 84,000.00	\$ 40,000.00	\$ 42,000.00	\$ 44,100.00	\$ 46,305.00	\$ 48,620.25	\$ -	\$ -	\$ -	\$ -	\$ -
500 Ocean (75% Yrs 1-4; 50% Yrs 5-7; 25% Yrs 8-10)		\$ -	\$ 569,946.00	\$ 617,942.00	\$ 636,480.00	\$ 655,575.00	\$ 450,161.00	\$ 463,666.00	\$ 238,788.00	\$ 245,952.00	\$ 253,330.00	\$ 260,930.00	\$ -
Ocean One - Phase One (75% Yrs 1-7; 50% Yr. 8)		\$ -	\$ -	\$ -	\$ 480,264.00	\$ 495,176.00	\$ 510,535.00	\$ 526,354.00	\$ 542,649.00	\$ 559,432.00	\$ 576,718.00	\$ 396,349.00	\$ 396,349.00
Ocean One - Phase Two (75% Yrs 1-7; 50% Yr. 8)		\$ -	\$ -	\$ -	\$ -	\$ 391,417.00	\$ 403,520.00	\$ 415,986.00	\$ 428,827.00	\$ 442,052.00	\$ 455,674.00	\$ 469,705.00	\$ 322,771.00
Total TIRFA Payments		\$ 1,207,000	\$ 1,837,296.00	\$ 1,316,134.50	\$ 1,849,846.13	\$ 2,285,184.09	\$ 1,627,488.87	\$ 1,454,626.25	\$ 1,210,264.00	\$ 1,247,436.00	\$ 1,285,722.00	\$ 1,126,984.00	\$ 719,120.00
Remaining Balance: Project Fund Budget Allocation Revenue - (Debt,Operating & TIRFA expenses)		\$ 6,255,303	\$ 5,359,854.66	\$ 6,620,740.19	\$ 6,818,398.76	\$ 7,118,140.83	\$ 8,505,454.08	\$ 9,222,454.83	\$ 10,187,949.93	\$ 13,189,637.94	\$ 13,867,994.29	\$ 14,740,155.26	\$ 7,618,907.29

NOTE: Database from Property Appraiser received on 7/18/2018 changed previously budgeted amount for TIRFA Payments from \$1,291,500 to \$1,207,000 giving an extra \$84,500 to be added to the Project Fund for allocation

