

# The City of Boynton Beach



Finance/Procurement Services  
100 E. Boynton Beach Boulevard  
P.O. Box 310  
Boynton Beach, Florida 33425-0310  
Telephone No: (561) 742-6310  
FAX: (561) 742-6316

RE: **RFP FOR A FIVE YEAR CONTRACT FOR FINANCIAL AUDITING SERVICES**  
RFP No.: 001-1410-12/TWH

Agreement between the City of Boynton Beach, and **CALER, DONTEN, LEVINE, PORTER & VEIL, P.A.:**

**Contract Extension Period: One Year after the Completion of Fiscal Year 2015 Audit**

Yes, I agree to renew the existing contract under the same Terms and Conditions, and pricing, for an additional one-year period to complete the audit for Fiscal Year 2016.

No, I do not wish to renew the contract for the following reason(s) \_\_\_\_\_

**CALER, DONTEN, LEVINE, PORTER & VEIL**

NAME OF COMPANY

SIGNATURE

SCOTT L. PORTER  
NAME OF REPRESENTATIVE  
(please print)

SHAREHOLDER  
TITLE

6-6-2016  
DATE

561-832-9292  
(AREA CODE) TELEPHONE NUMBER

sporter@cdlcpa.com  
EMAIL

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June 3, 2016

Caler, Donten, Levine, Porter & Veil, P.A.  
505 S. Flagler Drive, Suite 900  
West Palm Beach, FL 33402

ATTN: Scott Porter

**RE: RFP FOR A FIVE YEAR CONTRACT FOR FINANCIAL AUDITING SERVICES**  
**RFP No.: 001-1410-12/TWH**

**CURRENT AGREEMENT TERM: FISCAL YEARS 2011 THROUGH 2015**

Dear Scott:

The current Consultant Agreement for the Five Year Contract for Financial Auditing Services expires with the completion of the audit for Fiscal Year 2015. The Contract allows for an additional one-year renewal at the same terms, conditions and prices with vendor and Commission approval.

We are very happy with your Firm's performance and service and would like to extend this contract for an additional year to complete the audit for Fiscal Year 2016. Please indicate your response on the following page and return it to me at your earliest convenience. If you should have any questions, please do not hesitate to call me at (561) 742-6311.

Sincerely,

Tim W. Howard  
Assistant City Manager - Administration  
Director of Financial Services

pc: File