


**RECREATION & PARKS DEPARTMENT
MEMORANDUM NO. 16-12**

TO: Lori LaVerriere, City Manager
VIA: Colin Groff, Assistant City Manager
FROM: Wally Majors, Recreation & Parks Director 
DATE: August 23, 2016
SUBJECT: Public Swimming Schedule for Denson Pool

In an effort to increase the time that people may enjoy using the Denson Pool, we recommend adjusting the schedule for public swimming as follows:

- Summer (June – August while children are out of school)
Tuesday - Saturday 10: 00 am – 5:00 p.m.
- Fall and Spring (September, October, November, March, April, May)
Tuesday – Friday 2:30 p.m. – 5:00 p.m. and Saturdays 10 a.m. – 5 p.m.
- Winter (December and January) Pool Closed except for lessons and swim team

Our intent is to increase public swimming hours, while maintaining programming levels (especially swimming lessons) and with minimum impact on the budget. The recommended changes will increase the Department's General Fund budget by \$11,891.

At the present time, the pool is staffed by one full time (FT) supervisor, one part time (PT) lifeguard sr., four PT lifeguards, one seasonal lifeguard and one recreation leader that greets customers and collects fees. Excluding the pool supervisor, each part time lifeguard and the recreation leader work approximately 5-6 hours each day, Tuesday – Saturday. During public swimming, we always try to maintain five lifeguards on duty. This is especially important when the pool slides are being used due to the associated responsibilities.

Currently the pool is open annually for public swimming from 1:00 p.m. – 4:30 p.m. and noon – 5 p.m. on Saturdays. This is possible because the pool is heated, which allows us to maintain a comfortable water temperature throughout the year. However, after conducting an analysis of use, it became evident that during the winter months, especially December and January, use was minimal, and primarily limited to swim lessons and swim team practice. Consequently, staff recommends that during the months of December and January, the pool be used exclusively for swim lessons and swim team practice. This will reduce the number of staff required to operate the pool, whereby besides the full time FT Pool Supervisor, we would only retain the PT Lifeguard Sr. and one PT Lifeguard. The hours of the two PT employees will be reduced to nine per week during these two months.

During the fall and spring public swimming hours will be extended by 30 minutes till 5:00 p.m. on Tuesday – Friday, and two hours earlier on Saturday opening at 10:00 a.m. instead of noon.

During the summer, public swimming hours on Tuesday – Saturdays will begin at 10:00 a.m. instead of 1:00 p.m. and end at 5:00 p.m. instead of 4:30. To accommodate the longer operational schedule, 3 additional seasonal lifeguards and one PT office assistant will be required. Unlike PT employees who may only work 29.75 hours/week, seasonal staff may work 40hours/week if needed, which will allow us to accommodate not only the increase in public swimming hours, but also the ability to host special activities/events that may occur at the pool during the summer.

The following table illustrates the affect that the recommended changes will have on the Department budget:

Position	Recommended Hours	Recommended FTE's	Current Hours	Current FTE's	Difference In Hours	Difference in \$
Sr. Lifeguard	1,370	0.66	1,581	.076	(211)	(\$3,554)
Lifeguard	5,196	2.50	5,533	2.66	(337)	(\$4,934)
*Seasonal Lifeguard	1,560	0.75	312	0.15	1,248	\$18,283
**Rec. Leader	1,416	0.68	1,747	0.84	(331)	(\$4,120)
***PT Office Asst.	472	.023	0	0	472	\$6,216
TOTAL						\$11,891

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