PROJECT FUND ALLOCATION SPREADSHEET

CRA FINANCIAL OPERATIONS: Budget		FY 2018/2019				FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30
Available from the Sale of 711 N Federal and Ocean Breeze East			\$ 1,036,500	\$ 1,036,500		5,359,855	6,620,740	6,818,399	7,118,141	8,505,454	9,222,455	10,187,950	13,189,638	13,867,994	14,740,155	7,618,907
Total Available FY 18-19 Project Fund Budget Allocation Amount		\$ 6,255,303	\$ 6,255,303	\$ 6,255,303												
Projects:	( 1 ) FY 17/18 Unencumbered Rollovers as of 7/19/2018	( 2 ) CRAAB Project Recommendations as of 8/2/2018	( 3 ) CRA Staff Recommendations for 8/14/2018	( 4 ) (4) CRA Board Project Allocations as of 8/14/2018	Equals (1) + (4)  Total Project Fund Allocations Including Rollovers											
Town Square Project Funding	\$ -	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000	3,700,000	3,700,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	1,500,000	1,500,000	1,500,000
MLK Corridor Redevelopment		\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000											
Property Acquisition	\$ 340,909	\$ 59,091	\$ 59,091	\$ 59,091	\$ 400,000	-	-	-	-	-	-	-	-	-	-	-
Model Block	\$ 300,000	\$ -	\$ -		\$ 300,000											
Economic Development Grants	\$ -	\$ 400,000	\$ 400,000	\$ 500,000	\$ 500,000											
Neighborhood Policing Unit	\$ -	\$ 370,000	\$ 370,000	\$ 370,000	\$ 370,000											
Business Promotional Events	\$ -	\$ 519,000	\$ 519,000	\$ 519,000	\$ 519,000											
Marketing - Business Assistance	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000											
Historic Woman's Club of BB (ext.&int. prep/paint)	\$ -	\$ 127,712 (a)	\$ 127,712	\$ 150,000	\$ 150,000											
Marina Harbor Master Bldg./Slips/ Site Imprv.	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000											
Professional Development Services (Arch., Eng., etc.)	\$ -	\$ 25,000	\$ 109,500 (b)	\$ 110,000	\$ 110,000											
Project Related Legal Services	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000											
Community Caring Center Acquisition	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000											
Community Caring Center Relocation	\$ -	\$ -	\$ -	\$ -	\$ -											
Proceeds from sale of 711 N Federal Hwy	\$ 242,500	(c) \$ -		\$ -	\$ 242,500											
Proceeds from sale of Ocean Breeze East	\$ 794,000	(c) \$ -		\$ -	\$ 794,000											
Development of Future Projects	\$ -	\$ -	\$ 1,036,500	(c) \$ 883,712	\$ 883,712											
Board Mentioned Potential Projects:	\$ -	\$ -	\$ -	\$ -	\$ -											
Additional parking on E BB Blvd (East of Fed Hwy)	\$ -	\$ -	\$ -	\$ -	\$ -											
NW 6th Avenue Community Garden	\$ -	\$ -	\$ -	\$ -	\$ -											
Nonprofit Grant - Business/Housing	\$ -	\$ 65,000 (a)	\$ 65,000	\$ 95,000	\$ 95,000											
Downtown Area Trolley/Shuttle	\$ -	\$ -	\$ -	\$ -	\$ -											
Marina Dive/Tournament Event	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000											
	\$ -	\$ -	\$ -	\$ -	\$ -											
	\$ -	\$ -	\$ -	\$ -	\$ -											
Unencumbered Rollover Amount as of 7/19/2018	\$ 1,677,409	\$ -	\$ -	\$ -												
Total Amount Allocated ►		\$ 6,170,803	\$ 7,291,803	\$ 7,291,803	\$ 8,969,212	3,700,000	3,700,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	1,500,000	1,500,000	1,500,000
				TIRFA Payments	\$ 1,207,000											
Work down to zero ►		\$ 84,500	\$ -	\$ -	\$ 10,176,212	1,659,855	2,920,740	4,568,399	4,868,141	6,255,454	6,972,455	7,937,950	10,939,638	12,367,994	13,240,155	6,118,907

(a) Note: Under Column (2) Items in purple represent suggestions made by CRAAB

(b) Note: Under Column (3) Professional Services under Staff recommendation includes the extra \$84,500 from the correct budgeted amounts from the DIFAs plus \$25,000 = \$109,500

(c) Note: Under Column (3) Staff recommends using the proceeds from the sale of 711 N Federal Hwy and Ocean Breeze East for development of future projects

↑  
Total Project Fund





## **ADVISORY BOARD ITEM A.2.**

### **OLD BUSINESS**

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#### **SUBJECT:**

Consideration of Registration and Travel Expenses to Attend the Florida Redevelopment Association 2018 Annual Conference on October 24-26, 2018 in Fort Myers, Florida

#### **SUMMARY:**

The Florida Redevelopment Association (FRA) annual conference will be held on October 24-26, 2018 at Sanibel Harbour Marriott Resort & Spa in Fort Myers, Florida. The deadline to register is October 9, 2018 (Attachment A).

The FRA is our agency's statewide professional organization under the Florida League of Cities. The conference always provides great information to staff and board members on CRA related issues, best practices, programs and legislative updates (Attachment B).

The CRA Board established a policy during fiscal year 2016-2017 that only two members of the CRAAB are permitted to attend the FRA Annual Conference. At the August 2, 2018 CRAAB meeting it was determined Anthony Barber would be one of the attendees. At the September 6, 2018 CRAAB meeting, the CRAAB will determine the second attendee for the conference.

#### **FISCAL IMPACT:**

FY 2017–2018 Budget, General Fund, Line Item 01-51010-225

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#### **ATTACHMENTS:**

##### **Description**

- ▣ **Attachment A: FRA Registration Form**
- ▣ **Attachment B: Tentative Program Schedule**



**Florida Redevelopment Association**  
**October 24-26, 2018**  
**Sanibel Harbour Marriott**  
**Resort & Spa**

We look forward to seeing you! If you are paying by check, you are welcomed to send this completed form to us with the check. However, if you would like to pay by credit card (Visa or MC), you will need to register online, at <http://redevelopment.net/2018-annual-conference/>. Please complete a form for each registrant with all fees payable to **FRA Annual Conference**, P.O. Box 1757, Tallahassee, Florida, 32302-1757. Visa or MasterCard payments are accepted online only. Note: FRA dues must be paid by October 1, 2018 to receive the member rate. Conference registration deadline is October 9, 2017. Cancellations must be made in writing by the close of business on October 15, 2018 to receive a refund and will be subject to a \$50 processing fee.

Full Name: \_\_\_\_\_ Nickname: \_\_\_\_\_

Title: \_\_\_\_\_ Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Guest\*\* (if purchasing): \_\_\_\_\_ Nickname: \_\_\_\_\_

REGISTRATION TYPE (see notes page two)	MEMBER	NON - MEMBER	SUB-TOTALS
<b>Full Registration</b>	\$ 395	\$ 480	
<b>Wednesday, Oct. 24 Only</b>	\$ 325	\$ 350	
<b>Thursday, Oct. 25 Only</b>	\$ 345	\$ 375	
<b>Guest/Spouse</b>	\$ 315	\$ 345	
<b>CRA Boot Camp Wednesday, Oct. 24 8:00 a.m. – 11:00 a.m.</b>	\$ 49	\$ 49	
<b>Mobile Tour Wednesday, Oct. 24 8:00 a.m. - 11:00 a.m. Fort Myers CRA Districts (Space available basis)</b>	\$49 each		\$ _____
<b>Fulltime Student (sessions only)</b>	COMP	COMP	COMP
<b>GRAND TOTAL</b>			\$ _____

*See next page for payment information*



**Florida Redevelopment Association**  
**October 24-26, 2018**  
**Sanibel Harbour Marriott**  
**Resort & Spa**

***Registration Payment Notes***  
*www.redevelopment.net*

**Members:** FRA dues must be paid by 10/1/18 to receive the member discount in advance.

**Full and Guest registrations** include all workshops and meal functions. Guests are spouses, partners or non-professional relations. Guest registration may not be used for staff or company representatives.

**One-day registration:** Includes workshops and meal functions scheduled for that day only.

**Mobile tour and CRA Boot Camp** registrations require an additional \$49 fee.

**Student Registration** is available to full-time university students. Fee includes access to all workshops, but no meal functions.

**Extra Tickets:** Email **Samantha Pedrosa** at [spedrosa@flcities.com](mailto:spedrosa@flcities.com) to order additional tickets for ticketed functions.

**Special Needs:** If you have special physical needs, or a dietary preference, please let us know on this registration form.

**Payment Type**

• Check payable to FRA Annual Conference - please mail check payment for all registrations to FRA Annual Conference, P. O. Box 1757, Tallahassee, FL 32302

Credit Card payments are available online only (Visa or Master Card)

**If paying by check, please be sure to send pages 1 & 2 to Samantha Pedrosa at [spedrosa@flcities.com](mailto:spedrosa@flcities.com) or FAX to Samantha at (850) 222-3806.**



## **FLORIDA REDEVELOPMENT ASSOCIATION 2018 ANNUAL CONFERENCE**

*Tentative Program*

### **WEDNESDAY, OCTOBER 24, 2018**

#### **Mobile Tour of Fort Myers CRA** (separate registration)

8:00 a.m. – 11:15 a.m.

#### **CRA Boot Camp** (separate registration)

8:00 a.m. – 11:15 a.m.

We will be covering what you need to know generally and where to go to learn more about Community Redevelopment Agencies (CRAs) in Florida. Geared towards policy setters, administrators and volunteers, this will be a review and an outline of the top issues with CRAs in Florida. We will share real life examples of how others have dealt with and met the challenges that can come up in any CRA. Space is limited.

#### **Welcome Luncheon in the Exhibit Hall**

11:00 a.m. – 12:30 p.m.

#### **Welcome Plenary Session and Keynote Presentation**

12:45 p.m. – 2:00 p.m.

#### **The Community Reinvestment Act for Community Redevelopment Agencies**

2:15 p.m. – 3:15 p.m.

Learn about the Community Investment Act (CRA) and how city and county CRAs can partner with banks to meet community development needs. Examples of economic development, small business support, affordable housing as well as revitalization and stabilization will be discussed. The session will include a presentation and exercise in identifying bank Community Reinvestment Act opportunities. You will leave with a general knowledge of the Act and understanding

about how redevelopment areas can use their plan goals and objectives to partner on your projects.

## **WEDNESDAY, OCTOBER 24, 2018**

Speakers: **April A. Atkins**, AICP, Community Affairs Specialist, FDIC; **Lisa Mifflin**, Office of the Comptroller

### **No Brainer Social Media for Local Small Businesses**

2:15 p.m. – 3:15 p.m.

Learn how to sustain your small businesses through education about the fundamentals of marketing and analytics. We will share some valuable strategies necessary to reach new customers and develop brands. These include creative partnerships, measurable results, video testimonials, and other inexpensive but effective deliverables. You can also learn how your city, county, CRA or other program can provide small businesses with a lot of information about simple ideas and tools that help them grow their business in your community.

Speakers: **Michael Corbit**, Director of Business Development for CareerSource Palm Beach County; **Jamil Donith**, Social Media Consultant for the Boynton Beach CRA; and **Theresa Utterback**, Development Services Manager, Boynton Beach CRA

### **Engaging the Underserved Community**

2:15 p.m. – 3:15 p.m.

Emphasis will be on reviewing the PROCESS for getting projects funded, or issue included in the plan, or supporting certain issues before a CRA Board. Our “Diversity Session” later on will dig into any ideas or suggestions on actual actions that has been effective in building trust in a community. In both sessions, you can actively engage in the discussion.

### **2019 Legislative Outlook for CRAs**

3:30 p.m. – 5:00 p.m.

### **How to Deal with Construction in Support of Businesses**

3:30 p.m. – 5:00 p.m.

It does not last forever it just seems that way – street construction in front of your valued and vital businesses. How can you mitigate the effects, in the best and most effective manner? Our panel will tell stories about what works and what didn’t, and why. Don’t miss the opportunity to learn from those that have been there and can still talk about it!

Moderator: **Adam Rosmell**, Burkhardt Construction

## **WEDNESDAY, OCTOBER 24, 2018**

### **Land Use and Economics**

3:30 p.m. – 5:00 p.m.

Learn the latest on land use economics and gain an understanding about how it is an effective tool for managing growth, making smart redevelopment decisions using land value as a guide. Joe Minicozzi, Urban3's principal and innovative planner, will lead the presentation overview and guide participants in the discussion. We will also discuss a case study in Gainesville, Florida, where Urban3 conducted an analysis to put the theories to work. The practical and on-the-ground application of the study revealed benefits and challenges that come with a greater understanding of economic visualizations. Want to know what things are important to measure, and how it is customizable to your community? This information can get officials, citizens and volunteers excited about your efforts.

Speakers: **Joe Minnicozzi**, Urban3, LLC; **Sarah Vidal-Finn**, Director, Gainesville Community Redevelopment Agency.

### **Reception in the Exhibit Hall**

5:30 p.m. – 7:30 p.m.

Meet the private sector supporters of Florida redevelopment and learn what they are doing in various areas around the state. Leave your business cards to be eligible for great give-aways.

## **THURSDAY – OCTOBER 25, 2018**

### **Revitalizing Communities through Strategy and Infrastructure Initiatives**

8:00 a.m. – 9:00 a.m.

This session will share successful strategies to revitalize communities. We will look at case studies, one large and one small, on how redevelopment efforts resulted in more vibrant and livable communities. How they did it, through partnerships, incentives, and initiatives, is the focus of each case study. Attendees will learn about practical and readily available tools from experts in engineering, planning, and economic development.

Moderators: **Cyndi Jantomaso**, President, Haines City Economic Development Council, Inc. and **Adriana Trujillo-Villa**, Public Works Operations Manager, City of Haines City

Speakers: **Addie Javed**, Public Works Director, City of Haines City;  
**Tom Polk**, Impact Fee Administrator, Sarasota County; and  
**Kelley Klepper**, Project Manager, Kimley Horn

### **Analyzing Internal Data with OneNote and GIS**

8:00 a.m. – 9:00 a.m.

Learn how to use OneNote and GIS online applications to integrate the myriad of plans for your city and special districts. You can get more out of both government plans and consultant reports, by matching redevelopment goals to the strategies and implementation tools you have available. Any agency with their own files on hand is welcome to contribute them to help us identify what data is important to what redevelopment strategies. We will leave with a good base knowledge on how to analyze internal data using tools readily available and demonstrate exactly how it can be done.

Moderator: **Jeffrey Burton**, CRA Director, City of Palmetto

Speakers: **Wes Benge**, Strategic Plan Specialist, City of Palmetto; **Zachary Schwartz** - GIS Specialist, City of Palmetto; and **Nicole Tremblay** - Strategic Plan Specialist, City of Palmetto

### **Murals and Other Ways to Succeed with Public Art in Your Community**

8:00 a.m. – 9:00 a.m.

This session will review and discuss the current trends, best practices and critical issues for public art programs in urban settings. Working with transportation groups, private developers and local officials will be discussed. Come see what can be done with artists to create stunning murals. We will talk about it all – join in the conversation and bring your questions!

## **THURSDAY – OCTOBER 25, 2018**

Moderator and Speaker: **Melissa LeBaron Davies**, Project Coordinator for Arts Programs, City of Tampa; **Jorge Camejo**, CRA Director, City of Hollywood CRA

### **Key Elements of Successful Neighborhood Transformation**

9:15 a.m. – 10:15 a.m.

We will present examples of how to successfully transform a neighborhood. The presentation will include how a holistic approach that addresses the environmental, built and social aspects of communities can work. In these examples, areas came alive through great design, and walkable, flexible spaces. They were also designed to adapt to changing markets. Don't think it will work for you? Join us!

Speakers: **Felix Deloatch**, Senior Associate, Associate AIA; **Troy McGhee**, Principal, AICP, LEED AP; and **Tom Gallas**, Chief Executive Officer and National Capital Planning Commissioner, CPA, LEED AP BD+C

### **Good Properties Gone Bad - Redevelopment of Environmentally Challenging Sites**

9:15 a.m. – 10:15 a.m.

This interactive discussion will consider the challenges of redeveloping brownfield sites – and the variety of remedies. How do you create a vibrant catalyst site for your community? How clean is clean? We will leave with an understanding of redevelopment options for sites with environmental issues, and potential funding resources for the cleanup and revitalization of an existing site.

Speakers: **Frank L. Hearne**, Esquire, Terracon; **Stephanie Seawright**, Project Manager, City of Gainesville CRA; **Mark Milligan** P.G., Environmental Manager, Terracon; and **Brad Tompa** P.G., Environmental Manager, Terracon

### **Taking it to the (Complete) Streets**

9:15 a.m. – 10:15 a.m.

The session will describe how a four-lane undivided roadway was successfully transformed into a “complete street”. The project was completed in May 2017 at \$1.875 million. This case study will overview the public process, including takeaways for proper communication with the public, advisory boards, partners, and agencies. We will hear from these partners about the pitfalls, resources, and opportunities for creative coordination in capital project planning. The experience gained from this project will be passed on to you, including tips on urban design theory for complete street making.



## **THURSDAY – OCTOBER 25, 2018**

Speakers:

**Kyle Dudgeon**, Economic Development/CRA Manager, City of Winter Park; TBA

### **Do's and Don'ts of Marketing & Special Events (Activating Spaces)**

10:30 a.m. – 11:30 a.m.

Many CRA's sponsor or produce events, programs and campaigns to activate public spaces and reinvent blighted commercial districts. This session will highlight creative strategies to ensure statutory compliance while producing engaging community events or campaigns designed to further your CRA goals. Attendees will gain valuable insight to ensure that their existing or future event programs and marketing campaign strategies contain the specific elements necessary to meet or exceed statutory guidelines.

Speakers: **Sharon West McCormick**, Director of Business Attraction & Marketing, RMA and **Claudia McKenna**, Esq., CRA Attorney, Community Redevelopment Legal Services

### **Meeting Your CRA's Plan through Bank Partnerships**

10:30 a.m. – 11:30 a.m.

Our panel of Community Development Financial Institutions (CDFI's) as partners in redevelopment will share what resources they have for a city, county or community seeking loan support and resources. We will discuss community development loans, small business loans and technical assistance of all kinds. Learn how to plug into your financial community as a CRA or governmental entity.

Moderator: **Lisa Mifflin**, Office of the Comptroller

### **Lunch in the Exhibit Hall**

11:30 a.m. – 1:15 p.m.

1:30 p.m. – 2:45 p.m. **Keynote Presentation**

**Neda Navab**, Associate Director, Urban Systems, at Sidewalk Labs

### **Supporting Diversity: Gaining and Keeping the Community's Trust**

3:00 p.m. – 4:30 p.m.

### **LDRs and CRAs**

3:00 p.m. – 4:30 p.m.

Are there any examples of “relief” given to CRA’s from land development regulations in a municipal or county comprehensive plan. For instance, are there any CRA’s that have separate or different heights, densities, set-backs from the rest of the City to which they belong? In some cities, certain land uses are allowed only in CRA areas. How is this working out?

Moderator: **Joan Oliva**, CRA Director, City of Lake Worth

Speakers: **Elizee Michel**, CRA Director, West Gate Belvedere Palm Beach County; **Karissa Rojas-Norton**, CRA Manager, City of Largo; and Redevelopment Planner regarding top ten things to know.

### **Expert Reveal: Redevelopment Housing**

3:00 p.m. – 4:30 p.m.

The topic is housing in redevelopment areas, and not necessarily affordable, but all kinds of housing. Our five panelists from the public and private sector will each be asked to answer questions of our moderator, and the audience, relative to how CRAs most successfully can support housing redevelopment projects. Whether infill, workforce, market or luxury, we will pepper the panelists with our incisive questions while we have this rare opportunity to pick their brains!

Moderator: **Evan Johnson**, Tindale Oliver, Senior Project Manager

### **Awards Dinner**

This year we are jazzing up the ceremony to be a celebration that is a lot of fun for all. We will recognize the winners of the 2018 Redevelopment Awards, and graduates of the FRA Academy.

## **FRIDAY - OCTOBER 26, 2018**

### **Breakfast**

7:30 a.m. – 9:00 a.m.

No worries, you don’t have to appear at this hour, but beverages and a full hot breakfast will be waiting!

### **Business Meeting**

8:30 a.m.

### **Awards Showcase**

9:00 a.m. – 10:15 a.m.

A fast paced and fun celebration of the details of our winners’ successes, big and small.

10:30 am Keynote Presentation  
*Joseph Parilla*, Brookings Metropolitan Policy Program

**12 noon ADJOURN**